

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING**

**November 8, 2019**

**1:00pm-2:30pm**

**Menasha City Center**

**100 Main Street**

**MENASHA, WI**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. October 11, 2019
- D. CORRESPONDENCE
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Senior Center
    - a. Reports
  - 2. Public Health
    - a. 2020 Budget
    - b. Sixty Plus Grant – Programs
      - l. Public Health Nurse Update
- F. NEW BUSINESS
  - 1. Strategic Planning: Mission, Vision, Values, Goals
    - a. Final Mission, Vision, Values, Goals
- G. HELD OVER BUSINESS
  - 1. Signage
  - 2. Rental Fees and Policies
  - 3. Safety Manual
  - 4. Cost study
- H. ADJOURNMENT Next meeting Friday December 13, 1:00 PM at the City Center (Health Department) on 100 Main Street Menasha, WI.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
COMMITTEE ON AGING  
October 11<sup>th</sup>, 2019  
Minutes

A. Meeting called to order at 1:03 PM.

B. ROLL CALL: Present: Nancy McKenney, Cheryl Richard, Beatrice Kohanski, Brenda Marks, Pat Irwin, and Tom Stoffel  
Excused: Joyce Klundt  
Guests: Meghan Pauly

C. MINUTES TO BE APPROVED: Beatrice Kohanski moved to approve the September 13<sup>th</sup>, 2019 minutes, seconded by Brenda Marks. Motion passed.

E CORRESPONDENCE: None

F. REPORT OF DEPT HEADS/STAFF/CONSULTANTS:

Senior Center: Cheryl Richard reports the September 2019 numbers were 1503 services provided to 664 people. Cheryl discussed budget for 2020 and the 2020 calendar will be available on Outlook. Cheryl is working on volunteer job descriptions and options. Cheryl continues to work on the isolation grant for the YMCA. There will be a vendor fair on October 26th. Cheryl announced the Halloween party will be on October 31<sup>st</sup>, Oh, Deer Party on November 15<sup>th</sup>, and Christmas Party on December 9<sup>th</sup>.

Public Health and Health Screening 60+ Grant: Meghan Pauly stated that 80 people attended 60+ grant programs with 111 services provided. Meghan reported that the flu shots with Hometown Pharmacy went well and Jeff Cushman and Meghan will have a meeting to discuss next year's flu clinic. Meghan discussed that October has three screenings, Free Massage (October 17<sup>th</sup>), Skin Check (October 18<sup>th</sup>) and Prostate screening (October 30<sup>th</sup>). Meghan is still looking for ideas for the Lunch and Learns for 2020, please submit to Meghan.

Policies and Procedures Discussion: No report

G. NEW BUSINESS: None

H. HELD OVER BUSINESS: Mission Vision and Goals: Reviewed time frames on goals.

No report. Safety Manual: No report

Cost Study: The Committee reviewed rental fees and made changes. The Committee will review changes at November's meeting.

I. ADJOURNMENT: Brenda Marks moved to adjourn the meeting, seconded by Tom Stoffel. Motion passed.

The next meeting will be held on Friday, November 8<sup>th</sup> at 1:00pm at the Menasha Health Department on 100 Main Street Menasha, WI.