

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**February 13, 2014
7:45 AM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [January 9, 2014](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center Older Adult Director
 - 2. Public Health Director
- E. New Business
 - 1. None
- F. HELD OVER BUSINESS
 - 1. Renovation Project Update
- G. ADJOURNMENT
 - Next Meeting March 13, 2014

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

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**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
January 9, 2014**

- A. Meeting called to order at 7:52 AM by Chairman J. Klundt.
- B. Present: John Ruck, Mary Lueke, Sue Steffen, Lee Murphy, Tom Stoffel, Joyce Klundt
Jean Wollerman, Sue Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from December 12, 2013 made by M. Lueke and seconded by T. Stoffel. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. Senior Center Older Adult Director reported on the December visits to the center (1136) and the number of visits to the center for 2013 (17456). The number of visits to the center in 2013 was the second highest in the past 6 years (18832 was the highest and 12350 was the lowest number of visits). Eighty four seniors attended the Christmas Party. J. Wollerman reported Advocap will not do the noon hour meal if the school district has cancelled school for the day. The senior center will be open unless the city closes all city buildings. There are new arts and craft classes being developed for 2014. An update was also given on the fundraising for the renovation project: a raffle is currently underway with winners to be drawn at the Valentine Party on Feb. 11th. \$80 was recently raised at a fundraising table set-up at the N-M YMCA. Fundraising efforts in 2013 yielded \$9424.71. There is currently \$2000 in the legacy account and another \$5500 invested in a CD which will mature this summer. Building rentals for 2103 raised \$1300 and other miscellaneous items such as the senior center donations pass raised an additional \$800. J. Wollerman and Kara Homen (from the Community Development Dept) will be attending a training session this month on the block grant for the building renovation.
 2. Public Health Director S. Nett reported there will be a change in the Wellness Screening program in 2014. The way the clinical labs are required to code and bill for the tests has increased the cost tremendously. Staff are reviewing options to keep a reasonable cost.
- E. New Business
1. Re-accreditation Process Review. J. Wollerman sent in the fee for the accreditation packet. She suggested waiting to continue the review for re-accreditation until we have the packet and review the requirement. Committee members were in agreement. S. Nett will continue to look for the Common Council minutes where approval was given to build the senior center.
 2. Review of Senior Center Goals and Objectives. Request to hold at this time.
- F. HELD OVER BUSINESS
1. Organizational Structure. J. Wollerman and S. Nett will work on this to add the YMCA relationship and will bring it to the committee for approval.

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2. Advisory Board. Continue on hold.

G. Motion to adjourn at 8:47 AM made by L. Murphy and seconded by S. Steffen. Motion carried. Next Meeting February 13, 2014.