

It is expected that a Quorum of the Personnel Committee, Board of Public Works, and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Special Common Council
Third Floor Council Chambers
140 Main Street, Menasha
May 19, 2011
5:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minutes time limit for each person)
- E. ACTION ITEMS
 - 1. [Recommendation to Award - Contract Unit No. 2011-02; New Street Construction, Concrete Curb and Gutter/Concrete Walk, Sam Sommers Concrete, \\$138,030.24 \(Recommendation of Board of Public Works, 5/16/11\)](#)
 - 2. Change Order to Contract Unit No. 2011-02 removing Concrete Walk along Woodland Hills Drive (Ald. Benner)
- F. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."



Memorandum

DATE: May 12, 2011

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Recommendation to Award – Contract Unit No. 2011-02; New Street Construction – Concrete Curb & Gutter/Concrete Walk; Sam Sommers Concrete; \$138,030.24

The City of Menasha opened bids on Tuesday, May 10, 2011 for Contract Unit No. 2011-02, Ribblesdale/Woodland Hills Concrete Curb and Gutter and Concrete Sidewalk. Three bids were received as indicated on the enclosed general bid tabulation.

The normal course of action would be for this item to be scheduled for the regular Board of Public Works agenda with Council action at the following Common Council meeting on June 6, 2011. **We are requesting a special Council meeting be scheduled for later this week or early next week, if possible, for purposes of project timing and financial ramifications.**

There is a three week spacing between this meeting block and the next regularly scheduled Council meeting. If the project were delayed by those three weeks, there could be significant negative financial impact to the project. The City has asphalt prices locked in through the month of July. We have been informed by our asphalt supplier that the price of asphalt will be increasing after July because of liquid asphalt cement prices increasing by \$20/ton in their next supply contract. We are confident that if Contract Unit No. 2011-02 is awarded this week or early next week, we can avoid that extra cost. This also allows us to maintain progress on the project and minimize the disruption and inconvenience to the affected residents.

After reviewing the bids and finding them to be competitive, accurate and compliant, we recommend Contract Unit No. 2011-02 be awarded to Sam Sommers Concrete of Shiocton, Wisconsin in the amount of \$138,030.24.

Enclosure

GENERAL BID TABULATION
City of Menasha Contract Unit No. 2011-02 Riblesdale/Woodland Hills
New Street Construction Concrete Curb & Gutter/Concrete Walk

BID OPENING: 11:00 A.M., Tuesday, May 10, 2011
Department of Public Works, 140 Main Street, Menasha, WI

BIDDERS:

	NAME	ADDRESS	TOTAL BASE BID	BID SECURITY	ADD ACK.
1.	Sam Sommers Concrete	Black Creek	\$138,030.24	5% bond	
2.	Sommers Construction	Shiocton	\$175,128.00	5% bond	
3.	Jim Fischer, Inc.	Appleton	\$183,665.85	5% bond	
4.					
5.					
6.					
7.					
8.					
9.					
10.					