

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, February 2, 2015  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, LD Lenz, Clerk Galeazzi

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Rep. Amanda Stuck, 1404 N. Harriman Street, Appleton. Introduced herself as 57<sup>th</sup> Assembly District Representative. She is available to work with City officials and residents.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Update from Brian Tungate on the work progress at Koslo field.

PRD Tungate reported on improvements, costs and time-line for the baseball field at Koslo Park.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Administrative Committee, 01/19/15.](#)

b. [Board of Public Works, 01/19/15.](#)

c. [Landmarks Commission, 01/13/15.](#)

d. [Library Board, 01/15/15.](#)

e. [NMFR Joint Fire Commission, 01/28/15.](#)

f. [Neenah-Menasha Sewerage Commission, 12/16/14.](#)

g. [Plan Commission, 01/20/15.](#)

h. [Water and Light Commission, 12/18/14.](#)

Communications:

i. [CA/HRD Captain to ASD Steeno, 12/29/14; Alchemy-Fox Cities LLC d/b/a The Source Public House. Reserve Liquor License grant.](#)

j. [Waverly Sanitary District Meeting Minutes, 01/22/15.](#)

k. [DPW Radtke, 01/28/15; WIS 441/Racine Street Interchange/Intersection Update.](#)

l. [DDMO Alix, 01/28/15; Solid Waste Collection Costs.](#)

m. [PHD McKenney, 01/28/15; City of Menasha Senior Center Renovation Update.](#)

Moved by Ald. Benner seconded by Ald. Englebert to receive Minutes and Communications A-M.

General discussion ensued on Minutes H (Water and Light Commission Minutes); Comm. K (WIS 441/Racine Street Interchange Update); Comm. L (Solid Waste Collection Costs); Comm. M (Senior Center Renovation) Motion carried on voice vote.

## G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

### Minutes to approve:

1. [Common Council, 01/19/15.](#)

[Administration Committee, 01/19/15 – Recommends the Approval of:](#)

2. [Agreement with CORRE, Inc. for Engineering Services for Province Terrace Trail.](#)

[Parks & Recreation Board, 01/12/15 – Recommends the Approval of:](#)

3. [Changes to programs and services fees for 2015 as presented.](#)

Ald. Nichols requested to removed Consent Agenda Item 3

Moved by Ald. Benner seconded by Ald. Keehan to approve Consent Agenda items 1&2.

Motion carried on roll call 7-0.

## H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Benner seconded by Ald. Keehan to approve Consent Agenda item 3, Changes to Programs and services fees for 2015 as presented.

Motion carried on roll call 7-0.

## I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 01/20/15 to 01/29/15 in the amount of \\$1,050,946.56.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.

Motion carried on roll call 7-0.

2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications for the 2013-2015 licensing period as listed in memo dated 1/28/15

Motion carried on roll call 7-0.

3. [Amendment No. 1 to WisDOT Third Street Bridge Replacement Project Engineering Services Agreement.](#)

Moved by Ald. Sevenich seconded by Ald. Taylor to approve Amendment No. 1 to WisDOT Third Street Bridge Replacement Project Engineering Services Agreement.

Motion carried on roll call 7-0.

4. [Authorize Subordination of Mortgage under Section 13.05 of the Development Agreement by and between The City of Menasha, Wisconsin and Ponds of Menasha, LLC dated as of September 7, 2011.](#)

CA/HRD Captain explained the request from Ponds of Menasha LLC to subordinate a mortgage to secure properties in Phases II & III under the development agreement to a second mortgage position in advance of Phase I improvements being completed and Phase I loan being paid off.

General discussion ensued on loan amount expected to be paid, status of development.

Moved by Ald. Englebert seconded by Ald. Benner in determining that it is in the best interest of the City of Menasha that the Ponds of Menasha, LLC construct Phases II & III under the Development Agreement and finding that it is necessary to subordinate Mortgage #2, Document #469383, in order to facilitate construction of Phases II & III, the Common Council authorizes Mortgage #2 to move to second position.

Motion carried on roll call 7-0.

5. [Authorization for The City of Menasha to challenge The Village of Harrison December 30, 2014 Annexation.](#)

Moved by Ald. Sevenich seconded by Ald. Taylor to authorize the City of Menasha to challenge the Village of Harrison December 30, 2014 Annexation.

Motion carried on roll call 7-0.

J. ORDINANCES AND RESOLUTIONS

1. [R-3-15 Preliminary Resolution; Declaring Intent to Exercise Special Assessment Powers under Section 66.0703 Wisconsin Statutes \(Southfield West, Nature's Way, Province Terrace, Barker Farms Estates #6, River Lea Court\)](#). (Introduced by Alderman Sevenich)

Moved by Ald. Sevenich seconded by Ald. Englebert to adopt R-3-15 Preliminary Resolution Declaring Intent To Exercise Special Assessment Powers under Section 66.0703 Wisconsin Statutes (Southfield West, Nature's Way, Province Terrace, Barker Farms Estates #6, River Lea Court)  
Motion carried on roll call 7-0.

2. [R-5-15 Resolution Relating to Reduction of Election Inspectors. \(Introduced by Mayor Merkes\)](#)

Moved by Ald. Benner seconded by Ald. Englebert to adopt R-5-15 Resolution Relating to Reduction of Election Inspectors.  
Motion carried on roll call 7-0.

3. [R-6-15 Resolution Creating an Ad-Hoc Column Salvage and Reuse Committee. \(Introduced by Mayor Merkes\)](#)

Moved by Ald. Taylor seconded by Ald. Keehan to adopt R-6-15 Resolution Creating an Ad-Hoc Column Salvage and Reuse Committee.  
Motion carried on roll call 7-0.

4. [R-7-15 Resolution Approving Naming Bergstrom Automotive as Sponsor of the Senior Center Community Room. \(Introduced by Alderman Zelinski\)](#)

Moved by Ald. Zelinski seconded by Ald. Englebert to adopt R-7-15 Resolution Approving Naming Bergstrom Automotive as Sponsor of the Senior Center Community Room.

General discussion ensued on the period of the sponsorship, 10 years versus 15 years.

Moved by Ald. Sevenich, seconded by Ald. Benner to amend, the period of the sponsorship be 10 years.  
Motion on amendment carried on roll call 6-1. Ald. Englebert voted no.

Motion as amended carried on roll call 7-0.

K. APPOINTMENTS

1. [Appointment of Brenda Marks, 37 Tayco Street, Apt. 306, Menasha, to the Committee on Aging, for the term of 02/01/15 – 02/01/18.](#)

Moved by Ald. Sevenich seconded by Ald. Englebert to approve appointment of Brenda Marks to Committee On Aging.  
Motion carried on voice vote.

L. HELD OVER BUSINESS

1. [Village of Harrison December 30, 2014 Annexation.](#)

Mayor Merkes stated the item is no longer germane, no action required.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Tom Konezke, 858 Emily Street, Menasha. Wis. 441/Racine Street Interchange; Sign at Racine Street entrance to City; Menasha Athletic Assoc. willing to work with City on fundraising for improvements to Koslo Park baseball field.

O. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Benner to adjourn at 6:50 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk