

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha  
September 15, 2016  
7:45 AM  
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [August 11, 2016](#)
- D. CORRESPONDENCE
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Senior Center
    - a. Reports
      - I. Participation in Senior Center Events
      - II. Neenah Committee on Aging
      - III. Metrics
  - 2. Public Health
    - a. Financial
      - I. Budget update
    - b. Sixty Plus Grant – Programs
      - I. Public Health Nurse position update
    - c. Community Health Assessment
- F. NEW BUSINESS
- G. HELD OVER BUSINESS
  - 1. Mission, Vision, Goals
    - a. GAP Analysis
  - 2. Safety Manual (pending revisions by Nancy McKenney and Jean Wollerman)
  - 3. Cost Study
- H. ADJOURNMENT
  - Next meeting October 13, 2016

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha  
August 11, 2016  
Minutes**

- A. Meeting called to order at 7:50 am.
- B. Roll Call - Present: Janell Dresang, Pat Irwin, Joyce Klundt, Brenda Marks, Nancy McKenney, Jean Wollerman, John Ruck, Tom Stoffel
- C. MINUTES TO APPROVE  
Brenda Marks moved to approve the July 21, 2016 minutes with corrections (Brenda Marks was present at the July 21, 2016 meeting and the date of the next meeting should have read August 11.) The motion was seconded by Janell Dresang. Motion passed.
- D. CORRESPONDENCE  
None
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS  
**Senior Center:** Jean Wollerman discussed potential metrics to measure Senior Center programs and services. Participants by community are being tracked. Potential questions included: How many people use Dial-a-Ride, (City of Menasha and City of Neenah)? How many people get health-related services at the Senior Center (flu shots, foot care, blood pressure, labs)? How many people participate in Advocap meals? Jean Wollerman also noted that the meal program did not have as many participants as in the past. She requested the Committee brainstorm ideas to increase participation. It was suggested that the Menasha School District food service program be consulted. The August menu was reviewed. The cost is \$3.50/meal. Advocap does need to gather some information from participants for the program. It was suggested this might affect participation. Janell Dresang suggested more fresh foods and seasonal offerings be considered. It would be good to offer a salad bar. Jean Wollerman also led a discussion on the proposed Senior Center (Goodwill). The mission is different than the Menasha Senior Center. Pat Irwin noted that seniors are vibrant, young and more active now, so it's important that today's seniors are not mischaracterized. John Ruck recommended that the Menasha Senior Center be represented on the planning committee. Respite care is a niche that is not currently being met.  
Neenah Committee on Aging: no report  
**Public Health:** 60 Plus Grant – The Corny Community Walk will be held today. The Senior Center walking club will participate. Nancy McKenney reported that Vicki Schultz, PHN, (Senior Center nurse) was moving out of state. Her last day is August 12<sup>th</sup>. Her contributions were recognized and appreciated. Plans to post position are underway. 2017 Budget – Nancy McKenney noted that the budget process was underway.
- F. NEW BUSINESS
- G. HELD OVER BUSINESS  
**Mission Vision and Goals:** No report.  
**Safety Manual:** Nancy McKenney and Jean Wollerman will revise the draft and review it with the COA at a future meeting.  
**Cost Study:** Held over to the next meeting.
- H. ADJOURNMENT:  
Brenda Markes moved to adjourn the meeting, seconded by Pat Irwin. Motion passed.  
Joyce Klundt adjourned the meeting at 9:25 am.  
The next meeting will be held on September 8, 2016 at 7:45 a.m. at the Senior Center, 116 Main Street, Menasha.