

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha
September 15, 2016
7:45 AM
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. September, 2016
- D. CORRESPONDENCE
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center
 - a. Reports
 - I. Participation in Senior Center Events
 - II. Neenah Committee on Aging
 - III. Metrics
 - 2. Public Health
 - a. Financial
 - I. Budget update
 - b. Sixty Plus Grant – Programs
 - I. Public Health Nurse position update
 - c. Community Health Assessment
 - d. Extending an Invitation to Patricia Sarvela, Development Director, Partnership Community Health Center to speak to COA
- F. NEW BUSINESS
- G. HELD OVER BUSINESS
 - 1. Mission, Vision, Goals
 - a. GAP Analysis
 - 2. Safety Manual (pending revisions by Nancy McKenney and Jean Wollerman)
 - 3. Cost Study
- H. ADJOURNMENT
 - Next meeting November 10, 2016

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha
September 15, 2016
Minutes**

- A. Meeting called to order at 7:50 am.
- B. Roll Call - Present: Pat Irwin, Joyce Klundt, Brenda Marks, Nancy McKenney, Jean Wollerman
Excused Janell , Dresang, John Ruck, Tom Stoffel
- C. MINUTES TO APPROVE
Brenda Marks moved to approve the August 11, 2016 minutes .The motion was seconded by Pat Irwin.
Motion passed.
- D. CORRESPONDENCE
None
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
Senior Center: Jean Wollerman described a number of programs and activities at the Senior Center and their level of participation - Strong Bones started (Tuesdays and Thursdays at 5 pm) and Stepping Stones has 24 people participating. She will be evaluating fund raising. Twisted Piston fund raiser did well (root beer floats). Brat Fry participation was down. The Pizza and Bingo Party had 30-40 participants on September 13th (\$5.00/person to cover pizza). Door County Trip October 4th is almost full. Tailgate Football is being planned, the Halloween Walk is October 27th and the Election Bake Sale is being held on November 8th. Jean noted that there was a staff change. Neenah Committee on Aging: No report. Jean Wollerman described the Neenah community needs discussion with older adults. Information is brought back to the Common Council. Menasha Senior Center could facilitate a similar discussion.
Public Health: 60 Plus Grant –Senior Center walking club will participated in the Corny Community Walk. Nancy McKenney reported the Health Department posted the public health nurse position. This public health nurse will serve the Senior Center along with other health department responsibilities. She requested guidance from the Committee on Aging on whether or not the Health Department should offer foot care services. The Visiting Nurses Association (VNA) offers this service at the Senior Center. The Health Department has also offered the service at a lower cost to assist some people with affordability. Nancy McKenney studied the costs of foot care training (necessary for registered nurses) and the costs of offering the service at a lower rate. The cost of the additional training that a registered nurse needs could not be recovered for several years at the rate the Health Department currently charges. She views the public health nurse as a facilitator of health and wellness services. The Committee members agreed that the health department does not need to offer this service, since the VNA already provides it. She noted the municipal budget was being prepared and is working with the YMCA on the operations budget and metrics to include in the budget narrative.
- F. NEW BUSINESS - None
- G. HELD OVER BUSINESS
Mission Vision and Goals: No report.
Safety Manual: Nancy McKenney and Jean Wollerman will revise the draft and review it with the COA at a future meeting.
Cost Study: Held over to the next meeting.
- H. ADJOURNMENT:
Brenda Marks moved to adjourn the meeting, seconded by Pat Irwin. Motion passed.
Joyce Klundt adjourned the meeting at 9:05 am.
The next meeting will be held on October 13, 2016 at 7:45 a.m. at the Senior Center, 116 Main Street, Menasha.