

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha
May 10, 2017
8:00 AM
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [April 5, 2017](#)
- D. CORRESPONDENCE
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center
 - a. Reports
 - I. Participation in Senior Center Events
 - II. Neenah Committee on Aging
 - III. Metrics
 - 2. Public Health
 - a. Financial
 - b. Update Older Adult/Community Center Taskforce
 - c. Sixty Plus Grant – Programs
 - I. Public Health Nurse Update
 - a. Wellness Room Update
 - b. Winnebago County Wellness Coalition
 - 3. Policies and Procedures
 - a. Non-employee injury
 - b. Service animals
 - c. Smoking in Designated Area Signage
- F. NEW BUSINESS
 - a. Purpose
 - b. Meeting Update
- G. HELD OVER BUSINESS
 - 1. Mission, Vision, Goals
 - 2. Safety Manual (pending revisions by Nancy McKenney and new director)
 - 3. Cost Study
- H. ADJOURNMENT - Next meeting May 10, 2017 at the City Hall, 140 Main Street, Menasha

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
COMMITTEE ON AGING
City Hall
140 Main Street, Menasha
April 5, 2017
Minutes

A. Meeting called to order at 8:21 AM.

B. ROLL CALL

Present: Pat Irwin, Joyce Klundt, Cheryl Richard, Brenda Marks, Tom Stoffel

Excused: Janell Dresang Guests: Meghan Pauly

C. MINUTES TO BE APPROVED

Brenda Marks moved to approve the March 08, 2017 minutes with corrections; seconded by Pat Irwin. Motion passed.

D. CORRESPONDENCE

None

E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Senior Center: Metrics, Cheryl Richard stated that 630 people made 1783 visits to the Senior Center. She noted the Spring Banquet was being planned. The new Chatter layout looks good.

Public Health and Health Screening 60+ Grant: Nancy McKenney shared that John Rusk's term is completed. He has submitted a letter of resignation. She noted the budget is on track and grant programs are underway. The Wellness Coalition is introducing programs (e.g. Stepping On). Meghan Pauly will be trained. Nine people had 17 visits to the Wellness Room in February; 17 people had 29 visits in March. The Wellness Brochure is complete. Events include:

- Walking Club started April 4th.
- Jeff Cushman, RPh, from Hometown Pharmacy is now visiting the Senior Center regularly and answering questions regarding medications.
- Dr. Horan will be doing skin care screening on April 21 and October 27.
- Agnesian Healthcare will be offering lab services on May 16, from 7:30-10:30 AM
- The massage therapist will offer chair massages on May 18, from 9AM-2PM.
- Menasha Health Department Public Health Dental Hygienist will offer oral screenings on June 21.
- The Corny Community Walk will held on August 2 (rain date August 9)

The Memory Café met and shared pet visits.

G. NEW BUSINESS

Update Older Adult/Community Center Taskforce – Denise Nelson has been keeping us in the loop on correspondence. They had a report to the community meeting on March 30th. It appears they are leaning toward a public/private mix of support in an Appleton location.

Policies and Procedures Discussion – There is a need for policies and procedures around designated smoking areas outside of the building, non-employee injuries, and pet visits. Meghan Pauly and Cheryl Richard will lead policy drafts. It was agreed that a Town hall-style meeting with participants of the Senior Center would be helpful. The purpose would be to determine citizen's needs, wants, and suggestions. It could be held in the main fellowship hall and provide general information, question and answer, and explore future vision (e.g. ways to utilize the building and offer programs). It was agreed that holding a town hall in conjunction with the Spring Banquet could be explored.

H. HELD OVER BUSINESS

Mission Vision and Goals: No report. Safety Manual: No report. Cost Study: No report.

I. ADJOURNMENT:

Pat Irwin moved to adjourn the meeting; Joyce Klundt seconded the motion. Motion passed. Joyce Klundt adjourned the meeting at 9:25 AM. The next meeting will be held May 10, 2017 at 8 AM at the Menasha Senior Center **Menasha Senior Center** (116 Main Street Menasha) .