

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
January 11, 2019
1 PM – 2:30 PM
Menasha City Center
100 Main Street
MENASHA, WI
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. December 7, 2018
- D. CORRESPONDENCE
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center
 - a. Reports
 - 2. Public Health
 - a. 2019 Municipal Budget
 - b. Sixty Plus Grant – Programs
 - l. Public Health Nurse Update
 - c. State Health Plan Mini-grant Update
 - 3. Strategic Planning: Mission, Vision, Goals
 - a. Review Strategic Plan (version available at the meeting)
- F. NEW BUSINESS
- G. HELD OVER BUSINESS
 - 1. Signage
 - 2. Safety Manual
 - 3. Cost study
- H. ADJOURNMENT Next meeting Friday February 8, 2019 1:00 PM at the City Center (Health Department) on 100 Main Street Menasha, WI.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
COMMITTEE ON AGING
December 7th, 2018
Minutes

A. Meeting called to order at 1:10 PM.

B. ROLL CALL: Present: Joyce Klundt, Tom Stoffel and Nancy McKenney, Cheryl Richard, Pat Irwin
Excused: Beatrice Kohanski, Brenda Marks
Guests: Meghan Pauly

C. MINUTES TO BE APPROVED: Tom Stoffel moved to approve the November 9th, 2018 minutes, seconded by Joyce Klundt. Motion passed.

E CORRESPONDENCE: Nancy reported that there are no changes for an Appleton Senior Center building. Nancy also reported that she has been working on the Community Assessment with the different health systems.

F. REPORT OF DEPT HEADS/STAFF/CONSULTANTS:

Senior Center: Cheryl reported that there were 799 people with 1899 services in November at the Senior Center. Cheryl reported that as of Jan. 1st, 2019, everyone that enters the Senior Center will have to show their card, sign in or scan. Cheryl reports that a calendar has been developed for the year for programs.

Public Health and Health Screening 60+ Grant: Meghan Pauly stated that 119 people attended 60+ grant programs with 165 services provided. Cheryl and Meghan are working on the Lunch and Learn schedule for 2019, which is almost complete. Meghan will have copies of all the screenings for 2019 to Cheryl for Cheryl to put in calendar. Nancy McKenney and Meghan Pauly discussed the mini-grant that was received and asked the committee to help get the Senior Center community involved. The dates for the mini-grant are February 22nd, 2019, March 8th, 2019, March 22nd, 2019 and a wrap up date of April 12th, 2019. Each session will include an introduction, facilitation group discussion, and lunch. Kristine ordered the box lunches

Policies and Procedures Discussion: No report

G. NEW BUSINESS: Nancy McKenney reviewed the Common Council budget PowerPoint with the COA. Nancy announced that a Park and Rec Coordinator will be hired at the beginning of 2019. This position will help coordinate Senior Center programming and promotions.

H. HELD OVER BUSINESS: Mission Vision and Goals: Meghan Pauly, Cheryl Richard, Pat Irwin and Nancy McKenney will meet to discuss SMART objectives for the Senior Center. They will put time frames on goals and objectives.

No report. Safety Manual: No report.

Cost Study: No report. The Committee discussed Senior Center sign and ideas for the sign. Safety is the biggest issue.

I. ADJOURNMENT: Tom Stoffel moved to adjourn the meeting. Joyce Klundt seconded the motion. Motion passed.

The next meeting will be held on Friday, January 11th at 1:00pm at the Menasha Health Department on 100 Main Street Menasha, WI.