

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha  
August 9, 2017  
8:00 AM  
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. June 7, 2017
- D. CORRESPONDENCE
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Senior Center
    - a. Reports
      - I. Participation in Senior Center Events
      - II. Neenah Committee on Aging
      - III. Metrics
  - 2. Public Health
    - a. Financial
    - b. Sixty Plus Grant – Programs
      - I. Public Health Nurse Update
        - a. Wellness Room Update
        - b. Winnebago County Wellness Coalition
  - 3. Policies and Procedures
    - a. Non-employee injury
    - b. Smoking in Designated Area Signage
    - c. Service animals
- F. NEW BUSINESS
  - a. Planning Town Hall Meeting
  - b. Review of fees and rental policies
- G. HELD OVER BUSINESS
  - 1. Mission, Vision, Goals
  - 2. Safety Manual (pending revisions by Nancy McKenney and new director)
  - 3. Cost Study
- H. ADJOURNMENT - Next meeting September 14, 2017 at the Senior Center on 116 Main Street Menasha, WI

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
COMMITTEE ON AGING

June 7, 2017

Minutes

A. Meeting called to order at 8:05 AM.

B. ROLL CALL: Present: Janell Dresang, Pat Irwin, Joyce Klundt, Brenda Marks, Nancy McKenney, Cheryl Richard, Tom Stoffel

Guests: Meghan Pauly

C. MINUTES TO BE APPROVED: Nancy McKenney moved to approve the May 10, 2017 minutes; seconded by Janell Dresang. Motion passed.

D. CORRESPONDENCE

Diane Nelson reported that they are in the early planning stages for a Center in the Appleton area.

E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS: Senior Center: Metrics, Cheryl Richard stated that 797 people made 1,070 visits to the Senior Center. She noted the Spring Banquet was well-attended (63 people). June 8<sup>th</sup> is the brat fry. Community Fest is being planned. On July 3<sup>rd</sup>, parade night, the Senior Center offering root beer floats. On July 4<sup>th</sup> at Jefferson Park the Senior Center will offer ice cream. Cheryl Richard noted that the Neenah Committee on Aging held school of seniors with 55 people in attendance. This included 1 day of 45 minute seminars on topics such as writing your memoirs, computer scams, how our spending affects the gross national product. She will check to see if we can partner in the future.

Public Health and Health Screening 60+ Grant: - Nancy McKenney noted the budget process will begin in the fall and budgets should be developed in the summer. She suggested fees and rental policies be reviewed at the next meeting. Meghan Pauly noted that there was an increase in participation for the walking club, pharmacist visits, blood pressure screenings, and chair massages. Stepping On instructor training will be held on August 15, 16, 17 at FVTC. Cheryl Richard and Meghan Pauly will be trained instructors. The Agnesian Healthcare lab services on May 16th were well-attended. The Menasha Health Department Public Health Dental Hygienist will offer oral screenings on June 23 from 10 AM-Noon. The Corny Community Walk will be held on August 2 (rain date August 9). Radiology Associates is interested in providing vascular screening in the fall. Hearing and audiology testing is being considered and Lunch and Learn Wellness Topics are being planned.

Policies and Procedures Discussion – Non-employee Injury – The Committee reviewed a non-employee injury policy and asked: 1) Why do we need to ask the insurance question? 2) When do emergency medical services charge if they are summoned? Smoking – The objective language should state that there is no smoking allowed in the building. Service animal policies and procedures are being developed by Cheryl Richard and Meghan Pauly.

G. NEW BUSINESS: Election of Officers – Tom Stoffel moved to nominate Joyce Klundt as Chair of the Committee on Aging, seconded by Brenda Marks. Motion passed. Pat Irwin moved to nominate Janell Dresang as Vice Chair, seconded by Tom Stoffel. Motion passed.

Town Hall: It was suggested that ground rules be developed and questions submitted to a panel that would help shape the Mission, Vision and Goals of the Senior Center. Questions for the participants could include: What positive things have you heard about the Senior Center in the last 6 months. What top 5 topics would you want to see offered at the Senior Center? The next meeting will devote time to Town Hall meeting planning.

H. HELD OVER BUSINESS: Mission Vision and Goals: No report. Safety Manual: No report. Cost Study: No report.

I. ADJOURNMENT: Brenda Marks moved to adjourn the meeting; Pat Irwin seconded the motion. Motion passed.

The next meeting will be held on July 14, 2017 at 8:00 AM at the Menasha Senior Center **Menasha Senior Center** (116 Main Street Menasha).