

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 16, 2015
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

C. OATH OF OFFICE – DISTRICT 4 ALDERMAN

Clerk Galeazzi administer the Oath of Office to newly appointed District 4 Alderman Tina Olszewski.

D. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Krautkramer, Olszewski, Keehan, Zelinski, Spencer, Benner.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil,
ASD Steeno, PRD Tungate, PHD McKenney, LD Lenz, Clerk Galeazzi and the Press.

E. PUBLIC HEARING

1. Proposed City of Menasha Budget for the year 2016.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Budget public hearing notice missing Capital Improvement section; need more in budget for improving housing stock and street improvements; need full time building inspector to work with Code Enforcement Officer.

Michael Ferris, 3400 S. Hemlock Lane, Appleton. Proposed 2016 project with City of Appleton for raised median island on Midway Road at Southfield/Hemlock intersection.

Arnie Collier, 708 Appleton Street, Menasha. Questions on TIFs; Employees portion of health insurance costs.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Mary Rhode, Fox Cities Convention & Visitor Bureau. FCCVB supports Room Tax Commission and Tourism Zone Agreement and Exhibition Center Cooperation Agreement.

Jeff Jirschele, City of Appleton Council member. Look forward to working with City on Exhibition Center.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Partnering with other municipalities on projects; CEO issuing citations for housing code violations; need full time building inspectors.

Tyler Doemel, 57 Appleton Street, Menasha. City needs to abide by State Statutes.

G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. CDD Keil and DPW Radtke, Report on Residential Stormwater ERU Calculations.

DPW Radtke and CDD Keil reported on how City of Neenah arrived at their three tier stormwater fee schedule and what would be required for City of Menasha to create a different stormwater fee schedule.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 11/02/15.](#)
- b. [Board of Health, 10/14/15.](#)
- c. [Board of Public Works, 11/02/15.](#)
- d. [Committee on Aging, 10/15/15.](#)
- e. [Plan Commission, 11/03/15.](#)
- f. [Water and Light Commission, 10/28/15.](#)

Communications:

- g. [Clerk Galeazzi to Rob Roehrborn, Chairman, Heckrodt Wetland Reserve Board \(HWRB\), 11/06/15; Response to HWRB Denying the City's Request to be a Polling Place Location.](#)
- h. [Mayor Merkes to Ms. Wollerman, Neenah-Menasha YMCA, 11/10/2015; Support of the Aging Mastery Program® \(AMP\) grant application.](#)
- i. [National Recreation and Park Association, November 2015.](#)
- j. [Tom Buchholz, WisDOT Northeast Region to DPW Radtke, 10/09/15; Racine Roundabout Construction.](#)

Moved by Ald. Taylor seconded by Ald. Keehan to receive Minutes and Communications A-J.
Motion carried on voice vote.

H. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 11/02/15.](#)
2. [Budget Review Sessions, 11/04/15, 11/05/15, 11/09/15, 11/11/15.](#)

Administration Committee, 11/02/15 – Recommends the Approval of:

3. [The City of Menasha provide notice of non-renewal to the Local Government Property Insurance Fund.](#)
4. To authorize the City Attorney to continue to get quotes from property insurance companies.
5. [To renew Underground Storage Tank Insurance with ACE American Insurance Company for a premium of \\$4,632.](#)

Board of Public Works, 11/02/15 – Recommends the Approval of:

6. [Payment – Borsche Roofing Professionals, Inc.; Library/City Hall Re-Roofing Project; Contract Unit No. 2015-02; \\$42,274.26 \(Payment No. 2\).](#)

Plan Commission, 10/20/15 – Recommends the Approval of:

7. [Certified Survey Map – Woodcrest Heights.](#)

Plan Commission, 11/03/15 – Recommends the Approval of:

8. [Temporary Cul de Sac Easement Release – Woodcrest Heights Drive.](#)
9. [Temporary Cul de Sac Easement – Woodcrest Heights Drive.](#)

Ald. Taylor requested to remove from Consent Agenda Budget Review Session minutes of 11/9/15 & 11/11/15.

Moved by Ald. Taylor seconded by Ald. Keehan to approve Consent Agenda items 1, 2 (Budget Review Sessions minutes of 11/4/15 & 11/5/15 minutes), 3-9.

Motion carried on voice vote.

I. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Benner seconded by Ald. Keehan to approve Budget Review Session Minutes of 11/9/15 & 11/11/15.

Ald. Taylor requested that the minutes be amended to list him as excused from the 11/9/15 & 11/11/15 Budget Review Sessions.

Moved by Ald. Zelinski seconded by Ald. Taylor to amend the Budget Review Session Minutes of 11/9/15 & 11/11/15 to list Ald. Taylor as excused.

Motion carried on roll call 7-1. Ald. Nichols voted no.

Original motion as amended carried on roll call 8-0.

J. ACTION ITEMS

1. [Accounts payable and payroll for the term of 11/02/15 to 11/12/15 in the amount of \\$928,889.64.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.

Motion carried on roll call 8-0.

2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo date 11/11/15.

Motion carried on roll call 8-0.

3. ["Class A" Cider Only Liquor License Application for Van Zeeland Oil Co., Inc. 1492 Appleton Road, d/b/a Midway Mobil, Todd T. Van Zeeland, Agent for the 2015-2016 licensing year.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve "Class A" cider only liquor license application for Van Zeeland Oil Co., Inc., 1492 Appleton Road, d/b/a Midway Mobil, Todd T.

Van Zeeland, agent for the 2015-2016 licensing year.

Clerk Galeazzi explained the new State Statute for "Class A" cider only liquor license.

Motion carried on roll call 8-0.

4. [Amended and Restated Room Tax Commission and Tourism Zone Agreement.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve Amended and Restated Room Tax Commission and Tourism Zone Agreement.

Unanimous consent from Council to allow Mary Rhode (FCCVB) and Appleton Ald. Jeff Jirschele to speak. Ms. Rhode and Ald. Jirschele explained the breakdown of the 10% room tax and the duties of the Room Tax Commission.

Motion carried on roll call 8-0.

5. [Exhibition Center Cooperation Agreement.](#)

Moved by Ald. Taylor seconded by Ald. Zelinski to approve Exhibition Center Cooperation Agreement.

Motion carried on roll call 8-0.

K. HELD OVER BUSINESS

None

L. ORDINANCES AND RESOLUTIONS

1. [O-21-15 An Ordinance Amending Title 2, Chapter 1 of the Code of Ordinances \(Polling Places\) \(Introduced by Ald. Benner\). \(Recommended by the Administration Committee\).](#)

Moved by Ald. Benner seconded by Ald. Nichols to approve O-21-15 An Ordinance Amending Title 2, Chapter 1 of the Code of Ordinances (Polling Places).

Motion carried on roll call 8-0

2. [O-22-15 An Ordinance Repealing and Recreating Title 7, Chapter 10 of the Code of Ordinances. \(Hotel and Motel Room Tax\) \(Introduced by Mayor Merkes\).](#)

No action.

3. [R-37-15 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenditures for the Year 2016 for the City of Menasha. \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approved R-37-15 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenditures for the Year 2016 for the City of Menasha.

Moved by Ald. Taylor seconded by Ald. Zelinski to reduce Recycling Budget (#266) by \$41,138. General discussion ensued on other options for residents than curbside pickup of recyclables; cost benefits to encourage more recycling; residents are requesting more curbside pickups of recyclables; delay of other City services if recycling pickups are increased.

Motion on amendment failed on roll call 1-7. Ald. Taylor vote yes.

Ald. Nichols, Krautkramer, Olszewski, Keehan, Spencer and Benner voted no.

General discussion ensued on the budget.

Original motion to approve R-37-16 carried on roll call 6-2.

Ald. Nichols, Krautkramer, Olszewski, Keehan, Spencer and Benner voted yes.

Ald. Taylor and Zelinski voted no.

4. [R-38-15 A Resolution Approving the 2016 Capital Improvement Program. \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Keehan seconded by Ald. Krautkramer to approve R-38-15 A Resolution Approving The 2016 Capital improvement Program.

Motion carried on roll call 6-2.

Ald. Nichols, Krautkramer, Olszewski, Keehan, Spencer and Benner voted yes.

Ald. Taylor and Zelinski voted no.

5. [R-39-15 A Resolution Authorizing 2016 General Obligation Borrowing and the Issuance of Certificate of Indebtedness and Levying a Tax in Connection Therewith. \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Keehan seconded by Ald. Krautkramer to approve R-39-15 A Resolution Authorizing 2016 General Obligation Borrowing and the Issuance of Certificate of Indebtedness and Levying a Tax in Connection Therewith.

Motion carried on roll call 6-2.

Ald. Nichols, Krautkramer, Olszewski, Keehan, Spencer and Benner voted yes.

Ald. Taylor and Zelinski voted no.

M. APPOINTMENTS

1. Approval of Alderman Spencer to the Landmarks Commission as Alderman Representative.

Moved by Ald. Benner seconded by Ald. Taylor to approve appointment of Ald. Spencer to the Landmarks Commission as Alderman Representative.

Motion carried on voice vote.

N. CLAIMS AGAINST THE CITY

None

O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

P. RECESS TO BOARD OF PUBLIC WORKS AND PERSONNEL COMMITTEE

Moved by Ald. Taylor seconded by Ald. Keehan to recess at 8:34 p.m.

Motion carried on voice vote.

Ald. Spencer was excused at 8:35 p.m.

Reconvene at 8:55 p.m.

Q. ACTION ITEMS

1. Moved by Ald. Benner seconded by Ald. Keehan to Adjourn into Closed Session at 8:55 p.m. pursuant to Wis. Stats. §19.85(1) (e) and (f): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and Considering financial, medical, social or personal histories or disciplinary data of specific persons, if discussed in the public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Delinquent Account).
Motion carried on roll call 7-0.

2. May reconvene into Open Session to act on what was discussed in Closed Session.
No action.

R. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 9:00 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC, City Clerk.