

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
First Floor Conference Room, City Hall 140 Main Street  
April 5, 2017  
8:00 AM  
AGENDA**

- A. CALL TO ORDER
  - B. ROLL CALL/EXCUSED ABSENCES
  - C. MINUTES TO APPROVE
    - 1. [March 8, 2017](#)
  - D. CORRESPONDENCE
  - E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
    - 1. Senior Center
      - a. Reports
        - I. Participation in Senior Center Events
        - II. Neenah Committee on Aging
        - III. Metrics
    - 2. Public Health
      - a. COA Resignation and Appointments
      - b. Financial
      - c. Sixty Plus Grant – Programs
        - I. Public Health Nurse Update
          - a. Wellness Room Update
          - b. Wellness Schedule Brochure 2017
- F. NEW BUSINESS
  - 1. Update Older Adult/Community Center Taskforce
  - 2. No Smoking Signs
  - 3. Policies and Procedures Discussion
    - a. Non-employee injury
    - b. Service Animals
- G. HELD OVER BUSINESS
  - 1. Mission, Vision, Goals
    - a. Goals
    - b. GAP Analysis
  - 2. Safety Manual (pending revisions by Nancy McKenney and new director)
  - 3. Cost Study
- H. ADJOURNMENT - Next meeting May 10, 2017 at the City Hall, 140 Main Street, Menasha

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
COMMITTEE ON AGING  
City Hall  
140 Main Street, Menasha  
March 8, 2017  
Minutes

A. Meeting called to order at 8:05 am.

B. ROLL CALL:

Present: Janell Dresang, Pat Irwin, Joyce Klundt, Cheryl Richard, Brenda Marks, Meghan Pauly, Tom Stoffel  
Excused: Nancy McKenney

C. MINUTES TO BE APPROVED:

Brenda Marks moved to approve the February 16, 2017 minutes and seconded by Pat Irwin.

D. CORRESPONDENCE:

None

E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Senior Center: Metrics, Cheryl Richard is working on getting numbers to the cities and county accurately. She is also looking at ways to reach out to 50+ to get more people in the building. Suggestions include sending information via water bills, activity guides, and the Chatter

Public Health: City of Neenah working on a new website. Meghan Pauly will work with Cheryl Richard to get updated information for the website.

Meghan Pauly gave an update on when city personnel will move to the new building. School district will move over Spring Break and the goal is to have the rest of the city personnel move in later.

60+ Grant: The Wellness Coalition is working on introducing Stepping On, and other programs at the Menasha Senior Center. The Walking Club will start April 4<sup>th</sup>, and Meghan Pauly plans to incorporate nutritional topic to the members of the walking club. In March Jeff Cushman, RPh, from Hometown Pharmacy will come in to the MSC and speak with anyone that has questions regarding their medication. Dr. Horan will be doing skin care screening for cancer, in April. June 21<sup>st</sup> Oral screening will be done at the MSC.

G. NEW BUSINESS

Discuss was held regarding update the Chatter, having like items together, Fitness, Wellness, and Activities. Cheryl Richard is looking for the Policies and Procedures Manual for the Menasha Senior Center.

H. HELD OVER BUSINESS

Mission Vision and Goals: No report.

Safety Manual: No report.

Cost Study: No report.

I. ADJOURNMENT:

John Stoffel adjourned the meeting at 9:05 am. Pat Irwin, second

The next meeting will be held April 5 2017 at 8 a.m. at the Menasha City Hall, 1<sup>st</sup> Floor Conference Room in Menasha.