

CITY OF MENASHA
COMMON COUNCIL
First Floor Conference Room
100 Main Street
Monday, July 16, 2018
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:02 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Aldermen Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Steve Krueger.

ABSENT: Alderman Mark Langdon.

ALSO PRESENT: Mayor Merkes, CA Captain, DPC Halderson, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Radomski, PHD McKenney, PRD Tungate, Clerk Galeazzi.

D. PUBLIC HEARING

NONE

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Christopher Evenson, 525 Broad Street, Menasha. Comments on Racine Street Bridge; Comments on Resolution R-21-18 on Administration Committee agenda.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Citizen Recognition Proclamation—Dave Clausen

Mayor Merkes and Ald. Tom Grade recognized Dave Clausen for his contribution to the community. They presented Dave with a proclamation declaring him the “Menasha Greeter.” Dave was the friendly and inviting person at the intersection of Plank Road/London Street/Konemac Street greeting people to the City of Menasha. Dave will be moving to a different community.

2. FC Kloehn—Fire Department’s Memorial Fishing Program

FC Kloehn, AFC Peglow, and Ald. Krueger explained a new program to encourage kids to fish and learn safety by the water. The program allows any Menasha or Neenah child the ability to have fishing equipment. “For the Sake of Jake” is in memory of AFC Peglow’s son Jake, who was an avid fisherman. Fishing poles, bobbers, hooks, and lures at no cost are available at Fire Station 35, 430 First Street, Menasha and Fire Station 32, 125 E. Columbian Avenue, Neenah. The program is a collaborative effort between Neenah-Menasha Fire Rescue and Ald. Krueger.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Board of Public Works, 7/2/2018
- b. Parks and Recreation Board, 6/12/2018
- c. Personnel Committee, 7/2/2018

Communications:

- d. Senator Roger Roth Correspondence to Alderman Sevenich, 7/6/2018
- e. Alderman Sevenich to Alderman Ted Grade—Email Response from Senator Roger Roth’s Office
- f. Division of Transportation System Development Correspondence to Mayor Merkes, 6/28/2018
- g. Division of Transportation System Development Correspondence to Alderman Ted Grade, 7/10/2018

- h. 2018 Fireworks Complaints Memorandum, 7/11/2018, Chief Tim Styka
- i. Your Future Live Memorandum, 7/12/2018, Mayor Merkes
- j. League of Municipalities Correspondence, 6/22/2018
- k. Fox Valley Area Labor Council AFL-CIO Labor Day Parade Correspondence, July 2018
- l. Theda Care Correspondence to Parks and Recreation Director Brian Tungate

Moved by Ald. Sevenich seconded by Ald. Taylor to receive Minutes and Communications a-i.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 7/2/2018

Board of Public Works, 7/2/2018

- 2. Intergovernmental Agreement for a Concrete Reconstruction/Urbanization Project; City of Appleton/City of Menasha/Village of Fox Crossing; Valley Road—West of Chain Drive to East of Forestview Court
- 3. Change Order—Advance Construction, Inc.; Contract No. M0002-9-00971-B; 2017 Water Main Reconstruction Contract B—Lake Road East-West; ADD: \$2,122.21 (Menasha Utilities Change Order No. 2)

Ald. Sevenich requested to remove items 2 & 3 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve Consent Agenda item 1,
Common Council Minutes.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

- 1. Moved by Ald. Krueger seconded by Ald. Tom Grade to approve Consent Agenda item 2, Intergovernmental Agreement for a Concrete Reconstruction/Urbanization Project; City of Appleton/City of Menasha/Village of Fox Crossing; Valley Road—West of Chain Drive to East of Forestview Court.

Unanimous consent was given to hear from DPW Radomski on this item.

DPW Radomski explained the City's special assessment policy. This project could be an assessable project. He explained some of the properties were assessed for road work done in 1998. Staff is recommending the properties that were not assessed before or only assessed on a small section could be assessed for the reconstruction of Valley Road.

Motion carried on roll call 7-0.

- 2. Moved by Ald. Krueger seconded by Ald. Tom Grade to approve Consent Agenda item 3, Change Order—Advance Construction, Inc.; Contract No. M0002-9-00971-B; 2017 Water Main Reconstruction Contract B—Lake Road East-West; ADD: \$2,122.21 (Menasha Utilities Change Order No. 2)

Motion carried on roll call 7-0.

I. ACTION ITEMS

- 1. Accounts payable and payroll for the term of 7/3/2018—7/12/2018 in the amount of \$870,671.28

Moved by Ald. Nichols seconded by Ald. Krueger to approve accounts payable and payroll.
Motion carried on roll call 7-0.

2. Beverage Operators License Applications for the 2017-2019 licensing period.
Moved by Ald. Nichols seconded by Ald. Krueger to approve beverage operator's license application for the 2017-2019 licensing period as listed in memo dated 7/11/18.
Motion carried on roll call 7-0.

3. 1st Revision—State/Municipal Agreement for a State-Let Urbanized Area STP—Urban Project: Broad Street from Tayco Street to Racine Street
Moved by Ald. Krueger seconded by Ald. Nichols to approve 1st Revision—State/Municipal Agreement for a State-Let Urbanized Area STP—Urban Project: Broad Street from Tayco Street to Racine Street.

Unanimous consent was given to hear from DPW Radomski on this item.

DPW Radomski explained extra funding is available and WisDOT is reallocating it to the Broad Street project.
Motion carried on roll call 7-0.

4. Contract for Assessment Services with Associated Appraisal for the term of August 2018—July 2021
Moved by Ald. Nichols seconded by Ald. Krueger to approve contract for Assessment Services with Associated Appraisal for the term of August 2018-July 2021.
Motion carried on roll call 7-0.

5. "Class A" Liquor License Application for RNR Foods LLC, Richard Lee—Agent, d/b/a Menasha Piggly Wiggly, 1151 Midway Road, Menasha for the 2018-2019 Licensing Year.
Moved by Ald. Nichols seconded by Ald. Sevenich to approve "Class A" liquor license application for RNR Foods LLC, Richard Lee/Agent, d/b/a Menasha Piggly Wiggly, 1151 Midway Road, Menasha for the 2018-2019 licensing year.
Mayor Merkes stated these are new owners of the business.
Motion carried on roll call 7-0.

J. HELD OVER BUSINESS

1. Remove Alternative J and recommend Alternative B as the preferred option for the Racine Street Bridge and the City of Menasha has no interest in ownership of the Racine Street Bridge (Alderman Taylor; Postponed from 6/18/2018 meeting)
Moved by Ald. Taylor seconded by Ald. Sevenich to table.
Motion carried on roll call 7-0.

K. ORDINANCES AND RESOLUTIONS
NONE

L. APPOINTMENTS
NONE

M. CLAIMS AGAINST THE CITY
NONE

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke

O. ADJOURNMENT
Moved by Ald. Taylor seconded by Ald. Tom Grade to adjourn at 6:28 p.m.
Motion carried on voice vote.