

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**April 10, 2014
7:45 AM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [March 13, 2014](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center Older Adult Director
 - 2. Public Health Director
- E. New Business
 - 1. Senior Center Re-Accreditation Discussion
- F. HELD OVER BUSINESS
 - 1. Renovation Project Update – Design Agreement
 - 2. Fund Raising for Renovation Update
- G. ADJOURNMENT
 - 1. Next Meeting May 8, 2014

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

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**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
March 13, 2014**

- A. Meeting called to order at 7:52 AM by Chairman Joyce Klundt.
- B. Present: Mary Lueke, Tom Stoffel, Sue Steffen, Lee Murphy, John Ruck, Joyce Klundt, Jean Wollerman, Susan Nett
- C. MINUTES TO APPROVE
 - 1. Motion to approve minutes from February 13, 2014 meeting made by M. Lueke and seconded by S. Steffen. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center Older Adult Director J. Wollerman presented information on activities at the center: many individuals have been taking advantage of the tax help; forty attended the Mexican Fiesta (food catered in by Mario's from Menasha) on Tuesday; Zounds did a presentation on hearing loss; Bingo which is usually very popular had a small attendance of 27; and the YMCA Adult Volunteer of the Year is Brenda Marx, who volunteers at the senior center (described by J. Wollerman as a real asset to have volunteering). Future activities include a rummage sale in April and the annual spring banquet in May. J. Wollerman reported participation is increasing now that the weather is changing and becoming warmer. Total number of visits for February was 1,315 which is an increase of 300 from January. Total number of documented calls in 2013 to the senior center was 1,262. The majority of the calls were for miscellaneous information such as use of the shredder, use of the Wii, employment or volunteering opportunities, and information on activities occurring at the senior center.
 - 2. Public Health Director S. Nett reported the wellness screening has been postponed to May due to possibly changing laboratories. The labs have changed their coding systems for the tests they perform at the senior center, so many of the tests had an increased cost. Staff are now researching other labs that perform the same testing for their costs and will do a comparison. S. Nett also reported the foot care clinics performed by the health department have shown a sudden increase in number of participants
- E. New Business
 - 1. None
- F. HELD OVER BUSINESS
 - 1. Renovation Project Update. S. Nett provided an update to committee members. The agreement for the architectural design work was received. K. Homan in the Community Development department is currently reviewing the contract and will add any missing language. The city attorney then needs to approve the contract. The other

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2. Fund Raising for renovation project – Update and discussion on where the center is in regards to fund raising efforts so far. To date, the senior center has raised approximately \$17,000. The DOA requests the full commitment of funds prior to construction and wants a copy of the bank statement showing the local match amount. S. Nett reminded committee members that city employees can't fund raise. J. Wollerman told the committee that Mary Fulton is no longer able to assist with the fund raising efforts due to other commitments in the community. J. Wollerman volunteered to take over the fund raising in Mary's place. The YMCA's marketing department developed a banner to use for awareness. Committee members offered to assist J. Wollerman when needed.
- G. Motion to adjourn the meeting at 1:40 PM made by M. Lueke and seconded by L. Murphy. Motion carried. Next meeting April 10, 2014