

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, September 19, 2011**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Landmarks Committee Recognition
 - 2. [CDD Keil – Transfer of City owned land and lots to the Redevelopment Authority](#)
 - 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 9/6/11](#)
 - b. [Board of Public Works, 9/6/11](#)
 - c. [Parks and Recreation Board, 9/12/11](#)
 - d. [Personnel Committee, 9/6/11](#)
 - e. [Police Commission, 8/30/11](#)
 - f. [Sustainability Board, 8/16/11](#)
 - g. [Water & Light Commission, 8/24/11](#)Communications:
 - h. [Clerk Galeazzi, 9/15/11; Redistricting Ordinance](#)
 - i. [Customers First! Newsletter *The Wire*, September 2011](#)
 - j. [Public Works Facility, 9/5/11; August 2011 Disposal Violations](#)
 - k. [Winnebago County, 9/7/11; Notice of foreclosures](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
 - 1. [Common Council, 9/6/11](#)
Board of Public Works, 9/6/11; recommends approval of:
 - 2. [Street Use Application – Menasha High Homecoming Parade; Friday, September 30, 2011; 5:30 – 6:15](#)
 - 3. [Payment – Van Straten Construction Co., Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project: Sanitary Sewer Replacement; Contract E145-11-01B; \\$102,824.47 \(Payment No. 2\)](#)
 - 4. [Request Authorization to Execute Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2012](#)
Board of Public Works, 9/19/11; recommends approval of:
 - 5. [Recommendation to Award – Menasha Utilities Sedimentation Basin Scraper Modifications; Head Shaft Replacement Project; Contract M0002-910184; August Winter & Sons, Inc.; \\$68,100.00](#)

G. CONSENT AGENDA, continued

Board of Public Works, 9/19/11; recommends approval of:

6. [Change Order - Menasha Utilities Sedimentation Basin Scraper Modifications; Head Shaft Replacement Project; Contract M0002-910184; August Winter & Sons, Inc.; Change Order No. 1; DEDUCT: \\$5,600.00](#)

Personnel Committee, 9/6/11; recommends approval of:

7. [City of Menasha Discipline and Grievance Procedure](#)
8. [Intergovernmental Cooperation Agreement Impartial Hearing Officers between the Cities of Appleton, Menasha, Neenah, Oshkosh and Fond du Lac](#)

Parks and Recreation Board, 9/12/11 recommends approval of:

9. [Raising the Marina seasonal slip rental rate from \\$37.50 to 37.75 per foot for 2012](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 9/8/11 to 9/15/11 in the amount of \\$515,616.00](#)
2. [Approval of City of Menasha participation in Neenah-Menasha Sewerage Commission building project](#)
3. Counter-Offer to Purchase, Riverside Building, Inc. (Dr. Larsen) 81 & 87 Racine St. and 504 Broad St. lots (Update)

J. ORDINANCES AND RESOLUTIONS

1. [O-10-11 – An Ordinance relating to bicycles on sidewalks \(Introduced by Ald. Sevenich\)\(2nd Introduction\)](#)
2. [Proposed substitute amendment #1 to O-10-11](#)
3. [O-9-11 An Ordinance relating to riding bicycles on sidewalks](#) (Introduced by Ald. Taylor, recommended by Board of Public Works)(2nd introduction)
4. [O-11-11 – An Ordinance amending title 13 by making certain changes in the district \(Lake Park Road and STH 114 Vicinity\) \(Ponds of Menasha\)\(Introduced by Ald. Benner\)\(Recommended by Plan Commission\)](#) (Held 9/6/11)
5. [R-33-11 – A resolution authorizing public improvements and levying special assessments against benefited property \(Woodland Hills\)](#)(Held 9/6/11)
6. [R-34-11 – Authorized Representative to File Application for Financial Assistance from State of Wisconsin Environmental Improvement Fund](#)

K. APPOINTMENTS

1. Mayor's appointment of the Menasha Joint School District Representative to the Library Board
 - a. School Superintendent Dr. Robert Kobylski
2. Common Council appointment to the Water and Light Commission
 - a. [Reappointment of Robert Fahrbach for the term of October 1, 2011 – October 1, 2016](#)

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

Monday, October 3, 2011 -Regular Common Council Meeting —Council Chambers
Common Council – 6:00 p.m.
Administration Committee – 6:30 p.m.
Board of Public Works – 7:00 p.m.



Memorandum

TO: Common Council, Redevelopment Authority
FROM: Greg Keil, CDD
DATE: September 15, 2011
RE: Transfer of City Owned Land and Lots to the Redevelopment Authority

As you are aware, the approved Project Plan for TID #12 included an estimated \$3.9 million for land acquisition by the RDA from the city together with an additional \$2.3 million in carrying costs for interest on the 3.9 million debt. [Proceeds from the land sales will be realized over a period of time. The \$2.3 million represents the land holding costs until all of the lots and land are sold.]

Over the past several weeks, staff has been working with the city's bond counsel and auditors to devise the necessary documents and agreements to move forward with the Project Plan. The purpose of this memorandum is to outline an upcoming process designed to implement the Project Plan using the RDA.

1. RDA to consider acquisition of lands in Lake Park Villas at a meeting likely to be held during the week of September 19.
 - a. RDA to consider if property is blighted in accordance with §66.1333(5), Wis. Stats. Among the statutory definitions of "blighted property" is "property which is predominantly open and which because of obsolete platting, ... or otherwise, ... substantially impairs or arrests the sound growth of the community."
 - b. RDA to hold public hearing regarding blight determination proposed during the week of October 10.
 - c. RDA to consider Development Agreement with the City to administer development agreements with Cypress Homes and Realty and The Ponds of Menasha, LLC; to market, sell and develop commercial land within Lake Park Villas; to market, sell and develop residential lots within Lake Park Villas.
2. Common Council to consider Development Agreement with RDA as referenced above proposed for October 3rd.
3. Common Council to consider authorizing the RDA to acquire land within Lake Park Villas pursuant to §66.1333(5)(c)1g., Wis. Stats., proposed for its October 17th meeting.
4. If approved, the land would be transferred to the RDA on October 18, with a simultaneous transfer of the vacant land to Cypress Homes and Realty and the Ponds of Menasha.

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 6, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 8:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Bouchard, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. Administration Committee, 8/15/11

Moved by Ald. Zelinski, seconded by Ald. Krueger to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Appeal of Denial of Operator's License – Dustin Champine

Dustin Champine, 528½ Fifth Street, explained why he thought he should be given his operator's license.

Lt. Bouchard explained the reasons for denying Mr. Champine an operator's license and the guidelines followed.

A lengthy discussion ensued on Mr. Champine's offenses and their application to the City's criteria when determining if an operator's license should be granted or denied. Clarification was given on when offenses occurred and Mr. Champine's reason for not disclosing all offenses.

Moved by Ald. Taylor, seconded by Ald. Krueger to approve an Operator's License to Dustin Champine

Motion carried on roll call 5-3.

Ald. Taylor, Sevenich, Langdon, Krueger, Zelinski – yes

Ald. Klein, Englebert, Benner - no

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 8:35 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

DRAFT

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
September 6, 2011
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:37 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt Bouchard, DPW Radtke,
CDD Keil, C/T Stoffel, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. August 15, 2011

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Street Use Application – Menasha High Homecoming Parade; Friday, September 30, 2011;
5:30 – 6:15

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend approval to Common Council.
Motion carried on voice vote.

2. Payment – Van Straten Construction Co., Inc.; City of Menasha Wastewater Collection
System Rehabilitation Improvements – Phase 4 Project; Sanitary Sewer Replacement;
Contract E145-11-01B; \$102,824.47 (Payment No. 2)

DPW Radtke explained the project is progressing well and staff recommends approval of the payment.

Moved by Ald. Krueger, seconded by Ald. Sevenich to recommend approval to Common Council.
Motion carried on voice vote.

3. Request Authorization to Execute Intergovernmental Agreement to Satisfy Eligibility for
Recycling Consolidation Grant for Calendar Year 2012

DPW Radtke explained the State has funds available for recycling grants. The City qualifies for the grants because of the agreements in place between Brown, Outagamie and Winnebago Counties for sorting recyclables.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend approval to Common Council.
Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Krueger to adjourn at 8:44 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Parks and Recreation Board
Hart Park Shelter – 700 Seventh Street
September 12, 2011
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Vice-Chr. Ron Suttner at 6:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

1. **MEMBERS PRESENT:** Ron Suttner, Lisa Hopwood, Sue Pawlowski, Luke Schiller, Nancy Barker and Ald. Mark Langdon

MEMBERS EXCUSED: Chr. Dick Sturm

OTHERS PRESENT: PRD Tungate, PS Maas, Elsie Johnson, Lynn Schend, David Wiley, Bill Beachkofski, Ald. Michael Taylor and Harbormaster Diane Schabach

C. MINUTES TO APPROVE

1. **Minutes of the August 8, 2011 Park Board Meeting**
Moved by S. Pawlowski, seconded by L. Hopwood to approve the August 8, 2011 Park Board meeting minutes. Motion carried 6-0.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. Ald. Michael Taylor thanked the Board for supporting Jazzfest and Seafoodfest events. Jazzfest did a nice job with no parking signs; Seafoodfest had several event vehicles parked on or near the West Diamond, suggestion to move cannon on Peanut Island 25' to the east to avoid a nearby willow tree, plywood doors in men's restrooms should be replaced.

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. **Department Report – PRD Tungate**
PRD Tungate reported on the recent closing of the pool for the season, fall program start up, 2012 budget work and dealing with remedying an algae/wood problem in the channel behind the Memorial Building. He also stated that the boat landing fee collection container at Jefferson Park was broken into.
2. **Park, Pool and Vandalism Report – PS Maas**
PS Maas reported on fall planting, special event set-up, summer help now gone and minor damage to sink at Hart Park.

F. DISCUSSION

1. **New Park Update – PRD Tungate**
Staff continues to pursue parkland acquisition for a small neighborhood park on the city's far east side. Discussions are ongoing with a landowner willing to sell 5-6 acres for a park. PRD Tungate indicated that the city's Parkland Dedication Fund could be used to acquire the property. Staff is still involved with discussions about a larger regional park but at this point there is not much to report.
2. **Gilbert Site Update – PRD Tungate**
A memo went to the Common Council explaining a delay in when the DNR will accept the city grant for the Gilbert site. May 1, 2012 is now the new target deadline. The city will not accept

the land donation until the site is in project ready condition.

G. ACTION ITEMS

1. **Approve Increase to Marina Seasonal Slip Rental Rate for 2012 from \$37.50 to \$38.00 per foot**
Moved by S. Pawlowski to increase the seasonal slip rate from \$37.50 to \$38.00 per foot. After some discussion, S. Pawlowski withdrew her motion. Moved by N. Barker, seconded by L. Hopwood to raise the seasonal slip rate at the Marina from \$37.50 to \$37.75 per foot for 2012. PRD Tungate stated that this would generate approximately \$1,000 in additional revenue. Board members thought this was a reasonable approach and Harbormaster Schabach concurred. Motion carried 6-0.
2. **Weeping Willow Tree by Cannon in Jefferson Park**
R. Suttner led a discussion about what to do with a willow tree that has grown too close to the cannon on Peanut Island in Jefferson Park. Options were discussed, but in the short term, PS Maas will instruct staff to trim the bottom branches of the tree. Moving the cannon will be investigated.
3. **Van Tour of the Following Park Sites: Pleasants Park, Clinton Center Park, Shepard Park, Gilbert Redevelopment Site, view Marina Deck Project and Potential New Park Site (West of Lake Park Road)**
A van tour of several park sites took place. Public attendants had many good questions and seemed to like the opportunity to visit the park sites. Highlights of the tour included a stop at the Gilbert site and a potential new neighborhood park location just west of Lake Park Road.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

No one spoke.

I. ADJOURNMENT

Moved by S. Pawlowski, seconded by R. Suttner to adjourn at 7:08 p.m. Motion carried 6-0.

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 6, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 8:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Mayor Merkes

ALSO PRESENT: CA/HRD Captain, Lt. Bouchard, Clerk Galeazzi

C. MINUTES TO APPROVE

1. Personnel Committee, 8/1/11

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. Open Contract Negotiations request from Wisconsin Council 40 AFSCME AFL-CIO on behalf of Local 1035 and 1035B

General discussion on changes to unions based on Act 10 requirements.

E. ACTION ITEMS

1. City of Menasha Discipline and Grievance Procedure

CA/HRD Captain explained a requirement of Act 10 is for municipalities to establish a grievance procedure for employees.

General discussion on the procedure and clarification of some of the terms and definitions. Also discussion on arrangements with neighboring municipalities as it pertains to an impartial hearing officer.

Moved by Mayor Merkes, seconded by Ald. Krueger to recommend approval to Common Council.

Motion carried on voice vote.

2. Intergovernmental Cooperation Agreement Impartial Hearing Officers between the Cities of Appleton, Menasha, Neenah, Oshkosh and Fond du Lac.

Moved by Mayor Merkes, seconded by Ald. Krueger to recommend approval to Common Council.

General discussion occurred.

Motion carried on voice vote.

3. Moved by Ald. Krueger, seconded by Ald. Zelinski to adjourn into Closed Session at 9:20pm pursuant to Wis. Stats. §19.85(1)(e)&(g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

(Local 603 Arbitration)

Motion carried on roll call 9-0.

Respectfully submitted by Deborah A. Galeazzi, WMCM, City Clerk



MENASHA POLICE COMMISSION MEETING MINUTES
DRAFT

President Ron Duuck called the meeting to order Monday, August 30, 2011 at 4:00PM, 140 Main Street 3rd floor of City Hall, City Council chambers.

Present: Ron Duuck, Tony Gutierrez, Jason Dionne, Terri Reuss, City Attorney Captain, Robert Stanke, Marshall Spencer

Absent: None

1. Meeting Minutes
 - Terri Reuss moved to accept the August 29, 2011 minutes. Tony Gutierrez seconded the motion. The motion was unanimously supported.
2. New business
 - Discussion about Menasha Police Commission participations in CVMIC training event. The members will determine individually if they are able to attend.
3. Tony Gutierrez made a motion to go into closed session. Marshall Spencer seconded the motion. The motion was unanimously passed via role call vote..
1. CLOSED SESSION Wisconsin statutes sec 19.85 (1)(c)
 - Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
 - Interim Police Chief position
 - Police Chief position (consideration of candidates)
4. Next Meetings
 - The regular bi-monthly meeting and the next special meeting will be held in tandem September 13
Location; 140 Main Street, Menasha 3rd floor Council Chambers
5. Adjourn: Motion by Tony Gutierrez, seconded by Jason Dionne at 8:50pm. The motion was unanimously supported.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,
Marshall Spencer,
Commissioner, Secretary

**CITY OF MENASHA
SUSTAINABILITY BOARD
Third Floor Council Chambers
140 Main Street, Menasha**

**Tuesday, August 16, 2011
6:30 PM**

MINUTES

A. CALL TO ORDER

The meeting was called to order at 6:30 pm by Chairperson Linda Stoll.

B. ROLL CALL

1. **Present:** Paul Van de Sand, Kathy Thunes, Chris Bohne, Roger Kanitz, Ed Kassel, Sadie Schroeder and Linda Stoll
2. **Excused:** Becky Bauer
3. **Also Present:** Community Development Director Greg Keil, Lindsay LeFeber and Dave Clumpp

C. PUBLIC COMMENTS

1. No one spoke.

D. MINUTES TO APPROVE

Roger Kanitz made and Paul Van de Sand seconded a motion to approve the minutes from the July 19, 2011 Sustainability Board meeting. The motion carried.

E. COMMUNICATIONS

1. **Green LifeXpo Energy Exposition**
The exposition is scheduled for Saturday, September 17, 2011 in Black River Falls, and will cover topics including renewable and alternate energy, conservation, recycling and sustainable living.

F. REPORTS

1. **Update on Fox Valley Transit Board Representative Changes (Roger Kanitz)** Roger Kanitz reported that his term on the Transit Commission has expired and that he will be replaced by a representative from Neenah. He also reported that there has been some positive news on Federal funding sources and that there is renewed legislative interest in creating statutory authorization for regional transit authorities.

G. DISCUSSION

1. **Update on ECOS-FV (Kathy Thunes)** It was reported that ECOS-FV is likely to merge with the Sustainable Fox Cities group.
2. **Update on ECWRPC HUD Grant Application (Kathy Thunes)**
It was reported that East Central and Bay Lakes regional planning commission are in the process of preparing a grant application for the area extending from Fond du Lac to Oconto County. The regional sustainability plan will include an assessment of current conditions and recommendations for future action.

H. ACTION ITEMS

1. **2011-2012 Sustainability Plan – Prioritizing Activities**

Board Members discussed:

- Energy Baseline
- Complete Street
- Green Purchasing Policy
- Complete Streets Policy
- Regional Bike/Pedestrian Coordination

Paul Van de Sand and Chris Bohne offer to assist with the completion of the energy baseline analysis.

Greg Keil is to prepare information concerning landfill and recycling characteristics of the city and provide copies of the walkability assessment for the next meeting.

I. ADJOURNMENT

Chris Bohne made and Sadie Schroeder seconded a motion to adjourn at 7:45 pm. The motion carried.

Respectfully submitted by Greg Keil, Community Development Director.

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

August 24, 2011

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 5:05 P.M., with Commissioners Bob Fahrbach, Joe Guidote, and Joanne Roush present on roll call. Also present were Dick Sturm, Co-General Manager/Engineering and Operations; Steve Grenell, Project Engineer; Kristin Hubertus, Business Operations Accountant; Lonnie Pichler, Electric and Water Distribution Supervisor; Dave Rodriguez, Customer and Utility Services Manager; Jerry Sturm, Water Plant Supervisor; and John Teale, Technical Services Engineer.

Those absent were: Melanie Krause, Co-General Manager/Business Operations

Item II. People from the Gallery to be heard on any topic of public concern to the Utility.

Corey Gordon, 809 Sixth Street, Dan Zelinski, 647 Paris Street, Travis McDonald, 1249 Deerfield, and John Quella, 1365 Lakeview Lane, all spoke regarding the Act 10 impact.

Kurt Lingnowski, 870 First Street, spoke regarding the claim which will be discussed later in the meeting.

Comm. Merkes arrived at 5:10 pm, and Mike King from the Post Crescent arrived at 5:15 pm.

Item III. Motion made by Comm. Fahrbach, seconded by Comm. Guidote, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of July 27, 2011.
- B. Approve and warrant payments summarized by checks dated August 4 - 24, 2011, which includes Net Payroll Voucher Checks, and Operation and Maintenance Voucher Checks for a total of \$669,470.81, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call.
- C. Correspondence, as listed.

Copy of letter dated July 22, 2011, to Melanie Krause, Menasha Utilities, from Mike DeMoss & Ken Horner, CVMIC, re: 2011 Liability Dividend Report

Copy of letter dated July 25, 2011, to Richard Sturm, Menasha Utilities, from Larry Landsness, WI DNR, re: Plan and Specification Approval Tank Demo, High Lift Modifications and Water Main

Copy of letter dated July 26, 2011, to Melanie Krause, Menasha Utilities, from State Senator Michael Ellis, re: Resolution Regarding Assembly Bill 182

Copy of letter dated August 1, 2011, to Melanie Krause, Menasha Utilities, from State Representative Dean Kaufert, re: Resolution Regarding Assembly Bill 182

Copy of letter dated August 4, 2011, to Melanie Krause, Menasha Utilities, from Governor Scott Walker, re: Resolution Regarding Assembly Bill 182

Item IV. July Financial and Operations Statement – Business Operations Accountant Hubertus reported the consumption of electricity decreased by less than 1% overall compared to budget. Revenue is down for the month mainly in industrial sales because the cost of power was budgeted at \$69.76/MWh and the actual cost was \$63.38/MWh.

There are continued revenue shortfalls in water, and the overall usage for all customers was down 15% compared to budget. Water losses are in line with previous years.

After discussion, the Commission accepted the July Financial and Operations Statement as presented.

Item V. Claims Against The Utility – After discussion, the motion by Comm. Guidote seconded by Comm. Roush was unanimous to issue a formal notice of disallowance for the claim of Kurt Lingnowski, 870 First Street, because there was no negligence on the part of Menasha Utilities, and that he be advised of his statutory rights pursuant to Wis. Stats. 893.80.

Item VI. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes; both were budgeted items.

Item VII. Unfinished Business, Impact of Act 10 – Comm. President Allwardt stated the analysis included in the packet again this month showed different impacts on both the employer and the employees, and proposals that would keep the employer and employees whole. The memorandum also included a survey of MEUW municipalities on how Act 10 is being implemented as it relates to wage and benefit packages for non-represented employees.

After further discussion, the motion was made by Comm. Merkes to take no action to mitigate the impact of Act 10; Comm. Roush seconded the motion. The motion passed 3 – 2 with Commissioners Guidote, Merkes and Roush voting yes; Commissioners Allwardt and Fahrback voted no.

Staff was urged to bring individual disparity, competitive, compression issues to the September 7 or 14 special meeting for budget preparation purposes.

Comm. Fahrback indicated he would not be available for the September 7 meeting.

Item VIII. New Business, CVMIC Liability Renewal Package – Mrs. Hubertus reviewed the information included in the packet. The City did also renew with CVMIC, and staff's recommendation is to stay with the higher deductible as there have been no claims since 1990.

The motion by Comm. Fahrback, seconded by Comm. Merkes, was unanimous to approve the two year liability renewal package as outlined in Option 2.

Mike King, Post Crescent, departed at approximately 6:20 pm.

McMahon Engineering Agreements, High Lift Pump Station Modifications & Abandonment of Manitowoc Street Elevated Tank and New Transmission Main connecting Broad Street Main to Washington Street Bridge Main in vicinity of Tayco Street – Jennifer Schaff and Amy Vaclavik reviewed the agreements and timing of the various projects. All of the projects would be eligible for Safe Drinking Water funding except for Paris Street, and will be cause for a rate increase. Co-General Manager Dick Sturm added the rate increase application process has been started.

After discussion, the motion by Comm. Fahrback, seconded by Comm. Guidote was unanimous on roll call to approve both the agreements for professional services with McMahon Engineers/ Architects.

Ms. Schaff and Ms. Vaclavik departed.

WPPI Annual Meeting – Mr. Dick Sturm added Individual Achievement Awards will be presented to Melanie Krause and Lonnie Pichler at the September 15 Annual Meeting; the deadline to RSVP is September 1.

Item IX. Project Reports, Bondholder Settlement and WPPI Energy Transaction and Telecommunications Update – there was nothing new to report on either item.

Water Projects – Mrs. Hubertus stated the water budget, including proposed rate increase, will be discussed at the regular September meeting in order to meet Safe Drinking Water deadlines.

Item X. Staff Reports, Co-General Manager/Engineering and Operations, Project Engineer – there were no additional questions to the reports presented.

Electric and Water Distribution/Safety Report – Electric and Water Distribution Supervisor Pichler reported on a possible induction lighting project grant for the City.

Telecommunications & Substations– there were no additional questions to the report presented.

Water Plant – Water Plant Supervisor Jerry Sturm stated Lake Winnebago water quality has been good this year and this is helping with the cost of chemicals.

Co-General Manager/Business Operations, Customer and Utility Services, and Energy Services Representative/Key Accounts – there were no additional questions to the reports presented.

Item XI. People from the Gallery to be heard on any items discussed at this Meeting. (five minute time limit for each person)

Tim Jacobson, 732 Paris Street, also commented on the impact of Act 10, and the Water Plant expansion.

Item XII. The motion by Comm. Guidote, seconded by Comm. Roush, was unanimously approved on roll call to adjourn at 7:00 p.m.

By: MARK L. ALLWARDT
President

JOSEPH P. GUIDOTE
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.



September 15, 2011

To: Common Council
From: Debbie Galeazzi, City Clerk
Subject: Redistricting Ordinances

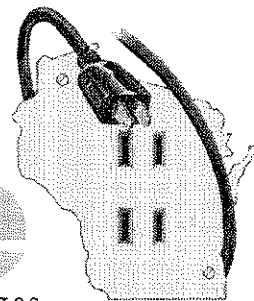
The Winnebago County Board of Supervisors accepted the City of Menasha's redistricting plan on September 6, 2011. The Calumet County Board of Supervisors will be acting on the plan at their regular meeting on September 20, 2011.

Staff is currently working on the ordinances describing the wards and aldermanic districts as outlined in the redistricting plan approved by the Council on July 14, 2011. Our plan is to present the ordinances establishing wards and aldermanic districts to the Administration Committee on October 3 for approval to the Common Council on October 17. State Statute requires the ordinance creating aldermanic districts must be published as a Class 2 Notice before being adopted by the Common Council.

A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First! the Wire

Plugging you in to electric industry changes



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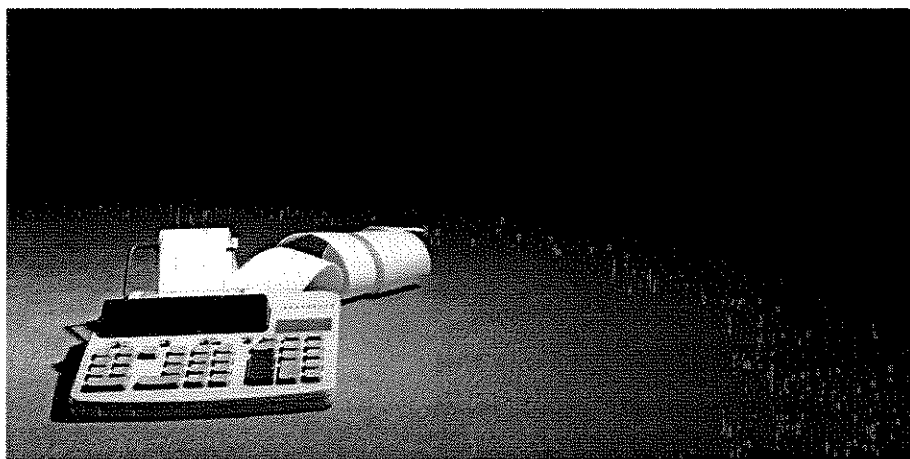
In the dark

The laws of physics are just part of the problem in making retail electric competition work. There's also the matter of market transparency so consumers can make informed choices. But a Pennsylvania political scientist and fan of free markets says the way things are now, consumers are too often kept in the dark.

Penn State professor Matthew Woessner says he was hopeful when Pennsylvania restructured its electric utilities back in the 1990s, but a lack of market transparency has hampered the ability of consumers to look out for their own best interests.

In an op-ed article last month for the *Harrisburg Patriot-News*, Woessner confessed to a "renewed appreciation for the virtues of regulatory oversight," acquired when his discount electricity provider charged him "more than twice the going rate" on his bill for the month of June.

Woessner blames "lax disclosure require-



ments" for alternative power suppliers that offer variable rates, saying they can "raise electricity prices practically at will." And unlike variable-rate mortgages, which he says tend to change gradually, "Swings in variable-rate utility prices can be sudden and dramatic."

The professor faults state regulators for allowing companies to post prices that bear little relation to the highest prices they have charged in recent months and being less than strict in requiring up-to-date information.

"As it stands now, variable-rate customers are playing a kind of Russian roulette, as they consume electrical power with little or no idea of how the energy will be billed at the end of the month," Woessner wrote.

He maintains the belief that a restructured market with deregulated retail prices can work but "only when electric consumers are provided with clear and consistent information." Woessner listed a number of reasons why those conditions don't exist in Pennsylvania today. 💡

Longtime CFC board member Ceel retires

Customers First! wishes a long and happy retirement for Forrest Ceel, IBEW leader and CFC board member through the entire history of the organization in its present form.

Ceel has worked in the electric and gas utility industry since 1976. He became president of Local 2150 of the International Brotherhood of Electrical Workers in 1997, served as its business representative since 1998, and was elected its business manager in 2009. The local is the largest in Wisconsin representing energy and utility workers; its 4,700 members are employed by investor-owned, municipal, cooperative, and contractor energy providers.

In addition to his service as a director

of *Customers First!*, Ceel has served on the Governor's Task Force on Energy Efficiency & Renewables; participated in a Legislative Council study of utility Public Benefits; represented Local 2150 since 1998 in legislative and regulatory proceedings aimed at improving the state's generation, transmission, and distribution systems; and served on the Governor's Task Force on Global Warming.

His idea of recreation is hiking to and camping at the bottom of the Grand Canyon, something he's done five times, and watching the Packers beat the Bears.

"Forrest's participation in the *Customers First!* Coalition will be greatly missed," said

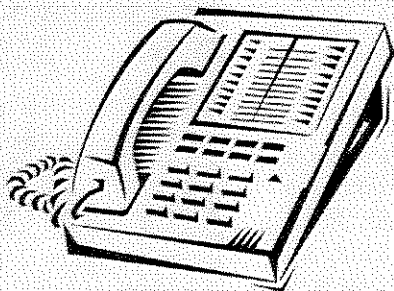
CFC Executive Director Matt Bromley. "Utility workers are essential to ensuring safe, reliable, and affordable electricity for Wisconsin's electric consumers. We look forward to building upon the legacy of collaboration with IBEW that Forrest has so effectively forged." 💡



Forrest Ceel

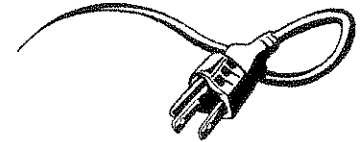
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



U.S. government support for energy-related programs may plunge as Congress and President Obama follow through on the debt-reduction deal struck last month. Under the Budget Control Act of 2011, the Congressional Budget Office estimates that spending cuts would total at least \$2.1 trillion over the next 10 years. To reach this mark, the Act caps discretionary funding to generate more than \$900 billion in savings and creates a 12-member panel to identify and recommend to the president and Congress an additional \$1.2 trillion in program cuts or tax revenues.

Some of the federally supported programs that could take a hit include energy assistance for low-income families and incentives for the development of renewable energy. Cuts to these programs could be substantial, especially when compared with the level of funding they received in recent years and from the economic stimulus bill enacted in 2009.



Bromley

Even before the debt-reduction deal was reached, efforts were underway to scale back the amount of funding for the Low Income Home Energy Assistance Program (LIHEAP), a federally funded block grant for states to help low-income households pay for home energy costs. In his FY 2012 budget request to Congress, President Obama proposed slashing LIHEAP funding nearly in half from \$5.1 billion to \$2.75 billion. Under the president's budget, the average benefit for Wisconsin recipients would fall from \$455 in 2011 to \$202 in 2012. This amount, though, may be further reduced if the 12-member deficit-reduction panel recommends deeper cuts to LIHEAP than the president proposed.

Uncertainty in government support is nothing new to the renewable energy sector. The wind-power industry has often had to ask Congress to extend the production tax credit (PTC—a per-kilo-watt-hour tax credit for electricity generated from wind and other qualified resources). Enacted as part of the Energy Policy Act of 1992, the credit has gone through several cycles of expiration and renewal. The PTC is set to expire in 2012 and its fate beyond then could be decided in the debt reduction negotiations. Expect wind energy supporters to point to the positive impact on jobs as justification to renew the tax incentive.

The PTC may survive the debt reduction axe, but other programs are more vulnerable. The 2009 stimulus bill provided \$65 billion for clean energy, including loan guarantees for solar and wind power, funding for state programs to weatherize homes and make them more energy-efficient, research into battery-powered cars and trucks, and systems to capture carbon dioxide from power-plant emissions. By mid-2012, all the money should be spent. And, with the current fiscal mood in Washington, don't hold out much hope for more money to come. 💡

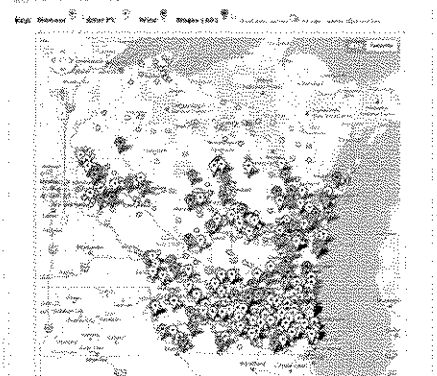
Website tracks renewables

The Wire frequently reports on renewable energy developments in Wisconsin and elsewhere. Now, thanks to RENEW Wisconsin, it's possible to see where development activity has been taking place across the state at one, convenient website.

Go to <http://www.renewwisconsin.org/data/projectsmap.html> for a look at the interactive feature showing where all the renewable installations are on a map of Wisconsin. 💡

Map of Renewable Energy Projects in Wisconsin

This is a geographic representation of data in the Wisconsin Renewable Energy Database. Database data is displayed as red dots on the map. The size of the dots represents the capacity of the project. The color of the dots represents the type of project. The database is not a map of the state and does not show the location of all projects. The database is not a map of the state and does not show the location of all projects.



More delays for carbon-capture projects

A series of public hearings early in June was supposed to pave the way for a long-awaited carbon capture and sequestration project in Illinois, but the U.S. Department of Energy (DOE) says it will conduct a second round of hearings next spring before deciding its next moves.

The DOE has committed to underwrite \$1 billion of the \$1.3 billion FutureGen project, in cooperation with an international consortium of coal companies called the FutureGen Alliance.

The Alliance would need to build a pipeline of approximately 30 miles to carry pressurized carbon dioxide from a modified power plant to its chosen underground disposal site near Jacksonville, Illinois. But the DOE's latest word is that a siting decision won't come before the fall of 2012.

The most recent slowdown for FutureGen—a project that over the past decade has been delayed, cancelled outright at one point, and revived—became known shortly before American Electric Power's (AEP) mid-July decision to bail out of a \$668 million carbon capture plan it launched in 2009.

The Columbus, Ohio-based utility cited high costs in the decision to terminate the experiment at its Mountaineer Plant in West Virginia just after completing its first phase. AEP had been working on that initial phase, to capture and store CO₂ emissions from 20 megawatts of generation, since 2003.

The project became operational in 2009 and AEP announced plans to go ahead with the larger, second phase, but according to a report

in *The Columbus Dispatch*, the company concluded that using existing carbon capture systems would consume a third of the plant's electricity output and double the cost of production compared with a plant fired by natural gas.

A DOE grant was expected to finance about half the cost of the cancelled second phase, which aimed at burying about 1.5 million tons of CO₂ annually beginning in 2015.

Restructured Texas utilities come up short in the heat

The claims fly back and forth about the restructured Texas electricity market working just fine for consumers or taking them for a ride, depending on who's talking. One thing that's not a matter of opinion: Texas utilities were unable to manage the July heat wave without curtailing service, and rolling blackouts were barely avoided.

The Wall Street Journal reported, "The emergency shines a light on the vulnerabilities of Texas' deregulated market." Among other things, the Journal noted, "State officials have few tools to stimulate construction of new power plants."

In the three-fourths of the state where utilities have been restructured, regulators lack authority to order new generation built. And while generation operators typically schedule

The difficulty of broadly applying the technology on a commercial utility scale was summed up in a remark to *Platts Energy Week* by Joan MacNaughton, a senior executive with global utility equipment manufacturer Alstom.

MacNaughton told a *Platts* interviewer companies and investors won't move ahead with the technology unless it's mandated by governments. 💡

maintenance outages for spring or fall, when weather is milder and demand is less, as much as 5,000 megawatts of Texas generation capacity was off-line at times last month.

Another 1,000 megawatts unavailable on August 4 would have forced rolling blackouts, the *Journal* noted.

The Wire hasn't had time to search out data that might indicate a difference in performance between the restructured and non-restructured parts of Texas. It's an intriguing question and we aren't sure what to expect: It was hot everywhere.

But we do know the summer brought a widespread heat wave across the U.S. and peak demand records were falling on a daily and hourly basis for utilities all over the country. We know that happened in Wisconsin, where state policymakers decided early in the previous decade not to restructure our utilities—and where the big heat wave brought no reductions of service except through voluntary conservation programs. 💡

Generation up, coal down, EIA finds

Overall electricity generation in the United States was up slightly—a bit less than 1 percent—in the first quarter of 2011, but the share of total output produced from coal was down, dropping to its lowest first-quarter percentage in more than three decades.

Those findings come from data released this summer by the federal government's Energy Information Administration (EIA). Coal-fired generation during the first quarter accounted for 46 percent of total generation nationwide, down from 49 percent in the same period last year and from 52 percent in the first quarter of 2008.

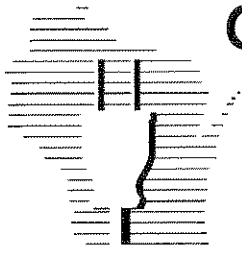
The gradual move away from coal, observed nationwide, was attributed not to a shift toward alternative energy sources but rather to natural gas, with gas prices having remained stable while the price of coal has climbed steadily for almost two years, the EIA noted.

Even in the Midwest, historically more dependent on coal than any other region, the trend is pronounced. EIA data show coal's share of generation in the region slipping from a percentage in the low 70s four years ago to just below 67 percent in the first quarter of this year.

Generation from natural gas in the Midwest gained two percentage points compared with the first quarter of 2010, the EIA said. 💡

Energy saver tip

Your refrigerator might be working overtime if you haven't recently cleaned the coils that dissipate excess heat. And it's easy! Especially if you have pets in the house, a careful vacuuming of external coils and underneath every few months will ensure ease of ventilation and more efficient operation, even cutting down routine wear and tear so your appliance may last longer. 💡

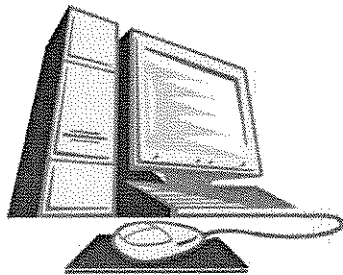


Customers First!

P.O. Box 54
Madison, WI 53701

A Coalition
to preserve
Wisconsin's
Reliable
and Affordable
Electricity

Be sure
to check out the
Customers First!
website at



www.customersfirst.org



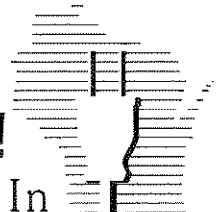
Quotable Quotes

"While the consumer is perfectly capable of looking out for his or her own best interest, regulatory agencies can play an important role in forcing companies to disclose the true cost of their products and services."

—Penn State professor Matthew Woessner, on his exasperation at the amount charged on his variable-rate electric bill, and quoted in the *Harrisburg Patriot-News*, August 14, 2011

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

Customers First!
Plugging Wisconsin In



August 2011 Disposal Violations

Date	Address	QTY	Comment
08/01/11	unknown		TV, microwave permit #7183, crib, 2 heaters, drawers, tote, clothing, styrofoam, toto lids, siding, straw, in recycle center - pic
08/08/11	unknown		large plastic tote in recycle center & large plastic tub on wheels in scrap metal site
08/05/11	unknown		3 speakers in Broad St Alley - pic
08/09/11	unknown		2 truck tires behind appliance/paper trailers
08/09/11	unknown		exercise equipment, plastic baskets, exercise mat, 2 plastic tubs, styrofoam is recycle center - pic
08/10/11	unknown		box of wood shavings in recycle center - pic
08/11/11	unknown		cut apart 55 gal plastic barrel (compost bin?), 10 gallon bucket in recycle center - pic
08/12/11	unknown		VCR & 3 ballasts removed from scrap metal area; monitor at Broad St
08/15/11	unknown		styrofoam, 4 misc plastic buckets & barrels - pic
08/16/11	unknown		several sheets of fiberglass illegally dropped at terrace of empty lot at 508 Fourth St. - pic
08/16/11	unknown		kids moved mattress from unknown location down block and left it in driveway in 600 block of First St. - pic
08/17/11	unknown		a/c & dehumidifier in appliance area without permits - \$30.00 permits #7207 & #7208
08/18/11	unknown		dehumidifier and 2 microwaves in scrap metal - permits #7211-#7213-#7215
08/18/11	unknown		plastic chairs in scrap metal
08/23/11	unknown		big screen TV dumped on corner of Fifth & Manitowoc Streets. Police report #11-2667 - pic
08/29/11	unknown		lawn mower, wood tabletop, plastic chair, metal bucket in recycle center - pic
		5	***FREON APPLIANCES, MICROWAVES, BALLASTS, and PROPANE TANKS IN SCRAP METAL THAT ARE NOT CAUGHT GO TO PROCESSING AT SADOFF. IF DISCHARGED AT THEIR FACILITY WE RISK NOT HAVING SCRAP METAL COLLECTED IN THE FUTURE BY SADOFF OR ANY OTHER METAL VENDOR. WE HAVE BEEN CONTACT AGAIN RECENTLY BY SADOFF IN REGARDS TO ILLEGAL ITEMS BEING INCLUDED IN OUR SCRAP METAL.
	\$75.00	5	***ELECTRONICS MUST BE RECYCLED BY US WHEN DROPPED OFF AT OUR FACILITY ILLEGALLY OR WHEN RESIDENTS DO NOT REMOVE FROM THE TERRACE AFTER WE TAG - (CURRENTLY \$2.00 per electronic - when brought to Winnebago County Recycling Center)
			Clear fill (concrete, sod, etc) dumping violations - we must transport to Badger Hwys for disposal (Badger charges \$)
			Hazardous material disposal violations - cost to remove unk - removed twice each year approx cost \$1000/year
	\$405.00	27	Bulky item disposal (\$15.00 each)
	\$90.00	6	Freon or Microwave Disposal Permits (\$15.00 each)
			LP Tank disposal (\$4.50 each)
	\$10.00	2	Tire disposal \$3.00, \$5.00, or \$7.00 each
			Refuse disposal violations (\$45/2 yard dumpster rental)
			Yardwaste disposal violations (\$35/min pickup charge)
	\$347.70	40	Total disposal violations-cleanup (15 minutes/cleanup X \$34.77/hr wage + benefits)
	\$852.70		AUGUST 2011 TOTALS

Not included: gas cans () & compressed gas cylinders () will be disposed of with other hazardous waste left here illegally.

Incident like those listed above are reasons other communities have closed their drop off sites.

MARY E. KRUEGER
County Treasurer

DIANA HELLMANN
Deputy Treasurer



415 JACKSON STREET, PO BOX 2808
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 236-4777
FAX (920) 303-3025
treasurer@co.winnebago.wi.us

Winnebago County

Office of the County Treasurer

The Wave of the Future

September 6, 2011

NOTICE OF COMMENCEMENT OF PROCEEDINGS IN REM TO FORECLOSE TAX LIENS BY WINNEBAGO COUNTY UNDER WIS. STATS. 75.521

Taxing District Clerk:

Enclosed are copies of the Notice of Commencement of Proceedings In Rem, the Petition to Foreclose by Proceedings In Rem and a partial list of the properties being foreclosed.

This letter is notification in accordance with Wis. Stats. 75.521. If your municipality or taxing district has any right, title or interest in the land or in the tax liens or in the proceeds thereof, you must notify me and take action to protect your claim. If you have any deferred special assessments due, you must take action under Wis. Stats. 66.0715 (2) and certify to the County the amount due your municipality or taxing district to be eligible for a share of the proceeds from the sale of tax deed property under Wis. Stats. 75.36.

All of the taxes listed, plus interest, penalties and fees must be paid on or before November 16, 2011, the final redemption date, to stop this foreclosure action.

Call the County Treasurer's Office (920) 236-4777 for the exact amount due.

Sincerely,

Mary E. Krueger
Winnebago County Treasurer

Encl.

SEP 7 2011

BY dg

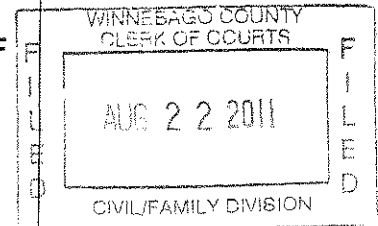
Statutory References:

- 75.521(5) Proceeding In Rem removes all liens of any mortgage or lien holder, including the ability a municipality to collect deferred special assessments by adding the deferred assessments to future tax bills. Failure of a municipality to pay the taxes and redeem the parcel forecloses their right or lien on the property.
- 66.0715(2)(b) If a tax certificate is issued under s. 74.57 for property which is subject to a special assessment that is deferred under this subsection, the governing body may provide that the amounts of any deferred special assessments are due on the date that the tax certificate is issued and are payable as are other delinquent special assessments from any moneys received under s. 75.05 or 75.36.
- 66.0715(2)(c) The lien of any unpaid amounts of special assessments deferred under this subsection with respect to which a governing body has not taken action under par. (b) is not merged in the title to property taken by the county under ch. 75.
- 75.521(3)(5)(c) A copy of the petition and so much of the list of tax liens shall be mailed by registered mail to each owner, mortgagee of record, the State of Wisconsin and to each municipality having any right title or interest in the property.
- 75.36(2)(b) If the county did not settle for unpaid special assessments or special charges under 74.29, the county shall notify all taxing jurisdictions that the county has acquired the property under this chapter. Each taxing jurisdiction shall certify to the county treasurer the unpaid special assessments and special charges to which the property is subject.
- 75.36 If the property is sold at a profit the proceeds are distributed according to 75.36. Deferred special assessments certified to the county would be paid to the taxing jurisdictions under 75.36(3)(b).
- If the property is sold at a loss Winnebago County prorates the loss calculated under 75.36(3)(a)(3), based on the ratio of taxes and special assessments & special charges to the total of taxes and special assessments & special charges settled under 74.29.
- 75.69 No tax delinquent real estate may be sold by a county unless notice of such sale is mailed to the clerk of the municipality in which the real estate is located at least 3 weeks prior to the time of the sale.

IN THE MATTER OF THE
FORECLOSURE OF TAX LIENS
UNDER § 75.521, WIS STATS,
BY WINNEBAGO COUNTY,
LIST OF TAX LIENS FOR 2011,
NUMBER ONE

**NOTICE OF COMMENCEMENT OF
PROCEEDING IN REM TO
FORECLOSE TAX LIENS BY
WINNEBAGO COUNTY**

Case Number: **11 GF 017**
Code Number: **30405**



TAKE NOTICE THAT all persons having or claiming to have any right, title or interest in, or lien upon the real property described in the List of Tax Liens of Winnebago County Being Foreclosed by Proceeding In Rem 2011, Number One, on file in the Office of the Winnebago County Clerk of Circuit Court, dated **August 18, 2011**, are hereby notified that the filing of such List of Tax Liens in the Office of the Winnebago County Clerk of Circuit Court constitutes the commencement by said Winnebago County of a special proceeding in the Winnebago County Circuit Court to foreclose the tax liens therein described by foreclosure proceedings In Rem, and that a notice of the pendency of such proceeding against each piece or parcel of land therein described was filed in the Office of the Clerk of Circuit Court on **August 22, 2011**. Such proceeding is brought against the real property herein described only and is to foreclose the tax liens described in such list. No personal judgment will be entered herein for such taxes, assessments, or other legal charges or any part thereof.

TAKE FURTHER NOTICE that all persons having or claiming to have any right, title or interest in, or lien upon the real property described in said List of Tax Liens are hereby notified that a certified copy of such List of Tax Liens has been posted in the Office of the Winnebago County Treasurer and will remain posted for public inspection up to and including the **16th day of November, 2011**, which date is hereby fixed as the last day of redemption.

TAKE FURTHER NOTICE that any person having or claiming to have any right, title or interest in, or lien upon any such parcel may, on or before said **November 16, 2011**, redeem such delinquent tax liens by paying to the Winnebago County Treasurer the amount of all such unpaid tax liens and, in addition thereto, all interest and penalties that have accrued on said unpaid tax liens computed to and including the day of redemption.

WINNEBAGO COUNTY BY:

Mary E Krueger
Winnebago County Treasurer

Dated: August 18, 2011

PUBLICATION DATES:

First Publication: **September 7, 2011**
Second Publication: **September 14, 2011**
Third Publication: **September 21, 2011**

IN THE MATTER OF THE
FORECLOSURE OF TAX LIENS
UNDER § 75.521, WIS STATS,
BY WINNEBAGO COUNTY,
LIST OF TAX LIENS FOR 2011,
NUMBER ONE

**PETITION AND LIST OF TAX LIENS
OF WINNEBAGO COUNTY BEING
FORECLOSED BY PROCEEDINGS
IN REM: 2011, NUMBER ONE**

Case Number: 11 GF 017
Code Number: 30405

WINNEBAGO COUNTY
CLERK OF COURTS

AUG 22 2011

CIVIL/FAMILY DIVISION

NOW COMES Winnebago County, a political subdivision of the State of Wisconsin, by Mary E Krueger, Treasurer for Winnebago County, and Attorney John A Bodnar, Corporation Counsel for Winnebago County, and files this List of Tax Liens for Winnebago County for taxes through 2007 inclusive and tax certificates for the years as hereinafter indicated, and alleges and shows the Court as follows:

1. That tax certificates for each of the following described parcels of land have been issued to Winnebago County for delinquent taxes, and two or more years have elapsed since the date of the tax certificates.
2. That Winnebago County is now the owner and holder of tax liens for the years indicated as evidenced by the tax certificates in the attached list.
3. That Winnebago County, by Ordinance adopted on June 15, 1976, has elected to proceed under § 75.521, Wis Stats, for the purpose of enforcing tax liens in Winnebago County.
4. That said list, made and filed pursuant to the provisions of § 75.521, Wis Stats, is attached hereto.
5. That interest on the principal sum of each tax lien hereinbefore listed is charged at a rate of one (1) percent per month, or a fraction thereof, from February 1 of the year of sale to date of redemption.
6. That all descriptions by lot and block number refer to plats and maps filed in the Office of the Register of Deeds for Winnebago County, Wisconsin.
7. That no municipality other than Winnebago County has any right, title, or interest in the aforescribed lands, tax liens, or proceeds thereof except as noticed herein.

WHEREFORE, Winnebago County petitions for judgment vesting title to each of said parcels of land in Winnebago County in fee simple absolute as of the date of entry of judgment in this action and for judgment barring and foreclosing any and all claims whatsoever of the former owners, their heirs, successors, or assigns, or any person claiming through and under them, and all persons, both natural and artificial, including the State of said lands, since the date of filing the list of Tax Liens in the Office of the Clerk of the Circuit Court for Winnebago County.

WINNEBAGO COUNTY,
A political subdivision of the State of Wisconsin:

BY: Mary E Krueger
Mary E Krueger
Winnebago County Treasurer

Dated: 8/18/11

BY: John A. Bodnar
John A Bodnar
Winnebago County Corporation Counsel

Dated: 8/18/11

PO BOX 2808
OSHKOSH WI 54901
(920) 236-4752

STATE OF WISCONSIN)
) SS
WINNEBAGO COUNTY)

Mary E Krueger, being first duly sworn on oath, states that she is the Treasurer for Winnebago County, Wisconsin, a political subdivision of the State of Wisconsin, and that the foregoing list of tax liens and statements and dates therein contained are true and correct according to the records of the office of this affiant.

Mary E Krueger
Mary E Krueger
Winnebago County Treasurer

Dated: 8/18/11

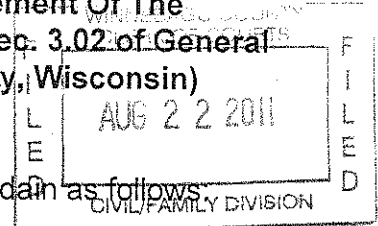
Subscribed and sworn to before me
this 18th day of August, 2011

Linda L. Staffaroni Linda L Staffaroni
Notary Public, State of Wisconsin
My commission expires 3/11/2012

PARCEL # & DESCRIPTION	LAST OWNER'S NAME OTHER'S INTERESTED	TAX YEAR	SALE YEAR	CERT NO.	AMOUNT
265-0378 LOT SEVEN (7) OF BLOCK SEVEN (7) ACCORDING TO THE RECORDED ORIGINAL PLAT TO THE VILLAGE (NOW CITY) OF OMRO, WINNEBAGO COUNTY, WISCONSIN.	JOHN R HOEFT, II THE DUGOUT, LLC MELANIE S HOEFT, DECEASED FIRST NATIONAL BANK AMERIQUEST MORTGAGE COMPANY DEUTSCHE BANK NATIONAL TRUST COMPANY SUSAN M & JOSEPH Y MOHAMMED H JOSEPH & JOAN A HILDEBRAND ASSET ACCEPTANCE, LLC WISCONSIN DEPARTMENT OF REVENUE WINNEBAGO COUNTY CLERK OF COURTS PLATINUM FINANCIAL SERVICES CORP COMMUNITY EMERGENCY SERVICES F & M BANK WISCONSIN AFFINITY MEDICAL GROUP BERLIN JOURNAL COMPANY INC CLERK - CITY OF OMRO	2007	2008	01045	\$240.15
CITY OF MENASHA					
THIRD WARD					
703-0520 -347 Ahnape St. LOT EIGHTEEN (18) IN ASSESSOR'S PLAT OF PART OF BLOCK "B", TOWN OF THE ISLAND, IN THE THIRD WARD, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.	ANDREW B UJAZDOWSKI INTERNAL REVENUE SERVICE WISCONSIN DEPARTMENT OF REVENUE CLERK - CITY OF MENASHA	2007	2008	01243	\$33.98
FIFTH WARD					
703-0027 625 First St. LOT SIX (6) OF BLOCK TWENTY- TWO (22) IN THE PLAT OF MENASHA, (TWO ADDITIONS), IN THE FIFTH WARD, CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.	WARREN R & KATHLEEN A MERKEL LAWRENCE J & BETTY J KNOLL CITY OF MENASHA FIRST FEDERAL SAVINGS BANK CLERK - CITY OF MENASHA	2007	2008	01308	\$2,912.70
CITY OF NEENAH					
SECOND WARD					
802-0897 LOT FORTY (40), PARKWOOD PLAT, SECOND WARD, CITY OF NEENAH, WINNEBAGO COUNTY, WISCONSIN.	CONSTANCE ANN HARDER BANK ONE, NA UNIFUND CORPORATION PORTFOLIO RECOVERY ASSOCIATES, LLC CLERK - CITY OF NEENAH	2007	2008	01439	\$2,670.06
THIRD WARD					
803-0369 THE SOUTH SEVENTY (70) FEET OF LOTS NINETY-ONE (91) AND NINETY-TWO (92) OF BLOCK "B" IN THE PLAT OF THE TOWN OF THE ISLAND, IN THE THIRD WARD, CITY OF NEENAH, WINNEBAGO COUNTY, WISCONSIN.	JANE E. GEHR FOX COMMUNITIES CREDIT UNION CITY OF NEENAH ATTORNEY CLERK - CITY OF NEENAH	2007	2008	01461	\$1,139.10
SIXTH WARD					
806-0285 LOT 6 OF BLOCK 3 IN HUNT SUB- DIVISION, IN THE SIXTH WARD, CITY OF NEENAH, WINNEBAGO COUNTY, WISCONSIN.	STUTTS HUNT & ASSOCIATES JANE KNOX-OWENSBY & MICHAEL D. OWENSBY LAKEVIEW CREDIT UNION JOYCE O SINCLAIR TRACY L FERGUSON CLERK - CITY OF NEENAH	2007	2008	01525	\$1,714.44

ORDINANCE:

Electing to Proceed Under § 75.521, Wis Stats,
In Relation To The Enforcement Of The
Collection Of Tax Liens (Sec. 3.02 of General
Code of Winnebago County, Wisconsin)



The County Board of Supervisors of the County of Winnebago do ordain as follows:

From and after the 1st day of July, 1976, the County of Winnebago elects to adopt the provisions of § 75.521, Wis Stats, for the purpose of enforcing tax liens in such county in the cases which the procedure provided by such section is applicable.

Submitted by,

PERSONNEL AND FINANCE COMMITTEE

ADOPTED: 6/15/1976

Vote Required for Passage:
Majority

IN REM 2/ORDINANCE

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
TUESDAY, September 6, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:12 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, FC Auxier, Lt. Bouchard, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, Clerk Galeazzi and the Press.

DEPT. HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

1. Proposed Amendment of the City of Menasha Year 2030 Comprehensive Plan

CDD Keil explained the amendment is to correct a mapping error in the City's Comprehensive Plan on a Racine Road parcel from Parks and Recreation to Community Commercial.

No one from the public spoke.

2. Proposed Rezoning of Properties in the vicinity of Lake Park Road and STH 114

CDD Keil explained the proposed rezoning is for the vacant land owned by the City in Lake Park Villas Plat. The development agreements with The Ponds of Menasha LLC and Cypress Homes require the land to be rezoned from R-1 Single Family to PUD Planned Unit Development.

No one from the public spoke.

3. Proposed Final Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefited Property

DPW Radtke explained the final resolution is to assess property owners in the Woodland Hills and Ribblesdale Subdivisions for the street improvement without concrete walk.

Dan Ferris, 2365 Woodland Hills. Questioned requiring street trees as part of the assessment. Recommended giving property owners option on where to plant trees.

Tim Moy, 2488 Whistling Swan Court. Happy with street construction, but not with planting street trees. Questioned what the Engineering and Administration fees cover.

Jim Longo, 1064 Kernan Ave. Questioned the planting of street trees when most properties are landscaped.

Paul Ziemer, 2449 Whistling Swan Court. Opposed to street trees.

JoAnn Van Abel, 2483 Whistling Swan Court. Opposed to street trees.

Linda White, 2463 Whistling Swan Court. Commented on street trees, did not know it was going to be part of street construction.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Linda White, 2463 Whistling Swan Court. Commented on metal signs at round-a-bout.

Karen Ziemer, 2449 Whistling Swan Court, Commented on signs at roud-a-bout.

DRAFT

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Patty Wollerman - donation of pet scanner

Patty Wollerman presented to the Police Department a scanner that will scan the micro-chips that are embedded in pets to help locate their owners without going through the Humane Society.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 8/15/11
- b. Board of Health, 7/25/11
- c. Board of Public Works, 8/15/11
- d. Committee on Aging, 6/9/11
- e. Library Board, 8/18/11
- f. Library Board of Trustees, 7/26/11, 8/11/11; Personnel and Policies Committee
- g. Library Investment Committee, 9/7/11
- h. NM Fire Rescue, Joint Finance & Personnel Committee, 8/23/11, 8/30/11
- i. NM Fire Rescue, Fire Commission, 8/24/11
- j. Parks & Recreation Board, 8/8/11
- k. Plan Commission, 8/16/11
- l. Police Commission, 8/29/11
- m. Safety Committee, 7/7/11; City Hall
- n. Safety Committee, 7/8/11, 7/26/11; Public Works/Parks

Communications:

- o. 9-11 Remembrance Ceremony for the 10 year anniversary invitation
- p. CA/HRD Captain, 8/18/11; Mr. Taco LLC, reserve liquor license grant
- q. CA/HRD Captain, 8/18/11; Whiting LLC, reserve liquor license grant
- r. CDD Keil & PRD Tungate, 9/1/11; Gilbert Site Stewardship Grant
- s. Comp Stoffel, 8/22/11; Statement of Equalized Values for 2010-2011
- t. Council President Sevenich, 8/30/11; Labor Day Parade & rules for holding an item
- u. Derek Hughes (Bike Race), 8/15/11; Otto Grunski Criterium
- v. Menasha Historical Society Newsletter & brochure, September 2011
- w. Menasha Senior Center open house information
- x. PRD Tungate, 9/1/11; Koslo Park fundraising
- y. VFW 1st Annual Isle of Valor Patriot Essay Award & Outstanding Citizen Banquet invitation
- z. WI Dept. of Administration, 8/10/11; Preliminary estimate of January 1, 2011 Population for Winnebago and Calumet Counties

Moved by Ald. Sevenich, seconded by Ald. Langdon to receive Minutes and Communications A-Z.

Discussion: Ald. Taylor-Comm. T (memo from Council President Sevenich), would like to make changes to how an item can be held; request this be put on next agenda for discussion.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 8/15/11

Administration Committee, 8/15/11; recommends approval of:

2. Amendment to Listing Contract with Drifka Group Inc. for Midway Business Park and Province Terrace
3. Loan between TIF #10 and TIF #5
4. Rejection of offer to Purchase from Riverside Building, Inc. (Dr. Vernon Larsen) for 81 & 87 Racine Street and 504 Broad Street

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G. CONSENT AGENDA, cont'd.

Board of Public Works, 8/15/11; recommends approval of:

5. Street Use Application – Community First Fox Cities Marathon; Sunday, September 18, 2011; 6:00 AM – 2:00 PM
6. Street Use Application – St. Mary Central High School Homecoming Parade; Friday, September 30, 2011; 5:45 PM – 6:00 PM
7. Payment – Van Straten Construction Co., Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project: Sanitary Sewer Replacement; Contract E145-11-01B; \$83,000.08 (Payment No. 1)

Plan Commission, 8/16/11; recommends approval of:

8. Amending the Future Land Use Map of the City of Menasha Year 2030 Comprehensive Land Use Plan to change the future land use classification of Parcel # 4-00762-03 from "Parks and Recreation" to "Community Commercial" in accordance with the procedures for amending the comprehensive plan.
9. Rezoning of Lot 2 of CSM 3275, Lot 4 of CSM 3276, and Lot 1 and Outlots 1, 2 and 3 of CSM 3277 from R-1 Single Family Residential to PUD Planned Unit Development (Ponds of Menasha)
10. Rezoning of Lots 1 and 2 of CSM 3276 from R-1 Single Family Residence to PUD Planned Unit Development (The Cottages at Lake Park Condominiums)

NM Fire Rescue, Joint Finance & Personnel Committee, 8/23/11; recommends approval of:

11. Purchase order #11-74 for the purchase of three MDC's for a total of \$17,897.25

NM Fire Rescue, Joint Finance & Personnel Committee, 8/30/11; recommends approval of:

12. The commencement of the training of the NMFR Dive Team
13. The contract with Dive Team International for a total of \$16,020.00

Ald. Taylor requested item 6 be removed from Consent Agenda
Ald. Klein requested item 4 be removed from Consent Agenda
Ald. Krueger requested item 9 be removed from Consent Agenda
Ald. Zelinski requested items 10, 12 & 13 be removed from Consent Agenda

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve Consent Agenda items 1, 2, 3, 5, 7, 8, 11.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

1. Consent Agenda item 4 (Rejection of Offer to Purchase- lots at 81 & 87 Racine/504 Broad)

Moved by Ald. Klein, seconded by Ald. Krueger to submit a counter-offer as follows:

- a. Purchase price to be \$115,000; b. Binding acceptance by 9/12/11; c. Property sold "as is";
- d. Any tests or inspections to be completed by Buyer at Buyer's expense;
- e. Buyer to provide survey at Buyer's expense; f. Buyer to pay Seller's closing costs

General discussion ensued on the counter offer and what the property should be used for.

Motion carried on roll call 6-2.

Ald. Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski – yes.

Ald. Englebert, Benner – no

2. Consent Agenda item 6 (Street Use Application-St. Mary's Central)

Moved by Ald. Taylor, seconded by Ald. Sevenich to approve Street Use Application.

Moved by Ald. Taylor, seconded by Ald. Sevenich to change start time from 5:45pm to 5:00pm.

Motion on amendment carried on voice vote.

Motion as amended carried on roll call 8-0.

3. Consent Agenda item 9 (Rezoning of Lots-Ponds of Menasha)

Moved by Ald. Krueger, seconded by Ald. Sevenich to approve rezoning of lots from R-1 Single Family To PUD Planned Unit Development for Ponds of Menasha.

General discussion on status of development agreement with Ponds of Menasha. Concerns of making zoning changes before the development agreement is signed.

Motion failed on roll call 3-5.

Ald. Taylor, Sevenich, Benner – yes

Ald. Klein, Langdon, Krueger, Zelinski, Englebert – no

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H. ITEMS REMOVED FROM CONSENT AGENDA, cont'd

4. Consent Agenda item 10 (Rezoning of Lots-Cottages at Lake Park Condominiums)

Moved by Ald. Zelinski, seconded by Ald. Krueger to approve rezoning of lots from R-1 Single Family to PUD Planned Unit Development for Cottage at Lake Park Condominiums.

General discussion on status of development and the need to rezone.

Motion carried on roll call 8-0.

5. Consent Agenda item 12 (Training of NMFR Dive Team)

Moved by Ald. Zelinski, seconded by Ald. Krueger to approve commencement of the training of the NMFR Dive Team.

General discussion on status of dive team and the need for a dive team.

Motion carried on roll call 8-0.

6. Consent Agenda item 13 (Contract with Dive Team International)

Moved by Ald. Zelinski, seconded by Ald. Krueger to approve contract with Dive Team International for a total of \$16,020.00.

Motion carried on roll call 8-0.

I. ACTION ITEMS

1. "Class B" Liquor License Application. Mr. Frogs Nightclub LLC. Luis A. Morales/agent, for the premises at 6 Tayco Street for the 2011-2012 licensing year

Moved by Ald. Klein, seconded by Ald. Krueger to approve "Class B" liquor license for Mr. Frog's Nightclub.

Motion carried on roll call 8-0.

2. Accounts payable and payroll for the term of 8/18/11 to 9/1/11 in the amount of \$ 1,103,896.85

Moved by Ald. Klein, seconded by Ald. Krueger to approve accounts payable and payroll.

Questions/Answers/Discussion on expenditures.

Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. O-9-11 An Ordinance relating to riding bicycles on sidewalks (Introduced by Ald. Taylor, recommended by Board of Public Works)(1st introduction)

No action.

2. O-10-11 – An Ordinance relating to bicycles on sidewalks (Introduced by Ald. Sevenich)(1st Introduction)

No action.

3. O-11-11 – An Ordinance amending title 13 by making certain changes in the district (Lake Park Road and STH 114 Vicinity) (Ponds of Menasha)(Introduced by Ald. Benner)(Recommended by Plan Commission)(1st Introduction)

Moved by Ald. Benner, seconded by Ald. Sevenich to hold.

4. O-12-11 - An Ordinance amending title 13 by making certain changes in the district (Lake Park Road and STH 114 Vicinity) (The Cottages at Lake Park Condominiums)(Introduced by Ald. Benner) (Recommended by Plan Commission)(1st Introduction)

Moved by Ald. Benner, seconded by Ald. Krueger to adopt O-12-11.

Motion carried on roll call 8-0.

5. O-13-11 – An Ordinance amending the City of Menasha Comprehensive Plan(Introduced by Mayor Merkes)(Recommended by Plan Commission)(1st Introduction)

Moved by Ald. Benner, seconded by Ald. Sevenich to adopt O-13-11

Motion carried on roll call 8-0.

6. R-33-11 – A resolution authorizing public improvements and levying special assessments against benefited property (Woodland Hills)

Moved by Ald. Benner, seconded by Ald. Sevenich to adopt R-33-11.

General discussion on requiring street trees to be part of the assessment.

Moved by Ald. Benner, seconded by Ald. Zelinski to hold R-33-11.

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K. APPOINTMENTS

None

L. HELD OVER BUSINESS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Linda White, 2463 Whistling Swan Court. Thanked Council for holding R-33-11. Comments on type of grass seed used on terrace in Woodland Hills and Ribblesdale Subdivisions street improvements.

O. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Krueger to adjourn at 8:00 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



MEMORANDUM

To: Mayor and Common Council

From: PRD Tungate *BT*

Date: September 14, 2011

RE: Marina Seasonal Slip Increase for 2012

The Parks and Recreation Board has recommended that the seasonal slip rental rate at the Marina be raised from \$37.50 per foot to \$37.75 per foot in 2012. Harbormaster Schabach supports this action and would like to inform current and potential renters of the rates for next year as soon as possible. Rates were increased last year from \$37.00 per foot to \$37.50 per foot. Marinas at High Cliff State Park and City of Fond du Lac are the closest comparable facilities. We have been informed that both will have a rate of \$32.00 per foot in 2012. The Marina is currently full and we do not expect this minimal increase to negatively impact renter renewal interest.

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 9/8/11-9/15/11	\$ 362,466.99
Checks # 30828-30991	
Payroll Checks for 9/8/11-9/15/11	<u>153,149.01</u>
Total	\$ 515,616.00

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

Wisconsin Council 40 Per Capita Tax-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

**A gap in check numbers is due to more invoices being paid than fits on one check stub.
In that case the last check stub used for that vendor is the check number that will show on
the check register.

AP Check Register

Check Date: 9/8/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCURATE	30828	9/8/2011	1112459	731-1022-541.30-18	220.95	Shop supplies
			Total for check: 30828		220.95	
JF AHERN CO	30829	9/8/2011	A101299	731-1022-541.38-03	179.00	Heavy duty bracket
			Total for check: 30829		179.00	
CITY OF APPLETON	30830	9/8/2011	200661	100-0204-512.29-02	26.25	Absent Voter Publication
			Total for check: 30830		26.25	
ARCTIC GLACIER PREMIUM ICE	30831	9/8/2011	162119413	100-0704-552.30-17	78.75	Ice
			Total for check: 30831		78.75	
ARING EQUIPMENT CO INC	30832	9/8/2011	390359	731-1022-541.38-03	55.56	Oil Filter
			Total for check: 30832		55.56	
AUTOMOTIVE SUPPLY COMPANY	30833	9/8/2011	A011137188	731-1022-541.38-03	249.08	Pipes/Mufflers/Clamp
			Total for check: 30833		249.08	
BRAZEE ACE HARDWARE	30834	9/8/2011	014639	100-0703-553.30-18	15.96	Spray Paint
		9/8/2011	014713	100-0703-553.30-18	27.93	Smith Park Benches
			Total for check: 30834		43.89	
BRUCE MUNICIPAL EQUIPMENT INC	30835	9/8/2011	5112524	731-1022-541.38-03	53.91	Tube
			Total for check: 30835		53.91	
CAREW CONCRETE & SUPPLY CO INC	30836	9/8/2011	877342	100-1009-541.30-18	618.75	Bags
		9/8/2011	877618	100-1009-541.30-18	675.00	Bags
		9/8/2011	877900	601-1020-543.30-18	37.50	Bags
		9/8/2011	878445	100-1009-541.30-18	150.00	Bag

AP Check Register

Check Date: 9/8/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CAREW CONCRETE & SUPPLY CO INC...	30836...	9/8/2011...	878445...	601-1020-543.30-18	1,500.00	Bag
			Total for check: 30836		2,981.25	
CDW GOVERNMENT INC	30837	9/8/2011	CGSX808	743-0403-513.24-04	540.00	1 YEAR RSA MAINTENANCE
				743-0403-513.24-04	(540.00)	Reverse Transaction
		9/8/2011	ZHL0549	743-0403-513.30-15	306.62	Battery Cartridge
		9/8/2011	ZHM6042	743-0403-513.30-15	218.81	Monitor
			Total for check: 30837		525.43	
COMMUNITY HOUSING COORDINATOR	30838	9/8/2011		100-0304-562.21-06	1,800.00	August 2011 Housing Plan
				263-0306-562.21-06	2,686.65	CDBG Acquisition/Rehab 2011
			Total for check: 30838		4,486.65	
CUMMINS NPOWER LLC	30839	9/8/2011	802-31457	731-1022-541.29-04	1,149.31	Parts
			Total for check: 30839		1,149.31	
DAVEL ENGINEERING & ENVIRONMENT	30840	9/8/2011	313648	492-0304-562.21-02	420.00	Recording Fees/City Lots
			Total for check: 30840		420.00	
DAVIES WATER #1476	30841	9/8/2011	0095972	479-1003-541.30-18	360.00	Chimney seal
			Total for check: 30841		360.00	
DAVIS & KUELTHAU	30842	9/8/2011	338129	100-0202-512.21-01	390.00	Police Negotiations
			Total for check: 30842		390.00	
DEPARTMENT OF WORKFORCE DEVELOPMENT	30845	9/8/2011		100-0201-512.15-09	90.29	Unemp Spec Assess
				100-0203-512.15-09	45.82	Unemp Spec Assess
				100-0204-512.15-09	5.15	Unemp Spec Assess
				100-0304-562.15-09	69.61	Unemp Spec Assess
				100-0401-513.15-09	123.93	Unemp Spec Assess

AP Check Register

Check Date: 9/8/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
DEPARTMENT OF WORKFORCE DEVELOPMENT...	30845...	9/8/2011...	...	743-0403-513.15-09	56.59	Unemp Spec Assess
				100-0903-531.15-09	177.01	Unemp Spec Assess
				100-0903-531.15-09	63.84	Unemp Spec Assess
				100-0601-551.15-09	335.79	Unemp Spec Assess
				100-0702-552.15-09	42.81	Unemp Spec Assess
				100-0702-552.15-09	27.62	Unemp Spec Assess
				100-0704-552.15-09	38.90	Unemp Spec Assess
				100-0804-521.15-09	1.68	Unemp Spec Assess
				100-0803-521.15-09	9.17	Unemp Spec Assess
				100-0801-521.15-09	325.94	Unemp Spec Assess
				100-0801-521.15-09	661.45	Unemp Spec Assess
				100-0801-521.15-09	160.93	Unemp Spec Assess
				100-0801-521.15-09	9.84	Unemp Spec Assess
				100-0802-521.15-09	2.67	Unemp Spec Assess
				100-0802-521.15-09	47.41	Unemp Spec Assess
				100-1002-541.15-09	166.19	Unemp Spec Assess
				731-1022-541.15-09	82.03	Unemp Spec Assess
				100-1019-552.15-09	27.10	Unemp Spec Assess
				731-1022-541.15-09	73.06	Unemp Spec Assess
				601-1020-543.15-09	115.20	Unemp Spec Assess
				100-1003-541.15-09	329.98	Unemp Spec Assess
				100-0703-553.15-09	29.31	Unemp Spec Assess
				100-0703-553.15-09	195.32	Unemp Spec Assess
				625-1010-541.15-09	363.00	August 2011
				100-0706-561.15-09	141.75	August 2011
				100-0702-552.15-09	65.50	August 2011
				100-0803-521.15-09	8.87	August 2011
				100-0304-562.15-09	198.30	August 2011
				100-0601-551.15-09	(34.87)	August 2011
Total for check: 30845					4,057.19	

AP Check Register

Check Date: 9/8/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
EVANS TITLE COMPANIES	30846	9/8/2011	925-650160323	492-0304-562.21-01	776.00	Increase Liab
					776.00	
					Total for check: 30846	
FACTORY MOTOR PARTS CO	30847	9/8/2011	18-1039965	731-1022-541.38-03	355.44	2009 Crown Victoria
					355.44	
					Total for check: 30847	
FERGUSON ENTERPRISES INC #448	30848	9/8/2011	0677484	100-0801-521.24-03	64.32	Back Flow Preventors
					64.32	
					Total for check: 30848	
FIRST SUPPLY LLC - APPLETON	30849	9/8/2011	8959626-00	100-0703-553.24-03	188.54	Plumbing Parts
					188.54	
					Total for check: 30849	
FOX VALLEY TRUCK	30850	9/8/2011	494598	731-1022-541.38-03	110.25	Slack
					110.25	
					Total for check: 30850	
GANNETT WISCONSIN MEDIA	30851	9/8/2011	5776729	100-0405-513.29-02	771.91	Legals
					48.57	Legals
					820.48	
GERDAU	30852	9/8/2011	47007671	601-1020-543.30-18	40.00	Epoxy Tie Bar
					40.00	
					Total for check: 30852	
GUNDERSON CLEANERS	30853	9/8/2011	1422050	100-0801-521.30-13	32.61	Towels/Mats
					32.61	
					Total for check: 30853	
GUNDERSON UNIFORM & LINEN RENTAL	30854	9/8/2011	1423737	100-0801-521.30-13	30.78	Towels/Mats
					30.78	
					Total for check: 30854	

AP Check Register

Check Date: 9/8/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
DENA HACKMASTER	30855	9/8/2011		822-0413-554.30-16	250.00	Hattie Minor Scholarship
			Total for check: 30855		250.00	
HAWKINS INC	30856	9/8/2011		3254413 RI 100-0704-552.30-18	1,043.01	Calcium Hypochlorite
			Total for check: 30856		1,043.01	
HEARTLAND LABEL PRINTERS INC	30857	9/8/2011		155331-H 743-0403-513.21-04	12.95	DNS Hosting/August
			Total for check: 30857		12.95	
HOME DEPOT CREDIT SERVICES	30858	9/8/2011		100-0703-553.24-03	19.90	Supplies
				100-0703-553.24-03	34.94	Supplies
				100-0703-553.24-03	17.36	Supplies
				100-0703-553.24-03	28.85	Supplies
				100-0801-521.24-03	15.13	Supplies
				100-0501-522.24-03	15.13	Supplies
				100-0601-551.30-13	39.88	Supplies
			Total for check: 30858		171.19	
JOE'S POWER CENTER	30859	9/8/2011		111336 100-1018-543.30-18	39.95	Weed Eater Line
			Total for check: 30859		39.95	
JOHN DEERE CREDIT	30860	9/8/2011		58938952 479-1003-541.30-18	61.80	Woodland Hills
			Total for check: 30860		61.80	
KUNDINGER FLUID POWER INC	30861	9/8/2011		50149872 731-1022-541.38-03	3.72	Compression Sleeve
		9/8/2011		50149873 731-1022-541.38-03	100.01	Element/Coupling Gauge
			Total for check: 30861		103.73	
LEVENHAGEN CORPORATION	30862	9/8/2011		75783 207-0707-552.38-01	1,884.17	Fuel
		9/8/2011		75784 207-0707-552.38-01	3,956.47	Fuel

AP Check Register Check Date: 9/8/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
LEVENHAGEN CORPORATION...	30862...	9/8/2011	75838	207-0707-552.38-01	2,252.69	Fuel
			Total for check: 30862		8,093.33	
LINCOLN CONTRACTORS SUPPLY INC	30863	9/8/2011	10625720	731-1022-541.38-03	101.42	Walk Behind Saw
			Total for check: 30863		101.42	
LOWE'S BUSINESS ACCOUNT/GEMB	30864	9/8/2011		100-1008-541.24-03	447.88	Frigidaire
				100-0703-553.30-18	118.15	Plywood/Joint/Nails
			Total for check: 30864		566.03	
MANAWA TELEPHONE CO	30865	9/8/2011		743-0403-513.22-01	39.95	Internet Service
			Total for check: 30865		39.95	
MARQUETTE UNIVERSITY	30866	9/8/2011		100-0916-531.30-18	92.00	Toothbrush
			Total for check: 30866		92.00	
MATTHEWS TIRE & SERVICE CENTER	30867	9/8/2011	214554	731-1022-541.38-02	21.36	Flat Repair
		9/8/2011	39581	731-1022-541.38-02	582.40	Replace worn out tire
		9/8/2011	39605	731-1022-541.38-02	211.50	Flat repair
			Total for check: 30867		815.26	
MENARDS-APPLETON EAST	30868	9/8/2011	47676	601-1020-543.30-18	129.99	Sump Pump/Verifit
		9/8/2011	48011	100-0501-522.24-03	25.98	Vacuum Breaker
		9/8/2011	48334	100-0000-123.00-00	93.36	Screws
			Total for check: 30868		249.33	
MENASHA EMPLOYEES CREDIT UNION	30869	9/8/2011	20110908	100-0000-202.05-00	14,704.00	PAYROLL SUMMARY
			Total for check: 30869		14,704.00	

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MENASHA EMPLOYEES CREDIT UNION	30870	9/8/2011	20110908	100-0000-202.10-00	140.87	PAYROLL SUMMARY
				Total for check: 30870	140.87	
MENASHA POLICE DEPARTMENT	30871	9/8/2011		100-0801-521.33-03	22.10	Petty Cash
				100-0801-521.33-03	66.37	Petty Cash
				Total for check: 30871	88.47	Training Travel
MENASHA UTILITIES	30872	9/8/2011	BILLING 2	100-1008-541.22-03	182.37	Electric
				100-0703-553.22-03	555.38	Electric
				100-0703-553.22-05	378.91	Water
				100-0703-553.22-06	91.25	Storm
				100-0000-123.00-00	8.25	Electric
				100-0305-562.22-06	2.50	Storm
				100-0903-531.22-03	177.25	Electric
				100-0903-531.22-05	50.09	Water
				601-1020-543.22-03	61.84	Electric
				Total for check: 30872	1,507.84	
MINNESOTA LIFE INSURANCE COMPANY	30873	9/8/2011		100-0000-204.07-00	2,449.74	October 2011
				Total for check: 30873	2,449.74	
MORTON SAFETY	30874	9/8/2011	602575	100-0704-552.30-10	36.00	First-Aid
				Total for check: 30874	36.00	
N&M AUTO SUPPLY	30875	9/8/2011	370999	731-1022-541.38-03	5.14	Oil Filter
				731-1022-541.38-03	193.19	Shocks/Steering Damper
				731-1022-541.30-18	6.25	Shop Supplies
				731-1022-541.30-18	16.02	Shop
				731-1022-541.30-18	27.00	Undercoating
				731-1022-541.38-03	195.02	Parts
				731-1022-541.38-03	4.49	Trim panel retainers

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N&M AUTO SUPPLY...	30875...	9/8/2011	372603	731-1022-541.38-03	5.14	Oil filter
		9/8/2011	372608	731-1022-541.38-03	8.94	Air filter
		9/8/2011	373151	731-1022-541.38-03	5.14	Oil Filter
		9/8/2011	373240	731-1022-541.38-03	246.02	Brake Kit
		9/8/2011	374087	731-1022-541.38-03	2.15	Accessory Plug
			Total for check: 30875		714.50	
NEENAH-MENASHA MUNICIPAL COURT	30876	9/8/2011		100-0000-201.03-00	139.00	Bond
			Total for check: 30876		139.00	Report #10-442
NEENAH-MENASHA SEWERAGE COMMISSION	30877	9/8/2011	2011-131	601-1021-543.25-01	70,495.07	Sept 2011/Wastewater
		9/8/2011	2011-137	601-1021-543.25-01	11,135.00	Sept 2011 Interest Charge
			Total for check: 30877		81,630.07	
NEW FLAG LLC	30878	9/8/2011	289	100-0000-201.14-00	177.12	6 X 9 Flag
			Total for check: 30878		177.12	
PACKER CITY INTERNATIONAL	30879	9/8/2011	3-212270018	731-1022-541.38-03	8.98	Lube Filter
			Total for check: 30879		8.98	
POSTAL ANNEX	30880	9/8/2011	179472	100-0904-531.30-11	8.79	
		9/8/2011	179595	100-0801-521.30-11	9.34	
		9/8/2011	179786	100-0702-552.29-01	7.46	
		9/8/2011	179924	100-0904-531.30-11	8.79	
		9/8/2011	180042	100-0801-521.30-11	7.85	
		9/8/2011	180126	100-0801-521.30-11	8.47	
		9/8/2011	180168	100-0801-521.30-11	9.56	
			Total for check: 30880		60.26	

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PSS WORLD MEDICAL INC	30881	9/8/2011	81029285	100-0903-531.30-18	70.35	70.35 BP Unit/Child
			Total for check: 30881		70.35	
	30882	9/8/2011		100-1001-514.33-01	11.70	11.70 Mileage August 2011
			Total for check: 30882		11.70	
RANGER SERVICES INC	30883	9/8/2011	81CM01	100-0706-561.21-02	800.00	800.00 Tree Workshop
			Total for check: 30883		800.00	
	30884	9/8/2011	21065891	731-1022-541.38-03	213.81	213.81 Brake cylinder
ROLAND MACHINERY EXCHANGE		9/8/2011	21065893	100-1003-541.30-15	160.72	160.72 Battery
			Total for check: 30884		374.53	
	30885	9/8/2011		100-0401-513.34-01	64.80	64.80 August Mileage
				100-0401-513.34-03	13.29	13.29 August Mileage
			Total for check: 30885		78.09	
MELISSA SCHMIDT	30886	9/8/2011	REFUND	100-0000-441.13-00	45.00	45.00 Overpay dumpster rental
			Total for check: 30886		45.00	
	30887	9/8/2011		100-0000-201.10-00	100.00	100.00 Return deposit Exc Permit #10614
			Total for check: 30887		100.00	
SHOPKO STORES INC	30888	9/8/2011	51283	100-0704-552.30-10	31.96	31.96 Supplies
			Total for check: 30888		31.96	
	30889	9/8/2011		100-0000-441.13-00	10.50	10.50 Cart Exchange Refund
			Total for check: 30889		10.50	

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STAPLES ADVANTAGE	30890	9/8/2011	3159238691	100-1001-514.30-10	560.00	Copy Paper
				100-0401-513.30-10	37.33	Office Supplies
			Total for check: 30890		597.33	
			Total for check: 30891		130.00	
GORDON N STOWE AND ASSOCIATES INC	30891	9/8/2011	469658	100-0903-531.24-04	130.00	Audiometer Calibrations
			Total for check: 30892		108.97	Mops/Clothing/Towels
UNIFIRST CORPORATION	30892	9/8/2011	097 0093689	731-1022-541.20-01	108.97	Mops/Clothing/Towels
			Total for check: 30893		113.16	
UNITED WAY FOX CITIES	30893	9/8/2011	20110908	100-0000-202.09-00	113.16	PAYROLL SUMMARY
			Total for check: 30894		206.25	Pump #2 Untl Pump 3/4 Dsl
US PETROLEUM EQUIPMENT	30894	9/8/2011	186456	731-1022-541.24-06	206.25	Pump #2 Untl Pump 3/4 Dsl
			Total for check: 30895		95.24	
	30895	9/8/2011	0014743-IN	100-0703-553.30-18	9.02	Tayco Fountain
		9/8/2011	0014754-IN	731-1022-541.38-03	72.80	Bearing/Sleeve
WC INDUSTRIAL SUPPLY COMPANY		9/8/2011	0014835-IN	731-1022-541.38-03	13.42	Belt
			Total for check: 30896		64.00	
WIL-KIL PEST CONTROL	30896	9/8/2011	1894259	731-1022-541.20-07	64.00	Commercial Contract
			Total for check: 30897		420.00	Golf instruction
WINAGAMIE GOLF FOUNDATION	30897	9/8/2011		100-0702-552.20-03	420.00	Golf instruction
			Total for check: 30897		420.00	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WINNEBAGO COUNTY CLERK OF COURTS	30898	9/8/2011		100-0000-201.03-00	150.00	Bond
					150.00	Report #11-2807
				Total for check: 30898	150.00	
WINNEBAGO COUNTY TREASURER	30899	9/8/2011		100-0000-201.03-00	1,450.00	Dog Licenses
					1,450.00	
				Total for check: 30899	1,450.00	
WINNEBAGO COUNTY TREASURER	30900	9/8/2011		310-0409-571.61-01	5,799.05	ATS
				310-0410-571.61-02	3,335.64	ATS
				Total for check: 30900	9,134.69	
WISCONSIN COUNCIL 40 PER CAPITA TAX	30901	9/8/2011	20110908	100-0000-202.06-00	260.00	PAYROLL SUMMARY
				Total for check: 30901	260.00	
WISCONSIN COUNCIL 40 PER CAPITA TAX	30902	9/8/2011	20110908	100-0000-202.07-00	266.49	PAYROLL SUMMARY
				Total for check: 30902	266.49	
WDATCP	30903	9/8/2011		100-0000-421.10-00	355.00	
				Total for check: 30903	355.00	
WISCONSIN SUPPORT COLLECTIONS	30904	9/8/2011	20110908	100-0000-202.03-00	1,297.32	PAYROLL SUMMARY
				Total for check: 30904	1,297.32	
					147,163.02	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AAA SANITATION INC	30905	9/15/2011	171823	100-0703-553.20-09	100.00	Handicap Portable Toilets
		9/15/2011	171824	100-0703-553.20-09	100.00	Handicap Portable Toilets
			Total for check: 30905		200.00	
			Total for check: 30906		470.00	
AACE	30906	9/15/2011		100-0801-521.34-02	470.00	Convention Joe Polzien
			Total for check: 30906		470.00	
ACCURATE	30907	9/15/2011	1111596	731-1022-541.38-03	39.72	Washers/Nuts/Bolts
		9/15/2011	1112470	731-1022-541.30-18	25.35	shop
		9/15/2011	1112472	731-1022-541.38-03	8.23	Belt
		9/15/2011	1112743	731-1022-541.30-18	44.12	wire wheel
		9/15/2011	1112768	731-1022-541.30-18	248.42	Shop supplies
		9/15/2011	1112841	731-1022-541.30-18	30.71	shop
		9/15/2011	1112861	731-1022-541.30-18	47.20	shop
			Total for check: 30907		443.75	
APPLETON COMPRESSOR SERVICE &	30908	9/15/2011	0091248-IN	731-1022-541.38-03	72.24	Filter
			Total for check: 30908		72.24	
ASSOCIATED APPRAISAL CONSULTANTS	30909	9/15/2011	11644	100-0402-513.21-09	4,841.67	August 2011 Professional Services
				100-0402-513.30-11	5.28	August 2011 Postage
				100-0402-513.21-04	59.76	Internet posting 6640 parcels
			Total for check: 30909		4,906.71	
BADGER HIGHWAYS CO INC	30910	9/15/2011	154624	479-1003-541.30-18	77.52	FOB Menasha
			Total for check: 30910		77.52	
BAHCALL RUBBER CO INC	30911	9/15/2011	548191-001	731-1022-541.38-03	34.35	Banjo/Flange Clamps
			Total for check: 30911		34.35	

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BATTERIES PLUS-502	30912	9/15/2011	508-138887	743-0403-513.30-12	4.95	Recycle Service
		9/15/2011	508-139254	100-0703-553.30-18	19.56	Cordless Phone Battery Mem Bldg
			Total for check: 30912		24.51	
			Total for check: 30913		18,200.00	
BOLDT COMPANY	30913	9/15/2011		625-0000-201.19-00	18,200.00	Site Improvement Guar 271 River Street
BUBRICK'S	30914	9/15/2011	492752	100-0801-521.30-10	145.76	Office Supplies
			Total for check: 30914		145.76	
CAREW CONCRETE & SUPPLY CO INC	30915	9/15/2011	880316	100-1009-541.30-18	77.00	Expansion Joint
		9/15/2011	880463	100-1009-541.30-18	225.00	Bag
				625-1010-541.30-18	562.50	Bag
		9/15/2011	880724	625-1010-541.30-18	285.00	Slurry
		9/15/2011	881382	625-1010-541.30-18	75.00	Bag
			Total for check: 30915		1,224.50	
CDW GOVERNMENT INC	30916	9/15/2011	ZJW1154	100-0801-521.30-10	70.34	DVD
		9/15/2011	ZJX4141	743-0403-513.30-15	44.88	Monitor Replacement
		9/15/2011	ZKX6400	743-0403-513.30-15	34.35	Emergency Replacement
		9/15/2011	ZKZ3878	731-1022-541.30-10	15.05	PWF Labels
			Total for check: 30916		164.62	
CEC	30917	9/15/2011	BILL103820	100-1001-514.20-04	200.00	City Hall Fire Alarm Inspection
		9/15/2011	BILL104063	100-0501-522.24-03	255.00	PWF Fire Alarm Inspection
				100-0801-521.24-03	255.00	PWF Fire Alarm Inspection
			Total for check: 30917		710.00	

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COMDATA	30918	9/15/2011		100-0702-552.30-18	245.86	245.86 Grunski Supplies
				Total for check: 30918	245.86	
DAVIES WATER #1476	30919	9/15/2011		100-0703-553.24-03	295.80	295.80 Water Line Smith
		9/15/2011		625-1010-541.30-18	1,512.34	1,512.34 Sewer Pipe/PVC Coupling
				Total for check: 30919	1,808.14	
DIGICORPORATION	30920	9/15/2011		100-0000-134.00-00	34.00	34.00 Envelopes Finance
				100-0401-513.29-01	86.00	86.00 Envelopes Finance
				Total for check: 30920	120.00	
ENERGY CONTROL & DESIGN INC	30921	9/15/2011		0063600-IN	290.90	290.90 Pressure switch
				Total for check: 30921	290.90	
FOX STAMP SIGN & SPECIALTY	30922	9/15/2011		201297	46.00	46.00 Sign
				Total for check: 30922	46.00	
FOX VALLEY HUMANE ASSOCIATION	30923	9/15/2011		100-0806-532.25-01	1,182.35	1,182.35 July Animals
				Total for check: 30923	1,182.35	
RICHARD GATZA	30924	9/15/2011		REFUSE REFUND	37.76	37.76 Remove additional refuse container
				Total for check: 30924	37.76	
GREEN BAY HIGHWAY PRODUCTS LLC	30925	9/15/2011		20129	310.20	310.20 Buffer End
				Total for check: 30925	310.20	
ID CARD GROUP	30926	9/15/2011		141478	65.26	65.26 Magicard/YMCKO Bundle

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ID CARD GROUP...	30926...	9/15/2011...	141478...	100-0801-521.30-18	65.26	Magiacard/VMCKO Bundle
			Total for check: 30926		130.52	
	30927	9/15/2011	H78925	731-1022-541.30-18	106.16	Gloves
IMPERIAL SUPPLIES LLC			Total for check: 30927		106.16	
INDEPENDENT INSPECTIONS LTD	30928	9/15/2011	305230	100-0301-523.21-06	7,619.15	August 2011 Permits
			Total for check: 30928		7,619.15	
	30929	9/15/2011		100-0203-512.33-01	135.00	Annual Dues
INTERNATIONAL INSTITUTE OF			Total for check: 30929		135.00	
KAEMPFER & ASSOCIATES INC	30930	9/15/2011	16182	601-1020-543.21-02	514.78	Industrial Discharger RegMonitoring
		9/15/2011	16183	601-1020-543.21-02	258.29	Industrial Discharger RegSampling Eval
		9/15/2011	16184	601-1020-543.21-02	1,470.16	Wet Weather Flow Issues/Compliance Sched
		9/15/2011	16185	601-1020-543.21-02	813.95	Wastewater Collection System Improvements
		9/15/2011	16186	601-1020-543.21-02	1,071.59	Phase 4 SSES Project Management
		9/15/2011	16187	601-1020-543.21-02	299.82	Phase 4 SSES Design Services
		9/15/2011	16188	601-1020-543.21-02	2,715.05	Phase 4 SSES
			Total for check: 30930		7,143.64	
	30933	9/15/2011	072114-0047	100-0702-552.30-18	12.12	Cord/Tie/Cube
		9/15/2011	072514-0070	100-0703-553.24-03	2.00	Hardware
KITZ & PFEIL INC		9/15/2011	072614-0079	100-0903-531.30-13	4.12	Brush
		9/15/2011	072614-0176	100-0801-521.30-13	0.98	Hardware
		9/15/2011	072714-0123	100-0903-531.30-13	5.39	Cleaner
		9/15/2011	072814-0031	100-1001-514.30-18	13.73	Cable Tie
		9/15/2011	072814-0118	100-0703-553.24-03	0.89	Cover
		9/15/2011	072914-0005	100-0703-553.30-18	6.29	Anchor Shackle
		9/15/2011	080114-0057	100-0703-553.30-18	7.99	Battery
		9/15/2011	080114-0112	100-0801-521.24-03	3.48	H2O Heater Switch

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KITZ & PFEIL INC...	30933...	9/15/2011...	080114-0112...	100-0903-531.24-03	7.99	Paint
		9/15/2011	080209-0010	100-1003-541.30-18	25.19	Tape Measure
		9/15/2011	080214-0060	100-0703-553.24-03	5.36	Hose Splicer
		9/15/2011	080214-0061	100-0703-553.24-03	5.02	Barb Mender
		9/15/2011	080314-0092	100-0703-553.30-18	14.28	Marking Paint
		9/15/2011	080314-0147	731-1022-541.30-13	9.43	Grout Brush/Duster
		9/15/2011	080409-0010	100-0702-552.30-18	2.69	Cable Tie
		9/15/2011	080414-0085	100-1001-514.30-18	20.18	Concrete Sealant
		9/15/2011	080514-0095	100-0703-553.24-03	8.54	Bulb
		9/15/2011	080814-0008	100-0703-553.24-03	12.17	Brush Set/Enamel
		9/15/2011	080814-0060	601-1020-543.30-18	8.98	Foam Sealant
		9/15/2011	080914-0065	100-0801-521.30-13	7.72	Paint Can
		9/15/2011	081009-0017	601-1020-543.30-18	21.01	Pipe/Cement/Primer
		9/15/2011	081014-0076	731-1022-541.38-03	41.32	Brush/Primer/Enamel
		9/15/2011	081014-0095	100-1008-541.30-18	13.74	Scissors/Staple
		9/15/2011	081214-0010	100-1003-541.30-15	17.95	Union/Coupling
		9/15/2011	081214-0054	731-1022-541.30-18	0.98	Shop Supplies
		9/15/2011	081509-0006	100-0703-553.30-18	28.77	Smith Park Benches
		9/15/2011	081614-0083	731-1022-541.30-18	16.00	Hardware
		9/15/2011	081614-0093	731-1022-541.30-18	10.77	Battery Clips
		9/15/2011	081614-0108	100-1001-514.24-03	2.06	Brush
		9/15/2011	081714-0158	100-0703-553.30-18	24.72	Crabgrass Prev/Water Can Roller Covers
		9/15/2011	081714-0310	100-0801-521.30-18	42.45	Rods
		9/15/2011	081814-0009	100-0703-553.30-18	13.49	Feeder
		9/15/2011	081814-0060	100-1004-541.30-18	14.49	Chalk
		9/15/2011	081814-0126	731-1022-541.30-18	8.24	Couplers
Total for check: 30933					440.53	
KJ WASTE SYSTEMS INC	30934	9/15/2011	266-1027-543.21-06		622.00	Co-Mingle/Corrugate
			Total for check: 30934		622.00	

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KUNDINGER FLUID POWER INC	30935	9/15/2011	50150684	731-1022-541.38-03	126.80	Park/imp Cplg
					126.80	Swivel Elbow
				Total for check: 30935		
KWIK TRIP INC	30936	9/15/2011		100-0801-521.29-05	145.28	
					145.28	
				Total for check: 30936		
LAKE PARK VILLAS HOMEOWNERS ASSN	30937	9/15/2011		100-0703-553.21-06	1,424.02	Lake Park Villas
				100-0703-553.22-03	242.74	Lake Park Villas
				100-1012-541.22-03	36.27	Lake Park Villas
				625-1010-541.22-03	1,108.68	Lake Park Villas
				Total for check: 30937	2,811.71	Project
LAMERS BUS LINES INC	30938	9/15/2011	393496	100-0702-552.20-05	420.00	Brewer Trip
		9/15/2011	393497	100-0702-552.20-05	271.80	Bus Trip
		9/15/2011	393498	100-0702-552.20-05	90.60	Bus Trip
				Total for check: 30938	782.40	
LEARNING SHOP	30939	9/15/2011	101-1189467	100-0702-552.30-18	28.75	Tiny Tots
				Total for check: 30939	28.75	
LEVENHAGEN CORPORATION	30940	9/15/2011	75844	207-0707-552.38-01	5,135.32	Fuel
		9/15/2011	75871	207-0707-552.38-01	1,478.49	Fuel
		9/15/2011	75881	207-0707-552.38-01	2,556.44	Fuel
		9/15/2011	75955	207-0707-552.38-01	3,762.50	Fuel
		9/15/2011	76110	207-0707-552.38-01	1,102.47	Fuel
		9/15/2011	76111	207-0707-552.38-01	3,891.65	Fuel
		9/15/2011	9387	207-0707-552.24-02	121.97	Nozzle Repair
				Total for check: 30940	18,048.84	

AP Check Register

Check Date: 9/15/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MANDERFIELD BAKERY	30941	9/15/2011	413830	100-0702-552.30-18	62.10	62.10 Cookies/Rolls/Danish
					62.10	Grunski Supplies
				Total for check: 30941		
MATTHEW'S TIRE & SERVICE CENTER	30942	9/15/2011	39685	731-1022-541.38-02	313.26	313.26 Replace steer tire
				Total for check: 30942		
MENASHA EMPLOYEES CREDIT UNION	30943	9/15/2011	20110915	100-0000-202.05-00	1,607.00	1,607.00 PAYROLL SUMMARY
				Total for check: 30943		
MENASHA HEALTH DEPARTMENT	30944	9/15/2011		100-0903-531.33-04	2.00	2.00 Petty Cash
				100-0903-531.33-01	24.26	24.26 Petty Cash
				100-0904-531.33-01	25.20	25.20 Petty Cash
				Total for check: 30944	51.46	
MENASHA UTILITIES	30945	9/15/2011		100-0703-553.22-03	7.64	7.64 Jefferson Park Electric
		9/15/2011	3749	601-1021-543.25-01	14,308.32	14,308.32 Sewer Charge July 2011
		9/15/2011	3750	625-0401-513.25-01	723.40	723.40 Storm Water Charge July 2011
				Total for check: 30945	15,039.36	
MENASHA UTILITIES	30946	9/15/2011		267-0102-581.22-03	997.36	
				267-0102-581.22-05	150.24	
				Total for check: 30946	1,147.60	
TOWN OF MENASHA UTILITY DISTRICT	30947	9/15/2011		100-0703-553.22-05	754.30	754.30 1000 Geneva Road Koslo
				Total for check: 30947		
MONOPRICE INC	30948	9/15/2011	4966762	100-0401-513.30-15	24.43	24.43 Network Print Server
				Total for check: 30948		

AP Check Register Check Date: 9/15/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
NORTHEAST ASPHALT INC	30949	9/15/2011	1092493	601-1020-543.30-18	2,088.11	
		9/15/2011	1094232	601-1020-543.30-18	1,329.46	Commercial Grade
			Total for check: 30949		3,417.57	
OFFICEMAX INC	30950	9/15/2011	842434	625-1010-541.30-10	14.99	Stormwater
				100-1001-514.30-10	46.14	2nd Floor Paper
				100-0702-552.30-10	50.90	Tiny Tots
			Total for check: 30950		112.03	
ONE COMMUNICATIONS	30952	9/15/2011		100-0402-513.22-01	6.99	September 2011 Assessor
				100-0201-512.22-01	6.60	September 2011 Attorney
				100-0000-123.00-00	16.14	September 2011 Bld Insp
				100-0203-512.22-01	13.47	September 2011 Clerk
				100-0304-562.22-01	22.27	September 2011 Com Dev
				100-1001-514.22-01	73.24	September 2011 City Hall
				100-0401-513.22-01	32.99	September 2011 Finance
				731-1022-541.22-01	31.88	September 2011 Garage
				100-0903-531.22-01	51.92	September 2011 Health
				743-0403-513.22-01	15.39	September 2011 IT
				100-0601-551.22-01	174.01	September 2011 Library
				100-0101-511.22-01	9.78	September 2011 Mayor
				100-0702-552.22-01	28.63	September 2011 Rec
				100-0703-553.22-01	48.81	September 2011 Parks
				100-0202-512.22-01	13.79	September 2011 Personnel
				100-0801-521.22-01	263.28	September 2011 Police
				100-1002-541.22-01	45.59	September 2011 Eng
				100-0920-531.22-01	14.07	September 2011 Senior
				100-1008-541.22-01	3.60	September 2011 Sign
				100-0502-522.22-01	42.60	September 2011 EOC
				207-0000-123.00-00	34.85	September 2011 Marina
				100-0000-123.00-00	292.72	September 2011 Menasha Utilities
			Total for check: 30952		1,242.62	

AP Check Register

Check Date: 9/15/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
OX BOW SPORTSMAN CLUB	30953	9/15/2011		100-0801-521.32-01	100.00	100.00 Crisis Response Team
					100.00	Outdoor Range
				Total for check: 30953		
RED	30954	9/15/2011	00W49849	100-0801-521.19-03	356.04	356.04 Uniforms
					356.04	
				Total for check: 30954		
REDI-WELDING CO	30955	9/15/2011	14256	731-1022-541.30-18	131.44	131.44 Fender walls
					131.44	
				Total for check: 30955		
REINDERS INC	30956	9/15/2011	909350-00	100-0703-553.30-18	14.55	14.55 Clamp/Mallet/Coupling
					14.55	
				Total for check: 30956		
ROUTE 41 PIZZA LLC	30957	9/15/2011	001678-IN	100-0702-552.30-18	97.99	97.99 Pizza
					97.99	Special Event
				Total for check: 30957		
SANOFI PASTEUR INC	30958	9/15/2011	98879447	100-0903-531.30-18	87.90	87.90 Tubersol Test Antigen
					87.90	
				Total for check: 30958		
DIANE SCHABACH	30959	9/15/2011		207-0707-552.21-06	10,875.00	10,875.00 3rd Contract Payment
					10,875.00	
				Total for check: 30959		
HENRY SCHEIN INC	30960	9/15/2011	7154630-01	100-0909-531.30-18	200.64	200.64 Supplies
					200.64	
				Total for check: 30960		
PAUL SCHEPPF	30961	9/15/2011		824-0801-521.30-18	38.00	38.00 K-9 Grooming
					38.00	August
				Total for check: 30961		

AP Check Register

Check Date: 9/15/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
SECURITY FENCE & SUPPLY CO INC	30962	9/15/2011	2011-20930-IN	731-1022-541.82-01	8,925.00	Fence materials
			Total for check: 30962		8,925.00	
SERVICEMASTER BUILDING MAINTENANCE	30963	9/15/2011	133144	100-0801-521.20-01	1,395.00	Contract Janitorial
		9/15/2011	133149	100-0801-521.20-01	50.00	Contract Janitorial
			Total for check: 30963		1,445.00	Clean Garage
J A SEXAUER	30964	9/15/2011	250898905	100-0000-132.00-00	377.36	Emergi-Lite
			Total for check: 30964		377.36	Watts VB Chrome Plated
SHERWIN-WILLIAMS CO	30965	9/15/2011	4803-6	100-0703-553.30-18	69.58	Smith Pavilion
			Total for check: 30965		69.58	
R A SMITH NATIONAL INC	30966	9/15/2011	102806	100-0703-553.21-02	7,304.00	Engineering/Gilbert
			Total for check: 30966		7,304.00	
SPORTS GRAPHICS	30967	9/15/2011	81311/AUXILIARY	100-0801-521.19-03	24.80	Auxiliary Police
			Total for check: 30967		24.80	
SUPERIOR CHEMICAL CORP	30968	9/15/2011	67706	100-0000-132.00-00	176.60	Air Freshener
			Total for check: 30968		176.60	
SWIDERSKI EQUIPMENT INC	30969	9/15/2011	WF03295	731-1022-541.29-04	778.93	Repair
			Total for check: 30969		778.93	
UNIFIRST CORPORATION	30970	9/15/2011	0970094145	731-1022-541.20-01	108.97	Coveralls/mats
			Total for check: 30970		108.97	
UR WASHINSTUFF INC	30971	9/15/2011	10040	100-0801-521.29-05	57.10	June/10 Car Washes

AP Check Register Check Date: 9/15/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
UR WASHINSTUFF INC...	30971...	9/15/2011	10041	100-0801-521.29-05	68.52 July/12 Car Washes	
				Total for check: 30971	125.62	
US PETROLEUM EQUIPMENT	30972	9/15/2011	186456	731-1022-541.24-06	291.75 Pump #2 Unl	Pump 3/4 Dsl
		9/15/2011	186696	731-1022-541.24-06	97.99 Nozzle tag kit	
			Total for check: 30972		389.74	
US VENTURE	30973	9/15/2011	L42423	731-1022-541.21-06	36.00 Samples	
			Total for check: 30973		36.00	
VALLEY CHEMICAL LLC	30974	9/15/2011	0034319-IN	100-0704-552.30-18	163.44 Pool Chemicals	
			Total for check: 30974		163.44	
VAN STRATEN CONSTRUCTION CO INC	30975	9/15/2011	PR-1451101B-01	601-0000-196.00-00	83,000.08 Wastewater Collect Rehab Phase 4	
			Total for check: 30975		83,000.08	
VERIZON WIRELESS	30976	9/15/2011	2620584057	100-0801-521.22-01	399.90	
			Total for check: 30976		399.90	
WAVERLY SANITARY DISTRICT	30977	9/15/2011		100-0703-553.22-05	56.06 Barker Farm Pavilion	
			Total for check: 30977		56.06	
WC INDUSTRIAL SUPPLY COMPANY	30978	9/15/2011	0014832-IN	731-1022-541.38-03	44.72 Belt	
		9/15/2011	0014862-IN	731-1022-541.38-03	60.12 Belt	
			Total for check: 30978		104.84	
WE ENERGIES	30979	9/15/2011		100-0903-531.22-04	8.99 316 Racine	
				100-0701-533.22-03	7.87 North Street	
				100-0701-533.22-03	7.60 North Street	

AP Check Register

Check Date: 9/15/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WE ENERGIES...	30979...	9/15/2011...	...	100-0703-553.22-03	37.50	Conservancy
			Total for check: 30979		61.96	
	30980	9/15/2011		267-0102-581.22-04	8.38	
			Total for check: 30980		8.38	
WIL-KIL PEST CONTROL	30981	9/15/2011	1895746	100-1019-552.20-07	104.00	Commercial Contract
			Total for check: 30981		104.00	
	30982	9/15/2011		100-0000-201.03-00	250.00	Bond Report #11-2920
			Total for check: 30982		250.00	
WINNEBAGO COUNTY REGISTER OF DEEDS	30983	9/15/2011		263-0306-562.70-01	30.00	Recording costs 742 Third Stree/Koester
			Total for check: 30983		30.00	
	30984	9/15/2011	LF117740	266-1027-543.25-01	952.10	Single Stream Recycling August 2011
			Total for check: 30984		952.10	
WINNEBAGO COUNTY TREASURER	30985	9/15/2011		100-0000-201.03-00	201.26	Prop Tax Payment 740 Broad
			Total for check: 30985		201.26	
	30986	9/15/2011	20110915	100-0000-202.06-00	260.00	PAYROLL SUMMARY
			Total for check: 30986		260.00	
WISCONSIN DEPT OF JUSTICE	30987	9/15/2011	11CIB1299	100-0801-521.34-02	600.00	Registration Fees
			Total for check: 30987		600.00	

AP Check Register Check Date: 9/15/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WISCONSIN DEPT OF NATURAL RESOURCES	30988	9/15/2011	471175320-2011	625-1010-541.25-01	3,000.00	Stormwater Fees
			Total for check: 30988		3,000.00	
WISCONSIN DEPT OF TRANSPORTATION	30989	9/15/2011	L13206	100-1003-541.82-02	894.88	Project #4992-00-48
			Total for check: 30989		894.88	
WISCONSIN EMERGENCY MANAGEMENT	30990	9/15/2011		100-0704-552.32-01	486.00	Emergency Management
			Total for check: 30990		486.00	
WISCONSIN SUPPORT COLLECTIONS	30991	9/15/2011	20110915	100-0000-202.03-00	440.23	PAYROLL SUMMARY
			Total for check: 30991		440.23	
					215,303.97	



Menasha

Memorandum

TO: Common Council
FROM: Mayor Merkes
SUBJECT: NM Sewerage Commission Building Project
DATE: 15 September 2011

As you are aware, the NM Sewerage Commission is requesting that the City of Menasha make a decision regarding the financing of our portion of the project before the public hearing on their 2012 budget scheduled on September 27, 2011. We have made efforts to provide as much information as we could to the council as it was forwarded to the city including all commission minutes included within the common council packets. We have also invited commission representatives to two common council meetings, one in June and another in September. The commission also held a meeting for users on June 29th which city staff attended.

Unfortunately, the project continues to be somewhat of a moving target with project costs changing substantially between the June estimates, and the August letter to the communities, as well as between the letter to the communities and the Menasha Common Council presentation in September. While we commend the commission and engineering firm to seek out the best method and lowest cost to users, the changes continue to imply that there is risk of scope creep and project cost changes that may occur as the project continues to be vetted.

Earlier this morning we were informed that the commission took action to separate the sludge storage building from the rest of the project. Their action would include applying for separate funding and accelerating the construction schedule. The intent of this action would be to secure principle forgiveness on part of the loan amount. The project meets DNR standards for this program and could amount to as much as \$370,000 in savings for NMSC users on the project. Deadline for the application including principle forgiveness is Sept 30, 2011.

At the council meeting it was explained that the main change between the estimates in the August letter and that night was the elimination of a methane gas generator. Plans currently are to purchase a generator from operating revenues after collection of plant operation data for one year which will be used to design the correct size equipment. (see email)

Questions regarding the contingency fund and engineering costs breakouts are explained in the attached email. The engineering fees are comparable on a percentage basis to both the Neenah and Menasha drinking water plants, the contingency fund is larger.

The questions regarding risk for changes in project cost remain. The council will need to make a determination of what an acceptable risk is. The attached description from McMahon shows approximately 1/3 of the cost of the project is installation work.

As noted in the presentation bidding the equipment separately from the installation allows the commission to eliminate double mark ups, and select the equipment with the best life cycle costs for the community.

The likelihood of multiple bidders for the installation of the equipment minimizes the risk of excessive installation prices.

Completed design before bidding of installation reduces the likelihood of change orders on installation contracts.

A draft agency agreement regarding payment of the bonds has been completed and included with this memo.

It was noted during both discussions that the impact to the billing of residential customers would not be as high as shown because residential billings include both collection system and treatment system components. We have attached a six year estimation of billing for an average residential customer as well as the estimate of total billing changes for communities.

As of the date of this memo there is no information regarding a guarantee from Sonoco for their portion of the capital, however, the parties have met and discussions are continuing. In anticipation of this the City of Neenah made the following motion in relation to the funding of the project:

"Committee recommends Council approve financing the City of Neenah portion of the Neenah-Menasha Sewerage Plant Upgrade/Improvements Project utilizing Clean Water Fund Loans (CWF) in an amount not to exceed \$13 million dollars contingent on a guarantee from Sonoco for debt service payment and hold harmless guarantee for subsidy payment and if there is a cost increase in the project the City would be given the option to obtain Clean Water Funds to cover the increase"

If the council wishes to make a motion at this time I would recommend using the same language as the Neenah motion changing the maximum amount to \$5.5 million.

Don Merkes

From: Randall Much [RMuch@mco-us.com]
Sent: Monday, September 12, 2011 2:11 PM
To: Don Merkes
Subject: planning for use of methane gas produced in NMSC's anaerobic digesters
Attachments: Project Cost Summary .pdf

Mayor Merkes,

The Neenah-Menasha Sewerage Commission currently uses a methane gas generator in its anaerobic digestion system as a fuel for its boilers (building & digester heating) and for generating electricity under a green power agreement with WPPI.

Plant upgrade planning calls for increasing the capacity of our anaerobic digestion system. Current plans call for NMSC to replace the current boilers and heat exchangers. During this upgrading process and for 1-year after the upgrade is completed NMSC will continue to utilize the gas for heating and running the current methane engine to generate electricity. During the first years operation of the upgraded system NMSC will attempt to locate high strength waste that can be fed to the anaerobic digesters to generate extra gas. At the end of this first year NMSC will have accurate data as to the quantity of excess gas available such that replacement to the existing (and aging) methane engine can be appropriately sized and an accurate payback determined. We feel this staging method is the most prudent approach for NMSC at this time. Attached is the breakdown of the plant upgrade cost estimate in the format you requested.

If you have any questions, feel free to contact me.

Sincerely,
Randy Much
Confidentiality Statement

This email and any documents accompanying this transmission may contain confidential information that is legally privileged. This information is intended only for the use of the individuals or entities listed above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or action taken in reliance on the contents of these documents is strictly prohibited. If you have received this information in error, please notify the sender immediately and arrangements will be made for the return or destruction of these documents.

Don Merkes

From: Tom Kispert [TKispert@mcmgrp.com]
Sent: Tuesday, September 13, 2011 3:54 PM
To: Randall Much
Cc: Amy Vaclavik; Chad Olsen; Denny Lamers
Subject: Fee

Randy - just to follow up our conversation this afternoon regarding the Engineering & Contingencies, I'm summarizing our discussion.

The mayor of Menasha is asking how much the engineering will be and how much is contingency. We have not put together a contract for bidding and construction phase services yet. We plan to do so for the Biosolids project and for bidding the Equipment, and present them at the commission meeting on the 27th.

In ballpark terms, the amount of engineering and contingency \$5,163,000 may be split 50/50 between the two. The total for engineering may be approximated between \$2.5 million and 2.8 million, which breaks down into our \$981,000 design fee, plus \$1.519 million to \$1.819 million for bidding and construction phase services.

These services include: bidding pole building, Basic Construction Services for pole building, On-Site Rep for pole building, Start-Up Services for pole building, O&M Manual for pole building, Record Drawings for pole building, CWF assistance for pole building; Equipment bidding, Equipment Basic Construction Services, O&M, Start-Up, and CWF assistance for the Equipment, General Construction Bidding, Basic Construction Services for Construction, On-Site Rep for Construction, Start-Up Services for General Construction, O&M, and CWF assistance for General Construction.

Tom Kispert
Associate / Senior Project Engineer



920-751-4200
Website: www.mcmgrp.com



September 12, 2011

NEENAH-MENASHA SEWERAGE COMMISSION
Wastewater Treatment Facilities
McM. No. N0008-910101

Project Summary

General Contractor Installation.....	\$6,217,000
Equipment.....	7,313,000
GIS Web-Based Work Order / Records / Maintenance.....	320,000
Control & SCADA System.....	1,327,000
Biosolids Storage Building	2,914,000
Engineering & Contingencies	5,163,000
TOTAL	\$23,254,600

RESOLUTION
AUTHORIZING EXECUTION OF AGENCY AGREEMENT
BETWEEN THE
NEENAH-MENASHA SEWERAGE COMMISSION
AND THE
CITY OF NEENAH, CITY OF MENASHA, TOWN OF MENASHA,
TOWN OF NEENAH SANITARY DISTRICT #2, WAVERLY SANITARY DISTRICT

DRAFT: MAY 23, 2011

WHEREAS, the NEENAH-MENASHA SEWERAGE COMMISSION (the 'Commission'), a commission created under Section 66.30, Wisconsin Statutes, pursuant to the Neenah-Menasha Sewerage Commission Ordinance-Contract (as amended June 2008), (the 'Contract'), which listed initial signers as the CITY OF NEENAH, CITY OF MENASHA, TOWN OF NEENAH, the former TOWN OF MENASHA SANITARY DISTRICT # 4; TOWN OF MENASHA, the former TOWN OF NEENAH SANITARY DISTRICT #1, the former TOWN OF NEENAH SANITARY DISTRICT #1-1; TOWN OF NEENAH SANITARY DISTRICT #2, TOWN OF HARRISON and TOWN OF HARRISON SANITARY DISTRICT (proper name is Waverly Sanitary District) (the 'Member Communities') operates a Wastewater Treatment Facility (the 'System') as a public utility serving the Member Communities pursuant to the Ordinance-Contract.

WHEREAS, the Town of Menasha Sanitary District No. 4 has been dissolved, and the Town of Menasha has assumed its rights and obligations under the initial Ordinance-Contract and amendments; and

WHEREAS, the Town of Neenah Sanitary District No. 1 territory has been annexed into the City of Neenah which has assumed its rights and obligations under the Ordinance-Contract; and

WHEREAS, the Town of Neenah Sanitary District No. 1-1 territory has been annexed into the City of Neenah which has assumed its rights and obligations under the Ordinance-Contract; and

WHEREAS, the Town of Harrison was always a limited contracting municipality to the original Section 66.30 Ordinance-Contract and as stated in the June 2008 Amendment is only a party for the purpose of granting easements and not a party for any financial responsibility; and

WHEREAS, the Town of Neenah was always a limited contracting municipality to the original Section 66.30 Ordinance-Contract and as stated in the June 2008 Amendment is only a party for the purpose of granting easements and not a party for any financial responsibility; and

WHEREAS, certain improvements to the System are necessary to meet the needs of the Member Communities and the residents thereof, consisting of the construction of the project (the 'Project'), assigned Clean Water Fund ('CWF') Project No. 4115-03 by the Wisconsin Department of Natural Resources (the 'DNR'), and as described in the DNR approval letters for the plans and specifications for the Project or portions thereof, issued under Section 281.41 of the Wisconsin Statutes, dated _____, 20____ and assigned No. _____ by the DNR; and

WHEREAS, the Member Communities that are involved in financial obligations for the Commission are to receive loans from the State of Wisconsin CWF program to be used for the purpose of paying the cost of the Project, and are to issue Revenue/General Obligation Bonds in exchange therefor pursuant to the Financial Assistance Agreements made between the State of Wisconsin by the DNR and Department of Administration and the Member Communities, respectfully, dated _____, 20____ (the 'Financial Agreements');

RESOLUTION
AUTHORIZING EXECUTION OF AGENCY AGREEMENT

WHEREAS, on _____, 20____ the governing bodies of the Member Communities that are involved in financial obligations for the Commission are to adopt resolutions authorizing the issuance of Sewerage System Revenue/General Obligation Bonds, Series _____ (the 'Bonds') for the above-mentioned purpose (the 'Bond Resolutions'); and

WHEREAS, the Town of Menasha Sanitary District No. 4 does not exist and therefore the Town of Menasha is the appropriately named signatory, below, for any financial obligations contemplated by this Resolution and the Town of Neenah Sanitary District No. 1 territory and the Town of Neenah Sanitary District No. 1-1 territory that were annexed into the City of Neenah no longer exist as a matter of law and are therefore not listed as signatories to this Resolution and the Town of Harrison and the Town of Neenah continue always a limited contracting municipalities and are not "financial participants" to the original Section 66.30 Contract-Ordinance, as amended, and therefore they need not be signatories to this Resolution; and

WHEREAS, because the Commission operates the System, it is necessary, desirable and in the best interests of the Commission for the Commission to act as agent of the Member Communities in performing certain of their obligations under the Financial Assistance Agreements and Bond Resolutions.

NOW THEREFORE, be it resolved by the Commission that:

Section 1. Authority To Pledge Revenues; Covenant Not To Issue Senior Or Parity Debt. The Member Communities are authorized to pledge the revenues of the System, as provided in the Bond Resolutions, and the Commission covenants and agrees that it shall not issue any obligations payable from the income and revenues in such a manner as to enjoy priority over the Bonds, and that obligation on a parity with the Bonds may be issued only if the restrictive provisions of Section 11 of the Bond Resolutions are met.

Section 2. Execution Of Agency Agreement. The officers of the Commission are authorized, by and on behalf of the Commission, to execute any Agency Agreement with the Member Communities in substantially the form attached hereto as Exhibit A.

Section 3. Coverage Covenants. The Commission covenants:

- 3.a. To implement as part of the annual Budget, adopted on _____, 20____, a plan to increase Net Revenues for Fiscal Year 20____ to an amount equal to the interest and principal requirements for Fiscal Year 20____ on all Bonds that are outstanding and payable from the revenue sources of the System, and on the Bonds, times 1.10; and
- 3.b. To implement as part of an annual Budget to be adopted no later than _____, 20____, a plan to increase Net Revenues for Fiscal Year 20____ to an amount equal to the maximum annual interest and principal requirement on all Bonds that are outstanding and payable from the revenues of the System, and on the Bonds, times 1.10.

(Signature page follows)

RESOLUTION
AUTHORIZING EXECUTION OF AGENCY AGREEMENT

Dated: _____, 20____.

William Zelinski, President

Kathy Bauer, Secretary/Treasurer

W16P1 Agreement Owner: M161406372101014MREC Internal Use! Agreement Desc:

Page 3 of 2

EXHIBIT A

AGENCY AGREEMENT RELATING TO SEWERAGE SYSTEM REVENUE BONDS, SERIES _____

WHEREAS, the NEENAH-MENASHA SEWERAGE COMMISSION (the 'Commission'), a commission created under Section 66.30, Wisconsin Statutes, pursuant to the Neenah-Menasha Sewerage Commission Ordinance-Contract (as amended June 2008), (the 'Contract'), the CITY OF NEENAH, CITY OF MENASHA, TOWN OF NEENAH, the former TOWN OF MENASHA SANITARY DISTRICT # 4; TOWN OF MENASHA, the former TOWN OF NEENAH SANITARY DISTRICT #1, the former TOWN OF NEENAH SANITARY DISTRICT #1-1; TOWN OF NEENAH SANITARY DISTRICT #2, TOWN OF HARRISON and TOWN OF HARRISON SANITARY DISTRICT (proper name is Waverly Sanitary District) (the 'Member Communities') operates a Wastewater Treatment Facility (the 'System') as a public utility serving the Member Communities pursuant to the Ordinance Contract.

WHEREAS, the Town of Menasha Sanitary District No. 4 has been dissolved, and the Town of Menasha has assumed its rights and obligations under this Agreement; and

WHEREAS, the Town of Neenah Sanitary District No. 1 territory has been annexed into the City of Neenah which has assumed its rights and obligations under this Agreement; and

WHEREAS, the Town of Neenah Sanitary District No. 1-1 territory has been annexed into the City of Neenah which has assumed its rights and obligations under this Agreement; and

WHEREAS, the Town of Harrison was always a limited contracting municipality to the original Section 66.30 Contract-Ordinance and as stated in the June 2008 Amendment is only a party for the purpose of granting easements and not a party for any financial responsibility; and

WHEREAS, the Town of Neenah was always a limited contracting municipality to the original Section 66.30 Contract-Ordinance and as stated in the June 2008 Amendment is only a party for the purpose of granting easements and not a party for any financial responsibility; and

WHEREAS, the Town of Menasha Sanitary District No. 4 does not exist and therefore the Town of Menasha is the appropriately named signatory, below, for any financial obligations contemplated by this Resolution and the Town of Neenah Sanitary District No. 1 territory and the Town of Neenah Sanitary District No. 1-1 territory that were annexed into the City of Neenah no longer exist as a matter of law and are therefore not listed as signatories to this Resolution and the Town of Harrison and the Town of Neenah continue always a limited contracting municipalities and are not "financial participants" to the original Section 66.30 Contract-Ordinance, as amended, and therefore they need not be signatories to this Resolution; and

WHEREAS, certain improvements to the System are necessary to meet the needs of the Member Communities and the residents thereof, consisting of the construction of a project (the 'Project') assigned Clean Water Fund ('CWF') Project No. 4115-03 by the Wisconsin Department Of Natural Resources (the 'DNR'), and as described in the DNR approval letters for the plans and specifications of the Project or portions thereof, issued under Section 281.41 of the Wisconsin Statutes, dated _____, 20____, and assigned No. _____ by the DNR; and

WHEREAS, the Member Communities are to receive loans from the State of Wisconsin CWF program to be used for the purpose of paying the cost of the Project, and are to issue Revenue/General Obligation Bonds in exchange therefor pursuant to the Financial Assistance Agreements made between the State of Wisconsin by

the DNR and Department of Administration and the Member Communities, respectfully, dated _____, 20____ (the 'Financial Agreements'); and

WHEREAS, on _____, 20____, and _____, 20____, the governing bodies of the Member Communities adopted resolutions authorizing the issuance of Sewerage System Revenue/General Obligation Bonds, Series _____ (the 'Bonds') for the above-mentioned purpose (the 'Bond Resolutions'), which Bonds are to be payable from revenues of the Commission attributable to the Member Communities; and

WHEREAS, because the Commission operates the System, it is necessary, desirable and in the best interests of the Commission for the Commission to act as agent of the Member Communities in performing certain of their obligations under the Financial Assistance Agreements and Bond Resolutions.

NOW THEREFORE, be it resolved by the Commission that:

Section 1. Agency Provisions. The Commission shall act as agent of the Member Communities in the following matters:

- 1.a. Disbursement Of Bond Proceeds. The Commission shall make requests for disbursement of the proceeds of the Bonds (the 'Bond Proceeds') to the State of Wisconsin CWF program in accordance with the Financial Assistance Agreements and the Bond Resolutions.
- 1.b. Receipt Of Bond Proceeds. The Commission shall accept disbursements of Bond Proceeds from the State of Wisconsin CWF program pursuant to the Financial Assistance Agreements and the Bond Resolutions, shall deposit the Bond Proceeds into the respective Project Funds established by the Member Communities pursuant to the Bond Resolution and shall expend the Bond Proceeds on costs of the Project as more fully described in the Financial Assistance Agreements and the Bond Resolutions.
- 1.c. Administration Of Funds. The Commission shall administer the funds enumerated in the Bond Resolutions in accordance with the provisions of the Bond Resolutions and the Financial Assistance Agreements. The Commission shall administer the Operation and Maintenance Funds and the Surplus Funds established in the Bond Resolutions as single funds and shall maintain separate Debt Service Funds for the Member Communities.
- 1.d. The charges imposed on the Member Communities under the Ordinance Contract will include as a component the total amount of debt service due on the Bonds issued by the Member Communities. The amount of debt service charged to each municipality will be determined on the basis of usage of the Commission facilities in accordance with the general formula for allocation of costs under the Ordinance Contract. The Commission will allocate the amounts received with respect to debt service to the individual Debt Service Funds so the amount on deposit in each Debt Service Fund is sufficient to pay the principal and interest payable on the Member Communities' bonds, respectively.
- 1.e. Payment On The Bonds. The Commission shall make payments of principal and interest on the Bonds to the State Of Wisconsin CWF program from the Debt Service Funds created by the Bond Resolutions in accordance with the repayment schedules provided to the Commission by the Member Communities. Notwithstanding the provision of Section 1.d., above, if the amounts deposited in the Debt Service Funds are not sufficient to pay debt on the Bonds, the Member Communities each will remain responsible for payment of the debt service on the Bonds they issued.

Section 2. Observance Of Financial Assistance Agreements And Bond Resolutions. In performing its obligations under this Agreement, the Commission shall observe and not violate, nor shall it cause the Member Communities to violate or fail to observe, any provisions of the Financial Assistance Agreements or the Bond Resolutions. The Commission shall also operate and manage the project in such a manner so as to observe and not violate, or cause the Member Communities to violate or fail to observe, any provisions of the Financial Assistance Agreements or the Bond Resolutions.

Section 3. Allocation Of Revenues To Debt Service Funds. To the extent of the debt service requirements of the Bonds, the Net Revenues of the System allocable to the Member Communities shall be deposited in the Debt Service Funds for the Bonds according to the following proportions:

- 3.a. _____ % to the City Of Neenah Debt Service Fund;
- 3.b. _____ % to the City Of Menasha Debt Service Fund;
- 3.c. _____ % to the Town Of Neenah Sanitary District #2 Debt Service Fund;
- 3.d. _____ % to the Town Of Menasha Debt Service Fund; and
- 3.e. _____ % to the Waverly Sanitary District Debt Service Fund;

Section 4. Definitions. Any capitalized items used in this Agreement, which are not defined herein, shall have the meanings given them in the Bond Resolutions.

Section 5. Term Of The Agreement. This Agreement shall bind the parties and shall not terminate until all of the Bonds have either been discharged or defeased, as provided for in the Bond Resolutions. In the event that any portion of this Agreement shall become unenforceable or cease to bind the parties for any reason, the Member Communities shall each perform, with respect to their respective Bonds, any obligations under the Bond Resolutions or Financial Assistance Agreements, which the Commission has become unable to perform.

Section 6. Severability Of Provisions. The invalidity of any provision of this Agreement shall not affect the validity of any other provision.

Dated this _____ day of _____, 20____.

CITY OF NEENAH, Wisconsin

Mayor

Clerk

Dated this _____ day of _____, 20____.

CITY OF MENASHA, Wisconsin

Mayor

Clerk

Dated this _____ day of _____, 20____.

TOWN OF MENASHA, Wisconsin

Chairperson

Town Clerk

Dated this _____ day of _____, 20____.

TOWN OF NEENAH SANITARY DISTRICT #2, Wisconsin

President

Secretary

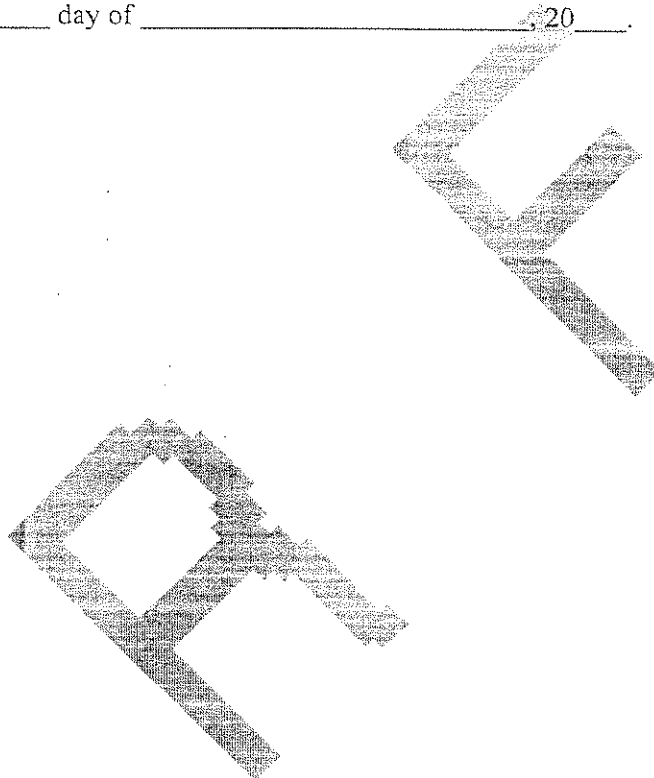
Dated this _____ day of _____, 20____.

WAVERLY SANITARY DISTRICT, Wisconsin

President

Secretary

Dated this _____ day of _____, 20____.



Estimate of Sewer Charges after Building Project

	2011	2012	2013	2014	2015	2016	2017
Fixed	\$10.20	\$10.76	\$11.24	\$11.47	\$11.76	\$12.05	\$12.30
Usage	\$11.70	\$12.93	\$13.96	\$14.24	\$14.70	\$15.16	\$15.48
Total	\$21.90	\$23.68	\$25.20	\$25.71	\$26.46	\$27.21	\$27.78
		8.1%	6.4%	2.0%	2.9%	2.8%	2.1%
increase		\$1.78	\$1.52	\$0.51	\$0.75	\$0.75	\$0.57

Chart assumes:

- 5/8" & 3/4" meter using 3,000 gallons of water monthly
- increases as provided from the NM Sewerage Commission for treatment (attached)
- 2% annual increase for collection system operations costs (budget estimate)
- NM Sewerage Commission costs represent 23.7% of the Fixed Portion of Billing
- NM Sewerage Commission costs represent 58.3% of the Usage Portion of Billing

Chart does not include additional borrowing that may be required to finish collection system rehab and repairs for final phase - payments would not likely occur until 2014 or later

MAIN ASSUMPTION - 100% CLEAN WATER FUND BORROWING USED TO FINANCE 2012-2013 CAPITAL PROJECT

NEENAH-MENASHA SEWERAGE COMMISSION							
Projection of future budgets and % increase over 2011 Budget							
ASSUMPTION = 3.5% annual increases in OPERATIONS/MAINTENANCE BUDGET							
	2010	2011	2012	2013	2014	2015	2016
	ACTUAL	BUDGET	estimated BUDGET	estimated BUDGET	estimated BUDGET	estimated BUDGET	estimated BUDGET
Operations & Maintenance	\$3,301,787	\$3,446,073	\$3,671,521	\$3,800,024	\$3,933,025	\$4,070,681	\$4,213,155
Replacement	\$287,996	\$302,400	\$302,400	\$302,400	\$671,000	\$671,000	\$671,000
Depreciation	\$194,010	\$223,200	\$0	\$0	\$0	\$100,000	\$200,000
Capital	\$769,683	\$765,066	\$1,546,867	\$2,065,027	\$1,689,210	\$1,699,510	\$1,699,510
TOTAL	\$4,553,476	\$4,736,739	\$5,520,788	\$6,167,451	\$6,293,235	\$6,541,191	\$6,783,665
base year							
1-year change = 16.55%							
2-year change = 30.20%							
3-year change = 32.86%							
4-year change = 38.09%							
5-year change = 43.21%							
6-year change = 46.33%							

ASSUMPTIONS:

- 3.5% yearly increases in Operations Budget
- year 2014 Replacement Fund rates estimated to meet Clean Water Fund requirements
- 100% Clean Water Fund used for 2012-2013 Capital Project Financing
- Clean Water Fund financing estimated with 4% rate discounted to 3.5% blended rate
- Clean Water Fund loan amount estimated at \$23,300,000

Project Cost \$23,300,000

<u>Year</u>	<u>Interest on 3.000%</u>	<u>Interest on 3.031%</u>
2012	291250	294260
2013	699000	706223
2014	685085	692207
2015	656838	663748
2016	627743	634426
2017	597775	604216
2018	566909	573090
2019	535116	541020
2020	502369	507979
2021	468641	473937
2022	433901	438863
2023	398118	402731
2024	361261	365498
2025	323299	327130
2026	284198	287605
2027	243924	246883
2028	202442	204927
2029	159715	161699
2030	115707	117160
2031	70378	71272
2032	23689	23993

\$8,247,358 \$8,338,867 \$91,509

<u>Neenah</u>	<u>Menasha</u>	<u>Tn Menasha</u>	<u>Waverly</u>	<u>Tn Neenah</u>	<u>Sonoco</u>	
<u>45.866%</u>	<u>18.965%</u>	<u>14.123%</u>	<u>2.987%</u>	<u>1.508%</u>	<u>16.551%</u>	<u>100.000%</u>
\$41,972	\$17,355	\$12,924	\$2,733	\$1,380	\$15,146	\$91,509

Project Cost \$23,500,000

	Subsidized	Blended	
	<u>3.00%</u>	<u>3.031%</u>	<u>Difference</u>
<u>Initial Year interest</u>	\$705,000	\$712,285	\$7,285

Neenah	Menasha	Tn Menasha	Waverly	Tn Neenah	Sonoco	
<u>45.866%</u>	<u>18.965%</u>	<u>14.123%</u>	<u>2.987%</u>	<u>1.508%</u>	<u>16.551%</u>	100.000%
\$3,341	\$1,382	\$1,029	\$218	\$110	\$1,206	\$7,285

O-10-11

AN ORDINANCE RELATING TO BICYCLES ON SIDEWALKS

Introduced by Ald. Sevenich

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 10, Chapter 2, SEC.10-2-6(g) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title 10 – Motor Vehicles and Traffic

CHAPTER 2

Bicycles

SEC. 10-2-6 BICYCLE REGULATIONS.

...

(g) RIDING ON SIDEWALKS.

- (1) No person shall ride a bicycle upon a sidewalk within the C-2, Central Business District. ~~a business district, except riding on bridge sidewalks is permitted on the east side only.~~
- (2) ~~No person eleven (11) years of age or more shall ride a bicycle upon the sidewalks of any district.~~

...

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this _____ day of September, 2011.

Don Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

PROPOSED SUBSTITUTE AMENDMENT #1 TO ORDINANCE O-10-11

AN ORDINANCE RELATING TO RIDING BICYCLES ON SIDEWALKS

INTRODUCED BY ALDERMAN SEVENICH

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 10, Chapter 2, SEC.10-2-6(g) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title 10 – Motor Vehicles and Traffic

CHAPTER 2

Bicycles

SEC. 10-2-6 BICYCLE REGULATIONS.

...

(g) RIDING ON SIDEWALKS.

- (1) No person shall ride a bicycle upon a sidewalk along Racine Street from Third Street to Main Street, along Main Street from Racine Street to Tayco Street, along Milwaukee Street from Broad Street to Main Street, along Chute Street from Main Street to a point 330 feet west of Tayco Street and along Tayco Street from Main Street to Water Street ~~within a business district, except riding on bridge sidewalks is permitted on the east side only.~~
- (2) ~~No person eleven (11) years of age or more shall ride a bicycle upon the sidewalks of any district.~~

...

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this day of , 2011.

ATTEST:

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk

ORDINANCE O-9-11

AN ORDINANCE RELATING TO RIDING BICYCLES ON SIDEWALKS

INTRODUCED BY Alderman Taylor

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 10, Chapter 2, SEC.10-2-6(g)(1) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title 10 – Motor Vehicles and Traffic

CHAPTER 2

Bicycles

SEC. 10-2-6 BICYCLE REGULATIONS.

(g) RIDING ON SIDEWALKS.

- (1) No person shall ride a bicycle upon a sidewalk within a business district, except riding on bridge sidewalks is permitted on the east side only.

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this day of 2011.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

RESOLUTION R-34-11
Authorized Representative Resolution
Environmental Improvement Fund

AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR
FINANCIAL ASSISTANCE FROM
STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND

INTRODUCED BY MAYOR MERKES

WHEREAS, it is the desire of the City of Menasha, Wisconsin, a municipal corporation, to file several applications for state financial assistance for the construction of the Neenah Menasha Sewerage Commission Biosolids Storage Facility under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.60, and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the Common Council of the City of Menasha that the Director of Public Works is hereby appointed as the authorized representative for the City of Menasha for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

Passed and approved this day of , 2011.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

September 15, 2011

Council President Stan Sevenich

Dear Stan,

Currently I am a Commissioner for the Menasha Utility, and I would like to express my interest to remain a Menasha Utility Commissioner.

I am a retired mechanical engineer with a BSME degree from the University of Wisconsin-Madison. For 35 years I worked for Kimberly-Clark in a variety of positions including Project Management, Engineering Manager for several manufacturing plants as well as Corporate Staff Engineering. I believe my background in developing budgets, project management, cost control, and managing people are skills that help me to be an effective Menasha Utility Commissioner.

I would like to continue as a Commissioner for the Menasha Utility.

Sincerely,



Robert H. Fahrbach