

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, July 18, 2011
6:00 PM
AGENDA
AMENDED**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 7/5/11](#)
- b. [Board of Public Works, 7/5/11](#)
- c. [NM Fire Rescue Joint Finance & Personnel Committee, 6/28/11](#)
- d. [Police Commission, 6/21/11](#)
- e. [Water & Light Commission, 6/29/11](#)

Communications:

- f. [Dr. Vernon Larsen, D.D.S., 7/7/11; interest in vacant property](#)
- g. [Gov. Walker, 6/30/11; Recycling provisions in the 2011-13 Biennial Budget](#)
- h. [Hunton & Williams, 6/21/11; Special Counsel to City of Menasha Bondholder Workout on Steam Utility](#)
- i. [Sen. Ellis, 7/5/11; receipt of City resolutions pertaining to the state's recycling grant program and use of public employees for public works projects](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 7/5/11](#)

Board of Public Works, 7/5/11; recommends approval of:

- 2. [Change Order - City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project: Sanitary Sewer Rehabilitation; Contract E145-11-01A, Terra Engineering & Construction Corporation; Change Order No. 1; DEDUCT: \\$51,989.50](#)
- 3. [Change Order - City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project: Sanitary Sewer Replacement; Contract E145-11-01B; Van Straten Construction Co., Inc.; Change Order No.1; DEDUCT: \\$3,150.00](#)
- 4. [Change Order - MOD # 0027-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; \\$0](#)
- 5. [Change Order - MOD # 0003-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101522; \(Advantage Purchasing LLC\); DEDUCT: \\$1,508.00](#)
- 6. [Change Order - MOD # 0028-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \\$1,508.00](#)
- 7. [Change Order – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; \(Riederer Engineering LLC Project No. 100927\); ADD: \\$3,596.00](#)
[Payment – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; \\$61,755.02 \(Payment No. 1\)](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 7/7/11 to 7/14/11 in the amount of \\$684,360.45](#)
2. [Class "B" Beer and Class "C" Wine Liquor License Application of Weather Vane Restaurant, LLC, Patrick Dufrane, agent for the premise at 186 Main Street, d/b/a Weather Vane Restaurant for July 18, 2011 – June 30, 2012](#)

J. ORDINANCES AND RESOLUTIONS

1. [R-29-11 Resolution Protecting Menasha's Ability to Collect Unpaid Utility Bills Through the Tax Roll \(Recommendation of Utility Commission\) \(Introduced by Ald. Benner\)](#)
2. [R-30-11 Resolution Relating to Redistricting \(Mayoral Veto\)](#)

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

1. [Notice of Circumstances and Notice and Notice of Claim of Gerald T. Fink](#)

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

Regular Common Council Meeting – Monday August 1, 2011 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – 6:30 p.m.
Board of Public Works – 7:00 p.m.

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
July 5, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 8:10 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski, Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Brunn, DPW Radtke, C/T Stoffel, Fire Lt. Schultz, PP Kester, MUGM Krause, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. Administration Committee, 6/20/11

Moved by Ald. Langdon, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. R-29-11 Resolution Protecting Menasha's Ability to Collect Unpaid Utility Bills Through the Tax Roll (Recommendation of Utility Commission)
(Introduced by Ald. Benner)

MUGM Krause explained the resolution and the plan the Menasha Utilities has in place for collecting delinquent utilities. Some bills are uncollectable and the only other recourse for collecting without charging it back to the rate payers is to put it as a special assessment against the property. An Assembly Bill that was recently introduced would prohibit public owned utilities like Menasha Utilities from collecting unpaid utilities using the tax roll. Ms. Krause explained the breakdown of amounts put on the tax roll annually.

Moved by Ald. Benner, seconded by Ald. Englebert to recommend approval to the Common Council.

Motion carried on roll call 5-3.

Ald. Taylor, Sevenich, Langdon, Englebert, Benner – yes

Ald. Klein, Krueger, Zelinski - no

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Krueger to adjourn at 8:35 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
July 5, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski, Englebert
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, DPW Radtke, Fire Lt. Schultz,
Clerk Galeazzi

C. MINUTES TO APPROVE

1. June 20, 2011

Moved by Ald. Krueger, seconded by Ald. Benner to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Change Order - City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project: Sanitary Sewer Rehabilitation; Contract E145-11-01A, Terra Engineering & Construction Corporation; Change Order No. 1; DEDUCT: \$51,989.50

DPW Radtke explained the change is to remove a portion of the project that is on private property. There is no easement in place that allows the City to do any maintenance work on the property. A different property will be added to the project.

Moved by Ald. Benner, seconded by Ald. Zelinski to recommend approval to Common Council.
Motion carried on voice vote.

2. Change Order - City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project: Sanitary Sewer Replacement; Contract E145-11-01B; Van Straten Construction Co., Inc.; Change Order No.1; DEDUCT: \$3,150.00

DPW Radtke explained the change is to delete a small portion of sanitary sewer pipeline that is not necessary.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend approval to Common Council.
Motion carried on voice vote.

3. Change Order - MOD # 0027-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; \$0

4. Change Order - MOD # 0028-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \$1,508.00

5. Change Order - MOD # 0003-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101522; (Advantage Purchasing LLC); DEDUCT: \$1,508.00

Lt. Schultz explained change order items 3, 4, and 5 pertain to a credit for the new fire station that will go to the contingency fund

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend approval of Action Items 3, 4, and 5 to Common Council
Motion carried on voice vote.

6. Change Order – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; (Riederer Engineering LLC Project No. 100927); ADD: \$3,596.00

DPW Radtke explained the recent replacement of the HVAC equipment at the Public Safety Building required a different part that was not known at the time the consultant examined the system. The replacement is covered by the grant funding received.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend approval to Common Council.
Motion carried on voice vote.

7. Payment – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; \$61,755.02 (Payment No. 1)

DPW Radtke explained this is the first payment for the replacement of the HVAC equipment. Included in the contract is a cost for the training of staff on how to operate and maintain the equipment.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend approval to Common Council.
Motion carried on voice vote.

8. Recommendation to Install Marked Bike Lanes on STH 47 from Third Street to Ninth Street (Held 6-20-11)

DPW Radtke explained St. John's Parish was notified that some of the parking by the church would need to be eliminated to allow for the installation of the bike lanes. There would be no change in the DOT connecting highway funding with the installation of the bike lanes.

Moved by Ald. Zelinski, seconded by Ald. Krueger to recommend approval to Common Council.
Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Krueger to adjourn at 9:10 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee
Meeting Minutes
June 28, 2011 – 5:30 p.m.
3rd Floor Council Chambers – City of Menasha

Present: Ald. Ahles, Sevenich, Klein, Krueger and Ramos

Excused: Ald. Stevenson

Also Present: Chief Auxier, Director Stoffel, Director Easker and Office Manager Theisen.

Ald. Sevenich called the meeting to order at 5:30 p.m.

Approval of Minutes: The Committee reviewed the May 24, 2001 meeting minutes. **MSC Ahles/Krueger to approve the May 24, 2011 meeting minutes, all voting aye.**

May 2011 Budget Report: The Committee reviewed the May 2011 budget report. **MSC Ahles/Klein to approve the May 2011 budget report and place on file, all voting aye.**

May 2011 Activity Report: The Committee reviewed the May 2011 activity report. Chief Auxier reviewed the calls for the month of May and noted the call volumes have increased this time of the year compared to the last two years. Ald. Krueger asked if the calls included an automatic aid calls with Appleton and it was noted that the automatic aid calls would not begin until late July or early August. Chief Auxier said due to radio communication issues we have not been able to start automatic aid calls with Appleton Fire Department as planned on June 1, 2011. **MSC Klein/Ahles to accept the May 2011 activity report and place on file, all voting aye.**

Public Input/Forum: Ald. Sevenich said in the City of Menasha they have a place on each agenda for public input or forum. Ald. Ahles noted that they do have this on some agendas in the City of Neenah. Ald. Sevenich recommended that this item be added to the end of the agenda and comments from the public would be limited to what is on the agenda, unless someone is asking for something to be placed on the agenda for future consideration. Ald. Ramos suggested that it be placed earlier in the agenda so someone doesn't have to sit through an entire meeting if they do not want to. **MSC Klein/Ramos to include the addition of a public forum to be included on every agenda to be placed after attendance with a time limit of 5 minutes per person, all voting aye.**

Consolidation Review: Ald. Sevenich said there has been some concern with the monetary savings with consolidation of the two Departments and felt there should be a review to see if the monetary savings are actually there. He noted that Ald. Krueger has been putting this information together and keeping himself and Ald. Klein up-to-date with the information that he has found.

Ald. Krueger passed out information on some preliminary information he put together with raw numbers with regards to salaries only. He noted that there was a savings when you compare what the projected and actual numbers are when compared, however, it was not the savings that were anticipated. He wanted to review this information and see if there is a way to start getting salaries back in line with what was anticipated for savings. He also noted that the 2008 & 2009 numbers are not actual numbers as he didn't have all of the information but final budget numbers were used for years 2003 through 2007. Ald. Ramos asked how the projected salaries came in for

years 2003 and forward. It was noted that they were taken off of Appendix C of the Agreement. Chief Auxier said he didn't know who put together Appendix C but he did know when they were putting together the numbers they were projecting the savings of not filling the four positions that were eliminated through attrition. Ald. Ramos asked how the 3% was the number compared to what was actually given in raises. Chief Auxier said the raises usually were 3% but if wage increases were split for a year they could go slightly above 3%. Ald. Ramos asked if within the seven years if any positions were added back into the budget and Chief Auxier said no.

Ald. Klein said it is good to review this versus just making a change and then never reviewing it again to see if the monetary savings actually came about.

Ald. Ahles asked what the value of looking at just one portion of the budget versus all of it. Ald. Sevenich said the salary piece is a big piece of the budget. Ald. Ahles said that when you look at it, it is reasonable to look at the projections but these were just projections and it was known that this was not going to be the actual numbers. He also felt we should look at the projections and savings of fringe benefits, health insurance, etc. After all of this is looked at then we have to decide if we made the right decision and qualify the costs versus savings for not only salaries but also capital purchases, etc.

Ald. Krueger said he would like to review everything but doesn't know if we can actually do this. He feels the labor piece of it is a big portion and since we are only meeting 10% of the goal we should look at why. He said there is no way to recoup any of the projected savings but asked what can we do to go forward and try to recoup some of these savings in the future.

Ald. Sevenich said he voted for consolidation, not for the savings, but because it would be the best Department by taking the best of Neenah and the best of Menasha and combining that. He also said there is an assumption we saved a lot of money and we may not have since we took the best of benefits, etc.

Chief Auxier said we did not fill four positions and if you roll those dollar figures back into the budget and look at it the savings are there but the money was probably used in other areas of the budget. Ald. Krueger said the intention is to not shame people but it is intended to see if there is a way to try to start saving more money.

Ald. Ramos asked if the C-2 was estimated based on the number of employees prior to the merger. Chief Auxier said if you look at the number of people it was at the time this information was put together and by 2005 the savings of reducing the number of people to 68 was achieved. He also asked between 2003 and 2004 the projected salary was wrong and it carried forward through future years. Director Easker said when you try to save money you have to eliminate people and that was done by 2005. He also said when you compare the audit to the other savings it has not been determined if the same things are actually being compared because the audit may have included things that we have normally didn't include. Director Easker said Menasha's portion (roughly 40%) pays for 27.2 FTE's and pre-merger it was at 29. He also when the savings was put together it was projected before the union contracts were finalized and approved and the union contracts also have step increases they have to achieve to get to the wage they are presently at. Director Stoffel said what we are reviewing is what the numbers are after consolidation versus what we would have saved versus if the Departments have not merged. Chief Auxier said when we look at this it also doesn't include the money that wasn't used in the budget and was returned to both Cities. Director Stoffel said this is not reflected in the audit.

Director Easker said the City of Menasha Firefighters were able to go onto the City of Neenah's Health insurance after consolidation and Neenah's health insurance was a lot less compared to Menasha's at the time which also saved the City of Menasha money. He said the first year alone there was a \$72,000 savings for 27.2 FTE's that Menasha was paying for through the consolidation agreement.

Ald. Ahles asked if this was the first time the Finance Director's have seen these numbers before and it was noted that Director Easker has not seen this at all. He said it wouldn't be unreasonable for this Committee to review what has been saved over a period of time. He also asked that both Finance Director's review these numbers and see what is actually included in these numbers. When was C-2 created (before or after the labor contract)? What is the overall value and what has been the overall value for citizens of both Cities. Moving forward how would we go back and understand the original merger proposal, how the dollars would actually be reflected and how we also take into the incidentals like fringes, capital costs, etc. Ald. Krueger said the residents of Menasha feel they were told there was going to be a savings but have never been shown if there was a savings or not. Director Stoffel said that there is no actual way to know and it would be a guessing game at this point. Director Easker said there is a definitive fact that Menasha would have been paying for 29 FTE and has been paying for 27.2 FTE with consolidation. He also agreed with Director Stoffel that you can project and guess but there is nothing definitive.

After a lengthy discussion, it was decided the Finance Directors would review the salaries, health insurance and capital purchase expenditures. They will review the numbers of the audits to see what figures were used and compare to actual numbers. Information will also try to be gathered to see who did the C2 report and what figures were used. This information will be brought back to the August 2011 meeting for review.

MSC Ramos/Krueger to adjourn at 6:45 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt



MENASHA POLICE COMMISSION MEETING MINUTES DRAFT

President Ron Duuck called the special meeting to order June 21 5:30pm 140 Main Street 3rd floor of City Hall, City Council chambers.

Present: Ron Duuck, Tony Gutierrez, Jason Dionne, Terri Reuss, City Attorney Captain, Marshall Spencer

Absent: None

1. Meeting Minutes

- MOTION: Terri Reuss moved to approve the June 13 minutes. Tony Gutierrez seconded the motion. The motion was unanimously supported.

2. Process for filling Menasha Chief of Police position

- Update of the Menasha Police Chief job description
 - ✓ City Attorney Captain presented a modified Chief of Police position job description draft.
 - ✓ MOTION made by Marshall Spencer to approve the Chief of Police position description draft as the new Chief of Police position job description. Terri Reuss seconded the motion. The motion was unanimously supported. This document accompanies these draft minutes.
 - ✓ MOTION made by Tony Gutierrez to give approval to City Attorney Captain to begin advertizing for candidates for the Police Chief position. Terri Reuss seconded the motion. The motion was unanimously supported.
- President Duuck will contact other city Police Commission Presidents who have recently gone through the process of selecting a new Police Chief. Purpose; identify process learnings and best practices.

3. Next meeting;

- Regular meeting-July 21, 5:00pm Menasha Safety Building, 430 First Street, Menasha, Wi.

- 4. MOTION to adjourn made by Tony Gutierrez, seconded by Terri Reuss at 6:30 pm. The motion was unanimously supported.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Acton of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,
Marshall Spencer,
Commissioner, Secretary

CITY OF MENASHA

Position Description

Position Title: Police Chief

Department: Police

FLSA: Exempt

Date of Description: June 10, 2011

Position Reports To: Mayor, Common Council and Board of Police Commissioners

SUMMARY

The Chief of Police is responsible to lead the City of Menasha through vision, mission and goals by providing law enforcement, safety and security to Menasha's residents and the community at large.

ESSENTIAL FUNCTIONS:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Provides strategic and operational guidance to the department through directing, supervising and coordinating operations and people for the Police Department.
- Develops the annual department budget.
- Directs identification, research, planning and implementation of department initiatives to provide police services to meet community needs.
- Researches and delivers professional law enforcement perspectives, principles and practices.
- Facilitates, conducts and attends various meetings. Prepares and delivers reports and information.
- Establishes and maintains departmental operational policies and procedures.
- Oversees preparation and maintenance of departmental records.
- Keeps abreast of modern police techniques and technologies and keeps subordinates informed of matters pertaining to their duties.
- Acts as a member of the City management team providing input on policies, programs and operations.
- Actively works to build cohesion and solid working relationships with other local, state and federal agencies, non-profit and private sector organizations to foster harmony and support within the community.
- Coordinates departmental human resources functions with the city's human resources department and Police Commission, including reviews, recruitment action, hiring, evaluation, discipline, discharge, promotions and commendations. Evaluates employees work performance. Participates in labor contract negotiations. Resolves grievances and labor policy issues.
- Monitors critical emergency incidents.

POSITION REQUIREMENTS/QUALIFICATIONS

A master's degree preferred (bachelor's required) from an accredited college or university in a management related discipline and advanced specialized training in management or command at Northwestern School of Police Staff and Command, Southern Police Institute or the FBI National Academy. Eight (8) years of progressively responsible law enforcement experience plus a minimum of five (5) years supervisory and/or management experience; or any combination of experience that provides equivalent knowledge, skills and abilities.

PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

Language Ability and Interpersonal Communication

Ability to modify existing policies, strategies and/or methods to meet unusual conditions within the context of existing management principles. Ability to analyze and categorize data and information, to determine consequences and identify and select alternatives. Ability to decide the time, place and sequence of operations within an organizational framework, as well as the ability to oversee their execution.

Ability to manage and direct a group of workers, including the ability to provide counseling and mediation. Ability to persuade, convince and train others. Ability to advise and interpret regarding the application of policies, procedures and standards to specific situations.

Ability to utilize a variety of advisory data and information such as budget, overtime reports, job applications/resumes, training materials, union contracts, grievances, meeting minutes, agendas, legal briefs, professional journals, ordinances, statutes, department forms, incident reports, accident reports, crime statistics, procedures, guidelines and non-routine correspondence.

Ability to communicate orally and in writing with department personnel, city officials, other law enforcement agencies, attorneys, judges, labor union representatives, news media, vendor representatives, community groups, business representatives and the general public.

Supervisory Skills

Ability to assign, supervise and review the work of others; and the ability to make decisions regarding the selection and discipline of employees.

Mathematical Ability

Ability to calculate percentages, fractions, decimals, volumes, ratios, present values, and spatial relationships; and ability to interpret basic descriptive statistical reports.

Judgment and Situational Reasoning Ability

Ability to apply functional reasoning in synthesizing information and functions; and the ability to influence others in activities such as leading, controlling, managing, supervising and teaching.

Ability to exercise judgment, decisiveness and creativity required in critical and/or unexpected situations involving moderate risk to the organization.

Physical Requirements

Ability to operate equipment and machinery requiring complex and rapid adjustments, such as firearms, computer terminal, squad car, emergency communications equipment and restraint devices.

Ability to coordinate eyes, hands, feet and limbs in performing movements requiring moderate skill, such as firearms use.

Ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling. May occasionally lift and/or move more than 100 pounds.

Ability to recognize and identify similarities or differences between characteristics of colors, shapes, sounds and odors associated with job-related objects, materials and tasks.

Environmental Adaptability

Ability to work under conditions that require exposure to environmental factors such as temperature variations and extremes, odors, toxic agents, noise, disease, dust, irate individuals, violence and traffic hazards. This exposure may cause some discomfort and presents a risk of injury.

The City of Menasha is an equal opportunity employer. In compliance with the American Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Date

Employer's Signature

Date

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

June 29, 2011

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 5:04 P.M., with Commissioners Bob Fahrbach, Joe Guidote, Don Merkes, and Joanne Roush present on roll call. Also present were Melanie Krause, Co-General Manager/Business Operations; Dick Sturm, Co-General Manager/Engineering and Operations; Lonnie Pichler, Electric and Water Distribution Supervisor; Jerry Sturm, Water Plant Supervisor; Scott Maurer, Water Distribution Foreman, and the Press.

Those absent were: Steve Grenell, Project Engineer; Kristin Hubertus, Business Operations Accountant; Dave Rodriguez, Customer and Utility Services Manager; John Teale, Technical Services Engineer; and Mark Albert, Energy Services Representative.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Guidote, seconded by Comm. Merkes, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of May 25, 2011.
- B. Approve and warrant payments summarized by checks dated June 2 - 22, 2011, which includes Net Payroll Voucher Checks, Void O & M Check 041705, and Operation and Maintenance Voucher Checks for a total of \$564,379.79, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call.
- C. Correspondence, as listed.
 - Copy of May-June, 2011 PSC Water Currents newsletter
 - Copy of memorandum dated June 7 to MU Managers from Mgr. of Business Operations Krause, re: 2012 Budget and Planning Schedule
 - Copy of State Fiscal Year 2012 Update #2 dated June 8
 - Copy of letter dated June 21 to Menasha Utilities from Dept. of Workforce Development, re: Special Assessment
 - Copy of Thank You received June 22 from Melissa Sewall, Menasha Utilities – WPPI Energy Scholarship recipient

Item IV. May Financial and Operations Statement – there were no questions on the electric statements. Co-General Manager/Business Operations Krause commented the water usage has decreased substantially from prior years due to all customers using less water, and adjustments have been made on the cash flow statements.

After discussion, the Commission accepted the May Financial and Operations Statement as presented.

Item V. Claims Against The Utility – there were no claims discussed at this meeting.

Item VI. There were no Purchase Orders over \$10,000.00 issued since the last Commission meeting.

Item VII. Unfinished Business, Emergency Water Supply Agreement – Co-General Manager/ Engineering & Operations Dick Sturm reported the agreement was approved by the City of Neenah Department of Public Works & Utilities.

As mentioned previously, the testing on the interconnection went well and it is fully functional. Contacts and procedures will be reviewed on an annual basis.

Item VIII. New Business, Resolution Protecting Menasha's Ability to Collect Unpaid Utility Bills Through the Tax Roll – the motion by Comm. Roush, seconded by Comm. Guidote, was unanimous to approve the following:

**Resolution Protecting Menasha's Ability to Collect
Unpaid Utility Bills Through the Tax Roll**

WHEREAS, the CITY OF MENASHA has been well served by a community-owned, locally controlled, nonprofit electric, water, sewer and stormwater utility; and

WHEREAS, the CITY OF MENASHA and MENASHA UTILITIES have consistently provided low-cost, reliable utilities to our residents, businesses and industries on a not-for-profit basis; and

WHEREAS, the utility uses various collection methods and processes to minimize the amount of unpaid utility bills going to the property tax roll; and

WHEREAS, MENASHA UTILITIES has created a landlord ad hoc committee and this group has worked at improving communication and collection processes as well as educating what rules and rights each party has; and

WHEREAS, Assembly Bill 182 would prohibit MENASHA UTILITIES from collecting unpaid municipal electric, water, sewer and stormwater bills using the property tax roll; and

WHEREAS, the utility on average places \$92,000 annually on the property tax roll; and

WHEREAS, since a municipal utility is owned by the residents and businesses of the community, any costs not absorbed through traditional ratemaking and payments for service, must be directly borne by the utility customers and city and unlike an investor-owned utility, a municipal utility does not have the ability to simply "write-off" any unpaid utility bills; and

WHEREAS, we fully support current statutory authority (§66.0809) that allows for the placement of unpaid municipal utility bills on the property tax roll and believe that the existing authority is reasonable to all parties involved; current law being the result of a 15 year old compromise between the landlords and the municipal utilities;

NOW, THEREFORE BE IT RESOLVED that the CITY OF MENASHA and MENASHA UTILITIES opposes Assembly Bill 182 since it would shift property owner costs to other utility customers, increasing their utility bills; and

BE IT FURTHER RESOLVED that we ask the Wisconsin Legislature to oppose Assembly bill 182 and instead support the current statutory authority in this regard; and

BE IT FURTHER RESOLVED that we pledge to continue working with landlords in our community to improve collection methods and communications with them, with the objective being to continue our ability to offer low-cost municipal utility service to all of our customers;

AND BE IT FURTHER RESOLVED that copies of this resolution will be sent to our State Legislators, Governor Scott Walker, and the Municipal Electric Utilities of Wisconsin.

Passed and approved this 29th day of June, 2011.

This resolution is also being forwarded to the Common Council with the recommendation for approval.

Item IX. Project Reports, Bondholder Settlement and WPPI Energy Transaction – Mrs. Krause stated there were no updates on these issues. The Commission requested information on the date of the bondholder deadline for the next meeting.

Telecommunications Update – Mr. Dick Sturm reported on a meeting with a representative from Lakeland College to discuss marketing strategies.

Water Projects – Mrs. Krause reviewed several future projects. The first was the low lift pump project which is currently being evaluated by FEMA staff to see if it qualifies for a regional FEMA grant. There have been some obstacles for funding since there are no recorded losses and the existing pumps will not function in a new location.

Electric and Water Distribution Supervisor Pichler reviewed the main projects included in the budget. The four projects are main replacements on Paris Street, Arthur Street, Ninth Street, and Appleton Street between Third and Fourth Streets. At the current time contractor costs are high, and the projects may not be done if the bidding is not favorable. All of these projects, with the exception of Paris Street, are scheduled to be completed this year.

He distributed a listing of the 2010 and 2011 main leaks, and a discussion was held regarding patch repair and deferral areas in order to free up capital for the main replacement projects. Staff will meet with the Department of Public Works to further discuss this issue.

Item X. Staff Reports, Co-General Manager/Engineering and Operations – there were no additional questions to the report presented.

Electric and Water Distribution/Safety Report – Mr. Pichler added that crews are in the process of rebuilding Ninth and Melissa Streets, and plans for the Cottages at Lake Park have been received. He added the new hybrid truck has shown significant fuel savings.

The Water Distribution Department has completed hydrant flushing, and continues with the leak detection program.

Water Plant – Water Plant Supervisor Jerry Sturm added chemical costs have decreased partly due to good water quality in Lake Winnebago.

Project Engineer – Mr. Dick Sturm gave an update on the Tayco Substation transformer and tap changer repairs.

Telecommunications & Substations, Co-General Manager/Business Operations, Customer and Utility Services, and Energy Services Representative/Key Accounts – there were no additional questions to the reports presented.

Item XI. No one from the Gallery was heard on any items discussed at this Meeting.

Item XII. There being no need for a Closed Session, the motion by Comm. Merkes, seconded by Comm. Fahrbach, was unanimously approved on roll call at 6:09 p.m. to adjourn.

By: MARK L. ALLWARDT
President

JOSEPH P. GUIDOTE
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

Vernon A. Larsen, D.D.S.

RIVERSIDE BUILDING
59 RACINE STREET
MENASHA, WISCONSIN 54952

TELEPHONE (920) 722-4293

FAX (920) 722-3394

July 7, 2011

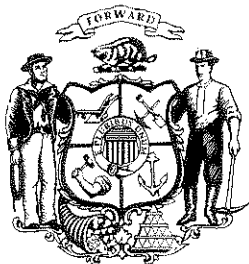
To: City Attorney Captain and
The Menasha City Council

I, Dr. Vernon Larsen am interested in purchasing the southern half of the vacant property across from the Menasha Post Office. I would like to talk to you about my offer.

Thank you,

Vernon A. Larsen, D.D.S.

Vernon A. Larsen, D.D.S.



SCOTT WALKER
OFFICE OF THE GOVERNOR
STATE OF WISCONSIN

P.O. Box 7863
MADISON, WI 53707

June 30, 2011

Mayor Donald Merkes
City of Menasha
140 Main Street
Menasha, WI 54952-3190

FILED

JUL 11 2011

MAYOR'S

Dear Mayor Merkes,

Thank you for contacting my office regarding recycling provisions in the 2011-13 Biennial Budget. This is in response to a letter of inquiry that you previously sent me regarding this subject. With that said, I am pleased to inform you of the following recycling-related provisions in the 2011-2013 Biennial Budget, which I signed Sunday, June 26, 2011.

First, the local government recycling mandates will remain law. Also, during the next biennium, recycling grants given from the state to responsible units will total \$19,000,000 each year. This funding will come from solid waste tipping fee revenue and will be distributed using the same formula that has been used since 2000.

Additionally, \$1,000,000 will be disbursed on a per capita basis to responsible units that fulfill certain eligibility requirements. Responsible units that meet a certain size requirements, partner with other responsible units to provide services and enact other efficiency measures will receive these additional funds on a per capita basis.

Again, thank you for your interest in recycling. I hope this letter provides adequate feedback to your concerns. If you have additional questions, please feel free to contact my office.

Sincerely,

Scott Walker
Governor



HUNTON & WILLIAMS LLP
1900 K STREET, N.W.
WASHINGTON, D.C. 20006-1109

TEL 202 • 955 • 1500
FAX 202 • 778 • 2201

ANDREW R. KINTZINGER
DIRECT DIAL: 202-955-1837
EMAIL: akintzinger@hunton.com

FILE NO: 75931.000002

June 21, 2011

VIA EMAIL & U.S. FIRST CLASS MAIL

City of Menasha, Wisconsin
Attention: Pamela Captain, City Attorney
140 Main Street
Menasha, WI 54952-3151

**Re: Special Counsel to City of Menasha Bondholder
Workout on Steam Utility**

Dear Ms. Captain:

Thank you for the opportunity to represent the City of Menasha as Special Counsel in connection with bondholder workout matters on the steam utility financing. This representation was undertaken pursuant to an engagement letter dated June 4, 2009 by and between Hunton & Williams LLP and the City.

As this matter has now concluded, we have closed this file. Accordingly, our last invoice, dated May 12, 2011, for April legal services on this Special Counsel matter was our final invoice on this matter.

Hunton & Williams LLP will continue to represent the City on The Lafayette Life Ins. Co., et al. vs. City of Menasha, et al., litigation matter pursuant to a separate engagement letter dated November 6, 2009 by and between Hunton & Williams LLP and the City. Your principal contacts on this litigation matter will continue to be Joe Saltarelli and Ed Fuhr. Our invoice for May legal services on this litigation matter is enclosed.

RECEIVED JUN 24 2011



City of Menasha, Wisconsin
Attention: Pamela Captain, City Attorney
June 21, 2011
Page -2-

If you have any questions, please feel free to contact me. We appreciate the opportunity to represent you.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew R. Kintzinger".

Andrew R. Kintzinger

Enclosure

cc: Edward J. Fuhr
Joe Saltarelli

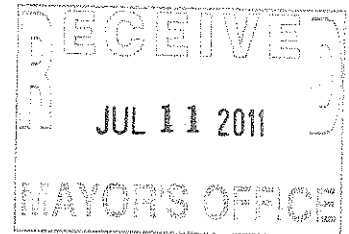


Michael G. Ellis
SENATE PRESIDENT

July 5, 2011

WISCONSIN STATE SENATE

Kristin Sewall, Deputy City Clerk
City of Menasha
140 Main Street
Menasha, WI 54952



Dear Kristin,

Thank you for recently forwarding to my office two City Council resolutions related to provisions in the state budget, specifically, the state's recycling grant program and the permitted use of public employees for certain public works projects.

As you know, in his budget Governor Walker had proposed a significant reallocation of recycling-related fees, including recycling tipping fees. The Governor had also proposed to repeal the municipal and county recycling grant program. I did not support this proposal and worked with other legislators to retain the current programs. In the end, the recycling tipping fee, the electronic waste recycling fee and the newspaper recycling fee were all retained and the funds generated will remain part of the recycling and renewable energy fund, which will be renamed the environmental fund. In addition the municipal and county recycling grant program was restored and funded at \$19 million annually.

The Joint Committee on Finance had included a provision in the budget that would have prohibited cities, villages, towns and counties from using their own employees on public construction projects and other provisions that would have severely limited counties from using their own road crews in conjunction with projects for neighboring cities, towns and villages. I also opposed these proposals and worked to modify them before final passage of the budget.

In the end, the prohibition against cities, towns, villages and counties from using their own workers on public works projects costing more than \$100,000 was deleted. The other provisions were amended to allow counties to use their own workers on road projects for towns within the boundaries of the county and for villages and cities under 5,000 population and within the boundaries of the county.

Thanks again for forwarding the resolutions.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael G. Ellis", written over a horizontal line.

MICHAEL G. ELLIS
State Senator

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
TUESDAY, July 5, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Mayor Merkes thanked all those involved for making CommunityFest enjoyable.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski, Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Lt. Brunn, DPW Radtke, C/T Stoffel, LD Lenz,

PP Kester, Lt. Schultz, Clerk Galeazzi and the Press

DEPT. HEADS EXCUSED: PRD Tungate, PHD Nett

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Steve Pack, 823 Emily Street. Concerns with the City repurchasing Lot 16 at Lake Park Villas;
Consideration of offer from Dr. Larsen to purchase lots on Racine Street.

Tim Jacobson, 732 Paris Street. Support Resolution R-29-11 protecting Menasha's ability to collect
unpaid utility bills through the tax roll.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Library Board President Jill Enos – Introduction of Vicki Lenz, new Library Director

Jill Enos, President of the Library Board introduced Library Director Vicki Lenz. Ms. Enos thanked
the committee involved in the hiring process and feels Ms. Lenz will be a good fit for Library.

Ms. Lenz said a few things about herself and stated she is happy to be part of the Menasha Library.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. Administration Committee, 6/20/11

b. Board of Public Works, 6/20/11

c. Board of Health, 5/11/11

d. Board of Review, 6/2/11

e. Committee on Aging, 5/12/11

f. Library Board, 6/16/11

g. Parks & Recreation Board, 6/13/11

h. Plan Commission, 6/21/11

i. NM Sewerage Commission, 4/26/11, 5/24/11

j. NM Sewerage Commission, 6/16/11; Special Meeting

k. Personnel Committee, 6/20/11

l. Redistricting Committee, 6/15/11, 6/27/11

Communications:

m. City of Menasha v. WI Employment Relations Commission & City of Menasha Professional Police
Union Local 603

n. Ald. Klein, 6/27/11; New police chief memo

Moved by Ald. Sevenich, seconded by Ald. Langdon to receive Minutes & Communications A-N.

Discussion: Ald. Taylor questioned why there was not a Personnel Committee meeting scheduled
to discuss the Mayor's budget reductions.

Motion carried on voice vote.

DRAFT

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 6/20/11

Plan Commission, 5/17/11; recommends approval of:

2. Driveway Installation Policy and set fee schedule

Plan Commission, 6/21/11; recommends approval of:

3. The release of the Ingress and Egress Easement that divides the parking lot of Lake Park Swim and Fitness

4. The Certified Survey Maps of Lake Park Villas – Section 1, Section 2 and Section 3 subject to the following:

a. Details shall be labeled A & B on the CSM labeled Section 2

b. The Waverly Sanitary District shall be added as an owner on the CSM's labeled Section 2 and Section 3

c. The CSM's labeled Section 2 shall be recorded after those labeled 1 and 3

Board of Public Works, 6/20/11; recommends approval of:

5. Street Use Application – Race the Lake; Sunday, August 21, 2011; 7:00 AM – 9:15 AM (Midwest Sports Events)

6. Payment – Sam Sommers Concrete; Contract Unit No. 2011-02; New Street Construction-Concrete Curb and Gutter/Concrete Walk; \$76,111.88(Payment No. 1)

Personnel Committee, 6/20/11; recommends approval of:

7. Amending the Personnel Policy Handbook, Article V. B. paragraph 11 regarding WRS Contributions for non-represented employees excluding Police & Fire non-union management to begin the second pay period in July, 2011

Ald. Zelinski requested items 2 (Driveway Installation Policy) and 4 (CSM of Lake Park Villas) be removed from the Consent Agenda.

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve items 1, 3, 5, 6 and 7

Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve item 2 (Driveway Installation Policy)
Discussion: PP Kester explained the \$40 recommended fee for any inspection. That will cover the cost of permit processing and driveway construction inspection.

Motion carried on roll call 8-0.

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve item 4 (CSM of Lake Park Villas)
Discussion: PP Kester explained the sequence of the recording of the CSM. They are part of the Cypress Homes/The Ponds of Menasha development. The full plat map will come to the Common Council at a later date.

Motion carried on roll call 8-0

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 6/17/11 to 6/30/11 in the amount of \$967,838.11

Moved by Ald. Klein, seconded by Ald. Langdon to approve accounts payable and payroll

Discussion/Questions/Answers on expenditures.

Motion carried on roll call 8-0.

2. Change of Agent for Ramsey & Ramsey, d/b/a R&R Bar, 2 Tayco Street to Mary Saunders, 2226 N. Bay Street, Appleton

Moved by Ald. Klein, seconded by Ald. Langdon to approve Change of Agent.

Motion carried on roll call 8-0.

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3. Outdoor Alcoholic Beverage Application, Jitters Bar LLC, 23 Main Street, Menasha, Peter Kemps/Agent, July 5, 2011-June 30, 2012

Moved by Ald. Klein, seconded by Ald. Langdon to approve Outdoor Alcoholic Beverage Permit
Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. O-7-11 (Substitute Amendment 1) – An Ordinance Amending Chapter 2, Mayor and Common Council (Recommended by Administration Committee)(Introduced by Ald. Sevenich)(2nd introduction)

Moved by Ald. Sevenich, seconded by Ald. Englebert to adopt O-7-11.

Motion carried on roll call 8-0.

2. R -25 -11 - Resolution Acknowledging Review of City of Menasha 2010 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208 (Recommended by Board of Public Works)(Introduced by Ald. Taylor)

Moved by Ald. Taylor, seconded by Ald. Langdon to adopt R-25-11.

Motion carried on roll call 8-0.

4. R-26-11- Resolution to Apply for Matching Grant Funds for the Gilbert Site through the Wisconsin Department of Natural Resources. (Recommended by Administration Committee) (Introduced by Ald. Langdon)

Moved by Ald. Langdon, seconded by Ald. Benner to adopt R-25-11.

Discussion: PP Kester explained the grant process and how the matching funds work.

Motion carried on roll call 8-0.

5. R-27-11 - Resolution Regarding Pick-up of Employee Retirement Contributions Pursuant to Section 414(h)(2) of the Internal Revenue Code (Recommended by Personnel Committee)(Introduced by Mayor Merkes)

Moved by Ald. Benner, seconded by Ald. Englebert to adopt R-27-11.

Discussion: CA/HRD Captain explained this resolution will allow the employee's contribution to the Wisconsin Retirement System to be pre-tax.

Motion carried on roll call 8-0.

6. R-28-11- Resolution Relating to Redistricting (Recommended by Redistricting Committee) (Introduced by Ald. Englebert)

Moved by Ald. Englebert, seconded by Ald. Benner to adopt R-28-11.

Discussion ensued on the redistricting plan. Concerns of the aldermen were discussed on how the plan was created and if it follows State Statutes; creation of wards and aldermanic districts; timeline of submitting an approved plan to the counties; change in population over ten years; county supervisory lines established.

Council agreed to hear from members of the Redistricting Committee.

Bernie Sandlin, Lake Park Villas. Prepare a plan using the State authorized mapping program.
Tom Konetzke, 858 Emily Street. Requirements of State Statutes were followed when creating plan.

Council discussed holding workshop to create a plan.

Clerk presented an amended resolution that included the polling places as require by State Statute.

Aldermen Englebert and Benner removed motion to adopted R-28-11.

Moved by Ald. Englebert, seconded by Ald. Benner to adopt R-28-11 including polling places.

Motion failed on roll call 2-6.

Ald. Englebert, Benner – yes.

Ald. Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski – no

DRAFT

K. HELD OVER BUSINESS

None

L. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Tim Jacobson, 732 Paris Street. City employees' contribution to Wisconsin Retirement System.

M. CLAIMS AGAINST THE CITY

None

N. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Langdon to adjourn at 7:58 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 7/7/11-7/14/11	\$ 503,135.53
Checks # 30146-30304	
Payroll Checks for 7/7/11-7/14/11	<u>181,224.92</u>
Total	\$ 684,360.45

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

Wisconsin Council 40 Per Capita Tax-UnionDues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

**A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

AP Check Register

Check Date: 7/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACC PLANNED SERVICE INC	30146	7/7/2011	5442	100-0801-521.24-03	160.50	Repair A/C
				100-0501-522.24-03	107.00	Repair A/C
				Total for check: 30146	267.50	
ACCURATE	30147	7/7/2011	1108888	731-1022-541.30-18	6.90	COUPLING STEEL/SCREWS
		7/7/2011	1108917	731-1022-541.30-15	31.34	Jack Stands
			Total for check: 30147		38.24	
ALL-SPORT TROPHY	30148	7/7/2011	44350	100-0408-552.30-10	53.70	Retirement Plaque
			Total for check: 30148		53.70	
AMERICAN RECYCLING CENTER INC	30149	7/7/2011	2011-1235	100-0703-553.82-02	6,041.20	Playground surfacing
				100-0703-553.82-02	6,041.20	Urethane Binder/Granules
				100-0703-553.82-02	(6,041.20)	Playground surfacing
				100-0703-553.82-02	(6,041.20)	Urethane Binder/Granules
			Total for check: 30149		0	
APPLETON RADIATOR AND ATS	30150	7/7/2011	644	731-1022-541.29-04	2,197.90	New Core
			Total for check: 30150		2,197.90	
BADGER HIGHWAYS CO INC	30151	7/7/2011	153759	479-1003-541.30-18	1,819.66	FOB Menasha 2 1/2 -3 CR Run/Sand
		7/7/2011	153817	479-1003-541.30-18	18,073.22	Hotmix Asphalt
		7/7/2011	153837	479-1003-541.30-18	600.00	Tack Coat
			Total for check: 30151		20,492.88	
BADGER LAB & ENGINEERING INC	30152	7/7/2011	INV000045314	601-1020-543.21-02	911.00	Mondl/Wastewater
			Total for check: 30152		911.00	

AP Check Register

Check Date: 7/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BARNES & THORNBURG LLP	30153	7/7/2011	1413097	267-0102-581.21-01	503.00	Steam Utility Services
			Total for check: 30153		503.00	
BATTERIES PLUS-502	30154	7/7/2011	508-135194	100-1016-543.30-18	10.84	Lithium AA
				266-1027-543.30-18	10.85	Lithium AA
			Total for check: 30154		21.69	
BOLDT COMPANY	30155	7/7/2011	BOLDT CO	625-0000-201.18-00	500.00	Refund Erosion Control
			Total for check: 30155		500.00	
BRAZEE ACE HARDWARE	30156	7/7/2011	013843	207-0707-552.30-18	2.38	Fasteners
		7/7/2011	013850	100-0704-552.24-03	12.98	Float Toilet/Rod Thread
		7/7/2011	013851	100-0703-553.24-03	7.80	Fasteners
			Total for check: 30156		23.16	
CALLUMET COUNTY TREASURER	30157	7/7/2011	9900877	100-0204-512.29-02	134.36	Notices/Election
			Total for check: 30157		134.36	
CDW GOVERNMENT INC	30158	7/7/2011	XQZ7259	743-0403-513.30-15	103.32	Ergo Keyboards Brenda/Dorothy/Amy
		7/7/2011	XRP9991	743-0403-513.30-15	49.90	Network hubs/datalines
			Total for check: 30158		153.22	
CRANE ENGINEERING SALES INC	30159	7/7/2011	244111-00	100-0704-552.24-04	460.78	Repair Pump
			Total for check: 30159		460.78	
AL DIX CONCRETE INC	30160	7/7/2011		100-1003-541.82-02	150.00	Repair Driveway 2472 Whistling Swan
			Total for check: 30160		150.00	

AP Check Register

Check Date: 7/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
DNTLWORKS EQUIPMENT CORPORATION	30161	7/7/2011	18598	100-0916-531.30-15	838.00	Portable Operator Stool
			Total for check: 30161		838.00	
FACTORY MOTOR PARTS CO	30162	7/7/2011	18-1006000	731-1022-541.38-03	47.71	Motor Asy
		7/7/2011	18-1023647	731-1022-541.38-03	41.03	Switch
			Total for check: 30162		88.74	
FERRELLGAS	30163	7/7/2011	1040164921	266-1027-543.21-06	86.36	Liquified Petroleum Gas
			Total for check: 30163		86.36	
FOX VALLEY TRUCK	30164	7/7/2011	493699	731-1022-541.38-03	37.21	Lever
		7/7/2011	493727	731-1022-541.38-03	58.61	Switch/Springs
			Total for check: 30164		95.82	
GALLS	30165	7/7/2011	511424905	100-0801-521.29-05	1,062.67	LED Lights
		7/7/2011	511430640	100-0804-521.30-18	122.89	Mkii McAerosol Training
		7/7/2011	511433893	100-0801-521.29-05	31.88	Wiring Harness for Siren
			Total for check: 30165		1,217.44	
GAUTHIER & SONS CONSTRUCTION INC	30166	7/7/2011	GAUTHIER & SONS	625-0000-201.18-00	1,000.00	Refund Erosion Control
			Total for check: 30166		1,000.00	
GRAINGER INC	30167	7/7/2011	9559018222	100-1003-541.30-15	204.98	Rotary Gear Pump Head
		7/7/2011	9562498304	100-0501-522.30-13	85.44	Elev Filters @ Station 36
			Total for check: 30167		290.42	
GUNDERSON UNIFORM & LINEN RENTAL	30168	7/7/2011	1416122	100-0801-521.30-13	30.78	Towel/Mat Service
			Total for check: 30168		30.78	

AP Check Register

Check Date: 7/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
GUNTA & REAK SC	30169	7/7/2011	6311	733-0206-512.21-01	1,492.75	Guelths vs Menasha
			Total for check: 30169		<u>1,492.75</u>	
HAWKINS INC	30170	7/7/2011	3231808	100-0704-552.30-18	2,446.50	Pool Chemicals
		7/7/2011	3232251	100-0704-552.30-18	(228.30)	Pool Chemicals
			Total for check: 30170		<u>2,218.20</u>	
HOME DEPOT CREDIT SERVICES	30171	7/7/2011	3162791	100-0801-521.30-13	26.06	Flowers/PD
		7/7/2011	3562947	100-1001-514.30-15	59.97	Drill Batteries
		7/7/2011	5072430	100-0801-521.24-03	18.44	A/C Repair
				100-0501-522.24-03	12.30	A/C Repair
		7/7/2011	6562521	100-0801-521.24-03	7.00	A/C Repair
				100-0501-522.24-03	4.67	A/C Repair
		7/7/2011	7563140	731-1022-541.24-03	3.97	Cash Drawer Lock
		7/7/2011	9034490	100-0703-553.24-03	17.17	Fitting/Brushes/PVC
			Total for check: 30171		<u>149.58</u>	
HUNTON & WILLIAMS LLP	30172	7/7/2011	102015663	267-0102-581.21-01	5,529.54	Defense of Litigation
			Total for check: 30172		<u>5,529.54</u>	
KUNDINGER FLUID POWER INC	30173	7/7/2011	50141295	731-1022-541.38-03	10.87	Hose Clamp/Plates
			Total for check: 30173		<u>10.87</u>	
LAKE PARK VILLAS HOMEOWNERS ASSN	30174	7/7/2011		100-0703-553.21-06	2,877.27	LP Villas Project
				100-0703-553.22-03	156.95	LP Villas Project
				100-1012-541.22-03	34.19	LP Villas Project
				625-1010-541.21-06	29.23	LP Villas Project
				625-1010-541.22-03	605.85	LP Villas Project
			Total for check: 30174		<u>3,703.49</u>	

AP Check Register

Check Date: 7/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
LAKELAND CHEMICAL SPECIALTIES	30175	7/7/2011	31660	100-0000-132.00-00	836.97	836.97 Chemical Treatment
			Total for check: 30175		836.97	
LEVENHAGEN CORPORATION	30176	7/7/2011	75231	207-0707-552.38-01	4,426.66	Lead Free Gasoline
		7/7/2011	75259	207-0707-552.38-01	5,679.81	Lead Free Gasoline
		7/7/2011	75260	207-0707-552.38-01	4,481.29	Lead Free Gasoline
			Total for check: 30176		14,587.76	
LINDSEY LEFEBER	30177	7/7/2011	LEFEBER	100-0000-201.03-00	25.00	Parking Citation Overpay
			Total for check: 30177		25.00	
MANAWA TELEPHONE CO	30178	7/7/2011		743-0403-513.22-01	39.95	Internet Service
			Total for check: 30178		39.95	
MARSHALL & ILSLEY TRUST COMPANY NA	30179	7/7/2011	4016312	100-0202-512.21-06	260.00	Monthly Fee
			Total for check: 30179		260.00	
MATTHEWS TIRE & SERVICE CENTER	30180	7/7/2011	212803	731-1022-541.38-02	24.54	Flat Repair
			Total for check: 30180		24.54	
MEMORIAL FLORISTS INC	30181	7/7/2011	02646457	100-0701-533.30-18	175.00	Flowers
		7/7/2011	02646458	100-0703-553.30-18	26.25	Flowers
		7/7/2011	02646668	207-0707-552.30-18	780.94	Flowers/Plants
		7/7/2011	02646672	100-0703-553.30-18	4,434.50	Flowers/Plants
			Total for check: 30181		5,416.69	
MENARDS-APPLETON EAST	30182	7/7/2011	24571	100-0703-553.30-18	6.78	4X4-8' AC2 Treated GC
			Total for check: 30182		6.78	

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MENARDS-APPLETON WEST	30183	7/7/2011	28841	731-1022-541.30-18	10.98	10.98 Key Ring/Loop
			Total for check: 30183		10.98	
MENASHA EMPLOYEES CREDIT UNION	30184	7/7/2011	20110707	100-0000-202.05-00	1,908.00	1,908.00 PAYROLL SUMMARY
			Total for check: 30184		1,908.00	
MENASHA JOINT SCHOOL DISTRICT	30185	7/7/2011	MOBILE HOME	100-0000-412.00-00	6,288.64	6,288.64 June Mobile Home
			Total for check: 30185		6,288.64	
MENASHA POLICE DEPARTMENT	30186	7/7/2011	PETTY CASH	100-0801-521.30-18	18.22	18.22 Petty Cash Reimbursement
				100-0801-521.34-04	6.00	6.00 Petty Cash Reimbursement
			Total for check: 30186		24.22	
MENASHA UTILITIES	30187	7/7/2011		100-1008-541.22-03	191.62	191.62 Electric
				100-0703-553.22-03	523.08	523.08 Electric
				100-0703-553.22-05	478.88	478.88 Water
				100-0703-553.22-06	91.25	91.25 Storm
				100-0000-123.00-00	8.70	8.70 Bill Town
				100-0305-562.22-06	2.50	2.50 Storm
				100-0903-531.22-03	142.57	142.57 Electric
				100-0903-531.22-05	48.19	48.19 Water
				601-1020-543.22-03	159.62	159.62 Electric
	7/7/2011	3712		625-0401-513.25-01	829.17	829.17 Storm Charge May 2011
	7/7/2011	3713		601-1021-543.25-01	15,662.79	15,662.79 Sewer Charge May 2011
			Total for check: 30187		18,138.37	
MODERN DAIRY INC	30188	7/7/2011	195665	100-0704-552.30-17	389.94	389.94 Concessions
			Total for check: 30188		389.94	
MORTON SAFETY	30189	7/7/2011	586367	100-0702-552.30-18	39.70	39.70 First-Aid Supplies

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MORTON SAFETY...	30189...	7/7/2011	587215	100-0702-552.30-18	99.67	First-Aid Supplies
			Total for check: 30189		139.37	
N&M AUTO SUPPLY	30190	7/7/2011	363697	731-1022-541.38-03	13.80	Wiper Blades
		7/7/2011	363962	731-1022-541.38-03	32.50	Door Handle
		7/7/2011	364093	731-1022-541.38-03	13.80	Wiper Blades
		7/7/2011	365353	731-1022-541.30-18	9.98	Hitch Pin
			Total for check: 30190		70.08	
NATIONAL BAND AND TAG CO	30191	7/7/2011	320518	100-0704-552.30-10	164.66	Deep Water Passes
			Total for check: 30191		164.66	
NEENAH-MENASHA SEWERAGE COMMISSION	30192	7/7/2011	2011-094	601-1021-543.25-01	128,214.93	July Wastewater Treatment
		7/7/2011	2011-100	601-1021-543.25-01	19,538.00	July Interest Charges
			Total for check: 30192		147,752.93	Bond Issue NMSC
OGDEN PLUMBING & HEATING INC	30193	7/7/2011	63937	207-0707-552.24-03	95.00	Backflow Tests
				100-0704-552.24-03	95.00	Backflow Tests
			Total for check: 30193		190.00	
PALMER COMPANY	30194	7/7/2011	133165-00	100-0704-552.30-13	239.25	Acid Cleaner/Shower Spray
			Total for check: 30194		239.25	
REDI-WELDING CO	30195	7/7/2011	14226	731-1022-541.30-18	135.06	Guard/Tubing
			Total for check: 30195		135.06	
ROUTE 41 PIZZA LLC	30196	7/7/2011	0011612-IN	100-0702-552.30-18	76.24	Pizza Order/Rec Event

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ROUTE 41 PIZZA LLC...	30196...	7/7/2011	0011613-IN	100-0702-552.30-18	76.24 Pizza Order/Rec Event	
			Total for check: 30196		152.48	
DIANE SCHABACH	30197	7/7/2011	CONTRACT	207-0707-552.21-06	21,750.00 Harbormaster Contract	
			Total for check: 30197		21,750.00	
SERVICEMASTER BUILDING MAINTENANCE	30198	7/7/2011	132370	100-0801-521.20-01	1,395.00 Janitorial Service	
			Total for check: 30198		1,395.00	
SHOPKO STORES INC	30199	7/7/2011	51206	100-0702-552.30-18	135.98 Program Supplies	
			Total for check: 30199		135.98	
SKID & PALLET	30200	7/7/2011	027770	100-0703-553.30-18	117.00 Red Mulch	
			Total for check: 30200		117.00	
R A SMITH NATIONAL INC	30201	7/7/2011	102061	100-0703-553.21-02	1,328.00 Gilbert Mill Site Develop	
			Total for check: 30201		1,328.00	
SAM SOMMERS CONCRETE	30202	7/7/2011	20111-02	100-1003-541.82-02	79,562.64 New Street Construction Curb/Gutter	
				100-0000-201.04-00	(3,450.76) New Street Construction Curb/Gutter	
			Total for check: 30202		76,111.88	
STUMPF EXCAVATING & TRUCKING LLC	30203	7/7/2011	3206	625-1010-541.24-05	560.00 Cat work on berm	
			Total for check: 30203		560.00	
SUPERIOR CHEMICAL CORP	30204	7/7/2011	61334	100-0000-132.00-00	286.00 Mop Blend	
			Total for check: 30204		286.00	

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SWIDERSKI EQUIPMENT INC	30205	7/7/2011	IF07616	731-1022-541.38-03	33.37	Hose
				Total for check: 30205	33.37	
TRADER PLUMBING	30206	7/7/2011	34979	207-0707-552.24-03	95.00	Repair Mill St Boat Dock
				Total for check: 30206	95.00	
US CELLULAR	30207	7/7/2011	200267787-088	100-0201-512.22-01	35.01	Captain
				100-0401-513.22-01	12.94	Stoffel
				100-1019-552.22-01	32.10	Bridge
				743-0403-513.22-01	83.35	James/Lacey
				601-1020-543.22-01	5.09	Confined Space
				100-1001-514.22-01	67.83	Alix
				100-0601-551.22-01	6.45	Powell
				100-0801-521.22-01	395.68	Police
				100-0919-531.22-01	53.46	Health
				100-0904-531.22-01	49.33	Drew
				100-1002-541.22-01	137.74	Engineering
				100-0702-552.22-01	58.02	Tungate
				100-0703-553.22-01	206.52	Parks
				100-0304-562.22-01	14.99	Keil
				731-1022-541.22-01	104.88	Garage
				100-1008-541.22-01	7.81	Card
				601-1020-543.22-01	13.05	Sewer Truck
				Total for check: 30207	1,284.25	
WBAY	30208	7/7/2011	386175	100-0000-201.15-00	900.00	Farm Market Advertising
				Total for check: 30208	900.00	
WE ENERGIES	30209	7/7/2011		100-1012-541.22-03	2,218.25	Street Lights

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WE ENERGIES...	30209...	7/7/2011	CONSERVANCY	100-0703-553.22-03	37.50 Conservancy	
			Total for check: 30209		2,255.75	
WERNER ELECTRIC SUPPLY CO	30210	7/7/2011	S3300867.001	100-0703-553.30-18	194.40 Lamps/Bulbs	
			Total for check: 30210		194.40	
WIL-KIL PEST CONTROL	30211	7/7/2011	1858408	731-1022-541.20-07	64.00 Contract	
			Total for check: 30211		64.00	
WINNEBAGO COUNTY CLERK OF COURTS	30212	7/7/2011	BERT	100-0000-201.03-00	150.00 Bond	
		7/7/2011	KING	100-0000-201.03-00	285.00 Bond	
		7/7/2011	MEDINA	100-0000-201.03-00	350.00 Bond	
			Total for check: 30212		785.00	
WINNEBAGO COUNTY TREASURER	30213	7/7/2011	ADV TOOLING	310-0409-571.61-01	5,767.77 ATS Loan	
				310-0410-571.61-02	3,366.92 ATS Loan	
			Total for check: 30213		9,134.69	
WISCONSIN COUNCIL 40 PER CAPITA TAX	30214	7/7/2011	20110707	100-0000-202.06-00	280.00 PAYROLL SUMMARY	
			Total for check: 30214		280.00	
WDATCP	30215	7/7/2011	4825	100-0902-524.21-05	200.50 Test	
			Total for check: 30215		200.50	
WISCONSIN SUPPORT COLLECTIONS	30216	7/7/2011	20110707	100-0000-202.03-00	440.23 PAYROLL SUMMARY	
			Total for check: 30216		440.23	
WWPHEC	30217	7/7/2011	REGISTRATION	100-0903-531.34-02	45.00 Public Health Nurse Conf	

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WWPHEC...	30217...	7/7/2011...	REGISTRATION...	100-0915-531.34-02	75.00	Public Health Nurse Conf
			Total for check: 30217		120.00	
					356,932.14	

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AAA SANITATION INC	30218	7/14/2011	170621	100-0703-553.20-09	128.00	Toilets
		7/14/2011	170622	100-0703-553.20-09	100.00	Toilets
			Total for check: 30218		228.00	
ACCENT BUSINESS SOLUTIONS INC	30219	7/14/2011	16871	100-0903-531.24-01	265.00	Health Copier Contract
			Total for check: 30219		265.00	
ALL-SPORT TROPHY	30220	7/14/2011	44401	100-0501-522.24-03	132.20	Fire Station Plaque
			Total for check: 30220		132.20	
AMERICAN RECYCLING CENTER INC	30221	7/14/2011	2011-1235	100-0703-553.82-02	6,041.20	Playground Surfacing
			Total for check: 30221		6,041.20	
ASSOCIATED APPRAISAL CONSULTANTS	30222	7/14/2011	11346	100-0402-513.21-09	4,841.67	June 2011 Professional Services
				100-0402-513.30-11	31.68	June 2011 Professional Services
		7/14/2011	11347	100-0402-513.21-04	59.76	Internet posting 6640 parcels
			Total for check: 30222		4,933.11	
ASSOCIATED BAG COMPANY	30223	7/14/2011	Y873015	100-0903-531.30-18	88.98	Poly Bags
			Total for check: 30223		88.98	
AT&T	30224	7/14/2011	920R09453007	100-1001-514.22-01	113.90	Phone
				601-1020-543.22-01	292.50	Phone
			Total for check: 30224		406.40	
ATSSA	30225	7/14/2011	90041861	100-1002-541.32-01	73.00	Membership
			Total for check: 30225		73.00	

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BADGER HIGHWAYS CO INC	30226	7/14/2011	153900	601-1020-543.30-18	62.68	ASPHALT/SAN MANHOLES
			Total for check: 30226		62.68	
BRAZEE ACE HARDWARE	30227	7/14/2011	013974	100-0703-553.30-18	9.54	Clamp
			Total for check: 30227		9.54	
BRUCE MUNICIPAL EQUIPMENT INC	30228	7/14/2011	5111949	731-1022-541.38-03	12.17	C-Clamp
			Total for check: 30228		12.17	
BUBRICK'S	30229	7/14/2011	470253	100-0801-521.30-10	106.99	Office Supplies
			Total for check: 30229		106.99	
CAREW CONCRETE & SUPPLY CO INC	30230	7/14/2011	873055	479-1003-541.30-18	228.00	Slurry
			Total for check: 30230		228.00	
COMDATA	30231	7/14/2011		100-0702-552.30-18	54.14	Program Supplies
			Total for check: 30231		54.14	
CONCRETE CUTTERS INC	30232	7/14/2011	12597	625-1010-541.30-18	104.00	Core Bits
			Total for check: 30232		104.00	
CONGER TOYOTA LIFT	30233	7/14/2011	30820	731-1022-541.29-04	186.59	Repair cushion
			Total for check: 30233		186.59	
DAVEL ENGINEERING & ENVIRONMENT	30234	7/14/2011	313588	492-0304-562.21-02	3,050.00	LP Villas/CSM'S
			Total for check: 30234		3,050.00	

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DAVIES WATER #1476	30235	7/14/2011	92217	479-1003-541.30-18	160.00 Seal	
			Total for check: 30235		160.00	
DEPARTMENT OF WORKFORCE DEVELOPMENT	30236	7/14/2011	2610858	100-0706-561.15-09	220.28 June 2011	Park/Forestry
				100-0702-552.15-09	11.77 June 2011	Park/Rec
			Total for check: 30236		232.05	
DIGICORPORATION	30237	7/14/2011	113908	266-1029-543.29-01	145.00 Microwave/Freon Permit	
		7/14/2011	113909	100-0801-521.29-01	101.16 Business Cards	
		7/14/2011	113921	100-0000-134.00-00	(13.16) Business Cards	
			Total for check: 30237		347.50	Business Card
FASTSIGNS OF APPLETON	30238	7/14/2011	A58887	100-0703-553.30-18	273.00 Park Signs	
		7/14/2011	A59679	100-0703-553.30-18	74.50 Sign	
			Total for check: 30238		347.50	
FERGUSON ENTERPRISES INC #448	30239	7/14/2011	0664040	100-0703-553.24-03	441.61 Plumbing parts	
			Total for check: 30239		441.61	
FOX STAMP SIGN & SPECIALTY	30240	7/14/2011	198805	100-0702-552.30-18	168.00 Grunski Banners	
			Total for check: 30240		168.00	
GRAINGER INC	30241	7/14/2011	9564805589	100-0704-552.24-03	161.76 Epoxy Adhesive	
			Total for check: 30241		161.76	
ALYSSA GUARD	30242	7/14/2011	HATTIE MINOR	822-0413-554.30-16	250.00 Scholarship	
			Total for check: 30242		250.00	

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GUNDERSON CLEANERS	30243	7/14/2011		100-0704-552.30-10	36.42	Jacket Cleaning
			Total for check: 30243		36.42	
	30244	7/14/2011	1414310	100-0801-521.30-13	31.94	Towels/Mats
			Total for check: 30244		31.94	
HAWKINS INC	30245	7/14/2011	3233462	100-0704-552.30-18	1,921.54	Pool Chemicals
			Total for check: 30245		1,921.54	
	30246	7/14/2011	153701-H	743-0403-513.21-04	12.95	DNS Hosting
			Total for check: 30246		12.95	
HORST DISTRIBUTING INC	30247	7/14/2011	12468-000	731-1022-541.38-03	208.02	Spindle/Caster Wheel
			Total for check: 30247		208.02	
	30248	7/14/2011	0075738-IN	731-1022-541.21-06	445.81	Unloader/Nozzle
			Total for check: 30248		445.81	
INDEPENDENT INSPECTIONS LTD	30249	7/14/2011	305039	100-0301-523.21-06	10,712.55	Permits
			Total for check: 30249		10,712.55	
	30250	7/14/2011	90069182	731-1022-541.38-03	175.90	Liquor Lic Insp
			Total for check: 30250		175.90	
JX ENTERPRISES INC	30251	7/14/2011	G-21040011	731-1022-541.38-03	(49.78)	Kit
		7/14/2011	G-210560005	731-1022-541.38-03	(123.94)	Slack
		7/14/2011	G-211780003	731-1022-541.38-03	177.56	Fan Blade

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JX ENTERPRISES INC...	30251...	7/14/2011	G-211800030	731-1022-541.38-03	40.59 Seal/Gasket	
			Total for check: 30251		44.43	
			Total for check: 30252		400.00	
KAUKAUNA POLICE DEPARTMENT	30252	7/14/2011		100-0000-201.03-00	400.00 Bond	Report #11-1895
					400.00	
KITZ & PFEIL INC	30256	7/14/2011	052303-0022	100-0703-553.30-18	154.95 2 Cycle Oil	
		7/14/2011	052314-0005	731-1022-541.30-18	75.59 torch head	
		7/14/2011	052314-0077	100-0703-553.24-03	3.90 Hardware Misc	
		7/14/2011	052314-0118	731-1022-541.30-18	9.16 Hardware Misc	
		7/14/2011	052314-0121	100-0704-552.24-03	5.93 Tube Cap	
		7/14/2011	052314-0178	100-0703-553.24-03	5.39 Drain Opener	
		7/14/2011	052614-0130	731-1022-541.24-03	8.44 Hardware Misc	
		7/14/2011	052703-0019	266-1028-543.30-18	21.98 Oil	
		7/14/2011	052709-0011	100-1016-543.30-18	9.00 Keys	Broad St Refuse
				266-1027-543.30-18	9.00 Keys	Broad St Refuse
		7/14/2011	052714-0094	100-0704-552.30-15	3.54 Hardware Misc	
		7/14/2011	052714-0097	100-1001-514.30-18	12.99 Battery	
		7/14/2011	053109-0038	100-1001-514.30-15	159.95 Dehumidifier	
		7/14/2011	053114-0105	731-1022-541.30-18	16.18 Tape	
		7/14/2011	053114-0190	266-1028-543.30-18	24.95 Blade	
		7/14/2011	060102-0005	100-0703-553.29-05	112.00 Rental	
		7/14/2011	060109-0058	731-1022-541.30-18	3.41 Tape	
		7/14/2011	060114-0098	100-1002-541.30-18	18.69 Hardware Misc	
		7/14/2011	060114-0110	100-0704-552.30-13	17.08 Liquid Wax	
		7/14/2011	060214-0083	100-1001-514.30-18	6.49 Magnets to post	white sheet
		7/14/2011	060214-0186	100-0703-553.30-18	41.38 Pad ratch tie down	
		7/14/2011	060214-0242	100-0801-521.29-05	2.00 Key	
		7/14/2011	060303-0037	100-1003-541.30-15	239.95 Engine	
		7/14/2011	060314-0020	731-1022-541.38-03	3.00 Key	
		7/14/2011	060714-0131	100-0704-552.30-13	55.29 Sponge/Squeegee	
		7/14/2011	060814-0129	100-0704-552.24-04	4.04 Battery	
		7/14/2011	060814-0153	731-1022-541.38-03	24.77 Hook	

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KITZ & PFEIL INC...	30256...	7/14/2011	060909-0006	100-0704-552.30-10	65.96	Knife/Cable Ties
		7/14/2011	060909-0025	100-0703-553.30-18	2.00	Hardware Misc
		7/14/2011	060914-0162	100-0703-553.24-03	9.00	Hardware Misc
		7/14/2011	060914-0164	100-0704-552.24-03	45.00	Hardware Misc
		7/14/2011	061009-0007	100-1001-514.30-18	41.39	Cord
		7/14/2011	061014-0024	100-0801-521.24-03	6.29	Elbow
		7/14/2011	061014-0038	100-0703-553.24-03	2.00	Hardware Misc
		7/14/2011	061014-0057	100-0703-553.30-18	4.49	Sealant
		7/14/2011	061014-0060	100-0703-553.24-03	10.21	Hardware Misc
		7/14/2011	061314-0089	100-0703-553.30-15	27.26	Hardware Misc
		7/14/2011	061314-0108	100-0703-553.24-03	(4.98)	Hardware Misc
		7/14/2011	061314-0113	100-0703-553.24-03	4.24	Hardware Misc
		7/14/2011	061314-0194	100-0704-552.30-13	15.28	Car Polish
		7/14/2011	061409-0014	100-0920-531.24-03	4.94	Adhesive
				100-1001-514.30-18	4.94	Adhesive
		7/14/2011	061414-0020	100-0703-553.24-03	12.63	Sand Roll/Sleeve/Tape
		7/14/2011	061414-0035	100-0703-553.30-18	2.96	Bag Unbleach Rag
		7/14/2011	061414-0124	100-0702-552.30-18	20.79	Rec Supplies
		7/14/2011	061414-0155	100-0920-531.24-03	3.12	Address sign
				100-1001-514.30-18	8.98	Address sign
		7/14/2011	061509-0004	100-0703-553.24-03	9.84	Hardware Misc
		7/14/2011	061714-0024	100-0703-553.24-03	22.03	Trap/Bend
		7/14/2011	061714-0035	100-0703-553.30-18	2.51	Plumbers Putty
		7/14/2011	061714-0064	100-0703-553.24-03	9.89	Tube
		7/14/2011	061714-0078	100-1002-541.30-18	7.19	Tape Measure
		7/14/2011	062014-0012	100-0920-531.24-03	28.79	Sheeting
			Total for check: 30256		1,415.80	
KONE INC	30257	7/14/2011	220672555	100-0801-521.20-04	165.42	Protection Facility
			Total for check: 30257		165.42	
LEVENHAGEN CORPORATION	30258	7/14/2011	042849A-IN	100-0000-131.00-00	16,895.00	Fuel
		7/14/2011	042865A-IN	100-0000-131.00-00	9,867.00	Fuel

AP Check Register

Check Date: 7/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
LEVENHAGEN CORPORATION...	30258...	7/14/2011	75298	207-0707-552.38-01	3,989.91	Fuel
		7/14/2011	75363	207-0707-552.38-01	3,370.10	Fuel
		7/14/2011	75365	207-0707-552.38-01	5,223.52	Fuel
		7/14/2011	75374	207-0707-552.38-01	3,273.62	Fuel
			Total for check: 30258		42,619.15	
LRI MEDICAL WASTE DISPOSAL	30259	7/14/2011	52413	100-0903-531.21-05	64.25	Medical Waste
			Total for check: 30259		64.25	
MATTHEWS TIRE & SERVICE CENTER	30260	7/14/2011	38698	731-1022-541.38-02	35.51	Flat Repair
		7/14/2011	38720	731-1022-541.38-02	27.01	Repair Flat
		7/14/2011	38750	731-1022-541.38-02	27.01	Flat Repair
		7/14/2011	38754	731-1022-541.38-02	26.99	Flat Repair
			Total for check: 30260		116.52	
MENARDS-APPLETON EAST	30261	7/14/2011	28445	100-0501-522.30-13	9.96	Station 36
				100-0501-522.24-03	5.56	PPF Sewer Room
				100-0801-521.24-03	8.38	PPF Sewer Room
			Total for check: 30261		23.90	
MENASHA EMPLOYEES CREDIT UNION	30262	7/14/2011	20110714	100-0000-202.05-00	15,640.00	PAYROLL SUMMARY
			Total for check: 30262		15,640.00	
MENASHA POLICE DEPARTMENT	30263	7/14/2011		100-0801-521.30-18	46.18	Petty Cash
			Total for check: 30263		46.18	Supplies
TOWN OF MENASHA POLICE DEPARTMENT	30264	7/14/2011		100-0000-201.03-00	227.40	Bond
			Total for check: 30264		227.40	Report #11-2064

AP Check Register

Check Date: 7/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES	30265	7/14/2011	003722	100-0704-552.24-04	191.58	191.58 Repair Clamp
			Total for check: 30265		191.58	
MENASHA UTILITIES	30266	7/14/2011		267-0102-581.22-03	1,196.48	
				267-0102-581.22-05	150.37	
			Total for check: 30266		1,346.85	
MEYER INC, LW	30267	7/14/2011	481365	100-1003-541.30-15	377.00	377.00 Tool Repair
			Total for check: 30267		377.00	
REID MILLER	30268	7/14/2011	07192011	100-0702-552.20-05	350.00	350.00 7/19/11
			Total for check: 30268		350.00	
MINNESOTA LIFE INSURANCE COMPANY	30269	7/14/2011		100-0000-204.07-00	2,575.85	2,575.85 August 2011
			Total for check: 30269		2,575.85	
TIM MONTOUR	30270	7/14/2011		100-0000-201.10-00	100.00	100.00 Return deposit
			Total for check: 30270		100.00	Exc Permit #10578
MORTON SAFETY	30271	7/14/2011	588506	731-1022-541.30-18	8.45	8.45 Rainsuit
			Total for check: 30271		8.45	
N&M AUTO SUPPLY	30272	7/14/2011	365452	731-1022-541.38-03	38.97	38.97 Bulb
		7/14/2011	365824	731-1022-541.30-15	10.49	10.49 Shop Tool
			Total for check: 30272		49.46	
NETWORK HEALTH SYSTEM INC	30273	7/14/2011	271506	100-0202-512.21-05	495.00	495.00 Drug Screen

AP Check Register

Check Date: 7/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
NETWORK HEALTH SYSTEM INC...	30273...	7/14/2011	272011	100-0202-512.21-05	315.00	Physical Exam
			Total for check: 30273		810.00	Drug Screen
NORTHEAST ASPHALT INC	30274	7/14/2011	1079552	100-1004-541.30-18	507.02	
				625-1010-541.30-18	150.25	
			Total for check: 30274		657.27	
ONE COMMUNICATIONS	30276	7/14/2011		100-0402-513.22-01	7.27	Assessor
				100-0201-512.22-01	6.58	Attorney
				100-0000-123.00-00	15.83	Bld Insp
				100-0203-512.22-01	13.45	Clerk
				100-0304-562.22-01	25.23	Com Dev
				100-1001-514.22-01	81.82	City Hall
				100-0401-513.22-01	35.62	Finance
				731-1022-541.22-01	26.97	Garage
				100-0903-531.22-01	54.51	Health
				743-0403-513.22-01	17.55	IT
				100-0601-551.22-01	184.32	Library
				100-0101-511.22-01	9.89	Mayor
				100-0702-552.22-01	27.45	Recreation
				100-0703-553.22-01	50.00	Parks
				100-0202-512.22-01	14.16	Personnel
				100-0801-521.22-01	279.34	Police
				100-1002-541.22-01	47.54	Engineering
				100-0920-531.22-01	14.55	Senor
				100-1008-541.22-01	3.74	Sign
				100-0502-522.22-01	44.34	EOC
				207-0000-123.00-00	39.55	Marina
				100-0000-123.00-00	308.84	Menasha Utilities
			Total for check: 30276		1,308.55	

AP Check Register Check Date: 7/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PACKER CITY INTERNATIONAL	30277	7/14/2011	3-211650083	731-1022-541.38-03	41.90	
			Total for check: 30277		41.90	
POLK DIESEL & MACHINE INC	30278	7/14/2011	122200	731-1022-541.38-03	23.79	Oil Filter
			Total for check: 30278		23.79	
POSTAL ANNEX	30279	7/14/2011		100-0904-531.30-11	8.75	
				100-0702-552.30-11	5.94	
				100-0801-521.30-11	9.89	
				743-0403-513.30-11	12.70	
			Total for check: 30279		37.28	
RESERVE ACCOUNT	30280	7/14/2011		100-0000-133.00-00	6,000.00	Refill Postage Machine
			Total for check: 30280		6,000.00	
ROAD EQUIPMENT	30281	7/14/2011	WA531527	731-1022-541.38-03	1,118.75	Axle/Plug
		7/14/2011	WA531528	731-1022-541.38-03	162.63	Brake/Fender
			Total for check: 30281		1,281.38	
SANOPI PASTEUR INC	30282	7/14/2011	98604416	100-0903-531.30-18	58.60	Tebersol Test Antigen
			Total for check: 30282		58.60	
SCHILLER'S TREE SERVICE INC	30283	7/14/2011	17685	100-0706-561.20-06	775.00	Stump Removals
		7/14/2011	17686	100-0706-561.20-06	265.00	Stump removals
		7/14/2011	17687	100-0706-561.20-06	75.00	723 DePere Street
			Total for check: 30283		1,115.00	

AP Check Register

Check Date: 7/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
SEED SOLUTIONS	30284	7/14/2011	6671585	625-1010-541.30-18	85.30	Seed/Bluejay Site Berm
			Total for check: 30284		85.30	
			Total for check: 30285		27.50	
JULIE SIEG	30285	7/14/2011		100-0000-441.23-00	27.50	Refund
			Total for check: 30285		27.50	
			Total for check: 30286		19,000.00	
SPIELBAUER FIREWORKS CO INC	30286	7/14/2011	11ME949	100-0408-552.21-06	19,000.00	Fireworks
			Total for check: 30286		19,000.00	
			Total for check: 30287		1,740.00	
STEVE STUMPF LANDSCAPING	30287	7/14/2011	2526	100-0601-551.24-03	690.00	Mulch
				100-0703-553.30-18	1,050.00	Mulch
			Total for check: 30287		1,740.00	
UNIFIRST CORPORATION	30288	7/14/2011	097 0090069	731-1022-541.20-01	108.97	Mats/Towels/Coveralls
			Total for check: 30288		108.97	
			Total for check: 30289		425.73	
UNITED PAPER CORPORATION	30289	7/14/2011	39905	100-0000-132.00-00	425.73	Cleaning Supplies
			Total for check: 30289		425.73	
			Total for check: 30290		123.16	
UNITED WAY FOX CITIES	30290	7/14/2011	20110714	100-0000-202.09-00	123.16	PAYROLL SUMMARY
			Total for check: 30290		123.16	
			Total for check: 30291		86.25	
US OIL CO	30291	7/14/2011	185166	731-1022-541.24-06	86.25	
			Total for check: 30291		86.25	
			Total for check: 30292		72.00	
CHERYL VANDENBERG	30292	7/14/2011		100-0000-441.23-00	72.00	Refund
			Total for check: 30292		72.00	

AP Check Register Check Date: 7/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
VEOLIA ES SOLID WASTE MIDWEST	30293	7/14/2011	B40000300294	100-0000-123.00-00	89.03	Broad St Recycling
			Total for check: 30293		89.03	
VERIZON WIRELESS	30294	7/14/2011	2592275491	743-0403-513.30-15	399.90	
			Total for check: 30294		399.90	
WAVERLY SANITARY DISTRICT	30295	7/14/2011	PLANK	100-0703-553.22-05	72.42	2170 Plank
			Total for check: 30295		72.42	
WBAY	30296	7/14/2011	388777	100-0000-201.15-00	300.00	Farmer Market
			Total for check: 30296		300.00	
WC INDUSTRIAL SUPPLY COMPANY	30297	7/14/2011	0013897-IN	731-1022-541.38-03	44.72	Belt
			Total for check: 30297		44.72	
WE ENERGIES	30298	7/14/2011		100-0701-533.22-03	8.44	Meter #VZ160415
				100-0701-533.22-03	9.38	Meter #VZ161403
			Total for check: 30298		17.82	
WE ENERGIES	30299	7/14/2011		267-0102-581.22-04	9.25	
			Total for check: 30299		9.25	
WINNEBAGO COUNTY CLERK OF COURTS	30300	7/14/2011		100-0000-201.03-00	150.00	Bond Report #11-1982
				100-0000-201.03-00	150.00	Bond Report #11-1883
				100-0000-201.03-00	235.00	Bond Report #11-2058
			Total for check: 30300		535.00	

AP Check Register Check Date: 7/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WISCONSIN COUNCIL 40 PER CAPITA TAX	30301	7/14/2011	20110714	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			Total for check: 30301		270.00	
WISCONSIN COUNCIL 40 PER CAPITA TAX	30302	7/14/2011	20110714	100-0000-202.07-00	284.56	PAYROLL SUMMARY
			Total for check: 30302		284.56	
WISCONSIN SUPPORT COLLECTIONS	30303	7/14/2011	20110714	100-0000-202.03-00	1,297.32	PAYROLL SUMMARY
			Total for check: 30303		1,297.32	
WMCA	30304	7/14/2011		100-0203-512.34-02	120.00	Annual Conference
			Total for check: 30304		120.00	
					134,120.99	



July 14, 2011

To: Common Council

From: Debbie Galeazzi, Clerk *Deb*

Subject: Weather Vane, 186 Main Street

An application for a Class "B" beer and a "Class C" wine for the 2011-2012 liquor licensing year has been submitted by Weather Vane Restaurant LLC, 186 Main Street.

The Police Dept. has done background checks on Patrick L. DuFrane and Julie A. DuFrane, the members of the LLC and find no reason to deny a license. The Fire Department, Health Department and Building Inspectors have inspected the property and find the property is in compliances with City codes. All financial obligations to the City are current.

I see no reason to withhold action on this license.

ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 18 202011
ending June 30 202012

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of Menasha

County of Winnebago Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Weather Vane Restaurant LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>owner</u>	<u>Patrick L. DuFrane</u>	<u>610 Tayco St Menasha WI 54952</u>
Vice President/Member		<u>Julie A. DuFrane</u>	<u>610 Tayco St Menasha WI 54952</u>
Secretary/Member			
Treasurer/Member			
Agent	<u>Patrick DuFrane</u>	<u>610 Tayco St</u>	<u>Menasha WI 54952</u>
Directors/Managers			

3. Trade Name Weather Vane Business Phone Number 920-225-2824
4. Address of Premises 1818 Main St Menasha WI Post Office & Zip Code 54952

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 8/2010 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Dining Room Service, bar and rest room

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? _____

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] ☒ Yes ☐ No
14. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 22nd day of June, 2011

Kristen R. Schwall
(Clerk/Notary Public)

My commission expires 3-10-13

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

[Signature]
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6-22-11</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Applicant's Wisconsin Seller's Permit Number: <u>456-1021738990-04</u>	
Federal Employer Identification Number (FEIN):	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.00</u>
<input type="checkbox"/> Wholesale beer	\$
<input checked="" type="checkbox"/> Class C wine	\$ <u>100.00</u>
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>50.00</u>
TOTAL FEE	\$

RESOLUTION R-30-11

A RESOLUTION RELATING TO REDISTRICTING

Introduced by Alderman Krueger

WHEREAS, the decennial census of 2010 has been received by the City of Menasha; and

WHEREAS, the principal of one-person, one-vote requires a municipality to adjust its ward lines and aldermanic districts so as to ensure as close as possible equal representation; and

WHEREAS, the interests of the City of Menasha are to conform it's wards with Winnebago and Calumet Counties Supervisory Districts; and

WHEREAS, Wisconsin law requires municipalities with a population of less than 35,000 to combine wards for the purpose of municipal reporting of election results only if the municipality has adopted a resolution authorizing that combination; and

WHEREAS, on July 11, 2011 the City of Menasha Common Council held a workshop to readjust the ward boundaries.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Menasha City Clerk shall report election results for all elections by Wards 1,2, 3 and 4, Winnebago County Supervisory District 2; Wards 5, 6, 7, 8, 9, Winnebago County Supervisory District 1; Wards 10, 11, 12 and 13, Winnebago County Supervisory 3; Wards 14 and 15, Winnebago County Supervisory 4 as per the attached map to the Winnebago County Clerk.
2. The Menasha City Clerk shall report election results for Wards 16 and 17, Calumet County Supervisory District 8 as per the attached map to Calumet County Clerk.
3. The City shall be divided into 8 Aldermanic Districts with one Alderman representing each District.
4. The polling places shall be established for Wards 1, 2, 4, and 7 as Menasha Senior Center, 116 Main Street; Wards 5, 6, 8, and 9 as Banta School, 328 Sixth Street; Wards 3, 14 and 15 as Jefferson School, 105 Ice Street; Wards 10, 11 12, 13, as Clovis Grove School, 974 Ninth Street; Wards 16 and 17 as Heckrodt Wetland Reserve, 1305 Plank Road.
5. The City Attorney shall prepare Ordinances establishing Wards and Polling Places for the City of Menasha consistent with this Resolution.

Passed and approved this 14th day of July, 2011.

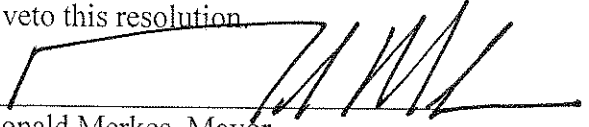
Donald Merkes, Mayor

ATTEST:

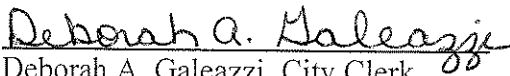
Deborah A. Galeazzi, City Clerk

By signing this section the Mayor invokes his right to veto this resolution.

Dated this 15th day of July, 2011.


Donald Merkes, Mayor

ATTEST:


Deborah A. Galeazzi, City Clerk



FOR IMMEDIATE RELEASE

Contact: Donald Merkes
Mayor, City of Menasha
Phone: 920-967-3600
dmerkes@ci.menasha.wi.us

MAYOR VETOS REDISTRICTING PLAN

MENASHA, WI – July 15, 2011. The Menasha City Council approved a redistricting plan Thursday evening, following rejecting a map created by the redistricting committee that the council appointed June 6. Following the rejection of the committee created map the common council held a special workshop creating its own plan which includes eight aldermanic districts and seventeen wards. The common council drawn plan retains each of the current aldermen in their current district, where the committee drawn plan anticipated two current aldermen residing in district two. District eight located in the city's Calumet County growth corridor would have no incumbent living in the district in the committee created plan.

This morning, Mayor Merkes announced that he will veto the plan drawn by the common council, even though the council likely has the votes to override the chief executive's veto. The mayor stated that he "will not endorse a plan that will lead to the disenfranchisement of residents living on the east side of the community".

The Common Council recently approved a plan to construct nearly 200 new housing units in the vicinity of Lake Park Villas, and substantial development potential occurs elsewhere in district eight as drawn by the council. By contrast there is almost no residentially zoned property within Winnebago County for potential growth, and trends over the past ten years have shown decreasing population. There are questions as to why the council would create a plan where the district in the growth area is larger than five of the eight districts and substantially the same as another. Only one district is larger and that district has a proposed student housing project that could substantially increase its population as well.

The proposed plan also creates additional ballots in two districts due to crossing county supervisory district lines. The creation of additional ballots could create additional confusion at the polls, and will create additional costs of up to \$1,000 per election without benefit to the community.

Any redistricting plan needs to look at the long term best interests of the community. Priorities stated at the last meeting were to create a map that is: simple, compact, as equal as possible in population, without unneeded costs, following statutes, and providing equitable representation. It is my belief that the plan approved by the council does not provide equitable representation through the life of the plan, and incurs unnecessary cost; therefore, I have vetoed the plan.

**NOTICE OF CIRCUMSTANCES AND NOTICE OF CLAIM
PURSUANT TO SECTION 893.80, WISCONSIN STATUTES**

To: The City of Menasha
Deborah A. Galeazzi, City Clerk
City Hall, 140 Main Street
Menasha, WI 54952

JUL 14 2011

Donald Merkes, Mayor
Pamela Captain, City Attorney
Robert Stanke, Police Chief

NOTICE OF CIRCUMSTANCES

Gerald T. Fink, by his attorneys, The Kratz Law Firm, LLC, hereby serve this Notice of Circumstances upon the above-named parties pursuant to Section 893.80, Wisconsin Statutes. On March 19, 2011, Mr. Fink was attacked and beaten by a group of men on Appleton Street, between 4th and 5th Streets in the City of Menasha, County of Winnebago, Wisconsin at approximately 1:30AM.

Mr. Fink required hospitalization for his injuries, and was taken by ambulance to Theda Clark Medical Center, where he was treated by medical professionals. At the medical facility, Mr. Fink was approached by a City of Menasha Police Officer who informed the victim that he had watched the attack, but did nothing to interrupt or intervene as he was "without backup" at the time, and was afraid of the perpetrators, referring to them as an "Asian Gang," fearing they may be armed at the time. The officer "apologized" to Mr. Fink for failing to act.

The attorneys for Gerald T. Fink have attempted to obtain specific relevant information to include in this notice to the City of Menasha, but attempts to obtain the official police reports or other records from the City of Menasha Records Department have been denied to this date. Given the 120 day statutory

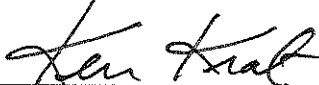
notice requirement, no further specificity is available at this time. Mr. Fink suffered bodily injury, has sustained financial expense and loss of income, and may be entitled to other recovery as provided by law.

NOTICE OF CLAIM

The City of Menasha, through the Police Department, and it's employees and agents, failed to act to protect a citizen during an obvious physical attack, when in a position and having a duty to do so. While Section 893.80, Wisconsin Statutes does not require notice of Federal Claims, we are providing notice of potential Federal Civil Rights Liability because total liability of the City of Menasha, and it's agents, is expected to greatly exceed any limits on recovery from a municipality for a state claim. Gerald T. Fink asserts his claim against the above-named parties in the amount of \$1,000,000 for injuries including, but not limited to: pain and suffering; emotional distress; past and future lost wages; out-of-pocket expenses; and other pecuniary loss. Mr. Fink further asserts a claim for punitive damages.

Dated this 13th day of July, 2011.

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