

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 21, 2016
Meeting 6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
 - 1. [Proposed City of Menasha Budget for the Year 2017](#)
 - 2. [Proposed Rezoning of 217 Washington Street from I-2 General Industrial District to C-1 General Commercial District for the purpose of opening a restaurant.](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 11/7/2016](#)
 - b. [Board of Public Works, 11/7/2016](#)
 - c. [Board of Health, 10/12/2016](#)
 - d. [Joint Review Board, 11/9/2016](#)
 - e. Park and Recreation Board, [10/11/2016](#) & [11/8/2016](#)
 - f. [Plan Commission, 11/8/2016](#)
 - g. [Water & Light Commission, 10/26/2016](#)Communications:
 - h. [PRD Tungate 11/15/2016, Name for New Eastside Park Memo](#)
 - i. [Mayor Merkes Email to Aldermen and Dept. Heads, Budget Questions for Nov. 21st Meeting](#)
 - j. [Richard Sheleski Letter 11/4/2016, 221 Washington Street](#)
 - k. [Waverly Sanitary District Minutes, 10/13/2016](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
 - 1. [Common Council, 11/7/2016](#)
 - 2. Budget Review Session, [11/2/2016, 11/9/2016, & 11/14/2016](#)
Administration Committee, 11/7/2016, Recommends the Approval of:
 - 3. [Municipal Property Insurance Company \(MPIC\) Renewal 2017](#)
 - 4. [Approval to Apply for and Accept \\$2,500 in Retail Program Standards Grant Funds](#)

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 11/10/16-11/17/16 in the amount of \\$406,196.09](#)
2. [Beverage Operators License Applications for the 2015-2017 licensing period](#)
3. [Consideration of Wage/Salary Increase and Health Insurance Premium Sharing for City Non-Represented Employees Effective 1/1/17](#)
4. [Budget Adjustments for the Health Department](#)
5. [2017 Street Construction Program](#)

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. [O-15-16 An Ordinance Creating Private Lead Water Service Lateral Replacement Requirement \(Introduced by Ald. Krautkramer; As Recommended by Board of Public Works\)](#)
2. [O-18-16 An Ordinance Amending Title 13, by Making Certain Changes to the District \(217 Washington Street, Parcel #3-00529-00\) \(Introduced by Ald. Nichols; As Recommended by the Plan Commission\)](#)
3. [R-48-16 A Resolution Authorizing Neenah-Menasha Fire Rescue to Exceed the Local Levy Limits Pursuant to Wis. Stats Section 66.0602\(3\)\(h\) \(Introduced by Mayor Merkes\)](#)
4. [R-49-16 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenses for the Year 2017 for the City of Menasha \(Introduced by Mayor Merkes\)](#)
5. [R-50-16 A Resolution Approving the 2017 Capital Improvement Program \(Introduced by Mayor Merkes\)](#)
6. [R-51-16 A Resolution Authorizing 2017 General Obligation Borrowing and the Issuance of Certificate of Indebtedness and Levying a Tax in Connection Therewith \(Introduced by Mayor Merkes\)](#)

L. APPOINTMENTS

1. [Accept the Resignation Letter of Theresa Reuss from the Menasha Police Commission for the term ending 5/1/2018](#)
2. [Mayoral Appointment of James Meinke to the Police Commission 11/21/2016-5/1/2018](#)
3. [Council Appointment of Gary Turchan to Water & Light Commission for the term of 11/21/2016-10/1/2021\(Council President Benner\)](#)

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE
Monday, December 5, 2016
Common Council Meeting – 6:00 p.m.
Committee Meetings to Follow

NOTICE OF PUBLIC HEARING - 2017 BUDGET
MENASHA CITY HALL, 140 MAIN STREET

NOTICE IS HEREBY GIVEN, in accordance with Section 65.90(3) Wisconsin Statutes, that a Public Hearing will be held on Monday, November 21, 2016 at 6:00 PM, or shortly thereafter on the proposed City of Menasha Budget for the year 2017. Any resident or taxpayer shall have the opportunity to be heard thereon. A summary of the proposed Budget is published herewith and a copy of the complete proposed Budget is available for public inspection at the Menasha City Hall and the Menasha Public Library during normal business hours.

2017 BUDGET SUMMARY

*****GENERAL FUND*****	2015	2016	2016	2017	%
FUND BALANCE, JANUARY 1	ACTUAL	BUDGET	ESTIMATED	PROPOSED	CHANGE
	\$2,801,805	\$2,739,223	\$2,739,223	\$2,365,096	
EXPENDITURES					
General Government	\$1,357,455	\$1,435,723	\$1,416,376	\$1,422,987	-0.89%
Public Safety	7,986,042	8,141,798	8,028,754	8,373,653	2.85%
Health & Human Services	902,071	919,914	920,421	928,972	0.98%
Public Works	3,128,154	2,919,630	3,202,531	2,934,372	0.50%
Culture, Recreation & Educ.	2,992,132	3,020,636	3,038,153	3,079,286	1.94%
Conservation & Development	286,804	319,167	307,137	334,218	4.72%
Transfers Out	1,861	0	0	0	0.00%
TOTAL EXPENDITURES	\$16,654,519	\$16,756,869	\$16,913,372	\$17,073,487	1.89%
REVENUES					
Taxes (other than property)	\$183,205	\$190,000	\$182,244	\$184,500	-2.89%
Intergovernmental Revenue	4,624,403	4,566,841	4,580,285	4,595,454	0.63%
Licenses & Permits	554,351	517,876	462,798	474,210	-8.43%
Fines, Forfeits & Penalty	126,493	124,000	100,300	107,000	-13.71%
Public Charges for Services	513,991	468,725	505,051	467,007	-0.37%
Intergovernmental Charges	1,448,892	1,416,031	1,468,484	1,513,318	6.87%
Miscellaneous Revenues	232,656	235,350	178,398	215,635	-8.38%
Other Financing Sources	805,750	834,643	813,279	774,516	-7.20%
TOTAL REVENUES	\$8,489,741	\$8,353,466	\$8,290,839	\$8,331,640	-0.26%
AMOUNT TO BE RAISED BY PROPERTY TAX	\$8,102,196	\$8,248,402	\$8,248,406	\$8,586,847	4.10%
FUND BALANCE, DECEMBER 31	\$2,739,223	\$2,584,223	\$2,365,096	\$2,210,096	

SUMMARY OF ALL GOVERNMENTAL AND PROPRIETARY FUNDS

	GENERAL	DEBT SERVICE	RECYCLING	ENTERPRISE
Estimated Fund Balance, January 1	\$2,365,096	\$677,372	(\$33,073)	\$42,241,883
Tax Levy	8,586,847	948,337	319,228	-
Other Revenues	8,331,640	3,009,936	85,010	54,333,336
Total Revenue	16,918,487	3,958,273	404,238	54,333,336
Expenditures	(17,073,487)	(4,308,273)	(404,238)	(51,467,153)
Revenue over/(under) Expenditures	(155,000)	(350,000)	-	2,866,182
Fund Balance, December 31	\$2,210,096	\$327,372	(\$33,073)	\$45,108,065

	INTERNAL SERVICE	ALL OTHER GOV FUNDS	SUMMARY ALL FUNDS
Estimated Fund Balance, January 1	\$4,218,320	\$782,428	\$50,252,026
Tax Levy	-	60,000	9,914,412
TIF Tax Levy	-	2,318,421	2,318,421
Other Revenues	2,105,074	5,072,163	72,937,158
Total Revenue	2,105,074	7,450,584	85,169,991
Expenditures	(2,200,341)	(7,588,745)	(83,042,237)
Revenue over/(under) Expenditures	(95,267)	(138,161)	2,127,754
Fund Balance, December 31	\$4,123,053	\$644,267	\$52,379,780

There are no significant proposed increases or decreases to the current year budget due to new or discontinued activities or functions pursuant to 65.90(3)(bm), Wisconsin Statutes.

OUTSTANDING GENERAL OBLIGATION DEBT		
12/31/2014	12/31/2015	12/31/2016
\$35,315,062	\$34,843,477	\$35,048,053

Dated at Menasha, Wisconsin
this 2nd day of November, 2016
PUBLISH: Sunday, November 6th, 2016

Peggy A. Steeno
City Comptroller/Treasurer
CLASS 1 NOTICE

WI-56525-7224

WNAXLP

CITY OF MENASHA
Public Hearing

NOTICE IS HEREBY GIVEN that the City of Menasha Plan Commission and Common Council will hold public hearings regarding the proposed rezoning of 217 Washington Street (Parcel # 3-00529-00).

NSG, LLC has requested the rezoning from I-2 General Industrial District to C-1 General Commercial District for the purpose of opening a restaurant which is a permitted use in the C-1 district.

The Plan Commission will be considering this rezoning at an informal public hearing on Tuesday, November 8, 2016 at 3:30 p.m. or shortly thereafter in the Third Floor Council Chambers of City Hall, 140 Main Street. A second public hearing before the Common Council will be held Monday, November 21, 2016 at 6:00 p.m. or shortly thereafter in the Council Chambers of City Hall, 140 Main Street. Persons interested in this matter will be given an opportunity to comment and ask questions about the proposed rezoning.

Deborah A. Galeazzi
City Clerk

Publish: October 28 and November 14, 2016

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
November 7, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:25 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krautkramer, Collier, Keehan, Zelinski, Spencer, Benner, Nichols

EXCUSED: Alderman Taylor

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, CDD Buck, ASD Steeno,
Engineer Supv. Montour, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Administration Committee, 10/3/16.](#)

Moved by Ald. Keehan seconded by Ald. Krautkramer to approve minutes.

Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS

1. [Municipal Property Insurance Company \(MPIC\) Renewal 2017.](#)

CA Captain explained the insurance with Municipal Property Insurance Company if for City buildings and personal property. The 2017 premium is \$32,591 which is a slight increase from 2016. Staff recommends approving the renewal.

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Municipal Property Insurance Company (MPIC) renewal for 2017 at the premium of \$32,591.

Motion carried on roll call 7-0.

2. [Approval to Apply for and Accept \\$2,500 in Retail Program Standards Grant Funds.](#)

Chairman Nichols explained the request from PHD McKenney to apply for \$2,500 in grant funds. The grant funds will be used to offset 2017 wages and benefits needed to complete projects that assist the Menasha Health Department Environmental Health Program to conform with the Voluntary National Retail Food Regulatory Program Standards.

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council approval to apply for and accept \$2,500 in Retail Program Standards Grant Funds

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Benner seconded by Ald. Keehan to adjourn at 7:30 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
November 7, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 7:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krautkramer, Collier, Keehan, Zelinski, Spencer, Benner, Nichols

EXCUSED: Alderman Taylor

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, CDD Buck, ASD Steeno,
Engineering Supv. Montour, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Board of Public Works, 10/17/16](#)

Moved by Ald. Keehan seconded by Ald. Nichols to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Ordinance O-15-16 – An Ordinance Creating Private Lead Water Service Lateral Replacement Requirement \(Introduced by Ald. Krautkramer\)](#).

Water Utility Manager Gosz explained the Water & Light Commission requests homeowners be required to remove and replace lead service lines to their property when Utilities are replacing water mains. Utilities is responsible for service lines up to the property line and the homeowner is responsible for the service lines from the property line to their home. Public Service Commission prohibits utilities from covering the costs of removing and replacing lead service lines on private property.

Manager Gosz explained a State grant the Utilities has received to reimburse the homeowner a portion of the cost to remove and replace the lead service lines.

General discussion ensued on how many properties are impacted, current lead levels in drinking water, and other funding resources when current State grant funds run out.

Moved by Ald. Keehan seconded by Ald. Benner to recommend to Common Council Ordinance O-15-16 An Ordinance Creating Private Lead Water Service Lateral Replacement Requirement.

Motion carried on roll call 5-2.

Ald. Krautkramer, Keehan, Zelinski, Spencer, Benner voted yes.

Ald. Nichols, Collier voted no.

E. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Benner to adjourn at 8:08 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA BOARD OF HEALTH

Minutes

October 12th, 2016

A. Meeting called to order at 8:05 AM by Candyce Rusin, Chairman.

B. Roll Call: Present: Candyce Rusin, Nancy McKenney, Kristene Stacker, Dr. Teresa Rudolf

Staff: Mary Fritz, Kortney Dahm, Loretta Kjemhus, Claire Opsteen, Todd Drew

C. MINUTES TO APPROVE

Kristene Stacker moved to approve September 14, 2016 minutes, seconded by Dr. Teresa Rudolf.

Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Nancy McKenney reviewed the Menasha Health Department Budget and Contracts.

Nancy McKenney noted there will be a 4% decrease in the Emergency Preparedness grant.

Communications: Nancy McKenney discussed co-locating with the Menasha Joint School District. She will report to the Board of Health on Common Council actions.

Personnel: Nancy McKenney reported that there were 21 applications received for the part-time nurse position.

Academic Affiliations: Nancy McKenney reviewed the academic affiliation agreement with Fox Valley Technical College.

Employee Safety Program: Todd Drew conducted monthly safety meetings, conducted a follow-up with CVMIC related to the Public Works Facilities (PWF) Safety walk through, identified deficiencies which were immediately addressed by Thad Brown new PWF superintendent. Todd Drew investigated three injuries, advised on safe asbestos removal at the Memorial Building, and worked with PWF to purchase safety equipment using CVMIC 50% match grant funds.

Sealer of Weights and Measures: Todd Drew inspected gas pumps in the City for evidence of credit card skimmers as cited in the news. (No skimmers found were found in Menasha). Todd Drew attended annual Wisconsin Weights and Measures Association conference in Stevens Point.

Environmental Health Programs: Todd Drew supervised asbestos abatement and demolition of the industrial building located at 867 Valley Road. Todd Drew is working with Community Development on assessment of Phase I audit of the RR Donnelly site on Ahnaip Street. Todd Drew attended the Region 5 Food and Drug Administration Conference in Milwaukee, working on a grant application for the Food and Drug Administration National Voluntary Retail Program Standards self-assessment. He noted that the 2016-2017 DNR Asbestos enforcement contract was received in October. Todd Drew conducted a water sample on Appleton Street and found 31.7 ppm lead (safe water standard is 15). Residents were notified, advised to filter water. Todd Drew was contacted by Oshkosh Corporation to assist in an issue with high copper in water (toxic potential). Food program audit and standardization conducted in late September by WDATCP. No report available at this time. Todd Drew reported he is working with a woman who had a hair test done for heavy metals.

Communicable Disease Reports: The Board reviewed monthly and year-to-date Communicable Disease reports. Nancy McKenney is updating the Board on the Elizabethkingia Infection and Zika virus via e-mail as received by the Wisconsin Division of Public Health.

School Health: School Absences is low.

Health Screening 60+ Program: Nancy McKenney reported that the Visiting Nurses Association (VNA) provides foot care at the Senior Center. She has analyzed the cost of training a public health nurse to do foot care, and the time it would take to recover training and delivery-related expenses. At the rate the Health Department charged it would take several years to recover training and delivery costs. There was agreement that Health Department promote the VNA foot care services in lieu of offering the service. Perhaps a voucher could be explored for those who find it cost prohibitive. She is also consulting with the Committee on Aging.

Prevention Program: No Report

Radon: Claire Opsteen will be managing the Radon Program grant for the remainder of 2016. The Wisconsin Department of Health Services Radon grant is not available in 2017.

School Health Aides: No report

Dental Program: Loretta Kjemhus reported all hearing screenings are complete. Dental screening is complete except for grade 10 students which are scheduled for 1/17/2016. Dental decay results for 2015 - 10% and 2016 - 10.5%. Follow-up dental screening will take place in November & December. Last fluoride varnish scheduled for 1st 3 weeks in November. University of Wisconsin Oshkosh nursing students will assist in fluoride application. Lion's club is in the process of doing vision screenings.

Dental Sealant Program: Claire Opsteen, dental hygienist is preparing for the sealant program. Consent forms were sent at the beginning of the school year. Participation in the program (positive consents) has increased for the 2016-2017 school year.

Lead Prevention Program:

Maternal and Child Health: Claire Opsteen will be attending a conference on November 9 & 10, 2016.

Immunization: Kortney Dahm, Liz Rosin, Linda Palmbach administered flu vaccines for Faith Technology and Gunderson employees.

Emergency Preparedness: Loretta Kjemhus updated on the Mass Flu Clinic that will be held on 10/28/2016 at Butte des Morts Elementary School. Loretta Kjemhus requested more hours be allocated to the City of Menasha Health Department Bioterrorism Program position. Nancy McKenney stated that she appreciates Loretta Kjemhus' work, and noted that the Health Department is limited by the amount of funds received by the Wisconsin Division of Public Health. She noted that Menasha Health Department also contracts for emergency preparedness consultant services (Northeast Wisconsin Public Health Emergency Preparedness Coalition – Green Lake, Appleton, Menasha, Waushara, and Marquette Health Departments). Kristene Stacker noted that she would be interested in working together and Loretta Kjemhus offered to send her coalition contact information. We will evaluate this in January of 2017.

Twenty Four/Seven: No Report

Senior Center: No Report

Policy and Procedure Review: Nancy McKenney distributed Seal-A-Smile policies to the Board of Health for review. Motion to approve was made by Kristene Stacker, second by Dr. Teresa Rudolf.

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Kristene Stacker moved to adjourn the meeting, seconded by Dr. Teresa Rudolf. Motion passed. Candyce Rusin adjourned the meeting at 9:30 am. The next meeting will be on November 9th, 2016 at 8:00 a.m.

CITY OF MENASHA
Winnebago County Joint Review Board
Council Chambers, City Hall – 140 Main Street
November 9, 2016
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 2:01 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Brian Adesso (Menasha Joint School District), Mark Harris (Winnebago County), Amy Van Straten (Fox Valley Technical College), Scott Francis (Public Member), and Mayor Merkes (City of Menasha).

MEMBERS EXCUSED: None.

OTHERS PRESENT: CDD Buck, AP Englebert, and ASD Steeno.

C. MINUTES TO APPROVE

1. **Minutes of the October 18, 2016 Joint Review Board Meeting**
Motion by Mark Harris, seconded by Scott Francis, to approve the October 18, 2016 Joint Review Board meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. Written public comment was received and distributed from Sandra Dabill Taylor (545 Broad Street). She is not in favor of the proposed TID #10 Amendment.

E. ACTION ITEMS

1. **Review of the Public Record, Planning Documents, Plan Commission Resolutions and the Resolutions passed by the Common Council Approving the Project Plan Amendment to Tax Incremental District #5 and Project Plan Amendment to Tax Incremental District #10.**
AP Englebert explained the process for the TID #5 and TID #10 amendments before the Joint Review Board. The amendments were first presented to the Board, received a positive recommendation from the Plan Commission, were passed by the Common Council, and are now back before the Joint Review Board for final approval. Board members were afforded a chance to review the documentation relating to the process of approval. No action took place.
2. **Consideration of the City of Menasha, Joint Review Board-Winnebago County Resolution 1-16 Approving Project Plan Amendment to Tax Incremental District #5**
CDD Buck and AP Englebert presented a brief overview of the TID #5 amendment. ASD Steeno commented that personal property values in the TID were just over one million dollars with the total value of the TID currently around twelve million dollars.

Motion by Scott Francis, seconded by Amy Van Straten, to approve Resolution 1-16 Approving Project Plan Amendment to Tax Incremental District #5. The motion carried on roll call 5-0.
3. **Consideration of the City of Menasha, Joint Review Board-Winnebago County Resolution 2-16 Approving Project Plan Amendment to Tax Incremental District #10**
AP Englebert introduced the proposed amendment for TID #10. The amendment seeks to add language to authorize spending for a housing rehabilitation program if sufficient increment exists.

Motion by Brian Adesso, seconded by Mark Harris, to approve Resolution 2-16 Approving Project Plan Amendment to Tax Incremental District #10. The motion carried on roll call 5-0.

F. ADJOURNMENT

Motion by Amy Van Straten, seconded by Mark Harris, to adjourn at 2:17PM.

The motion carried.

Minutes respectfully submitted by AP Englebert.

CITY OF MENASHA
Parks and Recreation Board
City Hall – 1st Floor Conference Room
October 11, 2016
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Rob DeLain, Brian Adesso, Chr. Dick Sturm, Ald. Alex Zelinski, Tom Marshall

MEMBERS EXCUSED: Nancy Barker, Lisa Hopwood

OTHERS PRESENT: PRD Tungate, PS Maas, Ald. Arnie Collier, Harbormaster Diane Schabach

C. MINUTES TO APPROVE

1. **Minutes of the September 13, 2016 Regular Park Board Meeting:** Moved by B. Adesso, seconded by R. DeLain to approve the minutes of the September 13, 2016 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported working recently on finishing up 2017 budget information; organizing and planning for the October 27 Pumpkin Hunt; setting up the kick-off staff meeting with Ayres Associates for the Jefferson Park & Neighborhood Vision Plan; meeting with Harbormaster Schabach on some year-end marina matters; and continuing communication with engineers for the Loop the Lake project.
2. **Park, Pool and Vandalism Report:** PS Maas reported on some relatively minor turf vandalism at Barker Farm Park; receipt of a small tree planting grant for 2017; pool bathhouse roof has been repaired; November is a likely date for the Hart Park playground installation; complimented Habitat for Humanity for completing several much needed maintenance projects at Jefferson Park. Repairs to the downtown Ark structure have begun.

F. DISCUSSION

1. **Menasha Marina:** Review of 2016 Season & Facility Recommendations (Harbormaster Diane Schabach) Harbormaster Schabach recapped another successful season at the marina. Both gas sales and seasonal rental revenue was up over last year. The lock closure has not hurt the marina. Plans are being made to increase the number of cameras at the marina to complete coverage of the facility. There was very few calls for service at the marina in 2016. A group of renters on the western side of the marina are seeking some area for a group to gather inside the marina. Having a group of renters on the concrete sidewalk can sometimes impede walking movement of other renters. The Harbormaster and staff are looking at options. Dust from Sonoco continues to be a problem. Mayor Merkes and staff have been in contact with Sonoco to discuss solutions. Some unsuccessful remedies have been tried. Staff intends to follow up with Sonoco in the near future to discuss other options.
2. **Recap of September 21 Caramel Apple Social & Ribbon Cutting:** The event was well attended by the neighborhood and all the organizations and people who contributed to the play equipment or installation were recognized. Neighbors also provided input on names for the new park.

3. **Naming of New Park:** The Board narrowed the list of twelve possible names down to three. Bluejay Park was a name that garnered good support during the ribbon cutting, but Board members believed that name would ultimately prove confusing to homeowners in the area because the neighborhood is in the Appleton School District. The three finalists are: Hickory Park, Hidden Pond Park and Lotus Park. It is expected that a final vote on the name will occur at the November 15 Board meeting.

G. ACTION ITEMS

1. **Recommend Increasing the 2017 Marina Seasonal Rental Rate from \$38.50/ft to \$38.75.ft:** Motion by Ald. A. Zelinski, seconded by R. DeLain. Motion carried. The recommendation will be forwarded on to the Common Council

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Ald. A. Collier commented on the large rock being stored at the city garage. He would like to see some of it used for park purposes.

I. ADJOURNMENT

Moved by B. Adesso, seconded by R. DeLain to adjourn at 7:25 pm. Motion carried.

CITY OF MENASHA
Parks and Recreation Board
City Hall – 1st Floor Conference Room
November 8, 2016
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Lisa Hopwood at 6:01 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Lisa Hopwood, Brian Adesso, Rob DeLain, Tom Marshall, Ald. Alex Zelinski

MEMBERS EXCUSED: Chr. Dick Sturm, Nancy Barker

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINUTES TO APPROVE

1. **Minutes of the October 11, 2016 Regular Park Board Meeting:** Moved by B. Adesso, seconded by R. DeLain to approve the minutes of the October 11, 2016 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported on a successful Pumpkin Hunt event on October 27. Open Gym at MHS started on November 2; planning has started for the December 9 Holiday Hayride.
2. **Park, Pool and Vandalism Report:** PS Maas reported that new play equipment is being installed at Hart Park this week; repair work is being done on the Ark in downtown; some electrical work done at the marina to accommodate security cameras next year.
3. **Gilbert Site Riverfront Trail-WPRA Park Design Award:** This award was presented to staff on November 3 at the annual state park conference.

F. DISCUSSION

1. **Update on the Loop the Little Lake project:** A project update will be given on December 5 by the lead engineer from GRAEF. GRAEF has been working closely with WDNR and the Army Corps on the design for both bridges. Color renderings will be part of the update on December 5.
2. **Jefferson Park & Neighborhood Vision Plan:** Staff and the Steering Committee is working on a survey of around 10 questions that should be ready by around Thanksgiving. Online and paper surveys will be available to the public. A public input session is planned for December 12, from 6:00 to 8:00 pm in the Company E Room at the Menasha Library.
3. **Update on 2017 department budgets:** The Mayor made a few relatively minor changes to the department budget ahead of the November 9 budget review session with the Common Council.
4. **Wisconsin Park and Recreation State Conference recap:** Staff attended several informative sessions including ones on conflict resolution and pool incident reporting. The conference was held in Wisconsin Dells.
5. **Holiday Gathering - December 13 at Parker John's:** The Board agreed to gather at around 7:15pm following the December 13 Board meeting.

G. ACTION ITEMS

1. **Naming of new eastside city park:** Staff update on name finalists – Hidden Pond Park, Hickory Park and Lotus Park. Staff indicated that there already was a Hickory Park in the Town of Buchanan. A couple other suggestions were mentioned; however the Board seemed to favor one name over all the others that were considered over the past two months. Motion by Ald. A. Zelinski, seconded by B. Adesso to approve the name of Hidden Pond Park for the new eastside park. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

Moved by B. Adesso, seconded by R. DeLain to adjourn at 6:43pm. Motion carried.

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
November 8, 2016
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:32 PM by Mayor Merkes.

3:30 PM – Informal Public Hearing on the Proposed Rezoning of 217 Washington Street – Parcel #3-00529-00

Mayor Merkes opened the public hearing at 3:32 PM. CDD Buck explained the proposed rezoning of 217 Washington Street. Written public comment was received and distributed from Sandra Dabill Taylor (545 Broad Street). She is in favor of the rezoning for 217 Washington Street. No one else spoke. Mayor Merkes closed the hearing at 3:33 PM.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, and Commissioners Schmidt and Cruickshank.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Sturm and DeCoster.

OTHERS PRESENT: CDD Buck, AP Englebert, Ald. Benner, Stacy Knaack (Glass Nickel Pizza), Tim Nicholson (Glass Nickel Pizza).

C. MINUTES TO APPROVE

1. **Minutes of the October 18, 2016 Plan Commission Meeting**

Motion by Comm. Schmidt, seconded by Ald. Benner, to approve the October 18, 2016 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. CORRESPONDENCE

1. None.

F. DISCUSSION

1. **Grade Requests, Setting Grades, Verifying Grades**

No discussion took place.

2. **Code Sections for Revision Priorities**

At the October 4th Plan Commission meeting, the commission asked city staff to prepare a report regarding sections of the zoning code most in need of revision. CDD Buck and AP Englebert provided an overview of the zoning code and identified the following sections, staff felt to be a priority for revision:

- Special Use Permits and Processes
- Non-Conforming Code
- Sign Code
- Off-Street Parking
- Commercial/Industrial Lighting Code
- Temporary Uses
- Architectural Design Standards

Commissioners discussed the report and focused on architectural building standards and the Special Use Permit process. Staff brought up recent law changes at the State and Federal level

that affect the Non-Conforming Code and the Sign Code. The Plan Commission asked staff to prioritize the list and come back with a plan for addressing revisions.

G. ACTION ITEMS

1. Rezoning – 217 Washington Street – Parcel #3-00529-00

AP Englebert introduced the proposed rezoning at 217 Washington Street. The applicant wishes to operate a Glass Nickel Pizza restaurant at the location and therefore requested to rezone the property from 1-2 General Industrial District to C-1 General Commercial District. AP Englebert reported that the lot size and dimensions would not create any non-conformity if the rezoning was approved and that the rezoning would be consistent with the City of Menasha Comprehensive Plan. Staff also relayed to the Plan Commission that they would be contacting property owners and rezoning neighboring properties to a commercial district so as to mitigate the presence of conflicting land uses and spot zoning.

Ald. Benner discussed the Washington Street corridor and asked if there would be a comprehensive plan update coming forth soon. CDD Buck responded that there would be.

Motion by Ald. Benner, seconded by Comm. Cruickshank, to recommend approval of the rezone for 217 Washington Street (#3-00529-00) from I-2 General Industrial District to C-1 General Commercial District. The motion carried.

2. Moving Permit – Lot 8 Deerfield Court

CDD Buck presented the moving permit application for Lot 8 Deerfield Court. The applicant desires to move an existing two-family structure and locate it on the lot. According to the City of Menasha Building Code, the Plan Commission must approve any application to relocate an existing structure based on several criteria. CDD Buck informed the Plan Commission that when making a decision, the commission is to consider the effect of the move on consistency with neighborhood property improvements and architectural/functional plan of nearby properties.

Commissioners and staff discussed the following:

- Style and size of the structure to be moved
- Existing neighborhood and architectural styles present
- Neighborhood land use and development
- Bonding and insurance required to move a structure

Motion by Ald. Benner, seconded by Comm. Cruickshank, to deny the Moving Permit application for Lot 8 Deerfield Court with the finding that the exterior architectural appeal will be at variance with the architectural appeal and functional plan of buildings already constructed in the immediate neighborhood and the proposed orientation of the structure is also at odds with the functional plan of the neighborhood. The motion carried.

H. ADJOURNMENT

Motion by Comm. Schmidt, seconded by Ald. Benner, to adjourn at 4:40 PM. The motion carried.

Minutes respectfully submitted by AP Englebert.

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

October 26, 2016

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:03 a.m., with Commissioners Don Merkes, and Antoine Tines present on roll call. Also present were Melanie Krause, General Manager; Tim Gosz, Water Utility Manager; Kristin Hubertus, Finance Manager; Steve Grenell, Engineering Manager, David Christensen, Engineering Technician; Paula Maurer, Customer Services Manager; John Teale, Technical Services Engineer; Lisa Miotke, Energy Services Representative; and Dawn Lucier, Administrative and Accounting Assistant.

Those excused were Commissioner Kordus and William Menting, Electric Manager.

Item II. No one from the Gallery requested to be heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Allwardt, seconded by Comm. Merkes, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of September 28, 2016
- B. Minutes of the Special Meeting of October 12, 2016
- C. Approve and warrant payments summarized by checks dated October 6-26, 2016, which includes Net Payroll Voucher Checks and Operation and Maintenance Voucher Checks for a total of \$1,458,119.39, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call
- D. Correspondence as listed:
 - Copy of letter dated October 20 from Public Service Commission of Wisconsin RE: Application of the City of Menasha and WPPI Energy for approval of the sale of certain electric utility facilities from WPPI to Menasha pursuant to lease agreement.
 - Copy of October 2016 MU Employee Newsletter.
 - Copy of letter dated October 7 from Public Service Commission of Wisconsin RE: Joint application of Wisconsin Electric Power Company and Menasha Utilities for authority to buy/sell certain electric distribution facilities and to transfer five customers from Wisconsin Electric Power Company to Menasha Utilities in the City of Menasha, Winnebago County, Wisconsin.

Item IV. Claims Against The Utility – There were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

Item VI. Unfinished Business, Refinance of WPPI Lease Update – The Common Council approved the borrowing with the State Trust Fund and the documents have been submitted. Staff is waiting on the PSC review.

Lead Water Service Ordinance Update – The Common Council has sent the Lead Water Service ordinance back to the Commission to discuss the program further and to look at alternative funding or loan options, and how the plan would work once funding has been depleted.

A lengthy discussion followed.

Alderman Becky Nichols commented on concerns such as how to deal with depleted funding; what is the public education effort for informing affected property owners; what's the goal of the program, to be a lead free or semi-lead free community; does the Utility know where the lead laterals are and how many there are; and the approximate costs of completing the program.

Staff is working on identifying the lead services, and a public education effort has been created; staff is waiting for program confirmation to begin.

Commissioner Allwardt asked to have an update on the lead water service ordinance at the next meeting.

Item VII. New Business, Dan Zelinski Resolution of Appreciation – The motion by Comm. Merkes, seconded by Comm. Allwardt, was unanimous to approve the following:

RESOLUTION OF APPRECIATION

WHEREAS, members of the Menasha Utilities Commission and Utility Management desire to record the recognition of Dan Zelinski as a former member of this Commission and for his contributions as Commission Vice-President;

WHEREAS, Dan Zelinski has, for five years, faithfully carried out the duties and responsibilities as Commissioner, Commission Secretary, and Commission Vice-President;

RESOLVED that the members of the Menasha Utilities Commission and Utility Management give formal expression of their association with Commissioner Zelinski, who was held in esteem and respected by his associates for the services he rendered while a member of said Commission, and do hereby note in the records such recognition.

RESOLVED FURTHER, by the Menasha Utilities Commission and Utility Management that a copy of this resolution be tendered to Dan Zelinski as recognition of his services and as a tribute to him.

Passed and approved this 26th day of October, 2016.

Internet Service Contract – The contract expires this December; the current provider has extended it to spring. Quotes are being accepted and will be brought to the Commission in 2017.

Performance Evaluation and Merit Pay Program – A revised program was presented to continue the program for the years 2017-2019. Management feels the program has been an extremely

effective tool providing incentives for employees that exceed expectations; data was included that shows an improvement from those not meeting expectations and a shift upward in the number of employees exceeding expectations. Modifications to the program included scoring changes to focus more on goals and expectations; creating 3 categories of goals; and steps to better define expectations.

A motion was made by Comm. Allwardt, seconded by Comm. Tines to proceed with the Performance Evaluation and Merit Pay program for 2017-2019.

General discussion ensued regarding the length of extending the program.

A motion was made by Comm. Allwardt to amend the previous motion to proceed with the Performance Evaluation and Merit Pay program for one year. Comm. Merkes seconded the motion for discussion.

Motion to amend failed on roll call 2-1. Commission Merkes votes yes. Commissioners Allwardt and Tines voted no.

Original motion carried on roll call 3-0.

Benchmark Financial Ratio Report – The ratio report shows where the organization compares to WPPI as a whole, WEPCO, and several other large utilities. The numbers for Menasha Utilities reflect the WPPI lease payment as an operating expense, whereas, the Utility reports it as a debt payment. This is why the distribution total O&M expenses per retail customer is showing higher. The combined graphs show that Menasha Utilities is in good standing position.

The Commission asked for further detail on customer accounting expenses per retail customer category for the next meeting.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – The September report was discussed. The Commission asked to add a year-to-year comparisons on system reliability to the report.

September Financial and Project Status Reports – Electric consumption was 4.9% higher than budget for the month; there is a negative system loss due to August temperatures higher than normal which are billed out in September; cost of power was 6.3% lower than budget, which has offset the variance of lower revenues; and Net Operating Income was lower due mainly to September having three payrolls processed instead of two.

Water usage was 12.2% lower than budget for the month; there is a negative system losses due to a timing delay in the billing system and having 2 months without main breaks; and Net Operating Income was 37% lower than budget for the month because of lower total revenues.

Telecommunications projected year-end cash balance has been updated to include the \$16,100 approved for the conduit of the Midway fiber loop project.

After discussion, the Commission accepted the September Financial and Project Status Reports as presented.

Project Reports, Water Projects – The algae toxin testing program is close to ending and has shown that the water plant system has been handling the algae toxins extremely well. The pump station roof will be starting soon.

Electric Projects – A pre-construction meeting for the Midway loop is scheduled for early November, it is expected to be completed in December; the Racine Street interchange with the DOT and the 35kV underground from the substation to a riser have been completed; and the transformer tap changer has been repaired and is back in service.

Item IX. Alderman Becky Nichols thanked the Commission for listening to the concerns she voiced regarding the Lead Water Service Ordinance.

Item X. The motion by Comm. Allwardt, seconded by Comm. Merkes, was unanimously approved on roll call to convene into Closed Session pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Performance Evaluation of General Manager.

By: MARK L. ALLWARDT
President

DAWN LUCIER
Acting Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.



MEMORANDUM

To: Common Council

From: PRD Tungate *BT*

Date: November 15, 2016

RE: Name for New Eastside Park

At their November 8, 2016 meeting, the Park Board took action to name the city's new park at the end of Tana Lane. The name selected was Hidden Pond Park. The chosen name did receive the most neighborhood votes at a September 22 playground ribbon cutting held at the park. While other names were considered over the past two months, the Board was unanimous in their November 8th action.

Don Merkes

To: Rebecca Nichols; James Taylor; Arnie Collier; Wil Krautkramer; Michael Keehan; Alex Zelinski; Marshall Spencer; Benner Kevin (kbenner@ci.menasha.wi.us)

Cc: Brian Tungate; David Buck; Don Merkes; Kevin Kloehn; Nancy McKenney; Pamela Captain; Peggy Steeno; Tim Styka; Vicki Lenz; Tim Montour (tmontour@ci.menasha.wi.us); Adam Alix (aalix@ci.menasha.wi.us); Debbie Galeazzi (dgaleazz@ci.menasha.wi.us)

Subject: Budget Questions for Nov 21st Meeting

The Common Council had three budget workshop meetings over the past two weeks to discuss the draft 2017 budget. There were many good questions asked by elected officials and members of the public and information was shared in many topic areas. While it's understandable that everyone couldn't make every meeting, we will not be going through each budget at the Common Council meeting on November 21. If you were unable to attend one of the budget workshops and have questions regarding the budget please contact the appropriate department head before Monday's meeting.

Dep. Dir. Alex	967-3620
Dir. Buck	967-3650
Att. Captain	967-3608
Chief Kloehn	886-6200
Dir. Lenz	967-3660
Dir. McKenney	967-3520
Mayor Merkes	967-3608
Sup. Montour	967-3610
Dir. Steeno	967-3630
Chief Styka	967-3500
Dir. Tungate	967-3640

Don

Donald Merkes
Mayor, City of Menasha

140 Main Street
Menasha, WI 54952
(920) 967-3608
Fax: (920) 967-5273
dmerkes@ci.menasha.wi.us

November 4, 2016

City of Menasha

140 Main Street

Menasha, WI 54952

Attention: Mayor, David Buck & City Council

Respectively, I am approaching the City of Menasha in regards to 221 Washington Street, Menasha, Wisconsin. Since the destruction and cleanup of St. Pat's school, I thought perhaps maybe the city would be interested in my property.

In the past, I had worked with Greg Kiel for a lengthy period of time to try and close a deal with the City of Menasha. I personally have money that I have invested in a Department of Natural Resources cleanup for this piece of property. Due to a phone call I received from Department of Natural Resources, this property is eligible for more DNR grant money.

The county will dismiss all back taxes if the when Department of Natural Resources would give a clean bill of health for this property. Originally, Greg and myself had agreed on a \$14,000 figure.

Hopefully, all of us can come to an agreement to beautify this area.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard Sheleski', written over a horizontal line.

Richard Sheleski, Owner

314-413-6666

MEETING MINUTES
WAVERLY SANITARY DISTRICT
October 13, 2016
District Office - N8722 County Rd. LP

- 1) **MEETING WAS CALLED TO ORDER** at 2:00pm by President Bartlein.
- 2) **PRESENT:**

President Bartlein	(DRB)	Systems Operator Krueger	(RWK)
Commissioner Kasten	(DLK)	Systems Operator Van Zeeland	(TGV)
Commissioner Bartlein	(JJB)	Systems Operator Dornfeld	(DWD)
Consultant Sambs	(MLS)	Office Manager Girdley	(CMG)
		Billing Clerk Weir	(PMW)
		General Manager Travis Parish	(TWP)
- 3) **APPROVAL/ACCEPTANCE OF 9/20 AND 9/29/16 MEETING MINUTES:** MOTION (JJB¹/DLK²) to approve minutes. Motion carried 3-0.
- 4) **RECEIPT ACKNOWLEDGEMENT/APPROVAL/ACCEPTANCE OF THE 2016 SEPTEMBER FINANCIAL STATEMENTS AND BUDGET COMPARISON:** MOTION (JJB¹/DLK²) to approve. Motion carried 3-0.
- 5) **COMMUNITIES/CUSTOMERS/SERVICE CONCERNS:** None
- 6) **MONTHLY WATER SAMPLE TESTS RESULTS:** Will be reported at next meeting.
- 7) **OLD BUSINESS:** None
- 8) **DISTRICT'S REPAIR/MAIN EXTENSION/MODIFICATION PROJECTS**
 - Future Lift Station #6: TWP reported Harrison's attorney will draft an agreement for the project.
- 9) **GENERAL CONSTRUCTION STATUS (INDIVIDUAL DEVELOPER FUNDED PROJECTS)**
 - North Shore Apartments-Phase II: RWK reported paving of Phase II has been completed. Restoration will be completed soon.
 - 1st Addition Lake Park Heights – Status report: Nothing new to report.
 - Kambura Acres II – Project status report: RWK reported Preliminary Plat has been received. TWP recommended using another engineer to review plats submitted by M & E when they are also the engineer for the developer of the project.
- 10) **NEW BUSINESS**
 - Next meeting scheduled for Thursday, November 10, 2016 (2:00pm) at District Office.
 - Budget Meetings scheduled for October 24 (2:00pm) and November 1, 2016 (2:00pm). Both at District Office.
 - Year 2016 Budget Amendments: CMG requested estimated legal costs through end of 2016 and budget recommendation for General Manager position in 2017. Consensus was \$5200 for legal costs through end of 2016, \$20,000 budgeted for legal costs and \$15,000 budgeted for General Manager position in 2017.
- 11) **OFFICE REPORT:** CMG reported permits are up 32.5% from last year. COA reported there will be no water rate increase for 2017.

12) FIELD REPORT

- RWK reported 43 hydrants were painted by Waverly personnel this year saving approximately \$3300. Fall hydrant/main flushing is scheduled for next week.

13) OTHER BUSINESS TO LEGALLY COME BEFORE THE COMMISSION

- Well Permitting/Abandonment Violations – Enforcement procedure discussion: TWP indicated both Village and Town have ordinances regulating wells and they can get letters out to those in violation.
- Codification of Waverly Ordinances: The attorney recommended codification of our ordinances with an estimated cost of \$10,000 that will be included in 2017 budgeted legal expenses.
- Contracted Engineering Services for Waverly: The attorney recommended there be a contract for Waverly's engineering services. MOTION (DLK¹/ DRB²) to send out a Request for Proposal for contracted engineering services. Motion carried 3-0. TWP will put together an RFP and send it out.

14) CLOSED SESSION: Pursuant to Wis. Stats. 19.85€ the Waverly Sanitary District will go into closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to negotiate amendments to the current Village of Harrison – Waverly Sanitary District Agreement. The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible board action on the closed session.

MOTION (JJB¹/DLK²) to go into closed session. Roll call vote: JJB-aye, DLK-aye, DRB-aye. Motion carried.

MOTION (DLK¹/JJB²) to return to open session. Motion carried 3-0.

MOTION DRB¹/DLK²) to direct the attorney to create amendments to the current Waverly-Harrison agreement. Motion carried 3-0.

15) ADJOURNMENT: MOTION (DLK¹/ JJB²) to adjourn. Motion carried 3-0. Meeting was adjourned at 3:00pm.

Submitted by Penny M. Weir
Billing Clerk

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 7, 2016
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krautkramer, Collier, Keehan, Zelinski, Spencer, Benner, Nichols

EXCUSED: Alderman Taylor

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, CDD Buck, ASD Steeno, PRD Tungate, Engineer Supv. Montour, Clerk Galeazzi.

DEPT HEAD EXCUSED: PHD McKenney

D. PUBLIC HEARING

1. [Proposed resolution authorizing public improvement and levying special assessments against benefited property \(Lake Cottage Estates\)](#)

Engineering Supervisor Montour explained the improvements to the Lake Cottage Estates Development are relocating sanitary sewer laterals, water laterals, storm sewer laterals, final asphalt pavement, and electrical service.

No one spoke. Mayor called public hearing to a close.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Comments on amendments to TIFs.

Stan Sevenich, 645 9th Street, Menasha. Comments on lease agreement with MJSD for 100 Main St.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Board of Public Works, 10/17/2016](#)
- b. [Library Board, 10/26/2016](#)
- c. [NMFR Joint Finance and Personnel Committee, 10/25/2016](#)
- d. [NMFR Joint Fire Commission, 10/26/2016](#)
- e. [Neenah-Menasha Sewerage Commission, 09/27/2016](#)
- f. [Plan Commission, 10/18/2016](#)
- g. [Water & Light Commission, 10/12/2016](#)
- h. [Winnebago County Joint Review Board, 10/18/2016](#)

Communications:

- i. [3rd Quarter Financials](#)
- j. [WPRA Park Design Award](#)
- k. [Public Service Commission of Wisconsin Notice of Investigation \(Buyout of WPPI Lease Agreement\)](#)
- l. [Update on Unit 2016-02 and Third Street Bridge Replacement \(WisDOT Project Number 4992-01-71\)](#)
- m. [City of Menasha, Wisconsin vs. Village of Fox Crossing, Wisconsin & Town of Menasha, Wisconsin Case No. 16CV983BR3](#)

Moved by Ald. Benner seconded by Ald. Keehan to receive Minutes and Communications a-m.

General discussion on WPRA Park Design Award and PSC Notice of Investigation for WPPI Lease Buyout.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 10/17/2016](#)

Board of Public Works, 10/17/2016, Recommends the Approval of:

2. [Payment No. 5 – Northeast Asphalt, Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Concrete Sidewalk, Asphalt Pavement within Parking Area, 8' Wide Asphalt Trail and Storm Sewer; Sixth Street, Ninth Street, Grandview Avenue, Manitowoc/Plank Road \(8' Wide Asphalt Trail\), Menasha Utilities Office \(Parking Area Paving\), and Community Way; Contract Unit No. 2016-02; \\$108,225.92.](#)

Moved by Ald. Benner seconded by Ald. Keehan to approve Consent Agenda items 1&2.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

None

I. ORDINANCES AND RESOLUTIONS

1. [O-17-16 An Ordinance Approving the Attachment of Territory to the City of Menasha from the Village of Fox Crossing Owned by R. Lewis & R. Lewis, LLC \(As Recommended by the Plan Commission; Introduced by Mayor Merkes\)](#)

Moved by Ald. Benner seconded by Ald. Keehan to suspend the rules and take up O-17-16.

Motion carried on roll call 6-1. Ald. Collier voted no.

CA Captain explained the action taken by Village of Fox Crossing to detach the property. This leaves the property open to be attached to the City of Menasha. CA Captain also explained the stipulation that is part of the detachment/attachment. The stipulation states the detachment of the property by the Village and the attachment by the City is not admittance that the Intergovernmental Agreement is valid nor shall it prejudice the right of the City of Menasha to assert or the Village to defend various causes of action in a recently filed law suit.

Garritt Bader, representing of the owners, explained the plans to combine the adjoining lots for future development.

Moved by Ald. Benner seconded by Ald. Keehan to adopt O-17-16 An Ordinance approving the attachment of territory to the City of Menasha from the Village of Fox Crossing owned by R. Lewis & R. Lewis LLC and approve Stipulation between Village of Fox Crossing and City of Menasha.

Motion carried on roll call 7-0.

2. [R-30-16 – Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Benefited Property \(Lake Cottage Estates\) \(As Recommended by the Board of Public Works; Introduced by Ald. Krautkramer\).](#)

Moved by Ald. Krautkramer seconded by Ald. Collier to adopt R-30-16 Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Benefited Property (Lake Cottage Estates)

Motion carried on roll call 7-0.

3. [R-31-16 Resolution Approving a Project Plan Amendment for Tax Incremental District No. 5 City of Menasha, Wisconsin](#)

Moved by Ald. Benner seconded by Ald. Keehan to adopt R-31-16 Resolution Approving a Project Plan Amendment for Tax Incremental District No. 5 City of Menasha, Wisconsin.

CDD Buck explained the amendment is to allocate positive increment for TID 5 to TID 3 to close out TID 3 at end of 2016.

Motion carried on roll call 7-0.

4. [R-32-16 Resolution Approving a Project Plan Amendment for Tax Incremental District No. 10 City of Menasha, Wisconsin](#)

Moved by Ald. Benner seconded by Ald. Keehan to adopt R-32-16 Resolution Approving a Project Plan Amendment for Tax Incremental District No. 10 City of Menasha, Wisconsin.

CDD Buck explained the project plan amendment to expend funds within a ½ mile radius of the plan's boundaries to capitalize the Housing Rehabilitation Fund.

Motion carried on roll call 7-0.

5. [R-33-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$1,362,372 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald., Nichols seconded by Ald. Keehan to adopt R-33-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$1,362,372 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is for 2016 Capital Improvement projects.

Motion carried on roll call 7-0.

6. [R-34-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$337,000 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-34-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$337,000 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is for TID 13 infrastructure improvements.

Motion carried on roll call 7-0.

7. [R-35-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$478,315 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-35-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$478,315 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is for the money owed to WPPI for the 2011 transaction.

Motion carried on roll call 7-0.

8. [R-36-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$1,159,685 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-36-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$1,159,685 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith

ASD Steeno explained the borrowing is for public infrastructure for the Van's and Woodlands Development Agreements that will be special assessed.

Motion carried on roll call 7-0.

9. [R-37-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$343,200 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-37-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$343,200 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is for the purchase and improvements to the 867 Valley Road property.

Motion carried on roll call 7-0.

10. [R-38-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$3,039,013.14 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-38-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$3,039,013.14 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

11. [R-39-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$3,002,187.13 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-39-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$3,002,187.13 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

12. [R-40-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$680,195.13 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-40-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$680,195.13 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

13. [R-41-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$1,989,000.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-41-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$1,989,000.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

14. [R-42-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$1,480,000.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-42-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$1,480,000.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

15. [R-43-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$820,500.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-43-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$820,500.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

16. [R-44-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$763,441.58 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-44-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$763,441.58 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

17. [R-45-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$882,200.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-45-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$882,200.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

18. [R-46-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$875,000.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-46-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$875,000.00 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

19. [R-47-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$738,820.87 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith](#)

Moved by Ald. Nichols seconded by Ald. Keehan to adopt R-47-16 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$738,820.87 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance for a lower interest rate which will save interest cost over the life of the loan.

Motion carried on roll call 7-0.

J. ACTION ITEMS

1. [Accounts payable and payroll for the term of 10/20/2016—11/03/2016 in the amount of \\$1,751,643.28](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 7-0.

2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo dated 11/2/16.

Motion carried on roll call 7-0.

Police Dept. recommends denial of beverage operator's license application of Ashley Wilz as she does not meet the criteria under the Guidelines for Operator Licenses.

Ashley Wilz was present and there was unanimous consent to hear from her.

Ms. Wilz explained the citations she received were Juvenile Alcohol offenses. She realizes the mistakes she has made. A beverage operator's license will allow her extra responsibility at her job at Dollar General.

Moved by Ald. Keehan seconded by Ald. Collier to approve beverage operator's license application of Ashley Wilz.

Motion carried on roll call 7-0.

Police Dept. recommends denial of beverage operator's license application of Caitlin Roper as she does not meet the criteria under the Guidelines for Operator Licenses.

Moved by Ald. Keehan seconded by Ald. Spencer to deny beverage operator's license application of Caitlin Roper as she does not meet the criteria under the Guidelines for Operator Licenses.

Motion carried on roll call 7-0.

3. [Certified Survey Map for Appleton Road—Lot Combination \(As Recommended by Plan Commission\)](#)

Moved by Ald. Keehan seconded by Ald. Krautkramer to approve certified survey map for Appleton Road-lot combination.

Motion carried on roll call 7-0.

K. HELD OVER BUSINESS

None

L. APPOINTMENTS

1. [Mayor's Appointment of Sean Gehin as Public Works Director, including an advanced vacation schedule](#)

Mayor Merkles stated Mr. Gehin has declined to accept the position of Public Works Director.

M. CLAIMS AGAINST THE CITY
None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Stan Sevenich, 645 9th Street, Menasha. Commends the Council on adopting the resolutions to refinance for a lower interest rate to save money.

O. RECESS TO COMMITTEES

Moved by Ald. Benner seconded by Ald. Keehan to recess at 7:20 p.m.
Motion carried on voice vote.

Reconvened at 8:08 p.m.

P. ACTION ITEMS

1. Water Street Trail Easement/95 Broad Street

Mayor Merkes stated the Council did direct staff to move forward on negotiating with the property owner on the easement.

CDD Buck explained he has had discussions with the property owner.

2. Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Water Street Trail Easement/95 Broad Street) (Alderman Taylor)
No action taken.

3. Adjourn into Closed Session pursuant to Wis. Stats. §19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Appvion, Inc. and NCR Corp. v. P. H. Gladfelter Co., et al., Case No. 08-CV-16 "PCB Litigation")
No action taken.

Q. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Krautkramer to adjourn at 8:25 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk

CITY OF MENASHA
COMMON COUNCIL
2017 Budget Review Session
Common Council Chambers
Wednesday, November 2, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krautkramer, Collier, Keehan, Zelinski, Spencer, Benner

EXCUSED: Aldermen Nichols, Taylor

ALSO PRESENT: Mayor Merkes, CA Captain, ASD Steeno, LD Lenz, DDMO Alix, Asst. Supv. Brown, Eng. Supv. Montour, Eng. Aide Hutter, Clerk Galeazzi.

Library Board members Jim Englebert, Kathy Wicikowski, Bob Golz, Jill Halverson, Chris VanderHeyden

D. People from the Gallery to be heard on matters pertaining to the agenda
(five (5) minute time limit for each person)

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Comments and questions on budgets to be reviewed – Library, Public Works Department, Mayor, Farm Fresh Market.

E. MAYOR MERKES – INTRODUCTION OF 2017 CITY OF MENASHA BUDGET

Mayor Merkes gave an overview of City's 2016 accomplishments and 2017 objectives.

Moved by Ald. Benner seconded by Ald. Keehan reduction in line items should be a minimum of \$1,000.

General discussion on the amount of the reduction.

Motion carried on roll call 5-1.

Ald. Krautkramer, Collier, Keehan, Spencer, Benner voted yes. Ald. Zelinski voted no.

F. LIBRARY

LD Lenz and Library Board President Englebert gave an overview of the Library budget.

General question and answer session.

G. ATTORNEY/CLERK/ELECTIONS

CA Captain gave an overview of the Attorney/Clerk/Elections budgets.

General question and answer session.

H. PUBLIC WORKS DEPARTMENT

DDMO Alix, Assist Supv. Brown, and Eng. Supv. Montour gave an overview of the Public Works budgets.

General question and answer session.

I. COMMON COUNCIL/MAYOR/FARM FRESH MARKET

Mayor Merkes gave an overview of the Common Council/Mayor/Farm Fresh Market budgets.

General question and answer session.

Mayor Merkes announced that the Budget Review Session scheduled for Nov. 3 will be cancelled due to lack of a quorum.

J. ADJOURN

Moved by Ald. Keehan seconded by Ald. Benner to adjourn at 8:05 p.m.
Motion carried on voice vote.

CITY OF MENASHA
COMMON COUNCIL
2017 Budget Review Session
Common Council Chambers
Wednesday, November 9, 2016
MINUTES

DRAFT

- A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. PLEDGE OF ALLEGIANCE
Pledge of Allegiance was recited.
- C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Collier, Keehan, Zelinski, Spencer, Benner, Nichols, Krautkramer
EXCUSED: Alderman Taylor
ALSO PRESENT: Mayor Merkes, PC Styka, Lt. Bonneville, Lt. Thore, Lt. Albrecht,
FC Kloehn, DFC Voss, AFC Sipin, AFC Green, PRD Tungate, DDMO Alix,
Pk Supt Maas, ASD Steeno, Clerk Galeazzi
- D. PEOPLE FROM THE GALLERY TO BE HEARD ON MATTERS PERTAINING TO THE
AGENDA (five (5) minute time limit for each person)
No one spoke.
- E. POLICE DEPARTMENT
PC Styka gave an overview of the Police Department's 2016 accomplishments and
2017 objectives.
General question and answer session.
- F. PARKS/RECREATION/FORESTRY/CEMETERY/POOL
PRD Tungate gave an overview of the Park/Recreation/Forestry/Cemetery/Pool
budgets.
General question and answer session.
- G. FIRE DEPARTMENT
FC Kloehn gave an overview of the Fire Department's 2016 accomplishments and
2017 objectives.
General question and answer session.
- H. ADMINISTRATIVE SERVICES DEPARTMENT
Finance/Human Resources/IT/Assessor/Revenues
ASD Steeno gave an overview of the Finance/Human Resources/IT/Assessor 2016
accomplishments and 2017 objectives.
General question and answer session.
- I. ADJOURN
Moved by Ald. Benner seconded by Ald. Spencer to adjourn at 8:53 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
COMMON COUNCIL
2017 Budget Review Session
Common Council Chambers
Monday, November 14, 2016
MINUTES

DRAFT

- A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.
- C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Keehan, Zelinski, Benner, Nichols, Krautkramer, Collier
EXCUSED: Aldermen Spencer, Taylor
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, CDD Buck, ASD Steeno, PRD Tungate, PHD McKenney, LD Lenz, DDMO Alix, Pk Supt Maas, Eng. Supv. Montour, Eng. Aide Hutter, Clerk Galeazzi.
- D. PEOPLE FROM THE GALLERY TO BE HEARD ON MATTERS PERTAINING TO THE AGENDA (five (5) minute time limit for each person)

Tim Jacobson, 732 Paris Street, Menasha. Comments on new vehicle for Public Works Facility.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Comments and Questions on budgets to be reviewed - Health Dept., Community Development Dept., and Parks Dept.
- E. HEALTH DEPARTMENT
PHD McKenney gave an overview of the Health Department budgets.

General question and answer session.
- F. COMMUNITY DEVELOPMENT DEPARTMENT
CDD Buck gave an overview of the Community Development Department budgets.

General question and answer session.
- G. CAPITAL IMPROVEMENT PLAN (CIP)
Mayor Merkes reviewed the Capital Improvement Plan for 2017-2021 and the 2016 Debt Analysis.

General question and answer session.
- H. ANY FINAL 2017 BUDGET AMENDMENTS
Moved by Ald. Nichols seconded by Ald. Keehan to increase 100-1012-541-24.04 Street Lighting Special Equipment by \$20,000 and increase 100-0000-466-00-00 Misc. General Revenue by \$20,000.
Motion carried on roll call 6-0.

Moved by Ald. Keehan seconded by Ald. Krautkramer to increase the Fire Operations Budget by \$4,051 and decrease the Fire Capital Budget by \$15,063.

Moved by Ald. Zelinski seconded by Ald. Collier to amend to decrease dive team equipment from \$20,000 to \$10,000.

General discussion ensued on NMFR merger agreement requires both Cities approve the same Fire Department budget.

Motion on amendment fails on roll call 1-5.

Ald. Zelinski voted yes.

Ald. Nichols, Krautkramer, Collier, Keehan, Benner voted no.

Original motion carried on roll call 5-1.

Ald. Nichols, Krautkramer, Collier, Keehan, Benner voted yes.

Ald. Zelinski voted no.

ASD Steeno explained the tax rate and how Waverly Sanitary District adds a portion of their levy to the City's levy.

G. ADJOURN

Moved by Ald. Keehan seconded by Ald. Benner to adjourn at 8:00 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk



MUNICIPAL PROPERTY INSURANCE COMPANY

2801 Crossroads Drive, Suite 2200, Madison, WI 53718 -- (800) 968-4670

RENEWAL POLICY -- Policy Quotation: 2477

Policy: 240063
Term: 12:01am 1/1/2017 to 1/1/2018

Agent:

Named City of Menasha
Insured: Pamela Captain
140 Main Street

Menasha, WI 54952

Phone: (920) 967-3602
County:

Coverage	Deductible	Coverage	Rate	Annual Premium
Buildings, Personal Property & Property in the Open	5,000	48,781,043	0.059	28,781
Contractors Equipment (Replacement Cost)	500	1,957,010	0.179	3,503
Monies and Securities	500	37,000	0.829	307

Total Annual Premium **\$32,591**

Comments

This quote is your estimated renewal policy premium amount with coverages and coverage amounts as shown.

This quote becomes null and void within 30 days of transaction effective date.



MEMORANDUM

TO: Administration Committee

From: Nancy McKenney, MS, RDH, Public Health Director

Date: November 7, 2016

RE: Approval to Apply for and Accept \$2,500.00 in Retail Program Standards Grant Funds

The purpose of this Memorandum is to seek approval to apply for and accept \$2,500.00 in Retail Program Standards grant funds. The funds are managed for the U.S. Food and Drug Administration (FDA) by the Association of Food and Drug Officials (AFDO). The program provides funds for the completion of projects to enhance conformance with the Voluntary National Retail Food Regulatory Program Standards (Retail Program Standards).

Amount: \$2,500.00

Time period: January 1, 2017 – December 31, 2017

ANALYSIS

This funding offsets 2017 wages and benefits needed to complete projects that assist the Menasha Health Department Environmental Health Program to conform with the Voluntary National Retail Food Regulatory Program Standards.

FISCAL IMPACT

Approval to apply for and accept these funds allows the City to enhance conformance with the Voluntary National Retail Food Regulatory Program Standards (Retail Program Standards) and offset 2017 wage and benefits costs.

RECOMMENDATION

Staff recommends that requests to apply and receive funding under this grant be approved.

City of Menasha Disbursements

Weekly Accounts Payable	11/10/16-11/17/16	\$ 156,603.99
	Checks # 55819-55950	
	Void check #55734	\$ (11,739.00)

Bi-Weekly Payroll	11/10/16	\$ 172,230.42
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Additional Regular Cycle Accounts Payables -Paid Electronically

World Pay Charges-FFM	11/8/16	\$ 2.00
Delta Dental	11/9/16	\$ 1,303.41
Community First Credit Union-Payroll Deductions	11/10/16	\$ 4,239.00
Nationwide Retirement	11/14/16	\$ 10,629.50
TASC-Flex Spending	11/15/16	\$ 3,613.08
Delta Dental	11/16/16	\$ 432.00
Federal Tax Withholding	11/16/16	\$ 68,881.69

\$ 89,100.68

Total \$ 406,196.09

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.


Peggy Steeno

Administrative Services Director


Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register
Check Date: 11/10/2016

Date: 11/10/2016

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACC PLANNED SERVICE INC	55819	11/10/2016	17464	100-0920-531.24-03	42.31	Senior Center-Maintenance
Total for check: 55819					42.31	
BECK ELECTRIC INC	55820	11/10/2016	N0716-COM-ED-21	100-1008-541.24-04	102.00	Appleton & Airport Road Signal Work
Total for check: 55820					102.00	
BERGSTROM	55821	11/10/2016	288828C	100-0801-521.29-04	133.96	Vehicle Service
Total for check: 55821					133.96	
BEST ENTERPRISES LLC	55822	11/10/2016	15792	470-0304-562.82-01	15,000.00	Demolition 867 Valley Rd
Total for check: 55822					15,000.00	
BRAZEE'S ACE HARDWARE	55823	11/10/2016	033917	100-0702-552.30-18	5.99	Duct Tape
		11/10/2016	035105	100-0703-553.30-18	1.19	Bolt Eye Lag
					(1.19)	Reverse
		11/10/2016	035143	100-0703-553.30-18	50.00	Fasteners/Duster/Oil
		11/10/2016	036507	207-0707-552.30-18	44.99	Weed & Feed/Supplies
Total for check: 55823					100.98	
DAVID BUCK	55824	11/10/2016	BUCK	100-0304-562.33-01	70.72	November Mileage
Total for check: 55824					70.72	
BUCKLIN TREE SERVICE LLC	55825	11/10/2016	60239	266-1028-543.21-06	16.25	Stumps
		11/10/2016	FC1971	266-1028-543.21-06	0.26	Finance Charge
Total for check: 55825					16.51	
KORTNEY DAHM	55826	11/10/2016	DAHM	100-0903-531.33-01	28.96	October Mileage

AP Check Register
Check Date: 11/10/2016

Date: 11/10/2016

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
KORTNEY DAHM...	55826...	11/10/2016...	DAHM...	100-0903-531.34-04	3.00	October Parking
Total for check: 55826					31.96	
ELECTIONSOURCE	55827	11/10/2016	34508	100-0204-512.24-04	970.34	Voting Booth Station
Total for check: 55827					970.34	
KEVIN ENGLEBERT	55828	11/10/2016	ENGLEBERT	100-0304-562.33-01	70.72	11/2/16 Mileage (Seminar)
Total for check: 55828					70.72	
ENVIROTECH	55829	11/10/2016	101616-18A	601-1020-543.30-15	269.44	Sewer Cleaning Nozzle
Total for check: 55829					269.44	
FACTORY MOTOR PARTS CO	55830	11/10/2016	18-Z08502	731-1022-541.38-03	(15.00)	Credit
		11/10/2016	18-Z08796	731-1022-541.38-03	93.91	Parts
Total for check: 55830					78.91	
FASTENAL COMPANY	55831	11/10/2016	WIAPP277254	100-1008-541.30-18	81.12	Blades/Parts
		11/10/2016	WIAPP277589	100-1008-541.30-18	88.95	Chisel/Spin Capsule
Total for check: 55831					170.07	
FERGUSON ENTERPRISES #1550	55832	11/10/2016	3587217	100-0703-553.24-03	1,135.16	Supplies
		11/10/2016	3621948	100-0703-553.24-03	41.38	Supplies
Total for check: 55832					1,176.54	
FERGUSON WATERWORKS #1476	55833	11/10/2016	0209314	209-0703-553.82-02	53.76	Pipes
Total for check: 55833					53.76	
FERRELLGAS	55834	11/10/2016	1093413635	731-1022-541.30-18	301.12	Supplies
		11/10/2016	1093448457	731-1022-541.30-18	212.06	Supplies

AP Check Register
Check Date: 11/10/2016

Date: 11/10/2016

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
FERRELLGAS...	55834...	11/10/2016	1093617640	266-1027-543.30-18	85.12	Supplies	
Total for check: 55834					598.30		
MARY FRITZ	55835	11/10/2016	FRITZ	100-0903-531.33-01	10.14	Sept-Oct Mileage	
Total for check: 55835					10.14		
GODFREY KAHN SC	55836	11/10/2016	672061	100-0201-512.21-01	1,920.44	Donnelley Printing	Matter 006106-0040
		11/10/2016	674179	100-0201-512.21-01	203.00	Donnelley Printing	Matter 006106-0040
Total for check: 55836					2,123.44		
GRIESBACH READY-MIX LLC	55837	11/10/2016	3622	100-1003-541.30-18	483.00	Concrete	
				470-1009-541.82-02	3,495.00	Concrete	
				625-1010-541.30-18	167.00	Concrete	
Total for check: 55837					4,145.00		
GUNDERSON CLEANERS	55838	11/10/2016	422495	100-0801-521.30-13	34.66	Mat/Towel Service	
Total for check: 55838					34.66		
IMPERIAL SUPPLIES LLC	55839	11/10/2016	099425	731-1022-541.30-18	12.90	Gloves	
		11/10/2016	OA1483	731-1022-541.30-18	59.41	Gloves	
Total for check: 55839					72.31		
JOHN'S SAW SERVICE	55840	11/10/2016	10828	731-1022-541.38-03	155.90	Filters/Air Filter Kits	
Total for check: 55840					155.90		
JX ENTERPRISES INC	55841	11/10/2016	G-262570024	731-1022-541.38-03	102.54	Kit	
		11/10/2016	G-262570026	731-1022-541.38-03	18.99	Cartridge	
		11/10/2016	G-262580004	731-1022-541.38-03	139.62	Valve	

AP Check Register
Check Date: 11/10/2016

Date: 11/10/2016

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
JX ENTERPRISES INC...	55841...	11/10/2016	G-262580016	731-1022-541.38-03	463.06	Dryer
Total for check: 55841					724.21	
KENOSHA CIRCUIT COURT	55842	11/10/2016	KENOSHA	100-0000-201.03-00	200.50	Bond/MPD 16-3555
Total for check: 55842					200.50	
KIESLER'S POLICE SUPPLY INC	55843	11/10/2016	0806309A	100-0801-521.30-15	278.00	Simunition Kit
Total for check: 55843					278.00	
LA BELLE MAISON LLC	55844	11/10/2016	LA BELLE MAISON	100-0601-551.24-03	2,187.50	Reupholster Ten Chairs
Total for check: 55844					2,187.50	
LAMP RECYCLERS INC	55845	11/10/2016	86310	470-0304-562.82-01	80.00	Barrel Rental
		11/10/2016	86353	470-0304-562.82-01	85.20	Storage Barrels/Drum
		11/10/2016	86369	470-0304-562.82-01	1,680.04	Fluorescent Lamps/Ballast
Total for check: 55845					1,845.24	
LINCOLN CONTRACTORS SUPPLY INC	55846	11/10/2016	K76462	100-1003-541.30-18	45.16	Supplies
				100-1009-541.30-15	254.28	Supplies
Total for check: 55846					299.44	
M&M TOWING AND RECOVERY LLC	55847	11/10/2016	2555	100-0801-521.29-04	125.00	MPD 16-3305
Total for check: 55847					125.00	
MENARDS-APPLETON EAST	55848	11/10/2016	3723	100-0801-521.24-03	56.93	Diaphragm & Cover/Breaker
Total for check: 55848					56.93	

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MENARDS-APPLETON WEST	55849	11/10/2016	34741	100-0702-552.30-18	9.95	Org Tape
Total for check: 55849					9.95	
TOWN OF MENASHA FINANCE DEPARTMENT	55850	11/10/2016	9644	625-0410-571.61-02	7,300.78	Tayco Pond Interest
Total for check: 55850					7,300.78	
MENASHA NEENAH MUNICIPAL COURT	55851	11/10/2016	MNMC	100-0000-201.03-00	174.00	Bond/MPD 15-0425
					135.70	Bond/MPD 16-161
					174.00	Bond Report #16-0234
Total for check: 55851					483.70	
MENASHA TREASURER	55852	11/10/2016	PD	100-0801-521.19-03	37.13	Uniforms
				100-0801-521.30-11	13.35	Postage
				100-0801-521.30-18	18.74	Supplies
				100-0801-521.33-03	6.45	Meals
Total for check: 55852					75.67	
MENASHA UTILITIES	55853	11/10/2016	004453	601-0401-513.25-02	21,631.78	Sewer Charges
				625-0401-513.25-01	2,460.57	Storm Water Charges
		11/10/2016	MENASHA UTILITY	100-0000-123.00-00	8.69	Electric
				100-0305-562.22-06	9.90	Storm
				100-0703-553.22-03	163.64	Electric
				100-0703-553.22-05	348.24	Water
				100-0703-553.22-06	184.81	Storm
				100-0903-531.22-03	206.70	Electric
				100-0903-531.22-05	45.42	Water
				100-1008-541.22-03	193.43	Electric
				100-1012-541.22-03	10.59	Electric
				601-1020-543.22-03	28.92	Electric

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MENASHA UTILITIES...	55853...	11/10/2016...	MENASHA UTILITY..	731-1022-541.22-03	49.26	Electric
Total for check: 55853					25,341.95	
MONROE TRUCK EQUIPMENT INC	55854	11/10/2016	761082	731-1022-541.38-03	31.48	Cords
Total for check: 55854					31.48	
MORTON SAFETY	55855	11/10/2016	171798-00	731-1022-541.30-18	33.00	Eyewash/Knee Pads
		11/10/2016	171853-00	470-0304-562.82-01	6.50	Caution Tape
				731-1022-541.30-18	49.92	Eyewear
Total for check: 55855					89.42	
N&M AUTO SUPPLY	55856	11/10/2016	582179	731-1022-541.38-03	9.44	Lamp Socket
		11/10/2016	582217	731-1022-541.38-03	13.68	Filter
		11/10/2016	582224	731-1022-541.38-03	52.44	Halogen Capsule
		11/10/2016	582251	731-1022-541.38-03	26.25	Hose
		11/10/2016	582324	731-1022-541.30-18	83.76	Antifreeze
		11/10/2016	582390	731-1022-541.30-18	42.20	Motor Treatment
		11/10/2016	582515	731-1022-541.38-03	66.54	Fuse Holder/Cables
		11/10/2016	582705	731-1022-541.38-03	45.60	Kit
		11/10/2016	582829	731-1022-541.38-03	94.69	Supplies
Total for check: 55856					434.60	
NEENAH MAIN AUTO BODY INC	55857	11/10/2016	60414	100-0801-521.29-04	567.00	Vehicle Repair
Total for check: 55857					567.00	
NETWORK HEALTH SYSTEM INC	55858	11/10/2016	351038	100-0202-512.21-05	272.00	Pre Employment Physicals & Drug Screens
Total for check: 55858					272.00	
NORTHEAST ASPHALT INC	55859	11/10/2016	1456947	209-0703-553.82-02	3,556.32	Asphalt
				492-1009-541.82-02	4,550.84	Asphalt

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NORTHEAST ASPHALT INC...	55859...	11/10/2016...	1456947...	625-1010-541.30-18	608.89	Asphalt	
Total for check: 55859					8,716.05		
OFFICE DEPOT	55860	11/10/2016	869891385001	100-0903-531.30-10	41.03	Supplies	
				100-0909-531.30-18	53.27	Supplies	
				100-0916-531.30-18	21.59	Supplies	
		11/10/2016	869891650001	100-0909-531.30-18	23.00	Supplies	
				100-0916-531.30-18	22.99	Supplies	
Total for check: 55860					161.88		
CLAIRE OPSTEEN	55861	11/10/2016	OPSTEEN	100-0903-531.34-01	96.72	October Mileage	
Total for check: 55861					96.72		
LINDA PALMBACH	55862	11/10/2016	PALMBACH	100-0903-531.33-01	58.97	August/September	Mileage
Total for check: 55862					58.97		
REGISTRATION FEE TRUST TVRP	55863	11/10/2016	70ME	100-0000-454.00-00	500.00	Parking Ticket Process	Fee
Total for check: 55863					500.00		
RIESTERER & SCHNELL INC	55864	11/10/2016	1088593	731-1022-541.38-03	2,373.69	Armrest/Wheel & Tire Rk	
Total for check: 55864					2,373.69		
ROAD EQUIPMENT	55865	11/10/2016	WA619976	731-1022-541.30-18	53.08	Wheel Chock	
Total for check: 55865					53.08		
LIZ ROSIN	55866	11/10/2016	ROSIN	100-0903-531.33-01	34.42	September Mileage	
Total for check: 55866					34.42		
RUEKERT & MIELKE INC	55867	11/10/2016	116848	601-1020-543.21-02	170.06	Sewer Utility	Outside Services

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RUEKERT & MIELKE INC...	55867...	11/10/2016	116849	601-1020-543.21-02	170.06	Sewer Utility	Outside Services
		11/10/2016	116850	601-1020-543.21-02	212.58	Sewer Utility	Outside Services
		11/10/2016	116851	601-1020-543.21-02	138.58	Sewer Utility	Outside Services
		Total for check: 55867			691.28		
SAGE SECURITY SOLUTIONS	55868	11/10/2016	221321	100-0801-521.24-05	134.00	Keys	
		Total for check: 55868			134.00		
SCHENCK SC	55869	11/10/2016	SC10110375	100-0401-513.21-03	13,100.00	2015 Audit	
				100-0601-551.21-03	550.00	2015 Audit	
				601-0401-513.21-03	1,250.00	2015 Audit	
				625-0401-513.21-03	1,250.00	2015 Audit	
				Total for check: 55869			16,150.00
SERVICEMASTER BUILDING MAINTENANCE	55870	11/10/2016	21570	100-0903-531.20-01	515.00	Janitorial Service	
		11/10/2016	21575	100-0801-521.20-01	1,562.00	Janitorial PD	
		11/10/2016	21598	100-1001-514.20-01	1,150.00	Janitorial Service	
		11/10/2016	21599	731-1022-541.20-01	530.00	Janitorial Service	
		Total for check: 55870			3,757.00		
SET ENVIRONMENTAL INC	55871	11/10/2016	0090815	470-0304-562.82-01	1,627.75	867 Valley Road	
		11/10/2016	0090852	470-0304-562.82-01	8,500.00	867 Valley Road	
		11/10/2016	0091103	470-0304-562.82-01	1,148.22	867 Valley Road	
		Total for check: 55871			11,275.97		
SNAP-ON TOOLS	55872	11/10/2016	10171640875	731-1022-541.30-18	142.35	Battery & Vane Set	
		Total for check: 55872			142.35		

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SOMMERVILLE FLAG	55873	11/10/2016	FLAGS	731-1022-541.30-18	60.00	Flags
Total for check: 55873					60.00	
STAPLES BUSINESS ADVANTAGE	55874	11/10/2016	8041144810	100-0304-562.30-10	9.49	Supplies
				100-0702-552.30-10	50.98	Supplies
Total for check: 55874					60.47	
TASC	55875	11/10/2016	IN891776	100-0202-512.21-06	260.00	October Flex Spending Management Fee
Total for check: 55875					260.00	
UNIFIRST CORPORATION	55876	11/10/2016	097 0222150	731-1022-541.20-01	133.19	Clothing/Supply Service
Total for check: 55876					133.19	
UNIFORM SHOPPE	55877	11/10/2016	260195	100-0801-521.19-03	109.95	Sweater
Total for check: 55877					109.95	
UNITED WAY FOX CITIES	55878	11/10/2016	20161110	100-0000-202.09-00	31.00	PAYROLL SUMMARY
Total for check: 55878					31.00	
US CELLULAR	55879	11/10/2016	0159898651	100-0201-512.22-01	27.72	Attorney
				100-0702-552.22-01	41.47	Tungate
				100-0703-553.22-01	72.85	Park Department
				100-0801-521.22-01	102.38	Police
				100-0904-531.22-01	82.30	Drew
				100-1002-541.22-01	7.65	Engineering
				100-1008-541.22-01	4.65	Sign Shop
				100-1019-552.22-01	13.20	Bridgetowers
				601-1020-543.22-01	0.50	Confined Space
					0.50	Sewer Truck

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US CELLULAR...	55879...	11/10/2016...	0159898651...	731-1022-541.22-01	42.90	DPW
			Total for check: 55879		396.12	
US POSTAL SERVICE	55880	11/10/2016	CUST #08022546	100-0000-133.00-00	3,000.00	Postage
			Total for check: 55880		3,000.00	
UW-FOX VALLEY	55881	11/10/2016	VIDEOTAPING	100-0405-513.21-08	1,065.00	Council & Committee Mtgs
			Total for check: 55881		1,065.00	
VIEVU	55882	11/10/2016	19784	100-0801-521.30-18	200.00	Video Camera
			Total for check: 55882		200.00	
WE ENERGIES	55883	11/10/2016	WE ENERGIES	100-0701-533.22-03	15.71	North Street
				100-0703-553.22-03	38.51	US Hwy 10 & STH 114
				100-1008-541.22-04	11.78	455 Baldwin Street
			Total for check: 55883		66.00	
WIL-KIL PEST CONTROL	55884	11/10/2016	3008869	731-1022-541.20-07	68.75	Contract
			Total for check: 55884		68.75	
WIL-KIL PEST CONTROL	55885	11/10/2016	WIL-KILL PREPAY	100-0501-522.24-03	170.43	Prepay
			Total for check: 55885		170.43	
WISCONSIN DEPT OF JUSTICE-TIME	55886	11/10/2016	T21882	100-0801-521.22-01	475.50	Access & Support
			Total for check: 55886		475.50	

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WISCONSIN DEPT OF TRANSPORTATION	55887	11/10/2016	L50294	601-1020-543.30-18	32.88	City Share of	State DOT Project
Total for check: 55887					32.88		
WISCONSIN PARK & RECREATION ASSN	55888	11/10/2016	CONFERENCE	100-0702-552.34-02	300.00	Conference - Brian T	
Total for check: 55888					300.00		
WISCONSIN SUPPORT COLLECTIONS	55889	11/10/2016	20161110	100-0000-202.03-00	711.51	PAYROLL SUMMARY	
Total for check: 55889					711.51		
KENNETH ZEINERT	55890	11/10/2016	CLAIM	733-0206-512.73-01	1,200.00	Claim Against City	
Total for check: 55890					1,200.00		
ROBERT ZIESEMER	55891	11/10/2016	ZIESEMER	203-0306-562.70-01	2,500.00	Facade Improvement Grant 1 Main Street	
Total for check: 55891					2,500.00		
					120,737.55		

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AB CUSTOM AUDIO	55892	11/17/2016	886	207-0707-552.30-18	1,160.00	Wireless Access
Total for check: 55892					1,160.00	
ACC PLANNED SERVICE INC	55893	11/17/2016	17498	731-1022-541.24-03	224.02	Filters
		11/17/2016	17499	100-1001-514.24-03	49.62	Filters
Total for check: 55893					273.64	
CITY OF APPLETON	55894	11/17/2016	233794	100-0918-531.21-06	500.00	Preparedness Agreement
Total for check: 55894					500.00	
AT&T	55895	11/17/2016	920R09453011	100-1001-514.22-01	110.90	Alarms
				601-1020-543.22-01	290.50	Alarms
Total for check: 55895					401.40	
AYRES ASSOCIATES INC	55896	11/17/2016	165911	209-0703-553.21-02	2,996.70	Jefferson Master Plan
Total for check: 55896					2,996.70	
BAY LAKES COUNCIL	55897	11/17/2016	BAY LAKES	824-0810-521.21-06	256.00	Re Charter Fee
Total for check: 55897					256.00	
PAO CHANG	55898	11/17/2016	129088	210-0000-467.00-00	15.00	FFM Reimbursement
Total for check: 55898					15.00	
COMMUNITY HOUSING COORDINATOR	55899	11/17/2016	216	263-0306-562.70-01	1,490.85	CDGB RLF Program
		11/17/2016	217	100-0304-562.21-06	1,800.00	September Housing Plan
Total for check: 55899					3,290.85	

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CULLIGAN WATER CONDITIONING	55900	11/17/2016	718387	100-1001-514.20-01	12.60	Rental
Total for check: 55900					12.60	
UNEMPLOYMENT INSURANCE	55901	11/17/2016	000008017284	100-0702-552.15-09	59.12	Unemployment Comp
				100-0703-553.15-09	616.00	Unemployment Comp
				100-1019-552.15-09	343.00	Unemployment Comp
Total for check: 55901					1,018.12	
DJ'S FRESH PRODUCE	55902	11/17/2016	129090	210-0000-467.00-00	29.82	FFM Reimbursement
Total for check: 55902					29.82	
EARTHLINK BUSINESS	55903	11/17/2016	000000008026082	100-0000-123.00-00	16.71	Building Inspection
					344.20	Menasha Utilities
				100-0101-511.22-01	11.55	Mayor
				100-0201-512.22-01	7.32	Attorney
				100-0202-512.22-01	18.50	Personnel
				100-0203-512.22-01	15.22	Clerk
				100-0304-562.22-01	27.38	Com Dev
				100-0401-513.22-01	36.95	Finance
				100-0402-513.22-01	7.53	Assessor
				100-0502-522.22-01	45.86	EOC
				100-0601-551.22-01	194.71	Library
				100-0702-552.22-01	30.97	Rec
				100-0703-553.22-01	52.03	Parks
				100-0704-552.22-01	16.17	Pool
				100-0801-521.22-01	287.11	PD
				100-0903-531.22-01	56.18	Health
				100-0920-531.22-01	15.10	Senior Center
				100-1001-514.22-01	82.93	City Hall
				100-1002-541.22-01	48.25	Engineering
				100-1008-541.22-01	4.36	Sign Shop
				207-0000-123.00-00	30.75	Marina

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EARTHLINK BUSINESS...	55903...	11/17/2016...	000000008026082...	731-1022-541.22-01	29.73	Garage
				743-0403-513.22-01	17.57	IT
				Total for check: 55903		
EVANS TITLE COMPANIES	55904	11/17/2016	925-650223537	501-0304-562.21-08	700.00	Title Policy-Van's Realty
			Total for check: 55904			700.00
FOX VALLEY HUMANE ASSOCIATION	55905	11/17/2016	FVHA	100-0806-532.25-01	1,075.51	September Charges
			Total for check: 55905			1,075.51
FOX VALLEY TRUCK	55906	11/17/2016	519908	731-1022-541.38-03	98.91	Fitting/Hose
			Total for check: 55906			98.91
GOPHER SPORT	55907	11/17/2016	9235281	100-0702-552.30-18	28.08	Basketball
			Total for check: 55907			28.08
GRIESBACH READY-MIX LLC	55908	11/17/2016	3629	100-1003-541.30-18	548.00	Concrete
				100-1009-541.30-18	169.45	Concrete
				625-1003-541.30-18	296.55	Concrete
				Total for check: 55908		
GUSTMAN CHEVROLET SALES INC	55909	11/17/2016	41344	731-1022-541.38-03	212.33	Links/Shaft
		11/17/2016	41346	731-1022-541.38-03	16.50	Parts
		Total for check: 55909			228.83	
HEAT & POWER PRODUCTS INC	55910	11/17/2016	31891	100-0601-551.24-03	63.70	Air Switch
			Total for check: 55910			63.70

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JIM HEINZ	55911	11/17/2016	129087	210-0000-467.00-00	210.00	FFM Reimbursement
			Total for check: 55911		210.00	
PATRICK JAMES	55912	11/17/2016	JAMES	743-0403-513.33-01	18.53	October Mileage
			Total for check: 55912		18.53	
JOHN'S SAW SERVICE	55913	11/17/2016	10835	731-1022-541.38-03	32.98	Air Filter/Spring & Holde
			Total for check: 55913		32.98	
JX ENTERPRISES INC	55914	11/17/2016	G-262650006	731-1022-541.38-03	371.50	Hitch
		11/17/2016	G-262700002	731-1022-541.38-03	37.28	Scotseal/Gasket-Axle Shaf
			Total for check: 55914		408.78	
KITZ & PFEIL INC	55916	11/17/2016	092114-0011	100-0703-553.24-03	4.64	Misc Hardware
		11/17/2016	092214-0029	731-1022-541.30-18	2.68	Plugs
		11/17/2016	092214-0057	100-0703-553.30-18	49.46	Batteries/Magnetic Locate
		11/17/2016	092309-0079	100-0801-521.30-10	14.97	Duct Tape
		11/17/2016	092609-0004	100-0703-553.24-03	5.59	Granite Paint/Misc Hard.
		11/17/2016	092609-0010	100-0703-553.24-03	2.40	Misc Hardware
		11/17/2016	092709-0014	100-0801-521.24-03	7.98	Filters/Switch/Cord
				100-0903-531.30-13	16.18	Filters/Switch/Cord
				100-1001-514.24-03	8.09	Filters/Switch/Cord
		11/17/2016	092809-0009	100-0703-553.30-18	6.36	Misc Hardware
		11/17/2016	092909-0031	470-0304-562.82-01	4.49	BRS Connector
		11/17/2016	092914-0013	100-0501-522.24-03	32.90	Switch/Cord/Clamp Connect
		11/17/2016	093009-0003	100-0703-553.30-15	64.75	Blades
		11/17/2016	100309-0074	731-1022-541.30-18	93.24	Spray Paint/Misc Hardware
		11/17/2016	100409-0004	731-1022-541.30-18	26.94	Misc Hardware
		11/17/2016	100414-0055	731-1022-541.30-18	11.67	Enamel/Spray Paint
		11/17/2016	100509-0073	100-0703-553.30-18	11.69	Deck Screws
		11/17/2016	101109-0020	100-0703-553.30-18	8.44	Primer/Enamel
		11/17/2016	101109-0091	100-0703-553.30-18	3.84	Misc Hardware

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
KITZ & PFEIL INC...	55916...	11/17/2016	101209-0003	100-0703-553.24-03	1.25	Misc Hardware
		11/17/2016	101209-0009	731-1022-541.30-18	7.00	Soap/Pail
		11/17/2016	101714-0005	100-0703-553.24-03	28.48	Outlets/Receptacles/TimerSwitch/Plug
		11/17/2016	101809-0001	100-0703-553.30-18	65.38	WDG & Wedge Bolts
		11/17/2016	101809-0023	731-1022-541.38-03	0.95	Misc Hardware
		11/17/2016	101809-0053	100-0801-521.24-03	21.98	COP Tubes
		11/17/2016	101814-0020	100-0801-521.24-03	27.51	Boiler Drain/Elbows/Tee Adapters
		11/17/2016	101914-0005	731-1022-541.38-03	1.30	Misc Hardware
		11/17/2016	102014-0081	100-0703-553.30-18	32.80	Caulk/Corn Brace
Total for check: 55916					562.96	
KUNDINGER INC	55917	11/17/2016	50404610	731-1022-541.38-03	152.92	Sleeve/Metric Poly Tube
	Total for check: 55917				152.92	
KWIK TRIP INC	55918	11/17/2016	00244691	100-0801-521.38-01	76.24	Fuel
	Total for check: 55918				76.24	
LAMP RECYCLERS INC	55919	11/17/2016	86443	470-0304-562.82-01	69.23	Drum/Barrel
	Total for check: 55919				69.23	
LINCOLN CONTRACTORS SUPPLY INC	55920	11/17/2016	K78765	100-1002-541.30-15	795.00	Rotary Laser
	Total for check: 55920				795.00	
MAHONEY, MARNI	55921	11/17/2016	MAHONEY REFUND	100-0000-441.24-00	40.00	Class Refund
	Total for check: 55921				40.00	
MARCO TECHNOLOGIES LLC	55922	11/17/2016	INV3792459	743-0403-513.29-01	93.48	1st Floor Copier Usage
	Total for check: 55922				93.48	

AP Check Register
Check Date: 11/17/2016

Date: 11/17/2016

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
MENASHA JOINT SCHOOL DISTRICT	55923	11/17/2016	NOVMOBILEHOME	100-0000-412.00-00	6,164.50	November Mobile Home	
Total for check: 55923					6,164.50		
MENASHA NEENAH MUNICIPAL COURT	55924	11/17/2016	MNMC	100-0000-201.03-00	174.00	Bond	Report #16-0244
					148.80	Bond	Report #16-0245
					174.00	Bond	Report #16-0246
					174.00	Bond	Report #16-0255
					363.00	Bond	Report #16-0210
					148.80	Bond	Report #16-0211
					209.00	Bond	Report #16-0323
					Total for check: 55924		
MENASHA UTILITIES	55925	11/17/2016	MENASHA UTILITY	100-0000-123.00-00	16.99	Oneida & Manitowoc	
				100-1008-541.22-03	1.64	Main & Mill	
					50.97	Oneida & Manitowoc	
Total for check: 55925					69.60		
TOWN OF MENASHA UTILITY DISTRICT	55926	11/17/2016	4129	100-0701-533.22-06	295.50	206 North Street	
		11/17/2016	4130	100-0703-553.22-06	26.25	Stormwater	
Total for check: 55926					321.75		
MEYER INC, LW	55927	11/17/2016	715629	731-1022-541.30-15	176.65	Sawzall	
Total for check: 55927					176.65		
NEENAH MAIN AUTO BODY INC	55928	11/17/2016	19044	100-0801-521.29-04	938.60	Vehicle Repair	
Total for check: 55928					938.60		
NOTT COMPANY	55929	11/17/2016	762952-001	731-1022-541.38-03	521.41	Parts	
Total for check: 55929					521.41		

AP Check Register
Check Date: 11/17/2016

Date: 11/17/2016

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
TAMMY REEVES	55930	11/17/2016	129089	210-0000-467.00-00	15.00	FFM Reimbursement
Total for check: 55930					15.00	
RIESTERER & SCHNELL INC	55931	11/17/2016	690065	731-1022-541.38-03	532.86	Front Mower
Total for check: 55931					532.86	
DEREK ROSEK	55932	11/17/2016	129085	210-0000-467.00-00	15.00	FFM Reimbursement
Total for check: 55932					15.00	
SECURIAN FINANCIAL GROUP INC	55933	11/17/2016	POLICY#002832L	100-0000-204.07-00	2,873.28	December Life Insurance
Total for check: 55933					2,873.28	
SILVER MOON SPRINGS	55934	11/17/2016	129093	210-0000-467.00-00	45.00	FFM Reimbursement
Total for check: 55934					45.00	
SMOKEN PIG EXPRESS	55935	11/17/2016	129092	210-0000-467.00-00	20.00	FFM Reimbursement
Total for check: 55935					20.00	
STAPLES BUSINESS ADVANTAGE	55936	11/17/2016	3318944089	100-0202-512.30-10	9.92	Supplies
				100-0401-513.30-10	32.85	Supplies
				100-1001-514.30-10	806.81	Supplies
				743-0403-513.30-10	4.95	Supplies
Total for check: 55936					854.53	
SUPERIOR VISION INSURANCE PLAN	55937	11/17/2016	IA569933	100-0000-204.10-00	1,061.33	December Vision Insurance
Total for check: 55937					1,061.33	

AP Check Register
Check Date: 11/17/2016

Date: 11/17/2016

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
THEDACARE LABORATORIES	55938	11/17/2016	12100529	100-0801-521.21-05	85.00	Venipunctures
			Total for check: 55938		85.00	
UNIFIRST CORPORATION	55939	11/17/2016	097 0222591	731-1022-541.20-01	133.19	Clothing/Supply Service
			Total for check: 55939		133.19	
UNIFORM SHOPPE	55940	11/17/2016	260011	100-0801-521.19-03	336.80	Uniforms
		11/17/2016	260059	100-0801-521.19-03	294.75	Uniforms
			Total for check: 55940		631.55	
VALLEY AQUATIC SOLUTIONS LLC	55941	11/17/2016	0060946-IN	100-0703-553.30-18	115.40	Cover
			Total for check: 55941		115.40	
VERIZON WIRELESS	55942	11/17/2016	9774677547	100-1002-541.22-01	69.73	Cell Phone Charges
				601-1020-543.22-01	27.03	Cell Phone Charges
				625-1002-541.22-01	23.24	Cell Phone Charges
		11/17/2016	9774677549	100-0919-531.22-01	140.97	Cell Phones
		11/17/2016	9774677550	743-0403-513.22-01	55.33	October Cell Phone
		11/17/2016	9774677553	100-1002-541.22-01	30.01	WiFi for GPS Device
				625-1002-541.22-01	10.00	WiFi for GPS Device
			Total for check: 55942		356.31	
LUE VUE	55943	11/17/2016	129091	210-0000-467.00-00	40.00	FFM Reimbursement
			Total for check: 55943		40.00	
WAVERLY SANITARY DISTRICT	55944	11/17/2016	WAVERLY	100-0703-553.22-05	53.67	2170 Plank Road
			Total for check: 55944		53.67	
WE ENERGIES	55945	11/17/2016	WE ENERGIES	100-0701-533.22-03	15.99	North Street

AP Check Register
Check Date: 11/17/2016

Date: 11/17/2016

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
WE ENERGIES...	55945...	11/17/2016...	WE ENERGIES...	100-0903-531.22-04	10.02	316 Racine Street	
Total for check: 55945					26.01		
WEATHERVANE RESTAURANT	55946	11/17/2016	WEATHERVANE	100-0204-512.20-02	1,238.22	Box Lunches	Poll Workers
Total for check: 55946					1,238.22		
WINNEBAGO COUNTY CLERK OF COURTS	55947	11/17/2016	WINN CLRK CTS	100-0000-201.03-00	285.00	Bond	Report #16-3649
Total for check: 55947					285.00		
WISCONSIN MEDIA	55948	11/17/2016	0000248795	100-0204-512.29-02	19.07	Advertising	
				100-0405-513.29-02	440.25	Advertising	
		11/17/2016	0000249388	100-0405-513.29-02	253.97	Advertising	
Total for check: 55948					713.29		
JOYCE WISEMAN	55949	11/17/2016	129086	210-0000-467.00-00	5.00	FFM Reimbursement	
Total for check: 55949					5.00		
ZANDER PRESS INC	55950	11/17/2016	76502	100-0801-521.29-01	162.33	Envelopes	
Total for check: 55950					162.33		
					35,866.44		



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: November 17, 2016

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2015-2017 licensing period:

Qudus Owolabi
Kenneth Zastrow
William Stachour
Michael Kuhn

cc: chief via email



MEMORANDUM

To: City of Menasha Common Council
From: Donald Merkes, Mayor
Date: November 17, 2016
RE: 2017 Wage/Salary Increase for Non-Represented Employees (Excluding Library Employees)

BACKGROUND

The proposed 2017 budget includes a 2% pay increase for non-represented employees. The budget also anticipates the same increase for police supervisory lieutenants even though they are associated with the police union employees and Menasha Public Library employees, whose wages/salaries are set by Library Board.

The budget also anticipates that non-represented employees will see an increase in the employee share of health insurance premiums to 5%.

ANALYSIS

The annual increases for non-represented employees over the past five years are shown below in comparison to represented employees

	Non-represented	Police	Fire
2018	-	-	2.5% (1% - 1.5%)
2017	-	-	2.5% (1.5% - 1%)
2016	2%	1% (plus 1% lump sum)	2.5%
2015	1%	1%	3%
2014	1%	3% (1% - 1% - 1%)	3%
2013	3% (1.5% - 1.5%)	4% (2% - 2%)	3% (1% - 2%)
2012	1%	3%	2% (1% - 1%)
2011	0%	3% (1% - 1% - 1%)	1.5% (1% - .5%)
Average	1.33%	2.5%	2.5%

As shown above, the average pay increases for non-represented employees, was 1.4% per year. This is substantially less than the average 2.50%, per year wage increase our represented police and fire union employees received.

Non-represented employees will also be responsible for 5% of the health insurance premiums in 2017. The 2.5% increase in premium sharing equates to an approximate 1% wage increase for a mid-level employee with a family insurance plan.

FISCAL IMPACT

The fiscal impact of a 2% pay increase, with the benefit roll-ups included is approximately \$161,000 in 2017.

RECOMMENDATION

To approve a 2% wage increase and 5% health insurance employee premium share for non-represented employees including police supervisory lieutenants as included in the 2017 budget.

Note: The library budget includes and anticipates the same wage increases and employee premium share, however, the library board would set these items for library employees.



MEMORANDUM

TO: Mayor Merkes and Members of the Common Council

From: Nancy McKenney, RDH, MS, Public Health Director

Date: November 17, 2016

RE: Budget Adjustments from November 14, 2016 Budget Session

This memo references the Menasha Health Department Budget Session from November 14, 2016. The Menasha Health Department is requesting approval to adjust the budget allowing us to apply for, receive, and spend Public Health Emergency Preparedness replenished funds and training funds.

Background: The Wisconsin Division of Public Health (DPH) has notified the Menasha Health Department that the United States Congress has replenished Centers for Disease Control and Prevention Public Health Preparedness funds that were diverted to address the Zika virus outbreak. DPH will also provide training funds.

Approximately \$4,250 is available for public health preparedness-related training and conferences and \$2,101 will replenish the base Public Health Emergency Preparedness (Bioterrorism) budget, a total of \$6,351.

Analysis: The current Bioterrorism contract is \$30,299 (revenue). The expenditure budget is \$31,039. Funds will be used to offer staff training and purchase supplies.

To accomplish this, Public Health Revenue account 100-0000-432.14-00 will be increased \$6,351 from \$87,302 to \$93,653. The Bioterrorism Expenditure account 100-0918-531 will be increased by \$6,351 from \$31,039 to \$37,390 as follows:

100-0918-531.30-18 Department - Increased by \$2,101 from \$150 to \$2,251

100-0918-531.34-01 Mileage - Increased by \$708 from \$15 to \$723

100-0918-531.34-02 Registration - Increased by \$2,422 from 0 to \$2,422

100-0918-531.34-03 Lodging/Meals – Increased by \$1,120 from 0 to \$1,120

Fiscal Impact: Approving this adjustment will provide Bioterrorism program funds for supplies and staff public health preparedness training.

Recommendation: A suggested motion would be:

Increase the Public Health Revenue Budget by \$6,351 and increase the Health Department Expenditure Budget by \$6,351 per details outlined in the November 17, 2016 Memo from Public Health Director McKenney.



MEMORANDUM

To: City of Menasha Common Council
From: Donald Merkes, Mayor
Date: November 17, 2016
RE: 2017 Street Construction Program

BACKGROUND

The proposed 2017 budget includes pulverizing and resurfacing Abbey Ave, this was to be a joint project with the City of Neenah as the street's center line is at the municipal boundary. The City of Neenah Common Council removed the project from its 2017 work program with the passage of the 2017 City budget.

Menasha Public Works staff recommends replacing the project with Jefferson Street from London Street to Grove Street, which was scheduled as a pulverize resurface project in 2018.

FISCAL IMPACT

The projects are estimated to be approximately the same cost.

RECOMMENDATION

To remove Abbey Ave from the street construction projects listing in the 2017 budget and CIP and replace it with Jefferson Street at the same budgetary amount.



Date: November 2, 2016

To: Board of Public Works

From: Tim Gosz, Water Utility Manager
Melanie Krause, General Manager

RE: Lead Water Service Lateral Replacement Ordinance

PROGRAM APPROVED BY THE COMMISSION

Menasha Utilities has been awarded up to \$300,000 from the Safe Drinking Water Program for the replacement of customer owned lead services. Those customers wishing to replace their lead service will have the work done by a qualified contractor (a list will be provided by the Utility) and submit a reimbursement/rebate request to the Utility with a copy of the invoice. The turnaround for this can be fairly quick given we cut checks weekly. These funds need to be spent within 3 years (this was extended since originally at 2 years) from the closing date.

Menasha Utilities will rebate property owners fifty percent (50%) of the cost to replace the owner's portion of the lead service up to \$ 1,000. If the Homeowner qualifies for energy assistance based on family income Menasha Utilities will rebate seventy five percent (75%) of the cost to replace the owner's portion of the lead service up to \$1,500. It is estimated based on this program we could replace 250 lead services with the funding that we receive.

Qualifying Income based on Energy Assistance: (numbers were updated for 2016-2017)

HOUSEHOLD SIZE	ONE MONTH	THREE MONTH	ANNUAL INCOME
1	\$2,181	\$6,544	\$26,174
2	\$2,852	\$8,557	\$34,228
3	\$3,524	\$10,571	\$42,282
4	\$4,195	\$12,584	\$50,336
5	\$4,866	\$14,597	\$58,389
6	\$5,537	\$16,611	\$66,443
7	\$5,663	\$16,988	\$67,953
8	\$5,789	\$17,366	\$69,463

The Utility submitted a notice of intent in October to the Safe Drinking Water Program to be considered for an additional \$300,000 for the 2017-2018 funding cycle.

PLAN

Notify the 457 homeowners on streets where we already replaced our portion of the lead service to make them aware of the program. In addition, notify all homeowners on streets where we are replacing main in 2017 (listed below) and inspect these sections of main to confirm the number of lead services.

- Railroad Street (Garfield to Madison) – Estimate 3 lead services
- Manitowoc Street – Estimate 6 lead services
- Center Street – Estimate 1 lead service
- Second Street – Estimate 21 lead services
- Walnut Street – Estimate 3 lead services

The Utility estimates there are up to 1,500 lead services in Menasha and plans to inspect in 2017 to confirm this number to better understand the location and focus of the main and lead replacements. The estimated cost to replace a service depends on the length of the service and can range in cost from \$800 - \$2,500.

RENTAL PROPERTIES

In reviewing the mains that we plan to replace in 2017-2018 and those services along those streets it is estimated that 22% of them are rental properties. On the streets where we have replaced our portion of the lead service we estimate 21% of the services are rentals. We do not know how many of services are lead and rentals but this would be the maximum amount and this will also be confirmed when we do our inspection in 2017.

OTHER OPTIONS

The Water Utility explored various options over the past couple years and they do not have the ability statutorily to offer a loan program, deferred payment program or to fund any portion of the program from ratepayer funds. The Water Utility is regulated by the Public Service Commission and can only pay for their portion of the lead service from the main to the curb stop.

The Utility will look to create a committee to continue to explore other future funding sources for this program given the importance of removing the lead from our system.

ORDINANCE PROPOSED TO THE COUNCIL

The ordinance would require that all Menasha customers with lead service lines on their private property to replace their portion of the service at the same time the Utility replaced their section with the main replacement. The reason for the ordinance is because lead in the drinking water can cause a variety of adverse health effects and babies and children are especially vulnerable. Lead is not found in our source water but from the plumbing materials installed until the early 1950's.

The Utility would have no objection to a sunset date on the ordinance or if it is based on the availability of funding from the Safe Drinking Water program or other grants.

AN ORDINANCE CREATING PRIVATE LEAD WATER SERVICE LATERAL
REPLACEMENT REQUIREMENT

Introduced by Alderman Krautkramer.

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Amend by Creating Title , Chapter , SEC. of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title –

CHAPTER

WHEREAS, the Utility Commission has requested and recommended the Common Council adopt the attached ordinance mandating the replacement of private water service laterals containing lead at the time city water mains are replaced in order to protect health and safety and to meet state and federal water quality requirements;

Sec. 1 **WATER SERVICE LATERALS.** Every water service lateral connected to the Utility shall be made of suitable material as determined by the Power and Light Commission.

Sec. 2 **LEAD WATER SERVICE REPLACEMENT PROGRAM.**

- (1) Intent and Purpose. The Common Council of the City of Menasha finds that it is in the public interest to establish a comprehensive program for the removal and replacement of lead water service laterals in use within both the Menasha Utilities Water system (Utility) and in private systems and to that end declares the purposes of this ordinance to be as follows:
 - (a) To ensure the water quality at every tap of Utility customers meets the water quality standards specified under the Federal Safe Drinking Water Act;
 - (b) To reduce the lead in City drinking water to meet Environmental Protection Agency (EPA) standards and ideally to reduce lead contaminant level to zero in City drinking water for the health of City residents;
 - (c) To eliminate the constriction of water flow caused by mineral rich surface water flowing through lead water service pipes and the consequent buildup of mineral deposits inside lead pipes; and
 - (d) To meet the Wisconsin Department of Natural Resource (WDNR) requirements for local compliance with the Lead and Copper Rule (see 56FR6460; 40 CFR part 141.80-141.90 and Chapter NR 809.541-809.55 Wisconsin Administrative Code).
- (2) Owner to Replace Lead Service. Existing lead water service laterals connected to the Utility shall be replaced with water service laterals made of suitable material and at the owner's expense. Replacement shall be completed either before or in conjunction with the next water main project in the area of the affected property.
 - (a) Affected property owners may contract with a licensed contractor to complete the replacement. If the property owner selects this option, the

lead water service lateral shall be replaced before the Utility replaces the main or during construction; or,

- (b) If available, affected property owners may have the Utility contractors complete the replacement.

1. The Utility may, as part of any water main project, add an alternative to the Utility's contract requesting unit bid prices for the calculation of the cost for private lead water service lateral replacement. This will include removing the entire lateral from the main to the inside of the house and replacing all lead piping with suitable material.

2. If available and should the property owner select this option, the property owner will be charged the entire cost of the removal and replacement. In addition, all restoration will be the responsibility of the property owner (for example, top soil, concrete, steps, asphalt, bushes, and porches).

(3) **WATER SYSTEM RECONSTRUCTION.**

(a) Notification to Property Owners. Property owners in the project area will be notified, in writing, of capital improvement projects involving public water mains. The notification shall be at least 30 days prior to commencement of the water main construction.

(b) Inspection Required. The Water Utility Manager or his/her designee shall inspect all private connections to the public water mains for the presence of lead prior to, if possible, or at the time that the Utility system is to be reconstructed and if unable to gain access for inspection, may pursue an inspection warrant.

(c) In the event that a private water service lateral is found to contain lead the Water Utility Manager or his/her designee shall immediately notify the owner, in writing, by US Mail, of that fact along with information about the City's Lead Water Service Lateral Replacement Program.

1. The affected property owner shall provide proof of arrangements for replacement of the lead water service lateral to the Water Utility Manager or his/her designee within 30 days of the date of the notification letter.

Sec. 3 **AUTHORITY TO DISCONTINUE SERVICE.** As an alternative to any other methods for obtaining compliance with the requirements of this Municipal Code regarding replacement of illegal private water laterals, the Utility may, as provided in Water Utility Operating Rules approved by the Wisconsin Public Service Commission, discontinue water service to such property served by illegal private water service lateral after reasonable notice and an opportunity for hearing before the Menasha Utility Commission.

SECTION 2: EFFECTIVE DATE. The effective date of this ordinance shall be January 1, 2017

Passed and approved this day of , 2016.

ATTEST:

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk



Memorandum

To: Common Council
From: Kevin Englebert, Associate Planner
Date: November 16, 2016
RE: Rezoning – 217 Washington Street (#3-00529-00)

The City of Menasha has been petitioned by NSG, LCC to rezone the property at 217 Washington Street from I-2 General Industrial District to C-1 General Commercial District. The intention of the applicant is to open a Glass Nickel Pizza restaurant at this location.

The State of Wisconsin requires municipalities to make decisions regarding land use classifications that “further or do not contradict” the municipality’s comprehensive plan. The City of Menasha Comprehensive Plan classifies this property as *Mixed-Use Commercial Core*. In this case, rezoning the property from the I-2 District to the C-1 District would allow for commercial uses that fit the intended future land use classification within the comprehensive plan. The proposed rezoning will not create lot non-conformity in regard to lot size or dimensions.

Staff will be contacting the property owners of three properties adjacent to 217 Washington Street (see attached map) to introduce the topic of changing their zoning designation to the C-1 Commercial District. The intention is to form a larger commercial area that is in conformance with the comprehensive plan so as to minimize future land-use conflicts associated with industrial and commercial zoning mix.

The Plan Commission and staff recommends approval of the rezoning of 217 Washington Street based on the interpretation that the intended rezoning will further the goals and objectives set forth in the City of Menasha Comprehensive Plan.



ORDINANCE O-18-16

AN ORDINANCE AMENDING TITLE 13, BY MAKING CERTAIN CHANGES TO THE
DISTRICT

(217 Washington Street, Parcel #3-00529-00)

INTRODUCED BY ALD. NICHOLS ON THE RECOMMENDATION OF THE PLAN
COMMISSION.

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: The Zoning Ordinance Title 13 and Zoning District made a part thereof is hereby
amended by changing the property at 217 Washington Street, Parcel #3-00529-00 from I-2
General Industrial District to C-1 General Commercial District, described as follows:

217 Washington Street, Parcel #3-00529-00 TOWN OF THE ISLAND PLAT ALL THAT
PART OF BLOCK B, MARKED RESERVED AS DESC IN V528 P10 R.O.D.

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided
by law.

Passed and approved this ____ day of November, 2016.

Recommended by:

Motion/Second:

Vote: _____

Pass/Fail: _____

Requires: ___ Majority Vote
 ___ 2/3 Vote

Donald Merkes, Mayor


ATTEST:

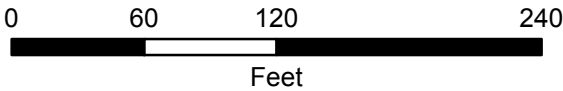
Deborah A. Galeazzi, City Clerk

**Proposed Rezoning from
1-2 General Industrial District to
C-1 General Commerical District**



Legend

 Proposed for Rezoning
Parcel #3-00529-00





RESOLUTION R-48-16

A RESOLUTION AUTHORIZING NEENAH-MENASHA FIRE RESCUE TO EXCEED
THE LOCAL LEVY LIMITS PURSUANT TO WIS. STATS SECTION 66.0602(3)(h)

Introduced by Mayor Merkes

WHEREAS, the Wisconsin Legislature has limited municipal tax levies for the 2017 budget year; and

WHEREAS, the Wisconsin Legislature in 2005 Act 484 created Wis. Stat. §66.0602(3)(h) that provides for an exception to levy limits for charges assessed by a joint fire department provided the overall fire department budget increase does not exceed the consumer price index plus 2 percent; and

WHEREAS, the exception requires that the Common Council adopt a resolution approving the exception for the current budget year if it desires to utilize the exception to Levy Limits; and

WHEREAS, due to the cost sharing formula, the City of Menasha's proportionate share of the fire department budget has increased, making it necessary for the City of Menasha to take advantage of the exception created by 2005 Act 484 for the Neenah – Menasha Fire Rescue.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Menasha this 21st day of November, 2016 that pursuant to Wis. Stats. §66.0602(3)(h) the Common Council hereby authorizes exceeding the levy limits imposed by state law for charges assessed to the City by Neenah-Menasha Fire Rescue by an amount not to exceed the statutory maximum.

BE IT FURTHER RESOLVED, that the exemption for total charges assessed by the Neenah-Menasha Fire Rescue for the current year shall increase no more than, relative to the total charges assessed by the Neenah-Menasha Fire Rescue for the previous year, by a percentage equal to the percentage change in the U.S. consumer price index for all urban consumers, U.S. city average, as determined by the U.S. department of labor, for the 12 months ending on September 30 of the year of the levy, plus 2 percent.

Passed and approved this ____ day of _____, 2016.

Recommended by: Mayor Merkes

Motion/Second:

Vote: _____

Pass/Fail: _____

Requires: Majority Vote

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk



RESOLUTION R-49-16

A RESOLUTION LEVYING TAXES FOR THE PURPOSE OF PAYING THE OPERATING
EXPENSES FOR THE YEAR 2017 FOR THE CITY OF MENASHA

Introduced by Mayor Merkes

BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF MENASHA, WISCONSIN,
RESOLVED:

That for the purpose of paying the City of Menasha (per Attachment A) and Waverly Sanitary District operating expenses for the year 2017, there is hereby levied on all taxable property in the City of Menasha the amount of \$10,963,382.28 which includes \$902,265.85 in Tax Incremental Financing District Funds.

That for the purpose of paying the Menasha Joint School District and Appleton Area School District tax as certified, there is hereby levied on all taxable property in the City of Menasha the amount of \$11,473,546.20 which includes \$894,639.20 in Tax Incremental Financing District Funds.

That for the purpose of paying the Fox Valley Technical College District tax as certified, there is hereby levied on all taxable property in the City of Menasha the amount of \$1,171,823.92 which includes \$94,885.21 in Tax Incremental Financing District Funds.

That for the purpose of paying the State of Wisconsin, Winnebago County and Calumet County tax as certified, there is hereby levied on all taxable property of the City of Menasha the amount of \$5,533,290.44 which includes \$419,723.56 in Tax Incremental Financing District Funds.

AND IT IS FURTHER RESOLVED that the total of the above four levies in the amount of \$29,142,042.84 shall be the 2016 tax levy on all real and personal property in the City of Menasha.

AND IT IS FURTHER RESOLVED that a property tax mill rate for each taxing entity will be established when the assessed valuation for each taxing entity has been properly certified.

AND BE IT FURTHER RESOLVED that the City Comptroller/Treasurer be, and hereby is, authorized to prepare a tax roll for the City of Menasha for the year 2016 and spread the above stated tax and State Lottery Credits, School Tax Credits and First Dollar Credits upon said roll and the City Clerk is directed to sign a warrant for the collection of said tax.

Passed and approved this 21st day of November, 2016.

Recommended by: Mayor Merkes

Motion/Second:

Vote: _____

Pass/Fail: _____

Requires: Majority Vote

ATTEST:

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk

BUDGET COMPARISON (2017 Budget/2016 Levy)

ATTACHMENT A

DATE: 11/15/2016

PREPARED BY:COMPTROLLER/TREASURER

	2015 BUDGET	2016 BUDGET	2017 BUDGET
<u>EXPENDITURES-GENERAL FUND (100)</u>			
GENERAL GOVERNMENT	\$ 1,410,061	\$ 1,435,723	\$ 1,422,987
PUBLIC SAFETY	8,002,545	8,141,798	8,377,704
HEALTH & HUMAN SERVICES	905,610	919,914	928,972
PUBLIC WORKS	2,975,730	2,919,630	2,954,372
CULTURE, RECREATION & EDUCATON	2,985,453	3,020,636	3,079,285
CONSERVATION & DEVELOPMENT	336,428	319,167	334,218
OTHER FINANCING USES	-	-	-
TOTAL	16,615,827	16,756,868	17,097,538
<u>REVENUES-GENERAL FUND (100)</u>			
TAXES	\$ (851,569)	\$ (872,320)	\$ (871,394)
INTERGOVERNMENTAL REVENUE	(4,608,939)	(4,566,841)	(4,595,454)
LICENSES AND PERMITS	(485,055)	(517,876)	(474,210)
FINES, FORFEITS & PENALTY	(125,000)	(124,000)	(107,000)
PUBLIC CHARGES FOR SERVICES	(434,795)	(468,725)	(467,007)
INTERGOVERNMENTAL CHARGES	(1,480,026)	(1,416,031)	(1,513,318)
MISCELLANEOUS REVENUES	(218,600)	(235,350)	(235,635)
OTHER FINANCING SOURCES	(154,647)	(152,323)	(87,622)
TOTAL	(8,358,631)	(8,353,466)	(8,351,640)
APPLICATION OF FUND BALANCE	(155,000)	(155,000)	(155,000)
TAX LEVY-GENERAL FUND	8,102,196	8,248,402	8,590,898
<u>CAPITAL PROJECTS FUND (470)</u>			
EXPENDITURES-CITY	\$ 926,000	\$ 1,337,150	\$ 3,278,531
EXPENDITURES-DEVELOPMENT AGREEMENT	0	751,685	1,110,315
OTHER FINANCING SOURCES	(925,000)	(2,088,835)	(4,388,846)
TAX LEVY-CAPITAL PROJECTS FUND	1,000	-	-
<u>DEBT SERVICE FUND (310)</u>			
EXPENDITURES	\$ 4,222,813	\$ 4,148,527	\$ 4,308,273
TAXES	(640,833)	(660,367)	(663,388)
SPECIAL ASSESSMENTS	(119,000)	(145,000)	(167,500)
MISCELLANEOUS REVENUES	(7,500)	(7,600)	(10,000)
OTHER FINANCING SOURCES	(2,011,453)	(2,015,038)	(2,169,048)
APPLICATION OF FUND BALANCE	(353,300)	(350,000)	(350,000)
TAX LEVY-DEBT SERVICE FUND	1,090,727	970,522	948,337
<u>POST EMPLOYMENT SICK LEAVE RESERVE (260)</u>			
EXPENDITURES	\$ 60,000	\$ 60,000	\$ 60,000
REVENUES	-	-	-
APPLICATION OF FUND BALANCE	-	-	-
TAX LEVY-POST EMPLOYMENT SICK LEAVE	60,000	60,000	60,000
<u>RECYCLING FUND (266)</u>			
EXPENDITURES	\$ 398,200	\$ 447,494	\$ 404,238
INTERGOVERNMENTAL REVENUE	(70,337)	(55,545)	(66,860)
PUBLIC CHARGES FOR SERVICES	(3,600)	(4,100)	(4,650)
INTERGOVERNMENTAL CHARGES	(7,800)	(8,000)	(6,000)
MISCELLANEOUS REVENUES	(16,425)	(16,000)	(7,500)
APPLICATION OF FUND BALANCE	-	-	-
TAX LEVY-RECYCLING FUND	300,038	363,849	319,228
TOTAL TAX LEVY-ALL FUNDS	\$ 9,553,961	\$ 9,642,773	\$ 9,918,463
EQUALIZED TAX RATE - LEVY/TID OUT	\$ 10.3242	\$ 10.3135	\$ 10.2686
EQUALIZED VALUATION - TID IN	\$ 999,088,600	\$ 1,010,047,700	\$ 1,051,001,800
EQUALIZED VALUATION - TID OUT	\$ 925,394,500	\$ 934,965,600	\$ 965,899,500
ASSESSED TAX RATE	\$ 10.1729	\$ 10.3383	10.5701
ASSESSED VALUATION - TID IN	\$ 1,004,400,900	\$ 1,008,784,400	\$ 1,021,201,600



RESOLUTION R-50-16

A RESOLUTION APPROVING THE 2017 CAPITAL IMPROVEMENT PROGRAM

Introduced by Mayor Merkes

WHEREAS, the Mayor has prepared, submitted and recommended a Capital Improvement Program, as attached, for the year 2017, wherein is listed anticipated expenditures for said year, which program has been filed with the Common Council and the City Clerk, and is available for public inspection; and

WHEREAS, the Common Council reviewed the Capital Improvement Program, and made adjustments to the plan, which are included in the attached version.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council that the 2017 Capital Improvement Program is hereby approved.

Passed and approved this ____ day of _____, 2016.

Recommended by: Mayor Merkes

Motion/Second:

Vote: _____

Pass/Fail: _____

Requires: Majority Vote

ATTEST:

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk

2017 CAPITAL IMPROVEMENT PROGRAM

2017 CAPITAL IMPROVEMENT PROGRAM

2017 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
STREET IMPROVEMENTS						
1.	Abby Avenue West End to Railroad Street Paser Rating - 3	\$0	\$0	\$57,385	\$57,385	A-1
2.	Railroad Street South End to Garfield Avenue Paser Rating - 4	\$0	\$0	\$64,260	\$64,260	A-2
3.	Stardust Drive Paser Rating - 5	\$0	\$0	\$57,615	\$57,615	A-3
4.	Mill Street Paser Rating - 6	\$0	\$0	\$15,000	\$15,000	A-4
5.	Manitowoc Street Fourth St to Appleton Rd; 9th to 11th Paser Rating - 6	\$0	\$0	\$89,420	\$89,420	A-5
6.	Pearl Street Emerald Ct to Alcan Dr Paser Rating - 6	\$0	\$0	\$22,550	\$22,550	A-6
7.	Emerald Ct, south end to Valley Rd Paser Rating - 5	\$0	\$0	\$22,105	\$22,105	A-7
8.	Garnet Ct, south end to Valley Rd Paser Rating - 5	\$0	\$0	\$23,765	\$23,765	A-8
9.	Center Street, west end to Main St Paser Rating - 6	\$0	\$0	\$39,680	\$39,680	A-9
10.	Second St, Tayco St to Racine St Paser Rating - 5	\$0	\$0	\$79,440	\$79,440	A-10
11.	Apple Ct, south end to Lucerne Dr Paser Rating - 6	\$0	\$0	\$23,800	\$23,800	A-11
12.	Briarwood Dr, Driftwood Way to Lucerne Dr Paser Rating - 6	\$0	\$0	\$22,650	\$22,650	A-12
13.	Meadowview Dr, Lucerne Dr to south of Geneva Rd Paser Rating - 5	\$0	\$0	\$35,535	\$35,535	A-13
14.	Deerfield Ave, south of Geneva Rd to north end Paser Rating - 6	\$0	\$0	\$31,715	\$31,715	A-14

NEW STREETS						
15.	Silver Birch Estates - Subdivision Streets - Assessable	\$191,220	\$0	\$12,600	\$203,820	A-15
16.	Lake Cottage Estates Assessable	\$110,000	\$0	\$0	\$110,000	A-16
17.	Lake Park Heights Addition 2 Assessable	\$350,315	\$0	\$0	\$350,315	A-17
18.	Gosling Way East Assessable	\$650,000	\$0	\$0	\$650,000	A-18
19.	Province Terrace Province Link to Midway Rd - Assessable	\$298,455	\$0	\$0	\$298,455	A-19
	Subtotal 2017 Non-TIF Streets	\$1,599,990	\$0	\$597,520	\$2,197,510	

2017 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
20.	Community Way Temporary Asphalt - TIF #12			\$6,000	\$6,000	A-20
21.	Province Terrace Province Link to Midway Rd - TIF #9			\$16,100	\$16,100	A-19
	Subtotal 2017 TIF Streets	\$0	\$0	\$22,100	\$22,100	
	Total 2017 Street Construction	\$1,599,990	\$0	\$619,620	\$2,219,610	

STREET FUNDING

Estimated Balance (1/1/2017)..... \$0
Estimated Project Cost..... \$2,197,510

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
22.	Lake Park Heights Addition 2	\$751,685	\$0	\$0	\$751,685	A-17
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF & Non-Redevelopment Authority	\$751,685	\$0	\$0	\$751,685	

**STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2017 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Abby Avenue - Storm West End to Railroad Street	\$0	\$0	\$14,925	\$14,925	A-1
2.	Railroad Street - Storm South End to Garfield Avenue	\$0	\$0	\$10,950	\$10,950	A-2
3.	Manitowoc Street Fourth St to Appleton Rd; 9th to 11th	\$0	\$0	\$3,440	\$3,440	A-5
4.	Pearl Street Emerald Ct to Alcan Dr	\$0	\$0	\$1,375	\$1,375	A-6
5.	Emerald Ct, south end to Valley Rd	\$0	\$0	\$1,375	\$1,375	A-7
6.	Garnet Ct, south end to Valley Rd	\$0	\$0	\$1,375	\$1,375	A-8
7.	Center Street, west end to Main St	\$0	\$0	\$8,300	\$8,300	A-9
8.	Second St, Tayco St to Racine St	\$0	\$0	\$7,725	\$7,725	A-10
9.	Apple Ct, south end to Lucerne Dr	\$0	\$0	\$1,100	\$1,100	A-11
10.	Briarwood Dr, Driftwood Way to	\$0	\$0	\$1,100	\$1,100	A-12
11.	Meadowview Dr, Lucerne Dr to south of Geneva Rd	\$0	\$0	\$4,975	\$4,975	A-13
12.	Deerfield Ave, south of Geneva Rd to north end	\$0	\$0	\$4,975	\$4,975	A-14
13.	Silver Birch Subdivision Streets Assessable	\$93,400	\$0	\$0	\$93,400	A-15
14.	Province Terrace Province Link to Midway Rd - Assessable	\$54,235	\$0	\$0	\$54,235	A-19
15.	Storm Sewer, Manhole, Inlet Rehabs	\$0	\$0	\$30,000	\$30,000	A-21
16.	Rear Lot Drainage Grant Program	\$0	\$0	\$10,000	\$10,000	A-22
17.	Broad St Storm Sewer Pipe Burst	\$0	\$0	\$32,000	\$32,000	A-28
18.	Lake Park Heights Storm Sewer Extension	\$0	\$0	\$60,000	\$60,000	A-29
	Subtotal 2017 Non-TIF Storm	\$147,635	\$0	\$193,615	\$341,250	

2017 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2017 TIF Storm Sewer	\$0	\$0	\$0	\$0	
	Grand Total 2017 Storm Sewer	\$147,635	\$0	\$193,615	\$341,250	

STORM SEWER FUNDING

Estimated Balance (1/1/2017)..... \$0
Estimated Project Cost..... \$341,250

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non- Redevelopment Authority	\$0	\$0	\$0	\$0	

**STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2017 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Lateral Rehab/Reconstruction - Assessable	\$60,000	\$0	\$30,000	\$90,000	A-23
2.	Manhole Rehab/Reconstruction	\$0	\$0	\$60,000	\$60,000	A-24
3.	I/I Home Grant Program	\$0	\$0	\$50,000	\$50,000	A-25
	Subtotal 2017 Non-TIF Sanitary Sewer	\$60,000	\$0	\$140,000	\$200,000	

2017 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2017 TIF Sanitary Sewer					
	Grand Total 2017 Sanitary Sewer	\$60,000	\$0	\$140,000	\$200,000	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2017)..... \$0
 Estimated Project Cost..... \$200,000

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2017 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Railroad (Garfield to Madison)	\$0	\$38,000	\$0	\$38,000	Water Utility
2.	Lake Road East & West	\$0	\$114,550	\$0	\$114,550	Water Utility
3.	Manitowoc Street	\$0	\$93,880	\$0	\$93,880	Water Utility
4.	Center Street	\$0	\$67,780	\$0	\$67,780	Water Utility
5.	Second Street	\$0	\$180,000	\$0	\$180,000	Water Utility
6.	Midway & Earl Street	\$0	\$14,500	\$0	\$14,500	Water Utility
7.	Walnut Street	\$0	\$48,000	\$0	\$48,000	Water Utility
8.	Road Restoration Costs	\$0	\$30,000	\$0	\$30,000	Water Utility
	Subtotal 2017 Non-TIF Water Main	\$0	\$586,710	\$0	\$586,710	

2017 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Subtotal 2017 TIF Water Main	\$0	\$0	\$0	\$0	
	Grand Total 2017 Water Main	\$0	\$586,710	\$0	\$586,710	

WATER MAIN FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$586,710

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2017 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2017 Sidewalk Replacement Program	\$0	\$0	\$30,000	\$30,000	A-26
	Subtotal 2017 Non-TIF Sidewalks	\$0	\$0	\$30,000	\$30,000	

2017 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
2.	Province Terrace, Province Link to Midway Road TIF #9	\$0	\$0	\$39,930	\$39,930	A-19
3.	Extension of Trail along HWY114 TIF #12	\$0	\$0	\$14,500	\$14,500	
	Subtotal 2017 TIF Sidewalks	\$0	\$0	\$54,430	\$54,430	A-27
	Grand Total 2017 Sidewalks	\$0	\$0	\$84,430	\$84,430	

SIDEWALK FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$30,000

2017 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Replacement of Street Lights	\$0	\$52,000	\$52,000	A-30
	Total 2017 Traffic Improvements	\$0	\$52,000	\$52,000	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$52,000

2017 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Basketball Court Renovations - Hart/Smith	\$0	\$30,000	\$30,000	A-31
2.	Memorial Building Repairs (Boiler Replace)	\$0	\$50,000	\$50,000	A-32
3.	Park Road / Lot Paving (Resthaven)	\$15,000	\$35,000	\$50,000	A-33
		2016 Budget Carrover			
4.	Trestle - Loop the Lake Project	\$1,230,065 468,000 + 762,065 WI-DNR Grant	\$225,000	\$1,455,065	A-34
5.	Marina Maintenance Upgrades (Panels)	\$9,000	\$0	\$9,000	A-35
6.	Jefferson Park Ball Diamond renovations (Scoreboard)	\$0	\$6,000	\$6,000	A-36
7.	Park Shelter Restroom Upgrades (Shepard)	\$0	\$16,000	\$16,000	A-37
	Subtotal 2017 Non-TIF Park Improvements	\$1,254,065	\$362,000	\$1,616,065	

2017 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
8.	Gilbert Riverpark Canal Restoration - TIF #11	\$20,000	\$0	\$20,000	A-38
9.	Province Terrace Trail TID #9	\$10,000	\$0	\$10,000	A-39
	Subtotal 2017 TIF Park Improvements	\$30,000	\$0	\$30,000	
	Grand Total 2017 Park Improvements	\$1,284,065	\$362,000	\$1,646,065	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$1,616,065

2017 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Dump Truck - Public Works (1991) Replaces Existing #18	\$0	\$250,000	\$250,000	A-40
2.	Pick-Up Truck - Public Works (1998) Replaces Existing #7	\$0	\$31,000	\$31,000	A-40
3.	Pick-Up Truck - Public Works (2002) Replaces Existing #3007	\$0	\$28,000	\$28,000	A-40
4.	Vehicle Replacement (2) - PD	\$0	\$96,900	\$96,900	A-41
5.	SUV - Fire Replaces 1994 Chev Suburban	\$0	\$14,249	\$14,249	A-42
6.	Hydrant Extension - Fire	\$0	\$15,063	\$15,063	A-43
7.	Highway Mower (add)	\$0	\$12,000	\$12,000	A-40
8.	Zero Turn Mower (add)	\$0	\$15,000	\$15,000	A-40
9.	Building Inspector Car (add)	\$0	\$20,000	\$20,000	A-40
10.	Trailer Replaces Existing #9004	\$0	\$7,500	\$7,500	A-40
11.	Refuse Truck - Public Works (2006) Replaces Existing #1004	\$0	\$125,000	\$125,000	A-40
12.	Utility Cart #9107	\$0	\$18,000	\$18,000	A-40
13.	Network Storage	\$0	\$14,770	\$14,770	A-49
14.	IT Security Improvements	\$0	\$10,800	\$10,800	A-50
Total 2017 Major Equipment		\$0	\$643,219	\$643,219	

EQUIPMENT FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$643,219

2017 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Burn Build Upgrade - Fire	\$0	\$8,142	\$8,142	A-44
2.	Building Renovation - Public Protection Facility	\$0	\$240,000	\$240,000	A-45
3.	Buildout Harbor Place City Hall	\$0	\$407,000	\$407,000	A-46
4.	Mill Street Terminus	\$60,000	\$75,000	\$135,000	A-48
	Subtotal 2017 Non-TIF Property Improvements	\$60,000	\$730,142	\$790,142	

2017 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
5.	Calumet County Emergency Siren TID #12	\$0	\$40,000	\$40,000	A-47
	Subtotal 2017 TIF Property Improvements	\$0	\$40,000	\$40,000	
	Grand Total 2017 Property Improvements	\$60,000	\$770,142	\$830,142	

PROPERTY FUNDING

Estimated Balance (1/1/2017).....	\$0
Estimated Project Cost.....	\$790,142

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	

**PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
	Total Property Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	

2017 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Gilbert Riverpark Canal Restoration - TID #11	\$0	\$20,000	\$20,000	A-38
2.	Province Terrace, Province Link to Midway Road TIF #9	\$0	\$39,930	\$39,930	A-19
3.	Community Way Temporary Asphalt - TIF #12	\$0	\$6,000	\$6,000	A-20
4.	Calumet County Emergency Siren TID #12	\$0	\$40,000	\$40,000	A-47
5.	Province Terrace Trail TID #9	\$10,000	\$0	\$10,000	A-39
6.	Extension of Trail along HWY114 TIF #12	\$0	\$14,500	\$14,500	A-27
	Total 2017 TIF Projects	\$10,000	\$120,430	\$130,430	

TIF FUNDING

Estimated Balance (1/1/2017)..... \$0
Estimated Project Cost..... \$130,430

**PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
	Total TIF Projects Funded in Prior Years but not Constructed	\$0	\$0	\$0	\$0	

SPECIAL ASSESSMENTS

Street	\$2,351,675
Storm Sewer	\$147,635
Sanitary Sewer	\$60,000
Water	\$0
Sidewalks	\$0
TOTAL	\$2,559,310

SUMMARY

STREETS	\$2,197,510
STORM SEWERS	\$341,250
SANITARY SEWER UTILITY IMPROVEMENTS	\$200,000
WATER UTILITY IMPROVEMENTS	\$586,710
SIDEWALKS	\$30,000
STREETLIGHTS	\$52,000
PARKS	\$1,616,065
MAJOR EQUIPMENT	\$643,219
PROPERTY IMPROVEMENTS	\$790,142
TIF DISTRICTS	\$130,430
FINANCIAL, LEGAL & ISSUING COSTS	\$0
TOTAL	\$6,587,326

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Abby Avenue, west end to Railroad St</u>		Project #: <u>A-1</u>																		
Department Responsible for Project:		<u>DPW-Engineering</u>																		
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 20%;">Street Improvements</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 20%;">Storm Water</td> <td style="width: 5%;"></td> <td style="width: 20%;">Sanitary Sewer</td> <td style="width: 5%;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%;"></td> </tr> <tr> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water		Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water			Sanitary Sewer		Water												
	Sidewalk Improvements		Park Improvements		Property Improvements		Other													
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____																				
PASER Rating (if Road Project): <u>3</u> Assessable: <u>No</u>																				
Project Description / Location / Details: Project length = 1,690'. Project is shared 50/50 with City of Neenah. Costs shown are Menasha's share. Pulverize/Asphalt resurfacing/spot curb & gutter.																				
Project Purpose / Justification-Why Needed/What are the Benefits?:																				
Estimated Total Project Amount: <u>\$72,310.00</u>		Year(s) Proposed: <u>2017</u>																		
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$72,310.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$57,385.00</u> Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$14,925.00</u>																		
Total Uses <u>\$72,310.00</u>		Total Sources <u>\$72,310.00</u>																		

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)		Year 2 (2018)		Year 3 (2019)		Year 4 (2020)		Year 5 (2021)
Design									
Right of Way									
Construction									
Other									
TOTAL	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Assessable Cost:									

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Railroad St, south end to Garfield Ave</u>		Project #: <u>A-2</u>																		
Department Responsible for Project:		<u>DPW-Engineering</u>																		
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 20%;">Street Improvements</td> <td style="width: 5%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 20%;">Storm Water</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 20%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Sidewalk Improvements</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Park Improvements</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Property Improvements</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	<input checked="" type="checkbox"/>	Storm Water	<input type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Water	<input type="checkbox"/>	Sidewalk Improvements	<input type="checkbox"/>	Park Improvements	<input type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>
Category:	Street Improvements	<input checked="" type="checkbox"/>	Storm Water		<input type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Water	<input type="checkbox"/>											
	Sidewalk Improvements	<input type="checkbox"/>	Park Improvements	<input type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>												
Is Project part of & funded by TIF:		<u>No</u>																		
If so, which TIF:																				
PASER Rating (if Road Project):		<u>4</u>																		
Assessable:		<u>No</u>																		
Project Description / Location / Details: Project length = 840'. Pulverize/Asphalt resurfacing/spot curb & gutter.																				
Project Purpose / Justification-Why Needed/What are the Benefits?:																				
Estimated Total Project Amount:		<u>\$75,210.00</u>																		
Year(s) Proposed:		<u>2017</u>																		
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$75,210.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$64,260.00</u> Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$10,950.00</u>																		
Total Uses		<u>\$75,210.00</u>																		
Total Sources		<u>\$75,210.00</u>																		

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$75,210.00				
Other					
TOTAL	\$75,210.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Stardust Drive, Woodland to Elmwood</u>		Project #: <u>A-3</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Adam Alix/Corey Gordon</u>		Date Submitted: <u>9/9/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%;"></td> <td style="width: 20%;">Sanitary Sewer</td> <td style="width: 5%;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements	x	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	x	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____																					
PASER Rating (if Road Project): <u>5</u> Assessable: <u>No</u>																					
Project Description / Location / Details: Project Length= 845'. Pulverize/Asphalt resurfacing. Curb and Gutter spot replaced in 2016																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount: _____		Year(s) Proposed: _____																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: _____ \$57,615.00 Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ \$57,615.00 Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____																			
Total Uses \$57,615.00		Total Sources \$57,615.00																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$57,615.00				
Other					
TOTAL	\$57,615.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Mill Street</u>		Project #: <u>A-4</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 20%;">Storm Water</td> <td style="width: 10%;"></td> <td style="width: 20%;">Sanitary Sewer</td> <td style="width: 10%;"></td> <td style="width: 20%;">Water</td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____																					
PASER Rating (if Road Project): <u>6</u> Assessable: <u>No</u>																					
Project Description / Location / Details: Project length = 150'. Asphalt pavement removal and replacement with 8" concrete pavement. Cost represents materials cost only.																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount: <u>\$15,000.00</u> Year(s) Proposed: <u>2017</u>																					
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$15,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$15,000.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____																			
Total Uses <u>\$15,000.00</u>		Total Sources <u>\$15,000.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$15,000.00				
Other					
TOTAL	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Manitowoc St, Fourth St to Appleton Rd; Ninth to Ele</u>		Project #: <u>A-5</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td style="text-align: center;"></td> <td>Park Improvements</td> <td style="text-align: center;"></td> <td>Property Improvements</td> <td style="text-align: center;"></td> <td>Other</td> <td style="text-align: center;"></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF:		<u>No</u>																			
If so, which TIF:																					
PASER Rating (if Road Project):		<u>6</u>																			
Assessable:		<u>No</u>																			
Project Description / Location / Details: Project length = 2,377'. Mill and 2" asphalt overlay.																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount:		<u>\$92,860.00</u>																			
Year(s) Proposed:		<u>2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$92,860.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$89,420.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$3,440.00</u>																			
Total Uses		<u>\$92,860.00</u>																			
Total Sources		<u>\$92,860.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$92,860.00				
Other					
TOTAL	\$92,860.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Pearl Street, Emerald Ct to Alcan Dr</u>		Project #: <u>A-6</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td style="text-align: center;"></td> <td>Park Improvements</td> <td style="text-align: center;"></td> <td>Property Improvements</td> <td style="text-align: center;"></td> <td>Other</td> <td style="text-align: center;"></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF:		<u>No</u>																			
If so, which TIF:																					
PASER Rating (if Road Project):		<u>6</u>																			
Assessable:		<u>No</u>																			
Project Description / Location / Details: Project length = 581'. Mill and 2" asphalt overlay.																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount:		<u>\$23,925.00</u>																			
Year(s) Proposed:		<u>2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$23,925.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$22,550.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$1,375.00</u>																			
Total Uses		<u>\$23,925.00</u>																			
Total Sources		<u>\$23,925.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$23,925.00				
Other					
TOTAL	\$23,925.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Emerald Ct, south end to Valley Rd</u>		Project #: <u>A-7</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td style="text-align: center;"></td> <td>Park Improvements</td> <td style="text-align: center;"></td> <td>Property Improvements</td> <td style="text-align: center;"></td> <td>Other</td> <td style="text-align: center;"></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF:		<u>No</u>																			
If so, which TIF:																					
PASER Rating (if Road Project):		<u>5</u>																			
Assessable:		<u>No</u>																			
Project Description / Location / Details: Project length = 528'. Mill and 2" asphalt overlay.																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount:		<u>\$23,480.00</u>																			
Year(s) Proposed:		<u>2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$23,480.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$22,105.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$1,375.00</u>																			
Total Uses		<u>\$23,480.00</u>																			
Total Sources		<u>\$23,480.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$23,480.00				
Other					
TOTAL	\$23,480.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Garnet Ct, south end to Valley Rd</u>		Project #: <u>A-8</u>																		
Department Responsible for Project:		<u>DPW-Engineering</u>																		
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 20%;">Street Improvements</td> <td style="width: 5%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 20%;">Storm Water</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 20%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Sidewalk Improvements</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Park Improvements</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Property Improvements</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	<input checked="" type="checkbox"/>	Storm Water	<input type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Water	<input type="checkbox"/>	Sidewalk Improvements	<input type="checkbox"/>	Park Improvements	<input type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>
Category:	Street Improvements	<input checked="" type="checkbox"/>	Storm Water		<input type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Water	<input type="checkbox"/>											
	Sidewalk Improvements	<input type="checkbox"/>	Park Improvements	<input type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>												
Is Project part of & funded by TIF:		<u>No</u>																		
If so, which TIF:																				
PASER Rating (if Road Project):		<u>5</u>																		
Assessable:		<u>No</u>																		
Project Description / Location / Details: Project length = 581'. Mill and 2" asphalt overlay.																				
Project Purpose / Justification-Why Needed/What are the Benefits?:																				
Estimated Total Project Amount:		<u>\$25,140.00</u>																		
Year(s) Proposed:		<u>2017</u>																		
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$25,140.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$23,765.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$1,375.00</u>																		
Total Uses		<u>\$25,140.00</u>																		
Total Sources		<u>\$25,140.00</u>																		

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$25,140.00				
Other					
TOTAL	\$25,140.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Center St, west end to Main St</u>		Project #: <u>A-9</u>																	
Department Responsible for Project:		<u>DPW-Engineering</u>																	
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 20%;">Storm Water</td> <td style="width: 10%;"></td> <td style="width: 20%;">Sanitary Sewer</td> <td style="width: 10%;"></td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water		Sidewalk Improvements		Park Improvements		Property Improvements		Other
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water												
	Sidewalk Improvements		Park Improvements		Property Improvements		Other												
Is Project part of & funded by TIF:		<u>No</u>																	
If so, which TIF:																			
PASER Rating (if Road Project):		<u>6</u>																	
Assessable:		<u>No</u>																	
Project Description / Location / Details: Project length = 845'. Mill and 2" asphalt overlay.																			
Project Purpose / Justification-Why Needed/What are the Benefits?:																			
Estimated Total Project Amount:		<u>\$47,980.00</u>																	
Year(s) Proposed:		<u>2017</u>																	
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$47,980.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$39,680.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$8,300.00</u>																	
Total Uses		<u>\$47,980.00</u>																	
Total Sources		<u>\$47,980.00</u>																	

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$47,980.00				
Other					
TOTAL	\$47,980.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Second St, Tayco St to Racine St</u>		Project #: <u>A-10</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td style="text-align: center;"></td> <td>Park Improvements</td> <td style="text-align: center;"></td> <td>Property Improvements</td> <td style="text-align: center;"></td> <td>Other</td> <td style="text-align: center;"></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF:		<u>No</u>																			
If so, which TIF:																					
PASER Rating (if Road Project):		<u>5</u>																			
Assessable:		<u>No</u>																			
Project Description / Location / Details: Project length = 1,901'. Mill and 2" asphalt overlay.																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount:		<u>\$87,165.00</u>																			
Year(s) Proposed:		<u>2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$87,165.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$79,440.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$7,725.00</u>																			
Total Uses		<u>\$87,165.00</u>																			
Total Sources		<u>\$87,165.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$87,165.00				
Other					
TOTAL	\$87,165.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Apple Ct, south end to Lucerne Dr</u>		Project #: <u>A-11</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td style="text-align: center;"></td> <td>Park Improvements</td> <td style="text-align: center;"></td> <td>Property Improvements</td> <td style="text-align: center;"></td> <td>Other</td> <td style="text-align: center;"></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF:		<u>No</u>																			
If so, which TIF:																					
PASER Rating (if Road Project):		<u>6</u>																			
Assessable:		<u>No</u>																			
Project Description / Location / Details: Project length = 581'. Mill and 2" asphalt overlay.																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount:		<u>\$24,900.00</u>																			
Year(s) Proposed:		<u>2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$24,900.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$23,800.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$1,100.00</u>																			
Total Uses		<u>\$24,900.00</u>																			
Total Sources		<u>\$24,900.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$24,900.00				
Other					
TOTAL	\$24,900.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Briarwood Dr, Driftwood Way to Lucerne Dr</u>		Project #: <u>A-12</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td style="text-align: center;"></td> <td>Park Improvements</td> <td style="text-align: center;"></td> <td>Property Improvements</td> <td style="text-align: center;"></td> <td>Other</td> <td style="text-align: center;"></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF:		<u>No</u>																			
If so, which TIF:																					
PASER Rating (if Road Project):		<u>6</u>																			
Assessable:		<u>No</u>																			
Project Description / Location / Details: Project length = 581'. Mill and 2" asphalt overlay.																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount:		<u>\$23,750.00</u>																			
Year(s) Proposed:		<u>2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$23,750.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$22,650.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$1,100.00</u>																			
Total Uses		<u>\$23,750.00</u>																			
Total Sources		<u>\$23,750.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$23,750.00				
Other					
TOTAL	\$23,750.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Meadowview Dr, Lucerne Dr to south of Geneva Rd</u>		Project #: <u>A-13</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 20%;">Storm Water</td> <td style="width: 10%;"></td> <td style="width: 20%;">Sanitary Sewer</td> <td style="width: 10%;"></td> <td style="width: 20%;">Water</td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF:		<u>No</u>																			
If so, which TIF:																					
PASER Rating (if Road Project):		<u>5</u>																			
Assessable:		<u>No</u>																			
Project Description / Location / Details: Project length = 1,003'. Mill and 2" asphalt overlay.																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount:		<u>\$40,510.00</u>																			
Year(s) Proposed:		<u>2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$40,510.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$35,535.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$4,975.00</u>																			
Total Uses		<u>\$40,510.00</u>																			
Total Sources		<u>\$40,510.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$40,510.00				
Other					
TOTAL	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Deerfield Ave, south of Geneva Rd to north end</u>		Project #: <u>A-14</u>																			
Department Responsible for Project:		<u>DPW-Engineering</u>																			
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td style="text-align: center;"></td> <td>Park Improvements</td> <td style="text-align: center;"></td> <td>Property Improvements</td> <td style="text-align: center;"></td> <td>Other</td> <td style="text-align: center;"></td> </tr> </table>				Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water			Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	X	Storm Water		Sanitary Sewer		Water														
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF:		<u>No</u>																			
If so, which TIF:																					
PASER Rating (if Road Project):		<u>6</u>																			
Assessable:		<u>No</u>																			
Project Description / Location / Details: Project length = 740'. Mill and 2" asphalt overlay.																					
Project Purpose / Justification-Why Needed/What are the Benefits?:																					
Estimated Total Project Amount:		<u>\$36,690.00</u>																			
Year(s) Proposed:		<u>2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$36,690.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$31,715.00</u> Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$4,975.00</u>																			
Total Uses		<u>\$36,690.00</u>																			
Total Sources		<u>\$36,690.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$36,690.00				
Other					
TOTAL	\$36,690.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Silver Birch Estates Subdivision Streets</u>		Project #: <u>A-15</u>																	
Department Responsible for Project:		<u>DPW-Engineering</u>																	
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																	
Category: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Street Improvements</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;">X</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%;"></td> <td style="width: 20%;">Water</td> <td style="width: 5%;"></td> </tr> <tr> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Street Improvements	X	Storm Water	X	Sanitary Sewer		Water		Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Street Improvements	X	Storm Water	X	Sanitary Sewer		Water													
Sidewalk Improvements		Park Improvements		Property Improvements		Other													
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____																			
PASER Rating (if Road Project): <u>New Street Const</u> Assessable: <u>Yes</u>																			
Project Description / Location / Details: Project length = 2,800'. Construction of new streets in Silver Birch Estates Subdivision, including pulverizing existing street and base, new 4" asphalt pavement and new concrete curb and gutter.																			
Project Purpose / Justification-Why Needed/What are the Benefits?:																			
Estimated Total Project Amount: <u>\$297,220.00</u>		Year(s) Proposed: <u>2017</u>																	
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$297,220.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: Gen'l Obligation <u>\$12,600.00</u> Revenue Bonds _____ Special Assessments <u>\$191,220.00</u> State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$93,400.00</u>																	
Total Uses <u>\$297,220.00</u>		Total Sources <u>\$297,220.00</u>																	

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$297,220.00				
Other					
TOTAL	\$297,220.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Lake Cottage Estates (USH10/114)</u>		Project #: <u>A-16</u>																			
Department Responsible for Project:		<u>Community Development</u>																			
Submitted By: <u>Kevin Englebert</u>		Date Submitted: <u>6/30/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 15%;">Street Improvements</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;">x</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer	x	Water	x		Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer	x	Water	x													
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____																					
PASER Rating (if Road Project): _____ Assessable: <u>Deferred Assessment</u>																					
Project Description / Location / Details: This development relates to the property butting the north right-of-way of USH10/STH114. Project costs include infrastructure for the development of single family residential homes.																					
Project Purpose / Justification-Why Needed/What are the Benefits?: The project would expand the tax base for the City of Menasha and provide new housing for residents.																					
Estimated Total Project Amount: <u>\$110,000.00</u>		Year(s) Proposed: <u>FY2017</u>																			
<u>Uses of Funds</u> <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> <u>\$110,000.00</u> <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> _____ (List Details) _____		<u>Sources of Funds</u> <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation _____ Revenue Bonds _____ <i>Special Assessments</i> <u>\$110,000.00</u> <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> _____																			
Total Uses <u>\$110,000.00</u>		Total Sources <u>\$110,000.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$110,000.00				
Other					
TOTAL	\$110,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Lake Park Heights Addition 2</u>		Project #: <u>A-17</u>																			
Department Responsible for Project:		<u>Community Development</u>																			
Submitted By: <u>Kevin Englebert</u>		Date Submitted: <u>7/8/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 12.5%;">Street Improvements</td> <td style="width: 5%;">x</td> <td style="width: 12.5%;">Storm Water</td> <td style="width: 5%;">x</td> <td style="width: 12.5%;">Sanitary Sewer</td> <td style="width: 5%;">x</td> <td style="width: 12.5%;">Water</td> <td style="width: 5%;">x</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer	x	Water	x		Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer	x	Water	x													
	Sidewalk Improvements		Park Improvements		Property Improvements		Other														
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____																					
PASER Rating (if Road Project): _____ Assessable: <u>Deferred Assessment</u>																					
Project Description / Location / Details: This project relates to the continuation of a residential development on the west end of Winnipeg Street and Tana Lane and the north end of Villa Way. Project expenses include the infrastructure necessary to service approximately 39 lots. Note: \$751,685 budgeted in 2016 to be combined with amount in 2017 budget.																					
Project Purpose / Justification-Why Needed/What are the Benefits?: This project will increase the tax base of the City of Menasha and provide new homes for residents.																					
Estimated Total Project Amount: <u>\$1,002,000.00</u>		Year(s) Proposed: <u>2016-2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$350,315.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments <u>\$350,315.00</u> State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____																			
Total Uses <u>\$350,315.00</u>		Total Sources <u>\$350,315.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$350,315.00				
Other					
TOTAL	\$350,315.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:	\$350,315.00				

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Gosling Way East</u>		Project #: <u>A-18</u>																	
Department Responsible for Project:		<u>Community Development</u>																	
Submitted By: <u>Kevin Englebert</u>		Date Submitted: <u>7/8/2016</u>																	
Category: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Street Improvements</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;">x</td> </tr> <tr> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Street Improvements	x	Storm Water	x	Sanitary Sewer	x	Water	x	Sidewalk Improvements		Park Improvements		Property Improvements		Other	
Street Improvements	x	Storm Water	x	Sanitary Sewer	x	Water	x												
Sidewalk Improvements		Park Improvements		Property Improvements		Other													
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____																			
PASER Rating (if Road Project): _____ Assessable: <u>Deferred Assessment</u>																			
Project Description / Location / Details: This project relates to the continuation of a residential development on the east end of Gosling Way. Project expenses include the infrastructure necessary to service approximately 20 lots.																			
Project Purpose / Justification-Why Needed/What are the Benefits?: The project would increase the tax base for the City of Menasha and provide new homes for residents.																			
Estimated Total Project Amount: <u>\$650,000.00</u>		Year(s) Proposed: <u>2017</u>																	
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$650,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments <u>\$650,000.00</u> State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____																	
Total Uses <u>\$650,000.00</u>		Total Sources <u>\$650,000.00</u>																	

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$650,000.00				
Other					
TOTAL	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Province Terrace, Province Link to Midway Road</u>		Project #: <u>A-19</u>																		
Department Responsible for Project:		<u>DPW-Engineering</u>																		
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 20%;">Street Improvements</td> <td style="width: 5%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 20%;">Storm Water</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 20%;">Sanitary Sewer</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 20%;">Water</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Sidewalk Improvements</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Park Improvements</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Property Improvements</td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	<input checked="" type="checkbox"/>	Storm Water	<input type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Water	<input type="checkbox"/>	Sidewalk Improvements	<input checked="" type="checkbox"/>	Park Improvements	<input type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>
Category:	Street Improvements	<input checked="" type="checkbox"/>	Storm Water		<input type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Water	<input type="checkbox"/>											
	Sidewalk Improvements	<input checked="" type="checkbox"/>	Park Improvements	<input type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>												
Is Project part of & funded by TIF:		<u>Yes</u>																		
If so, which TIF:		<u>9</u>																		
PASER Rating (if Road Project):		<u>New Street</u>																		
Assessable:		<u>Yes, partially</u>																		
Project Description / Location / Details: Project length = 1,410'. Pulverize existing street and base, placement of new 8" concrete pavement with curb and gutter, construction of 8' wide asphalt trail on west side and 5' wide concrete walk on east side. Trail and sidewalk funded by TIF #9																				
Project Purpose / Justification-Why Needed/What are the Benefits?:																				
Estimated Total Project Amount:		<u>\$408,720.00</u>																		
Year(s) Proposed:		<u>2017</u>																		
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$408,720.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: Gen'l Obligation <u>\$56,030.00</u> Revenue Bonds _____ Special Assessments <u>\$298,455.00</u> State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$54,235.00</u>																		
Total Uses		<u>\$408,720.00</u>																		
Total Sources		<u>\$408,720.00</u>																		

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$408,720.00				
Other					
TOTAL	\$408,720.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Community Way</u>		Project #: <u>A-20</u>																									
Department Responsible for Project:		<u>DPW-Engineering</u>																									
Submitted By: <u>Adam Alix/Corey Gordon</u>		Date Submitted: <u>10/24/2017</u>																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Street Improvements</td> <td style="width: 50%;">x</td> </tr> <tr> <td>Storm Water</td> <td></td> </tr> </table> </td> <td style="width: 25%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sanitary Sewer</td> <td style="width: 50%;"></td> </tr> <tr> <td>Water</td> <td></td> </tr> </table> </td> <td style="width: 25%;"></td> </tr> <tr> <td></td> <td> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sidewalk Improvements</td> <td style="width: 50%;"></td> </tr> <tr> <td>Park Improvements</td> <td></td> </tr> </table> </td> <td> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Property Improvements</td> <td style="width: 50%;"></td> </tr> <tr> <td>Other</td> <td></td> </tr> </table> </td> <td></td> </tr> </table>				Category:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Street Improvements</td> <td style="width: 50%;">x</td> </tr> <tr> <td>Storm Water</td> <td></td> </tr> </table>	Street Improvements	x	Storm Water		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sanitary Sewer</td> <td style="width: 50%;"></td> </tr> <tr> <td>Water</td> <td></td> </tr> </table>	Sanitary Sewer		Water				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sidewalk Improvements</td> <td style="width: 50%;"></td> </tr> <tr> <td>Park Improvements</td> <td></td> </tr> </table>	Sidewalk Improvements		Park Improvements		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Property Improvements</td> <td style="width: 50%;"></td> </tr> <tr> <td>Other</td> <td></td> </tr> </table>	Property Improvements		Other		
Category:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Street Improvements</td> <td style="width: 50%;">x</td> </tr> <tr> <td>Storm Water</td> <td></td> </tr> </table>	Street Improvements	x	Storm Water		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Sanitary Sewer</td> <td style="width: 50%;"></td> </tr> <tr> <td>Water</td> <td></td> </tr> </table>	Sanitary Sewer		Water																		
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Sidewalk Improvements																											
Park Improvements																											
Property Improvements																											
Other																											
Is Project part of & funded by TIF:		<u>Yes</u>																									
If so, which TIF:		<u>TIF #12</u>																									
PASER Rating (if Road Project):		<u>Assessable: No</u>																									
Project Description / Location / Details: Temporary asphalt																											
Project Purpose / Justification-Why Needed/What are the Benefits?:																											
Estimated Total Project Amount:		Year(s) Proposed: <u>2017</u>																									
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: _____ Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____ \$6,000.00																									
Total Uses \$0.00		Total Sources \$6,000.00																									

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$6,000.00				
Other					
TOTAL	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

MENASHA UTILITIES										
WATER MAIN REPLACEMENT PLAN AS OF 9/6/16										
YEAR	LOCATION	REASON	AGE	SIZE	RR Cross	Lead Serv	BREAKS	FEET	COST	TOTAL FOR YR
2017	Railroad St. (Garfield to Madison)	City Road	1910/1980	6" to 8"		3	1	450	\$ 38,000	
	Manitowoc Street	City Road	1948	8" to 8"		6	2	1,030	\$ 93,880	
	Center Street	City Road	1945	6" to 8"		1	2	830	\$ 67,780	
	Second Street	City Road	1940	6" to 8"		21	8	1,800	\$ 180,000	
	Midway & Earl Street	During DOT	1967	12" to 12"		0	5	215	\$ 14,500	
	Lake Road East & West	City Road	1927	6" to 8"		2	9	3,100	\$ 385,500	
	Walnut Street	4" Main	1910	4" to 8"		3	0	500	\$ 48,000	
	Road Restoration Costs								\$ 30,000	
										\$ 857,660
2018	Jefferson St. (London to Grove)	City Road	1940	6" to 8"		10	6	675	\$ 69,250	
	First St. (Racine to DePere)	City Road	1930	6" to 8"		30	7	1,500	\$ 173,300	
	Broad St. (Racine to Appleton)	City Road	1930	10" to 12"		18	2	800	\$ 104,600	
	Garfield (Railroad to Washington)	City Road	1900	8" to 8"		0	0	900	\$ 92,660	
	Main St. Valve Rehab	City Road	1990	12"		0	0	-	\$ 18,000	
	Willow (Nicolet to Keyes)	City Road	1950	6" to 8"		12	10	1,600	\$ 192,000	
	Nicolet Blvd. to Naymut Street	City Road	1910	6" to 8"		18	5	2,000	\$ 192,000	
	Fifth St. (Appleton to DePere)	City Road	1920	4" to 8"		16	7	800	\$ 93,608	
										\$ 935,418
2019	7th Street (London to Grove)	City Road	1940	6" to 8"		0	3	750	\$ 63,500	
	Lisbon (Tayco to Pacific)	City Road	1930	6" to 8"		10	8	830	\$ 125,550	
	Broad (Tayco to Racine)	City Road	1900	6" to 8"		26	2	1,800	\$ 208,000	
	Harding (Appleton Rd. to London)	City Road	1920	6" to 6"		10	12	830	\$ 130,340	
										\$ 527,390
2020	Pine Street	4" Main	1922	4" to 6"		21	3	800	\$ 115,500	
	Pleasant Lane off of Harding St.	City Road	1950	6" to 8"		0	7	1,190	\$ 150,820	
	Racine Street (Third to Ninth)	City Road	1910/1920	6" to 8"	1	55	19	3,800	\$ 469,200	
										\$ 735,520
2021	Eighth Street (Tayco to Appleton Rd)	City Road	1930	6" to 8"	1	46	49	4,463	\$ 459,689	
	Bullard Ct.	City Road	1935	6" to 8"		3	5	400	\$ 34,000	
	Lisbon St.	City Road	1930	6" to 8"		2	6	450	\$ 41,000	
	Wilson St.	City Road	1925	6" to 8"		7	3	525	\$ 73,413	
	Harding St.	City Road	1929	6" to 8"		9	6	430	\$ 65,800	
										\$ 673,902
Projects are subject to fund availability, contractor pricing and timing of City Road projects.										

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2017 Miscellaneous Storm Sewer, MH, Inlet Repairs</u>		Project #: <u>A-21</u>													
Department Responsible for Project:		<u>DPW-Engineering</u>													
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%; text-align: center;">X</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 25%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements	Storm Water	X	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other	
Category:	Street Improvements	Storm Water	X	Sanitary Sewer	Water										
	Sidewalk Improvements	Park Improvements	Property Improvements	Other											
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____															
PASER Rating (if Road Project): _____ Assessable: <u>No</u>															
Project Description / Location / Details: Annual cost to repair storm sewer facilities in various locations throughout the City.															
Project Purpose / Justification-Why Needed/What are the Benefits?:															
Estimated Total Project Amount: <u>\$30,000.00</u>		Year(s) Proposed: <u>2017</u>													
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$30,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$30,000.00</u>													
Total Uses <u>\$30,000.00</u>		Total Sources <u>\$30,000.00</u>													

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction					
Other					
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2017 Storm Rear Yard Drainage Grant Program</u>		Project #: <u>A-22</u>													
Department Responsible for Project:		<u>DPW-Engineering</u>													
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%; text-align: center;">X</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 25%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements	Storm Water	X	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other	
Category:	Street Improvements	Storm Water	X	Sanitary Sewer	Water										
	Sidewalk Improvements	Park Improvements	Property Improvements	Other											
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____															
PASER Rating (if Road Project): _____ Assessable: <u>No</u>															
Project Description / Location / Details: Annual cost for resolving drainage problems in various locations throughout the City. This amount represents City cost only - 50% of total project cost.															
Project Purpose / Justification-Why Needed/What are the Benefits?:															
Estimated Total Project Amount: <u>\$10,000.00</u>		Year(s) Proposed: <u>2017</u>													
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> <u>\$10,000.00</u> <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> _____ (List Details) _____		Sources of Funds <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> <u>\$10,000.00</u>													
Total Uses <u>\$10,000.00</u>		Total Sources <u>\$10,000.00</u>													

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction					
Other	\$10,000.00				
TOTAL	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2017 Sanitary Lateral Repair Program</u>		Project #: <u>A-23</u>													
Department Responsible for Project:		<u>DPW-Engineering</u>													
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 10%;">X</td> <td style="width: 10%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td></td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	X	Water		Sidewalk Improvements	Park Improvements	Property Improvements		Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	X	Water										
	Sidewalk Improvements	Park Improvements	Property Improvements		Other										
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____															
PASER Rating (if Road Project): _____ Assessable: <u>yes, partially</u>															
Project Description / Location / Details: Annual cost to repair sanitary sewer laterals in various locations throughout the City. City share is cost for repairs within the R/W. Cost for portion on private property is assessable.															
Project Purpose / Justification-Why Needed/What are the Benefits?:															
Estimated Total Project Amount: <u>\$90,000.00</u>		Year(s) Proposed: <u>2017</u>													
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$90,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments <u>\$60,000.00</u> State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$30,000.00</u>													
Total Uses <u>\$90,000.00</u>		Total Sources <u>\$90,000.00</u>													

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$90,000.00				
Other					
TOTAL	\$90,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2017 Miscellaneous Sanitary Sewer, MH Repairs</u>		Project #: <u>A-24</u>													
Department Responsible for Project:		<u>DPW-Engineering</u>													
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 10%;">X</td> <td style="width: 10%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td></td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	X	Water		Sidewalk Improvements	Park Improvements	Property Improvements		Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	X	Water										
	Sidewalk Improvements	Park Improvements	Property Improvements		Other										
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____															
PASER Rating (if Road Project): _____ Assessable: <u>No</u>															
Project Description / Location / Details: Annual cost to repair sanitary sewer facilities in various locations throughout the City.															
Project Purpose / Justification-Why Needed/What are the Benefits?:															
Estimated Total Project Amount: <u>\$60,000.00</u> Year(s) Proposed: <u>2017</u>															
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$60,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$60,000.00</u>													
Total Uses <u>\$60,000.00</u>		Total Sources <u>\$60,000.00</u>													

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$60,000.00				
Other					
TOTAL	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2017 Sanitary I&I Home Grant Program</u>		Project #: <u>A-25</u>												
Department Responsible for Project:		<u>DPW-Engineering</u>												
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>												
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 20%;">Street Improvements</td> <td style="width: 20%;">Storm Water</td> <td style="width: 20%;">Sanitary Sewer</td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 20%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td></td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	X	Water	Sidewalk Improvements	Park Improvements	Property Improvements		Other
Category:	Street Improvements	Storm Water	Sanitary Sewer		X	Water								
	Sidewalk Improvements	Park Improvements	Property Improvements		Other									
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____														
PASER Rating (if Road Project): _____ Assessable: <u>No</u>														
Project Description / Location / Details: Annual cost to reimburse owners for sump pumps in homes that require foundation drain disconnection from sanitary sewer. City share is cost for reimbursement of a portion of this cost up to a capped amount of \$675 per home.														
Project Purpose / Justification-Why Needed/What are the Benefits?:														
Estimated Total Project Amount: <u>\$50,000.00</u>		Year(s) Proposed: <u>2017</u>												
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$50,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$50,000.00</u>												
Total Uses <u>\$50,000.00</u>		Total Sources <u>\$50,000.00</u>												

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$50,000.00				
Other					
TOTAL	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>2017 Sidewalk Replacement Program</u>		Project #: <u>A-26</u>																
Department Responsible for Project:		<u>DPW-Engineering</u>																
Submitted By: <u>Mark Radtke</u>		Date Submitted: <u>7/1/2016</u>																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>X</td> <td>Park Improvements</td> <td>Property Improvements</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	X	Park Improvements	Property Improvements					Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water														
	Sidewalk Improvements	X	Park Improvements	Property Improvements														
				Other														
Is Project part of & funded by TIF:		<u>No</u>																
If so, which TIF:																		
PASER Rating (if Road Project):		<u>Assessable: No</u>																
Project Description / Location / Details: Annual replacement of defective sidewalk sections in various locations throughout the City. This amount represents the cost of the materials to accomplish the work by City Crews.																		
Project Purpose / Justification-Why Needed/What are the Benefits?:																		
Estimated Total Project Amount:		<u>\$30,000.00</u>																
Year(s) Proposed:		<u>2017</u>																
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$30,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$30,000.00</u> Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____																
Total Uses		<u>\$30,000.00</u>																
Total Sources		<u>\$30,000.00</u>																

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$30,000.00				
Other					
TOTAL	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Extension of trail along Hwy 114 at Lake Park Rd</u>		Project #: <u>A-27</u>											
Department Responsible for Project:		<u>DPW-Engineering</u>											
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>9/9/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;"> <input type="checkbox"/> Street Improvements </td> <td style="width: 25%;"> <input type="checkbox"/> Storm Water </td> <td style="width: 25%;"> <input type="checkbox"/> Sanitary Sewer </td> <td style="width: 20%;"> <input type="checkbox"/> Water </td> </tr> <tr> <td></td> <td> <input checked="" type="checkbox"/> Sidewalk Improvements </td> <td> <input type="checkbox"/> Park Improvements </td> <td> <input type="checkbox"/> Property Improvements </td> <td> <input type="checkbox"/> Other </td> </tr> </table>				Category:	<input type="checkbox"/> Street Improvements	<input type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> Water		<input checked="" type="checkbox"/> Sidewalk Improvements	<input type="checkbox"/> Park Improvements	<input type="checkbox"/> Property Improvements	<input type="checkbox"/> Other
Category:	<input type="checkbox"/> Street Improvements	<input type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> Water									
	<input checked="" type="checkbox"/> Sidewalk Improvements	<input type="checkbox"/> Park Improvements	<input type="checkbox"/> Property Improvements	<input type="checkbox"/> Other									
Is Project part of & funded by TIF:		<u>Yes</u>											
If so, which TIF:		<u>12</u>											
PASER Rating (if Road Project):		<u>No</u>											
Project Description / Location / Details: <u>Extension of asphalt trail along North side of STH 114</u>													
Project Purpose / Justification-Why Needed/What are the Benefits?: <u>Provide trail link to CTH LP</u>													
Estimated Total Project Amount:		<u>\$14,500.00</u>											
Year(s) Proposed:		<u>2017</u>											
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> <u>\$14,500.00</u> <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> _____ (List Details) _____		Sources of Funds <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> <u>\$14,500.00</u>											
Total Uses		<u>\$14,500.00</u>											
Total Sources		<u>\$14,500.00</u>											

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$11,000.00				
Other					
TOTAL	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Broad Street Storm Pipe Repair-Pipe Burst Project</u>		Project #: <u>A-28</u>													
Department Responsible for Project:		<u>DPW-Engineering</u>													
Submitted By: <u>Adam Alix/Corey Gordon</u>		Date Submitted: <u>9/9/2016</u>													
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Category:	Street Improvements	Storm Water	X	Sanitary Sewer	Water										
	Sidewalk Improvements	Park Improvements	Property Improvements	Other											
Is Project part of & funded by TIF: _____		If so, which TIF: _____													
PASER Rating (if Road Project): _____		Assessable: _____													
Project Description / Location / Details: Repair of storm sewer main pipe on 200 block of Broad Street															
Project Purpose / Justification-Why Needed/What are the Benefits?:															
Estimated Total Project Amount: <u>\$32,000.00</u>		Year(s) Proposed: <u>2017</u>													
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$32,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$32,000.00</u>													
Total Uses <u>\$32,000.00</u>		Total Sources <u>\$32,000.00</u>													

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$32,000.00				
Other					
TOTAL	\$32,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Lake Park Heights Storm Extension</u>		Project #: <u>A-29</u>													
Department Responsible for Project:		<u>DPW-Engineering</u>													
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>9/9/2016</u>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;"> <input type="checkbox"/> Street Improvements </td> <td style="width: 25%;"> <input checked="" type="checkbox"/> Storm Water </td> <td style="width: 25%;"> <input type="checkbox"/> Sanitary Sewer </td> </tr> <tr> <td></td> <td> <input type="checkbox"/> Sidewalk Improvements </td> <td> <input type="checkbox"/> Park Improvements </td> <td> <input type="checkbox"/> Property Improvements </td> </tr> <tr> <td></td> <td></td> <td></td> <td> <input type="checkbox"/> Other </td> </tr> </table>				Category:	<input type="checkbox"/> Street Improvements	<input checked="" type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer		<input type="checkbox"/> Sidewalk Improvements	<input type="checkbox"/> Park Improvements	<input type="checkbox"/> Property Improvements				<input type="checkbox"/> Other
Category:	<input type="checkbox"/> Street Improvements	<input checked="" type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer												
	<input type="checkbox"/> Sidewalk Improvements	<input type="checkbox"/> Park Improvements	<input type="checkbox"/> Property Improvements												
			<input type="checkbox"/> Other												
Is Project part of & funded by TIF:		<u>No</u>													
If so, which TIF:															
PASER Rating (if Road Project):		<u>Assessable: Partial</u>													
Project Description / Location / Details: Storm sewer extension to service Lake Park Heights Addition 2															
Project Purpose / Justification-Why Needed/What are the Benefits?: Will place drainageway underground in pipe through Woodlands Park															
Estimated Total Project Amount:		<u>\$60,000.00</u>													
Year(s) Proposed:		<u>2017</u>													
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$60,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: Gen'l Obligation _____ Revenue Bonds _____ Special Assessments <u>\$60,000.00</u> State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____													
Total Uses		<u>\$60,000.00</u>													
Total Sources		<u>\$60,000.00</u>													

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$60,000.00				
Other					
TOTAL	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>LED Streetlighting</u>		Project #: <u>A-30</u>											
Department Responsible for Project:		<u>DPW-Engineering</u>											
Submitted By: _____		Date Submitted: <u>9/9/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other <input checked="" type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: Replacement of 221 HPS lights with LED													
Project Purpose / Justification-Why Needed/What are the Benefits?: LED lighting will provide approximately \$65000 annual savings in electric and maintenance costs													
Estimated Total Project Amount: <u>\$52,000.00</u>		Year(s) Proposed: <u>2017</u>											
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: _____ Miscellaneous: _____ (List Details) _____ Other: <u>\$52,000.00</u> (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: Gen'l Obligation <u>\$52,000.00</u> Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____											
Total Uses <u>\$52,000.00</u>		Total Sources <u>\$52,000.00</u>											

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction					
Other	\$52,000.00				
TOTAL	\$52,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

Project Title: <u>Basketball Court Renovations</u>		Project #: <u>A-31</u>	
Department Responsible for Project:		<u>Parks</u>	
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/1/2016</u>	
Category:			
<input type="checkbox"/> Street Improvements		<input type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer
<input type="checkbox"/> Sidewalk Improvements		<input checked="" type="checkbox"/> Park Improvements	<input type="checkbox"/> Property Improvements
		<input type="checkbox"/>	<input type="checkbox"/> Other
Is Project part of & funded by TIF:		If so, which TIF:	
<u></u>		<u></u>	
PASER Rating (if Road Project):		Assessable:	
<u></u>		<u></u>	
Project Description / Location / Details:			
<u>Repair / renovate all park basketball courts around the city, including standards.</u>			
<u></u>			
<u></u>			
<u></u>			
<u></u>			
Project Purpose / Justification-Why Needed/What are the Benefits?:			
<u>Basketball court maintenance has been deferred for several years. There are six court facilities in the system.</u>			
<u>It is proposed to reduce the court size from a full to half court at Clinton Center and Shepard Parks.</u>			
<u>Courts are in need of new standards as well.</u>			
<u></u>			
<u></u>			
<u></u>			
Estimated Total Project Amount:		Year(s) Proposed:	
<u>\$83,000.00</u>		<u>2017-2021</u>	
Uses of Funds		Sources of Funds	
<u>Land/R-O-W Acquisition</u>		<u>General Fund</u>	
<u>Engineering</u>		<u>Developer Contribution</u>	
<u>Design:</u>		<u>Debt Financing:</u>	
<u>Bidding:</u>		<u>Gen'l Obligation</u>	
<u>Construction Mgt.:</u>		<u>Revenue Bonds</u>	
<u>Construction:</u>		<u>Special Assessments</u>	
<u>Miscellaneous:</u>		<u>State DOT Contribution</u>	
<u>(List Details)</u>		<u>State Grant</u>	
<u>Other:</u>		<u>Federal Grant</u>	
<u>(List Details)</u>		<u>Federal Grant</u>	
<u></u>		<u>Other:</u>	
Total Uses		Total Sources	
<u>\$83,000.00</u>		<u>\$83,000.00</u>	

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$30,000.00	\$20,000.00	\$16,000.00	\$17,000.00	
Other	Hart/Smith	Clinton/Shepard	Koslo	Barker	
TOTAL	\$30,000.00	\$20,000.00	\$16,000.00	\$17,000.00	\$0.00
Assessable Cost:					

Project Title: Memorial Building Repairs		Project #: A-32	
Department Responsible for Project:		Parks	
Submitted By: B. Tungate		Date Submitted: 7/1/2016	
Category:			
Street Improvements		Storm Water	
Sanitary Sewer		Water	
Sidewalk Improvements		Park Improvements	
Property Improvements		Other	
Is Project part of & funded by TIF:		If so, which TIF:	
PASER Rating (if Road Project):		Assessable:	
Project Description / Location / Details:			
The boiler that heats the building is very old and needs to be replaced. Roof, outside brick repair and new inside flooring is needed.			
Project Purpose / Justification-Why Needed/What are the Benefits?:			
This iconic building will need these basic maintenance repairs to continue to be used by the Menasha Historical Society and for public programming.			
Estimated Total Project Amount:		Year(s) Proposed:	
\$120,000.00		2017-2019	
Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition		General Fund \$120,000.00	
Engineering		Developer Contribution	
Design:		Debt Financing:	
Bidding:		Gen'l Obligation	
Construction Mgt.:		Revenue Bonds	
Construction:		Special Assessments	
Miscellaneous: \$120,000.00		State DOT Contribution	
(List Details)		State Grant	
Other:		Federal Grant	
(List Details)		Federal Grant	
		Other:	
Total Uses		Total Sources	
\$120,000.00		\$120,000.00	

Multiple Year Project Details

Multiple Year Project Details									
Category	Year 1 (2017)		Year 2 (2018)		Year 3 (2019)		Year 4 (2020)		Year 5 (2021)
Design									
Right of Way									
Construction	Boiler		Flooring		Brick		Roof		
Other	\$50,000.00		\$25,000.00		\$20,000.00		\$25,000.00		
TOTAL	\$50,000.00		\$25,000.00		\$20,000.00		\$25,000.00		\$0.00
Assessable Cost:									

Project Title: <u>Park Road/Lot Repaving</u>		Project #: <u>A-33</u>																		
Department Responsible for Project:		<u>Parks</u>																		
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/1/2016</u>																		
<table border="1"> <tr> <td rowspan="2">Category:</td> <td>Street Improvements</td> <td></td> <td>Storm Water</td> <td></td> <td>Sanitary Sewer</td> <td></td> <td>Water</td> <td></td> </tr> <tr> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td>✓</td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements		Storm Water		Sanitary Sewer		Water		Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other	
Category:	Street Improvements		Storm Water			Sanitary Sewer		Water												
	Sidewalk Improvements		Park Improvements	✓	Property Improvements		Other													
Is Project part of & funded by TIF:		If so, which TIF:																		
PASER Rating (if Road Project):		Assessable:																		
Project Description / Location / Details:																				
<p>Numerous parking lots and park roadways are scheduled for repair. \$15,000 from 2016 will be added to \$35,000 in 2017 so that a longer section of Resthaven roadway can be repaved in 2017.</p>																				
Project Purpose / Justification-Why Needed/What are the Benefits?:																				
<p>Paved surfaces at these facilities should be replaced on a regular basis so they can be safely used by the public.</p> <p>Stormwater budget to fund part of Ninth Street lot (\$10,000) in 2018</p> <p>\$15,000 of \$50,000 budget for Resthaven Paving will be carried over from the 2016 budget for a total of \$50,000</p>																				
Estimated Total Project Amount:		Year(s) Proposed:																		
<u>\$179,000.00</u>		<u>2017-2020</u>																		
Uses of Funds		Sources of Funds																		
Land/R-O-W Acquisition		General Fund	\$169,000.00																	
Engineering		Developer Contribution																		
Design:		Debt Financing:																		
Bidding:		Gen'l Obligation																		
Construction Mgt.:		Revenue Bonds																		
Construction:	\$179,000.00	Special Assessments																		
Miscellaneous:		State DOT Contribution																		
(List Details)		State Grant																		
Other:		Federal Grant																		
(List Details)		Federal Grant																		
		Other:	\$ 10,000.00																	
Total Uses	\$179,000.00	Total Sources	\$179,000.00																	

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$50,000.00	\$55,000.00	\$36,000.00	\$38,000.00	
Other	Resthaven	Ninth St. Lot	Koslo Park	Jefferson Pav. Lot	
TOTAL	\$50,000.00	\$55,000.00	\$36,000.00	\$38,000.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Loop the Lake Pedestrian Bridges</u>		Project #: <u>A-34</u>											
Department Responsible for Project: <u>Parks</u>													
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/1/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
City's share (\$300,000) for the \$3.2 million "Twin Trestle" project. Project design began in 2015. Construction to begin in 2017. \$75,000 is estimated to have been spent in 2016 on engineering. \$225,000 represents the balance of the City's commitment in 2017.													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Trail and complete a 3.2 mile loop around the southern half of Little Lake Butte des Morts.													
This widely supported project within the Neenah/Menasha community has already received a \$1.6 million commitment from the State of Wisconsin Stewardship Program. \$384,000 of DNR grant received in 2015.													
Estimated Total Project Amount: <u>\$1,455,065.00</u>													
Year(s) Proposed: <u>2017</u>													
Uses of Funds		Sources of Funds											
Land/R-O-W Acquisition _____		General Fund _____											
Engineering _____		Developer Contribution _____											
Design: _____		Debt Financing:											
Bidding: _____		Gen'l Obligation <u>\$225,000.00</u>											
Construction Mgt.: _____		Revenue Bonds _____											
Construction: <u>\$1,455,065.00</u>		Special Assessments _____											
Miscellaneous: _____		State DOT Contribution _____											
(List Details) _____		State Grant DNR <u>\$762,065.00</u>											
Other: _____		Federal Grant _____											
(List Details) _____		Federal Grant _____											
Other: _____		Other: <u>\$ 468,000.00</u>											
Total Uses <u>\$1,455,065.00</u>		Total Sources <u>\$1,455,065.00</u>											

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$1,455,065.00				
Other					
TOTAL	\$1,455,065.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Marina Maintenance Upgrades</u>		Project #: <u>A-35</u>											
Department Responsible for Project: <u>Parks</u>													
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/1/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
Electrical panels need to be replaced and is planned to be done over a 3 year period. By 2020, State will													
require containment systems be installed on two underground storage tanks and the fuel dispenser.													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
These projects are needed to keep the marina in good condition and to meet upcoming State law.													
Estimated Total Project Amount: <u>\$72,000.00</u>		Year(s) Proposed: <u>2017-2020</u>											
Uses of Funds		Sources of Funds											
Land/R-O-W Acquisition _____		General Fund _____											
Engineering _____		Developer Contribution _____											
Design: _____		Debt Financing: _____											
Bidding: _____		Gen'l Obligation _____											
Construction Mgt.: _____		Revenue Bonds _____											
Construction: <u>\$72,000.00</u>		Special Assessments _____											
Miscellaneous: _____		State DOT Contribution _____											
(List Details) _____		State Grant _____											
Other: _____		Federal Grant _____											
(List Details) _____		Federal Grant _____											
Other: _____		Other: <u>\$72,000.00</u>											
Total Uses <u>\$72,000.00</u>		Total Sources <u>\$72,000.00</u>											

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	Panels	Panels	Panels	Containment (2)	
Other	\$9,000.00	\$9,000.00	\$9,000.00	\$45,000.00	
TOTAL	\$9,000.00	\$9,000.00	\$9,000.00	\$45,000.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Jefferson Park Ball Diamond Renovation</u>		Project #: <u>A-36</u>											
Department Responsible for Project: <u>Parks</u>													
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/1/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
<u>Anticipate replacement of two of the three ball diamond backstops and adjacent fencing, including two new</u>													
<u>scoreboards</u>													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
<u>Staff's preliminary analysis indicates that two softball diamonds in Jefferson Park (preferably side by side)</u>													
<u>may be sufficient. Jefferson Park/Neighborhood Vision Plan will indicate diamond location preference.</u>													
Estimated Total Project Amount: <u>\$81,000.00</u>		Year(s) Proposed: <u>2017-2019</u>											
Uses of Funds		Sources of Funds											
<u>Land/R-O-W Acquisition</u>	_____	<u>General Fund</u>	<u>\$81,000.00</u>										
<u>Engineering</u>	_____	<u>Developer Contribution</u>	_____										
Design:	_____	<u>Debt Financing:</u>											
Bidding:	_____	Gen'l Obligation	_____										
Construction Mgt.:	_____	Revenue Bonds	_____										
<u>Construction:</u>	<u>\$81,000.00</u>	Special Assessments	_____										
<u>Miscellaneous:</u>	_____	<u>State DOT Contribution</u>	_____										
(List Details)	_____	<u>State Grant</u>	_____										
<u>Other:</u>	_____	<u>Federal Grant</u>	_____										
(List Details)	_____	<u>Federal Grant</u>	_____										
	_____	<u>Other:</u>	_____										
Total Uses	\$81,000.00	Total Sources	\$81,000.00										

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$6,000.00	\$40,000.00	\$35,000.00		
Other	Scoreboard	Backstop/Scoreboard	Backstop/Scoreboard		
TOTAL	\$6,000.00	\$40,000.00	\$35,000.00	\$0.00	\$0.00
Assessable Cost:					

Project Title: <u>Park Shelter Restroom Upgrades</u>		Project #: <u>A-37</u>																		
Department Responsible for Project:		<u>Parks</u>																		
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/1/2016</u>																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 10%;"></td> <td style="width: 25%;">Storm Water</td> <td style="width: 10%;"></td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 10%;"></td> <td style="width: 25%;">Water</td> <td style="width: 10%;"></td> </tr> <tr> <td>Sidewalk Improvements</td> <td></td> <td>Park Improvements</td> <td><input checked="" type="checkbox"/></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements		Storm Water		Sanitary Sewer		Water		Sidewalk Improvements		Park Improvements	<input checked="" type="checkbox"/>	Property Improvements		Other	
Category:	Street Improvements		Storm Water			Sanitary Sewer		Water												
	Sidewalk Improvements		Park Improvements	<input checked="" type="checkbox"/>	Property Improvements		Other													
Is Project part of & funded by TIF:		If so, which TIF:																		
PASER Rating (if Road Project):		Assessable:																		
Project Description / Location / Details: _____ Several park restroom facilities are aging and in need of upgrading 																				
Project Purpose / Justification-Why Needed/What are the Benefits?: Old tile, fixtures and partitions, doors need to be replaced to keep each facility presentable for public use. Shepard Park includes moving the access doors to the front of the building for improved visibility and safety. 																				
Estimated Total Project Amount:		Year(s) Proposed:																		
<u>\$37,000.00</u>		<u>2017-2020</u>																		
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: _____ Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> <u>\$37,000.00</u> <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> _____ (List Details) _____		Sources of Funds <i>General Fund</i> <u>\$37,000.00</u> <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation _____ Revenue Bonds _____ <i>Special Assessments</i> _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> _____																		
Total Uses		Total Sources																		
<u>\$37,000.00</u>		<u>\$37,000.00</u>																		

Multiple Year Project Details

[illegible]

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Gilbert-Donnelly Riverpark Canal Restoration</u>		Project #: <u>A-38</u>											
Department Responsible for Project: <u>Parks</u>													
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/1/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: <u>yes</u>		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
Phase 2 of the old Gilbert site restoration. Establish a free flowing, naturalized channel around the dam using the													
Lawson canal. Coordinate design with Army Corps, DNR, DOT, redevelopment stakeholders, etc.													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Canal restoration will enhance redevelopment efforts on the Gilbert and Donnelly sites. It will bring people to the													
downtown area and provide recreational opportunities such as fishing, picnicking, walking, biking,													
wildlife viewing and paddlesports. Funding will be sought from NRDA (river restoration) and from a DNR Stewardship													
Grant (recreation)													
Estimated Total Project Amount: <u>\$1,040,000.00</u>		Year(s) Proposed: <u>2017-2018</u>											
Uses of Funds		Sources of Funds											
Land/R-O-W Acquisition _____		General Fund _____											
Engineering _____		Developer Contribution _____											
Design: <u>\$40,000.00</u>		Debt Financing:											
Bidding: _____		Gen'l Obligation _____											
Construction Mgt.: _____		Revenue Bonds _____											
Construction: <u>\$1,000,000.00</u>		Special Assessments _____											
Miscellaneous: _____		State DOT Contribution _____											
(List Details) _____		State Grant <u>\$500,000.00</u>											
Other: _____		Federal Grant <u>\$500,000.00</u>											
(List Details) _____		Federal Grant _____											
		Other: (tif #11) <u>\$40,000.00</u>											
		TIF, Park Dev Fund, Sponsorships											
Total Uses <u>\$1,040,000.00</u>		Total Sources <u>\$1,040,000.00</u>											

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design	\$20,000.00	\$20,000.00			
Right of Way					
Construction		\$1,000,000.00			
Other					
TOTAL	\$20,000.00	\$1,020,000.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Province Terrace Trail</u>		Project #: <u>A-39</u>											
Department Responsible for Project: <u>Parks</u>													
Submitted By: <u>B. Tungate</u>		Date Submitted: <u>7/1/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
This project pertains to the construction of a recreational trail from Nature's Way to the north side of highway 114.													
Further exploration of the route and boardwalk design are needed.													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Expansion of the recreational trail system will provide a connection for Calumet County residents with the													
Friendship Trail.													
Estimated Total Project Amount: <u>\$520,000.00</u>		Year(s) Proposed: <u>2017-2019</u>											
Uses of Funds <i>Land/R-O-W Acquisition</i> _____ <i>Engineering</i> _____ Design: <u>\$20,000.00</u> Bidding: _____ Construction Mgt.: _____ <i>Construction:</i> <u>\$500,000.00</u> <i>Miscellaneous:</i> _____ (List Details) _____ <i>Other:</i> _____ (List Details) _____		Sources of Funds <i>General Fund</i> _____ <i>Developer Contribution</i> _____ <i>Debt Financing:</i> Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ <i>State DOT Contribution</i> _____ <i>State Grant</i> _____ <i>Federal Grant</i> _____ <i>Federal Grant</i> _____ <i>Other:</i> <u>TID #9 Increment</u>											
Total Uses <u>\$520,000.00</u>		Total Sources <u>\$520,000.00</u>											

RETURN ALL PROJECT REQUESTS TO PEGGY NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction					
Other	\$10,000.00	\$10,000.00	\$500,000.00		
TOTAL	\$10,000.00	\$10,000.00	\$500,000.00	\$0.00	\$0.00
Assessable Cost:					

REPLACEMENT SCHEDULE

<i>Vehicle / Equipment Description</i>	<i>Year Purchased</i>	<i>Amount Paid</i>	<i>Expected Life (Years)</i>	<i>Hours Used</i>	<i>Miles Used</i>	<i>Maintenance Cost to Date</i>	<i>Maintenance Cost / Year</i>	<i>Estimated Replacement Cost</i>	<i>Repair / Replacememt Analysis</i>		
#18 Dump Truck	1991	\$96,000.00	16		86,431	\$160,051.45	\$6,402.06	\$250,000.00	Rpl 2017		
#7 Pick Up Truck	1998	\$19,300.00	10		74,192	\$14,225.08	\$889.07	\$31,000.00	Rpl 2017		
#9107 Utilty Cart	1996	\$5,250.00	15	2086		\$5,012.37	\$250.62	\$18,000.00	Rpl 2017		\$536,500.00
#3007 Pick Up Truck	2002	\$18,072.00	10		73,923	\$14,899.23	\$1,064.23	\$28,000.00	Rpl 2017		
#1004 Refuse Truck-Used	2006	\$156,089.00	10		96,054	\$94,859.90	\$8,623.63	\$125,000.00	Rpl 2017		
#9004 Trailer	2000	\$3,925.00	15			\$3,129.11		\$7,500.00	Rpl 2017		
Building Inspector Car	-	-	8					\$20,000.00	Add 2017		
Zero Turn Mower	-	-	15					\$15,000.00	Add 2017		
Highway Mower	-	-	15					\$12,000.00	Add 2017		
#8 Dump Truck	1998	\$85,500.00	16		41,375	\$91,041.00	\$4,791.63	\$160,000.00	Rpl 2018		
#1003 Solid Waste Truck	2004	\$152,950.00	10		101,276	\$151,146.70	\$11,626.67	\$260,000.00	Rpl 2018		\$515,000.00
#41 Loader Backhoe	1993	\$78,765.00	20	9,365		\$67,933.52	\$2,830.56	\$95,000.00	Rpl 2018		
#13 Utility Truck	2001	\$40,323.00	12		79,825	\$22,943.60	\$1,433.98	\$47,000.00	Rpl 2019		
#21 Dump Truck	1999	\$102,721.00	16		72,375	\$143,814.90	\$7,989.72	\$200,000.00	Rpl 2019		
#9037 Snow Throw	1992	\$46,900.00	20	1274		\$12,937.02	\$808.56	\$75,000.00	Rpl 2019		
#9106 Utility Cart	1993	\$10,500.00	15	4374		\$8,230.63	\$342.94	\$18,000.00	Rpl 2019		\$525,000.00
#9116 Mower	2000	\$18,159.00	15	745		\$15,989.23	\$940.54	\$40,000.00	Rpl 2019		
#9113 Mower	2001	\$33,017.00	15	4072		\$18,106.64	\$1,131.67	\$40,000.00	Rpl 2019		
#2001 Pick Up Truck	2004	\$19,870.00	10		54,849	\$9,535.53	\$733.50	\$30,000.00	Rpl 2019		
#3008 Pick Up Truck	2002	\$18,372.00	10		89797	\$15,775.17	\$1,051.68	\$35,000.00	Rpl 2019		
#36 Utility Truck	1999	\$36,113.00	12		34,629	\$20,401.91	\$1,133.44	\$40,000.00	Rpl 2019		
#71 Pick up Truck	2004	\$19,564.00	10		71,199	\$10,048.98	\$773.00	\$30,000.00	2020		
#2 Pick Up Truck	2005	\$19,275.00	10		58,732	\$6,459.66	\$538.31	\$30,000.00	2020		
#2003 Pick Up Truck	2005	\$24,984.00	10		63473	\$12,763.28	\$1,063.61	\$30,000.00	2020		\$470,000.00
#2008 Pick Up Truck	2005	\$19,691.00	10		53332	\$7,959.65	\$663.30	\$30,000.00	2020		
#9109 Diamond Groomer	1998	\$8,975.00	15	1378		\$5,795.44	\$305.02	\$15,000.00	2020		
#9 Utility Truck	2003	\$47,127.00	12		44,455	\$14,864.27	\$1,061.73	\$45,000.00	2020		
#1001Solid Waste Truck	2003	\$196,100.00	10		94,509	\$91,108.33	\$6,507.74	\$290,000.00	2020		
#2013 Pick Up Truck	2006	\$19,581.00	10		28,100	\$4,097.19	\$372.47	\$30,000.00	2021		
#3001 Pick Up Truck	2006	\$22,322.00	10		77,847	\$10,195.94	\$926.90	\$35,000.00	2021		
#9027 Leaf Machine	2001	\$22,221.00	15	2015		\$23,947.75	\$1,496.73	\$30,000.00	2021		
#9035 Brush Chipper	2001	\$33,443.00	15	3847		\$20,361.92	\$1,272.62	\$50,000.00	2021		\$410,000.00
#2004 Passenger Vehicle	2009	\$11,716.00	8		47,882	\$2,874.46	\$410.65	\$20,000.00	2021		
#3004 LowBed Dump	2005	\$39,605.00	12		33,350	\$8,216.54	\$684.71	\$70,000.00	2021		
#3058 Tractor	1997	\$28,214.00	20	2514		\$31,968.49	\$1,598.84	\$70,000.00	2021		
#2015 Pick Up Truck	2008	\$19,691.00	10		38,870	\$4,153.08	\$461.45	\$35,000.00	2021		
#11 LowBed Dump	2006	\$56,695.00	12		54,343	\$25,485.12	\$2,548.51	\$70,000.00	2021		
#2014 Passenger Vehicle	2011	\$16,170.00	8		42,980	\$3,051.87	\$508.65	\$25,000.00	2022		

#3 LowBed Dump	2008	\$69,471.00	12		49,533	\$28,008.14	\$3,112.02	\$70,000.00	2022		\$470,000.00
#26 Dump Truck	2002	\$117,843.00	16		63192	\$115,955.92	\$7,730.39	\$180,000.00	2022		
#9070 Leaf Machine	1995	\$17,500.00	15	465		\$34,272.06	\$1,632.00	\$30,000.00	2023		
#3003 Pick Up Truck	2011	\$32,830.00	10		21,196	\$6,215.67	\$1,035.95	\$35,000.00	2023		\$425,000.00
#9114 Mower	2006	\$5,895.00	15	1940		\$8,251.60	\$750.15	\$60,000.00	2023		
#1002 Solid Waste Truck	2012	\$237,755.00	10		38,625	\$51,583.54	\$10,316.71	\$300,000.00	2023		
#2011 Pick Up Truck	2012	\$20,745.00	10		25,251	\$2,540.75	\$508.15	\$35,000.00	2024		
#1 Pick Up Truck	2013	\$36,413.00	10		24,843	\$3,322.16	\$830.54	\$35,000.00	2024		\$370,000.00
#1005 Solid Waste Truck	2013	\$254,813.00	10		34,775	\$33,215.71	\$8,303.92	\$300,000.00	2024		
#12 End Loader	2003	\$146,385.00	20	9015		\$58,233.34	\$4,159.52	\$195,000.00	2025		
#70 Utility Truck	2012	\$98,313.00	12		7,222	\$4,756.88	\$951.38	\$100,000.00	2025		
#3002 LowBed Dump	2012	\$39,018.00	12		14,251	\$2,173.91	\$434.78	\$70,000.00	2025		\$445,000.00
#15 Roller	1999	\$71,450.00	25	1179		\$3,354.65	\$197.33	\$80,000.00	2025		
#30 Roller	1999	\$22,419.00	25	1522		\$5,034.49	\$296.15	\$110,000.00	2026		
#1006 Solid Waste Truck	2014	\$273,941.00	10		20,774	\$16,863.84	\$5,621.28	\$300,000.00	2026		
#3010 Utility Truck	2013	\$35,965.00	12		18268	\$2,165.47	\$541.37	\$45,000.00	2026		\$529,000.00
#7-2 Pick Up Truck	2016	\$38,000.00	10					\$42,000.00	2026		
#3006 Pick Up	2016	\$28,000.00	10	272		\$1,629.97	\$1,629.97	\$32,000.00	2026		
#9110 Trackless	2004	\$84,980.00	20	1,939		\$26,853.64	\$2,065.66	\$100,000.00	2027		
#9033 Paver	2004	\$215,200.00	20	1,808		\$23,783.20	\$1,829.48	\$250,000.00	2027		
#9104 Utility Cart	2010	\$16,962.00	15	710		\$2,342.44	\$334.63	\$20,000.00	2027		\$600,000.00
#14 Tractor	2006	\$107,967.00	20	2320		\$48,535.08	\$4,412.28	\$120,000.00	2027		
#16 Small Dump	2015	\$57,000.00	12		2,640	\$1,739.21	\$869.61	\$70,000.00	2027		
#3008-2 Pick Up Truck	2017	\$35,000.00	10					\$40,000.00	2027		
#4 Dump Truck	2008	\$147,594.00	16		15,871	\$25,255.40	\$2,806.16	\$160,000.00	2028		
#35 Jet Truck	2011	\$320,000.00	15		8,957	\$19,212.77	\$3,202.13	\$330,000.00	2028		\$810,000.00
#1001-2 Solid Waste Truck	2018	\$290,000.00	10					\$320,000.00	2028		
#9117 Turf Sweep	2001	\$13,857.00	25	228		\$2,563.88	\$160.24	\$15,000.00	2029		
#9115 Mower	2012	\$38,487.00	15	1054		\$13,980.68	\$2,796.14	\$45,000.00	2029		
#9108 Diamond Groomer	2012	\$13,895.00	15	389		\$1,119.56	\$223.91	\$15,000.00	2029		
#22 Dump Truck	2010	\$177,330.00	16		41,125	\$38,582.88	\$5,511.84	\$180,000.00	2029		\$587,000.00
#33 Dump Truck	2010	\$169,590.00	16		40,196	\$36,232.76	\$5,176.11	\$180,000.00	2029		
#13-2 Utility Truck	2017	\$42,000.00	12					\$47,000.00	2029		
#2001-2 Pick Up Truck	2019	\$30,000.00	10					\$35,000.00	2029		
#2004-2 Passenger Vehicle	2021	\$20,000.00	8					\$30,000.00	2029		
#3007-2 Pick Up Truck	2019	\$35,000.00	10					\$40,000.00	2029		
#9015 Screener	2008	\$65,775.00	20	1175		\$15,553.67	\$1,728.19	\$75,000.00	2030		
#29 Skid Steer	2013	\$48,767.00	15	1351		\$11,215.35	\$2,803.84	\$50,000.00	2030		
#40 Backhoe	2009	\$165,838.00	20	667		\$5,328.74	\$666.09	\$180,000.00	2030		
#47 Dump Truck	2013	\$160,340.00	16		5940	\$7,180.65	\$1,795.16	\$180,000.00	2030		
#9112 Mower	2015	\$80,000.00	15	399		\$1,388.43	\$694.22	\$100,000.00	2030		\$1,115,000.00
#3009-2 Water Truck	2015	\$20,000.00	15					\$35,000.00	2030		

#9103 Utility Cart	2015	\$15,000.00	15					\$25,000.00	2030	
#71-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#2-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#2003-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#1004-2 Solid Waste Truck	2020	\$300,000.00	10					\$330,000.00	2030	
#2008-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#19 Grader	2014	\$178,000.00	25	3647		\$3,447.58	\$1,149.19	\$200,000.00	2031	
#17 End Loader	2010	\$179,983.00	20	3411		\$20,502.30	\$2,928.90	\$195,000.00	2031	
#18-2 Dump Truck	2016	\$180,000.00	16					\$210,000.00	2031	
#36-2 Utility Truck	2019	\$40,000.00	12					\$47,000.00	2031	
#2013-2 Pick Up Truck	2021	\$30,000.00	10					\$35,000.00	2031	\$1,140,000.00
#3001-2 Pick Up Truck	2021	\$35,000.00	10					\$39,000.00	2031	
#2015-2 Pick Up Truck	2021	\$35,000.00	10					\$39,000.00	2031	
#10 Dump Truck	2015	\$ 160,000.00	16		1469	\$ 2,847.93	\$ 1,423.97	\$ 200,000.00	2031	
#0025 Skidsteer	2016	\$ 49,224.00	15	38		\$ 430.71	\$ 430.71	\$ 60,000.00	2031	
#9062 Brush Chipper	2016	\$ 60,381.00	15					\$ 65,000.00	2031	
#9111 Mower	2016	\$ 39,250.00	15					\$ 50,000.00	2031	
#42 Backhoe	2015	\$87,322.00	20					\$100,000.00	2035	
#20 End Loader	2016	\$169,350.00	20					\$190,000.00	2036	

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Police Vehicles</u>		Project #: <u>A-41</u>											
Department Responsible for Project:		<u>Police</u>											
Submitted By: <u>Tim Styka</u>		Date Submitted: <u>7/4/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other <input checked="" type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other <input checked="" type="checkbox"/>									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: This capital expense provides for the replacement of two vehicles assigned to the Police Department. Because two vehicles do not cost \$81,000 the remainder would be carried over to 2018 when 3 vehicles need to be replaced. We have used the ability to carry over funds to smooth the vehicle costs annually. The equipment cost reflects the expense of changing the vehicles over and equipment updates. The excess listed in "other" will fund a portion of the vehicle cut in 2016 which will be purchased in 2017.													
Project Purpose / Justification-Why Needed/What are the Benefits?: It is essential to police operations to have a reliable fleet of vehicles to respond to calls for service. By following the replacement schedule we are able to get rid of vehicles before they become costly to repair or unsafe to drive. In 2015 we were able to catch up to the replacement schedule and got rid of the final vehicle which was deemed unsafe to drive out of the City and have been successful in retaining and maintaining vehicles on a schedule which has decreased our overall maintenance costs.													
Estimated Total Project Amount: <u>\$96,900.00</u>		Year(s) Proposed: _____											
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: _____ Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____											
Total Uses \$0.00		Total Sources \$0.00											

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction					
Other	\$97,400.00				
TOTAL	\$97,400.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: SUV A-42

Department Responsible for Capital Item: Neenah-Menasha Fire Resuce

Submitted By: Chief Kevin Kloehn **Date Submitted:** 7/11/2016

Category:	Vehicle	x	Heavy Equipment	Property Purchase	Office Equipment
	Safety Equipment		TIF Capital Item	Multi-Year Plan	Other

Capital Item Description / Location / Details:

New SUV for the Assistant Fire Chief/Fire Marshal. Vehicle cost is \$29,000 with an additional cost of \$6,000 for emergency vehicle equipment, lettering, light bar, etc.

Purpose / Justification-Why Needed/What are the Benefits?:

This would replace the 1994 Chev Suburban that is currently being used. The old vehicle would be sold and moinies from this sale could be offset the costs of the new vehicle. Total cost of the project is \$35,000. City of Menasha is responsible for a fixed percentage as agreed in the Consolidation Agreement. 2017 Cost Distribution Formula is used for budgeting purposes. Menasha's percentage is .4071.

Amount of Capital Item: \$35,000.00 **Year(s) Proposed:** 2017

Uses of Funds

Capital Item	\$14,248.50
Add-ons	
Add-ons	
Add-ons	
Other	
Other	
Other	

Sources of Funds

General Fund	
Debt Financing:	
Gen'l Obligation	
Revenue Bonds	
State Grant	
Federal Grant	
Other	

Total Uses	\$14,248.50	Total Sources	\$0.00
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RETURN ALL REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Capital Purchase Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Vehicle	\$14,248.50				
Equipment					
Property					
Other					
TOTAL	\$14,248.50	\$0.00	\$0.00	\$0.00	\$0.00

2016 NMFR Front Line Equipment Flow Chart									
We Call It	Brief Description of Vehicle	Primary Response Zone	Where is it now?	2016 CIP Replacement Recommendation	Remove from Front Line	Remove from Reserve	Total Years of Front Line Service	Total Years of Reserve Service	When Should it be sold?
Inspection Dept.	1994 Chevy Suburban	All of Neenah and Menasha. Used by AC Green. Used as a back up if C32 needs maintenance, tow vehicle for Husky Air Boat.	1080 Breezewood Ln., City of Neenah	2017: Sell and replace with new	2017		16	23	2017
Engine 36	1998 Pierce Quantum	South: 9th St., 7th St. North: Valley Rd., East: Lake Park Rd.	1911 Manitowoc Rd., City of Menasha	2018: Move to reserve, purchase new engine.	2018	2022	20	4	2022
Pumper 35	1997 Pierce Saber	Fills in when any engine or Quint is out of service due to maintenance or repair. Staffed during emergency calls when additional resources are needed.	Stored at Station 35, 430 First St. Menasha, but relocated to any station in need	Sell in 2018.	2015	2018	18	3	2018
Squad 32	2002 Ford E450 (donated ambulance)	Used to tow Boat 32 and provide transportation for all water/ice rescue gear. Used as rehab place for divers during calls.	125 E. Columbian Ave., City of Neenah	2021: Sell and replace with USED Water Rescue Apparatus or Refurbish/Replace Chassis	2021		10	n/a	2021
Inspector 1	2007 Saturn Vue	All of Neenah and Menasha	1080 Breezewood Ln., City of Neenah	2021: Sell vehicle and replace with new inspector vehicle.	2021		16		2021
Inspector 2	2005 Chevy Suburban	All of Neenah and Menasha	1911 Manitowoc Rd., City of Menasha	2021: Replace with new inspector vehicle and downgrade this one to a Staff Vehicle. NOTE: In 2016, vehicle is showing significant corrosion.	2021		16	0	2021
Staff Vehicle (Deputy Chief)	2003 Chevy Impala	All of Neenah and Menasha. Used as a back up vehicle by inspectors if primary vehicle is down. Used by staff to attend training (off duty) or by the mechanics to get parts.	125 E. Columbian Ave., City of Neenah	2021: Sell and replace with a new inspectors vehicle, downgrade Inspector 2 to Staff Vehicle	2021		18	0	2021
Engine 31	2005 Pierce Quantum	South: Freedom Ct. North: Cecil St., Byrd Ave., Peckham Rd., Yorkshire Rd.	1080 Breezewood Ln., City of Neenah	2022: Move to reserve, purchase new Engine	2022	2024	17	2	2024

Command 32	2015 Ford F250	All of Neenah and Menasha	125 E. Columbian Ave., City of Neenah	2023: Move to Training Division, purchase new Command	2023	2033	8	18	2033
Engine 32	2008 Pierce Rescue Pumper	South: Cecil St., Byrd Ave., Peckham Rd., Yorkshire Rd. North: Nicolet Blvd.	125 E. Columbian Ave., City of Neenah	2024: Move to reserve, purchase new Rescue Pumper	2024	2028	16	4	2028
Staff Vehicle	2008 Chevy Impala	All of Neenah and Menasha. Used as a back up vehicle by inspectors if primary vehicle is down. Used by staff to attend	430 First St., City of Menasha	2025: Sell and replace with a new vehicle.	2025		16	0	2025
Training Dept.	2008 Chevy Silverado	Sipin for training and/or responding to structure fires. Used to transport additional staff and/or equipment to	125 E. Columbian Ave., City of Neenah	2023: Downgrade to Staff Vehicle, Move Command 32 to Training Dept.	2027		15	0	2027
Quint 32	2013 Pierce Dash 105' Quint	All of Neenah and Menasha. Covers EMS calls in both Cities when other vehicles are tied up with calls.	125 E. Columbian Ave., City of Neenah	2028: Move to reserve, purchase new Quint.	2028	2032	14	4	2032
Engine 35	2015 Pierce Sabre	South: Nicolet Blvd. North: 9th St., 7th St.	430 First St., City of Menasha	2032: Move to reserve, purchase new Engine.	2032	2034	17	2	2034
Special Operations Truck	2005 Chevrolet C4500 w/Compartment body	All of Neenah and Menasha	1080 Breezewood Ln., City of Neenah	2035: Sell and replace	2035		30	0	2035

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: Hydrant Extensions. A-43

Department Responsible for Capital Item: Neenah-Menasha Fire Resuce

Submitted By: Chief Kevin Kloeohn **Date Submitted:** 7/11/2016

Category:	<input type="checkbox"/> Vehicle	<input type="checkbox"/> Heavy Equipment	<input type="checkbox"/> Property Purchase	<input type="checkbox"/> Office Equipment
	<input type="checkbox"/> Safety Equipment	<input type="checkbox"/> TIF Capital Item	<input type="checkbox"/> Multi-Year Plan	<input type="checkbox"/> Other

Capital Item Description / Location / Details:

Hydrant extensions. This request is to extend the current fire hydrant, located at the driveway entrance to the training tower/burn prop. The water lines would be extended to the east and proceed to encircle the training prop building and include two additional hydrants near the building.

Purpose / Justification-Why Needed/What are the Benefits?:

This allows the ability to create a larger cadre of scenarios for our Department. Total project cost is \$37,000. City of Menasha is responsible for a fixed percentage as agreed in the Consolidation Agreement. 2017 Cost Distribution Formula is used for budgeting purposes. Menasha's percentage is .4071.

Amount of Capital Item: \$37,000.00 **Year(s) Proposed:** 2018

Uses of Funds

<i>Capital Item</i>	<u>\$15,063.00</u>
<i>Add-ons</i>	<u> </u>
<i>Add-ons</i>	<u> </u>
<i>Add-ons</i>	<u> </u>
<i>Other</i>	<u> </u>
<i>Other</i>	<u> </u>
<i>Other</i>	<u> </u>

Sources of Funds

<i>General Fund</i>	<u> </u>
<i>Debt Financing:</i>	
Gen'l Obligation	<u>\$15,063.00</u>
Revenue Bonds	<u> </u>
<i>State Grant</i>	<u> </u>
<i>Federal Grant</i>	<u> </u>
<i>Other</i>	<u> </u>

Total Uses	<u>\$15,063.00</u>	Total Sources	<u>\$15,063.00</u>
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RETURN ALL REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Capital Purchase Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Vehicle					
Equipment		\$15,063.00			
Property					
Other					
TOTAL		\$15,063.00	\$0.00	\$0.00	\$0.00

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: Burn Building Upgrade. A-44

Department Responsible for Capital Item: Neenah-Menasha Fire Resuce

Submitted By: Chief Kevin Kloehe **Date Submitted:** 7/11/2016

Category:	Vehicle	Heavy Equipment	Property Purchase	Office Equipment
	Safety Equipment	TIF Capital Item	Multi-Year Plan	Other

Capital Item Description / Location / Details:

Funds for 2017 would be utilized to make structural repairs and improve training aids associated with the building.

Purpose / Justification-Why Needed/What are the Benefits?:

The original request was \$40,000 in 2016 but the decision was made to spread the costs of repairs to the building over two years. Total project cost is \$20,000. City of Menasha is responsible for a fixed percentage as agreed in the Consolidation Agreement. 2017 Cost Distribution Formula is used for budgeting purposes. Menasha's percentage is .4071.

Amount of Capital Item: \$20,000.00 **Year(s) Proposed:** 2017

Uses of Funds

Capital Item	\$8,142.00
Add-ons	
Add-ons	
Add-ons	
Other	
Other	
Other	

Sources of Funds

General Fund	
Debt Financing:	
Gen'l Obligation	
Revenue Bonds	
State Grant	
Federal Grant	
Other	

Total Uses	\$8,142.00	Total Sources	\$0.00
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RETURN ALL REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Capital Purchase Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Vehicle					
Equipment	\$8,142.00				
Property					
Other					
TOTAL	\$8,142.00	\$0.00	\$0.00	\$0.00	\$0.00

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>Police Department Renovations</u>		A-45
Department Responsible for Capital Item: <u>Police</u>		
Submitted By: <u>Tim Styka</u>		Date Submitted: <u>7/11/2015</u>

Category:	Vehicle	Heavy Equipment	Property Purchase	Office Equipment	
	Safety Equipment	TIF Capital Item	Multi-Year Plan	Other	X

Capital Item Description / Location / Details:

In the 2016 CIP, item B-21 was \$500,000 for public safety building improvements. Upon discussions with consultants it would be more costly to revamp the building than build a new facility which is not possible. However, a few changes are needed to meet the short and medium terms needs of the City. Therefore, this request has been reduced to work on the issues listed as being the highest priorities.

Purpose / Justification-Why Needed/What are the Benefits?:

The building built in 1978 is showing considerable wear, has portions which are an eyesore to the community and inadequate space to meet the required needs of a 21 century police department. The updates will address:

1. an area in which community members can speak to an officer / firefighter in a private non-secure area 2. process and store evidence in accordance with best practices 3. address the most pressing office space needs.

Amount of Capital Item: <u>\$240,000.00</u>	Year(s) Proposed: <u>3</u>
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<p>Uses of Funds</p> <table style="width: 100%;"> <tr><td style="width: 80%;">Capital Item</td><td style="width: 20%;"></td></tr> <tr><td>Add-ons</td><td></td></tr> <tr><td>Add-ons</td><td></td></tr> <tr><td>Add-ons</td><td></td></tr> <tr><td>Other</td><td></td></tr> <tr><td>Other</td><td></td></tr> <tr><td>Other</td><td></td></tr> </table>	Capital Item		Add-ons		Add-ons		Add-ons		Other		Other		Other		<p>Sources of Funds</p> <table style="width: 100%;"> <tr><td style="width: 80%;">General Fund</td><td style="width: 20%;"></td></tr> <tr><td>Debt Financing:</td><td></td></tr> <tr><td> Gen'l Obligation</td><td></td></tr> <tr><td> Revenue Bonds</td><td></td></tr> <tr><td>State Grant</td><td></td></tr> <tr><td>Federal Grant</td><td></td></tr> <tr><td>Other</td><td></td></tr> </table>	General Fund		Debt Financing:		Gen'l Obligation		Revenue Bonds		State Grant		Federal Grant		Other	
Capital Item																													
Add-ons																													
Add-ons																													
Add-ons																													
Other																													
Other																													
Other																													
General Fund																													
Debt Financing:																													
Gen'l Obligation																													
Revenue Bonds																													
State Grant																													
Federal Grant																													
Other																													
Total Uses \$0.00	Total Sources \$0.00																												

RETURN ALL REQUESTS TO PEGGY NO LATER THAN 7/11/2014

Multiple Year Capital Purchase Details

Category	Year 1 (2015)	Year 2 (2016)	Year 3 (2017)	Year 4 (2018)	Year 5 (2019)
Vehicle					
Equipment					
Property					
Other			240,000		
TOTAL	\$0.00	\$0.00	\$240,000.00	\$0.00	\$0.00

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Buildout Harbor Place</u>		Project #: <u>A-46</u>											
Department Responsible for Project:		<u>DPW</u>											
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>9/9/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Category:</td> <td>Street Improvements</td> <td>Storm Water</td> <td>Sanitary Sewer</td> <td>Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: <u>No</u>											
Project Description / Location / Details: In conjunction with the MenashaMenasha Joint School District. Construction, technology, and furnishings are budgeted at \$407,000.													
Project Purpose / Justification-Why Needed/What are the Benefits?: The consolidation is expected to save over \$1 million over the life of the 30 year lease in building costs as well as open opportunities for additional shared services, and improved customer experience.													
Estimated Total Project Amount: <u>\$407,000.00</u>		Year(s) Proposed: <u>2017</u>											
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$350,000.00</u> Miscellaneous: <u>\$57,000.00</u> (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: Gen'l Obligation <u>\$407,000.00</u> Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____											
Total Uses <u>\$407,000.00</u>		Total Sources <u>\$407,000.00</u>											

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$350,000.00				
Other	\$57,000.00				
TOTAL	\$407,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Calumet County Emergency Siren</u>		Project #: <u>A-47</u>											
Department Responsible for Project: _____													
Submitted By: _____		Date Submitted: <u>6/30/2016</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: <u>Yes</u>		If so, which TIF: <u>TIF #12</u>											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: Calumet County does not provide emergency warning sirens, this project will provide equity throughout the City for emergency warning systems.													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Estimated Total Project Amount: <u>\$40,000.00</u>		Year(s) Proposed: <u>FY2017</u>											
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: _____ Miscellaneous: _____ (List Details) _____ Other: <u>\$40,000.00</u> (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$40,000.00</u>											
Total Uses <u>\$40,000.00</u>		Total Sources <u>\$40,000.00</u>											

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$40,000.00				
Other					
TOTAL	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Mill Street Terminus</u>		Project #: <u>A-48</u>																			
Department Responsible for Project:		<u>Community Development</u>																			
Submitted By: <u>Kevin Englebert</u>		Date Submitted: <u>6/30/2016</u>																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Category:</td> <td>Street Improvements</td> <td><input checked="" type="checkbox"/></td> <td>Storm Water</td> <td><input checked="" type="checkbox"/></td> <td>Sanitary Sewer</td> <td><input type="checkbox"/></td> <td>Water</td> <td><input type="checkbox"/></td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td><input checked="" type="checkbox"/></td> <td>Park Improvements</td> <td><input checked="" type="checkbox"/></td> <td>Property Improvements</td> <td><input type="checkbox"/></td> <td>Other</td> <td><input type="checkbox"/></td> </tr> </table>				Category:	Street Improvements	<input checked="" type="checkbox"/>	Storm Water	<input checked="" type="checkbox"/>	Sanitary Sewer	<input type="checkbox"/>	Water	<input type="checkbox"/>		Sidewalk Improvements	<input checked="" type="checkbox"/>	Park Improvements	<input checked="" type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>
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	Sidewalk Improvements	<input checked="" type="checkbox"/>	Park Improvements	<input checked="" type="checkbox"/>	Property Improvements	<input type="checkbox"/>	Other	<input type="checkbox"/>													
Is Project part of & funded by TIF: _____		If so, which TIF: _____																			
PASER Rating (if Road Project): _____		Assessable: _____																			
Project Description / Location / Details: Reconstruction the south terminus of Mill Street. Project expenses include demolition, construction, lighting, and plantings. This is a contingent project in TIF 13. Funding includes a \$60,000 donation from Bergstrom Automotive																					
Project Purpose / Justification-Why Needed/What are the Benefits?: Community aesthetics, waterfront beautification, infrastructure improvement.																					
Estimated Total Project Amount: <u>\$135,000.00</u>		Year(s) Proposed: <u>FY2017</u>																			
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: <u>\$15,000.00</u> Bidding: _____ Construction Mgt.: _____ Construction: <u>\$120,000.00</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ Developer Contribution _____ Debt Financing: Gen'l Obligation <u>\$75,000.00</u> Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$60,000.00</u>																			
Total Uses <u>\$135,000.00</u>		Total Sources <u>\$135,000.00</u>																			

RETURN ALL PROJECT REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Project Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Design					
Right of Way					
Construction	\$135,000.00				
Other					
TOTAL	\$135,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>Network Storage</u> <u>A-49</u>																													
Department Responsible for Capital Item: <u>Administrative Services - Information Technology</u>																													
Submitted By: <u>Peggy Steeno</u>	Date Submitted: <u>7/8/2016</u>																												
Category: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25%; text-align: center;">Vehicle</td> <td style="width: 25%; text-align: center;">Heavy Equipment</td> <td style="width: 25%; text-align: center;">Property Purchase</td> <td style="width: 25%; text-align: center;">Office Equipment</td> </tr> <tr> <td style="text-align: center;">Safety Equipment</td> <td style="text-align: center;">TIF Capital Item</td> <td style="text-align: center;">Multi-Year Plan</td> <td style="text-align: center;">Other X</td> </tr> </table>		Vehicle	Heavy Equipment	Property Purchase	Office Equipment	Safety Equipment	TIF Capital Item	Multi-Year Plan	Other X																				
Vehicle	Heavy Equipment	Property Purchase	Office Equipment																										
Safety Equipment	TIF Capital Item	Multi-Year Plan	Other X																										
Capital Item Description / Location / Details: Additional storage capacity needed Citywide, particularly for protected Police Information (videos).																													
Purpose / Justification-Why Needed/What are the Benefits?: Increased storage needed to accommodate City business.																													
Amount of Capital Item: <u>\$44,770.00</u> Year(s) Proposed: <u>2017 - 2021</u>																													
<u>Uses of Funds</u> <table style="width: 100%;"> <tr> <td style="width: 60%;">Capital Item</td> <td style="width: 40%; text-align: right;">\$44,770.00</td> </tr> <tr> <td>Add-ons</td> <td></td> </tr> <tr> <td>Add-ons</td> <td></td> </tr> <tr> <td>Add-ons</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> </table>	Capital Item	\$44,770.00	Add-ons		Add-ons		Add-ons		Other		Other		Other		<u>Sources of Funds</u> <table style="width: 100%;"> <tr> <td style="width: 60%;">General Fund</td> <td style="width: 40%;"></td> </tr> <tr> <td>Debt Financing:</td> <td></td> </tr> <tr> <td> Gen'l Obligation</td> <td></td> </tr> <tr> <td> Revenue Bonds</td> <td></td> </tr> <tr> <td>State Grant</td> <td></td> </tr> <tr> <td>Federal Grant</td> <td></td> </tr> <tr> <td>Other</td> <td style="text-align: right;">\$44,770.00</td> </tr> </table>	General Fund		Debt Financing:		Gen'l Obligation		Revenue Bonds		State Grant		Federal Grant		Other	\$44,770.00
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Other	\$44,770.00																												
Total Uses \$44,770.00	Total Sources \$44,770.00																												

RETURN ALL REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Capital Purchase Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Vehicle					
Equipment					
Property					
Other	\$14,770.00		\$15,000.00		\$15,000.00
TOTAL	\$14,770.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: Security Improvements A-50

Department Responsible for Capital Item: Administrative Services - Information Technology

Submitted By: Peggy Steeno **Date Submitted:** 7/8/2016

Category:

Vehicle	Heavy Equipment	Property Purchase	Office Equipment
Safety Equipment	TIF Capital Item	Multi-Year Plan	Other <input checked="" type="checkbox"/>

Capital Item Description / Location / Details:
Specific improvements TBD.

Purpose / Justification-Why Needed/What are the Benefits?:

With an upcoming security audit in 2016, I expect that some improvements will need to be made in 2017 and beyond. Specific projects and amounts unknown at this time, however should be known in the next 60 days.

Amount of Capital Item: \$20,800.00 **Year(s) Proposed:** 2017 - 2021

Uses of Funds

Capital Item	\$20,800.00
Add-ons	
Add-ons	
Add-ons	
Other	
Other	
Other	

Sources of Funds

General Fund	
Debt Financing:	
Gen'l Obligation	
Revenue Bonds	
State Grant	
Federal Grant	
Other	\$20,800.00

Total Uses	\$20,800.00	Total Sources	\$20,800.00
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RETURN ALL REQUESTS TO MAYOR MERKES NO LATER THAN 7/11/2016

Multiple Year Capital Purchase Details

Category	Year 1 (2017)	Year 2 (2018)	Year 3 (2019)	Year 4 (2020)	Year 5 (2021)
Vehicle					
Equipment					
Property					
Other	\$10,800.00	\$10,000.00			
TOTAL	\$10,800.00	\$10,000.00	\$0.00	\$0.00	\$0.00



RESOLUTION R-51-16

RESOLUTION AUTHORIZING 2017 GENERAL OBLIGATION BORROWING AND THE
ISSUANCE OF CERTIFICATE OF INDEBTEDNESS AND LEVYING A TAX IN
CONNECTION THEREWITH

Introduced by Mayor Merkes

WHEREAS, The City of Menasha Common Council has included a general obligation borrowing of \$1,988,466 in the 2017 budget for the purpose of general capital improvements; and,

WHEREAS, The City of Menasha Common Council has included a general obligation borrowing of \$1,110,315 in the 2017 budget for the purpose of infrastructure improvements that will be specially assessed and repaid under a development agreement ; and,

WHEREAS, The City of Menasha is regularly monitoring existing debt obligations and analyzing the obligations for the potential of interest savings that can be achieved through refinancing.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council authorizing and directing the Director of Administrative Services to proceed with the new money, general obligation borrowing of \$3,098,781 for 2017 and the analysis and refinancing of any additional existing debt that will save the City money on interest costs in 2018 and beyond.

AND IT IS FURTHER RESOLVED that the Administrative Services Director will present all formal borrowing requests to Council for proper authorization, in 2017, when the timing is appropriate.

Passed and approved this ____ day of _____, 2016.

Recommended by: Mayor Merkes

Motion/Second:

Vote: _____

Pass/Fail: _____

Requires: Majority Vote

ATTEST:

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk

Don Merkes

From: Theresa Reuss <imyim1@yahoo.com>
Sent: Sunday, December 06, 2015 11:18 AM
To: Don Merkes
Subject: Menasha Police Commission

Mayor Merkes,

I'm sorry to inform you that I must resign from The Menasha Police Commission due to health and medical reasons. It has been an honor to represent our community. Being a part of The Police Commission has given me insight to the tremendous effort needed for success in all aspects of our community. This is yet another reason I'm proud to call the City of Menasha home.

Thank you for the opportunity to serve.

Sincerely,
Theresa Reuss

From: Jim Meinke [<mailto:ninja5@new.rr.com>]

Sent: Monday, November 14, 2016 3:17 PM

To: Tim Styka

Cc: Jim Meinke

Subject: Police Commission Board - James Meinke

I would like to apply for the position on the Police Commission Board. I believe my experience can be beneficial for the following reasons:

- I have been a resident of Menasha for over 40 years
- My prior work experience consists of:
 - Security Officer at Kimberly Clark Corporation (35 years)
 - Corrections Office at Taycheedah Correction Institution (2 years)
 - Crime Records Division at the Federal Bureau of Investigation under Direction J. Edgar Hoover (5 years)
- I hold two degrees:
 - Associate Degree in Law Enforcement (William Rainey Harper Junior College – Palatine, Illinois)
 - Bachelor Degree in the Administration of Justice (American University – Washington D.C.)
- I am a combat veteran of the U.S. Army (service dates: 1965-1968 with honorable discharge)

Other Activities:

- I am a Master Instruction in the marital art of Tae Know Do and hold the rank of Sixth Degree Black Belt
- I am a member of the VFW Post 2126 and hold the position of Junior Post Commander and am a member of the Neenah/Menasha Honor Guard

Thank you for considering me for the position. I look forward to hearing from you. My contact information is below.

Email: ninja5@new.rr.com or jmeinke@new.rr.com



GARY TURCHAN

Summary

When I moved to Menasha from Greenville in 2013, I really appreciated the low rates provided by operating our own utility. When I heard the Utility Commission was looking for help, I thought this would be a great way for me to give back and support our local community.

As an engineer, I have a passion for digging in, understanding, and solving problems with a common sense approach. This is how I feel I can help contribute to the Commission. If selected to serve, my philosophy would be continued application of solid business principles to Utility operation for maximize value to our community customers.

Contact Information

- 📍 1017 Kernan Avenue,
Menasha, WI 54952
- 📞 (920) 967 - 4191
- ✉️ gaturchan159@gmail.com

Personal

- Born & Lived In Detroit For 7 Years
- Then raised in Petoskey, Michigan
- I have 2 daughters and 5 sisters

Hobbies

- Home Brewing
- Coffee Roasting
- Baking Bread
- Making Sauerkraut
- Tomato & Pepper Plant Gardening

Work Experience

Research & Engineering

1991 – Present

Kimberly–Clark Corporation

I'm currently a Process Technical Leader for the Huggies® brand of Baby Wipes and I've also held a number of different positions within KC over the past 25 years.

- ≡ Managed Capital Projects with the Poise® brand for 4 years
- ≡ Launched a new product line in Europe during 5 years with our International Projects group
- ≡ Doubled productivity rates over 4 years in Plant Operations Engineering at our Paris, Texas site
- ≡ Inventor for multiple International Product & Manufacturing Patents

Skills

Professional

Project Management
Budgeting / Forecasting
Quality Control

Related

AutoCAD
Lean Blue Belt

Education

Bachelor of Science Electrical Engineering

Michigan Technological University
1991