



**Menasha Health Department
Committee on Aging**



AGENDA

Date: 03-13-20

Time: 1:00 PM – 2:30 PM

Location: Menasha City Center - Room 132
100 Main Street Menasha, WI

Attendees:

Excused:

Time	Topic
1:15 PM	A. CALL TO ORDER
1:15-1:20	B. ROLL CALL/EXCUSED ABSENCES
1:20-1:25	C. MINUTES TO APPROVE 1. February 14, 2020
1:25-1:30	D. CORRESPONDENCE
1:30-1:45	E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS 1. Senior Center a. Senior Center Operations Update b. Participation January 2020 2. Public Health a. Pandemic Planning 3. Public Health Nurse Update a. Sixty Plus Grant – Programs
1:45-2:00	F. NEW BUSINESS
2:00-2:30	A. HELD OVER BUSINESS 1. Rental Fees 2. Signage 3. Safety Manual 4. Cost study
	ADJOURNMENT Next meeting Friday April 10 1:00 PM at the City Center (Health Department)

CITY OF MENASHA
COMMITTEE ON AGING
February 14th, 2020
Minutes

A. Meeting called to order at 1:05 PM.

B. ROLL CALL: Present: Megan Sackett, Nancy McKenney, Beatrice Kohanski, Joyce Klundt, and Brenda Marks

Excused: Pat Irwin and Tom Stoffel

Guests: Meghan Pauly, Kristine Jacobsen, Cheryl Richard and Ted Grade

C. MINUTES TO BE APPROVED: Brenda Marks moved to approve the January 9th, 2020 minutes, seconded by Joyce Klundt. Motion passed.

E CORRESPONDENCE: A contract has been drafted for the YMCA to be a provider of exercises (Chair Yoga, Silver Sneakers, FABS, Strength and Stretch) starting on February 1st, 2020 that includes that the YMCA provides metrics to the City of Menasha including number of visits, number of people and the city that they reside. Brenda Marks motioned to sign the agreement for the exercise programs to be held through the YMCA. Joyce seconded the motion. Motion passed.

F. REPORT OF DEPT HEADS/STAFF/CONSULTANTS:

Senior Center: Cheryl Richard does not have the metric/number report for January 2020. Megan Sackett states that this is the second week that she has been managing the Senior Center. States that the transition has been smooth and her and her staff are assessing and learning the needs of the Senior Center. Megan reports that Thad, Public Works, will strip and wax the floors in the Activity Room. Megan will be working with the Fundraiser Group in March. There will be a Valentine's Day party with ADVOCAP on February 14th and Chloe Hansen-Dunn will have activities for the party. Megan reports that Cindy Schaffer-Kemps was hired as the Receptionist for the Senior Center. Megan is in the process of hiring two more staff.

Public Health and Health Screening 60+ Grant: Meghan Pauly reported that 149 people attended 60+ grant programs with 153 services provided. Meghan states that there was good turn-out for the January Lunch and Learns. Meghan also discussed that Stepping On will be starting on February 25th, 2020. Megan Sackett and Meghan Pauly discussed the Listening Sessions that were being held at the Senior Center.

Policies and Procedures Discussion:

G. NEW BUSINESS: Brynn Ceman (Winnebago County ADRC Director) will meet with the City of Menasha Committee on Aging for the March 13th, 2020 meeting.

H. HELD OVER BUSINESS:

No report. Safety Manual: UW-Oshkosh BSN students will be working on the Safety Manual as part of their project.

Rentals: Bea Kohanski motioned to pass the Rental Fee policy/procedure, seconded by Joyce Klundt. Motion passed.

I. ADJOURNMENT: Brenda Marks moved to adjourn the meeting, seconded by Beatrice Kohanski . Motion passed.

The next meeting will be held on Friday, March 13th, 2020 at 1:00pm at the Menasha Health Department on 100 Main Street Menasha, WI.