

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**June 13, 2013  
7:45 AM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [May 9, 2013](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Senior Center Older Adult Director
  - 2. Public Health Director
- E. Action Items
  - 1. None
- F. HELD OVER BUSINESS
  - 1. Next steps in Architectural Design Project
  - 2. Senior Center Mission Statement
- G. ADJOURNMENT
  - 1. Next meeting July 11, 2013 (?)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

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**CITY OF MENASHA  
COMMITTEE ON AGING  
Minutes  
May 9, 2013**

- A. Meeting called to order at 7:50 AM by Chairman Joyce Klundt.
- B. Present: Peg Malueg, Sue Steffen, Lee Murphy, John Ruck, Mary Lueke, Joyce Klundt, Jean Wollerman, Sue Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from April 11, 2013 meeting made by S. Steffen and seconded by L. Murphy. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. Senior Center Older Adult Director J. Wollerman distributed a copy of the YMCA annual report which featured the cooperative work at the senior center with the city. S. Nett suggested sending copies of this for the council packet. J. Wollerman also reported attendance numbers have increased including the mealsite numbers. April visits were the highest in the last 6 years at 1699. The exercise classes and the noon meals are showing the greatest increases. Plans continue for the volunteer banquet on June 5<sup>th</sup>. The senior center is also working with the noon mealsite to feature special events such as mothers day and fathers day lunches. The raised garden project is on hold for right now but will resume soon with the approaching warm weather.
  2. Public Health Director S. Nett reported on the memory café project held in April. The UW-O students did all the planning for the project and had 10 people present for the first event. Nursing students in the fall semester will do a follow-up project related to the memory cafes. May is Mental Health Awareness month and a depression screening is planned for May 21<sup>st</sup>. It will be held at the health department for confidentiality. Not sure what attendance there will be as this is difficult to admit if depression is occurring.
- E. Action Items
1. Next Steps in Architectural Design Project. S. Nett discussed the information received from Community Development related to block grant funding for this project. Applications may be available anytime from August to October. If funded, the funding could cover 30 to 40% of the project cost. The senior center can start fund raising now as the grant application will include a section of funding sources. J. Wollerman will check with the Community Foundation to see if there is any grant funding available through them. S. Nett will check with the Mayor to see what percentage of the project the city might fund. Committee members would like Alderman Becky Nichols to attend the June COA meeting if possible to discuss the project with her. (Informational Only---no action taken at this meeting)
  2. Election of Chair Person. Motion to nominate J. Klundt as chairperson made by M. Lueke and seconded by L. Murphy. J. Klundt accepted nomination. Motion carried.

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3. Election of Vice Chair Person. Motion to nominate L. Murphy as vice chairperson made by P. Malueg and seconded by J. Klundt. L. Murphy accepted nomination. Motion carried.
4. Election of Secretary. S. Nett volunteered to remain as secretary. Motion to nominate S. Nett as secretary made by J. Klundt and seconded by P. Malueg. Motion carried.

F. HELD OVER BUSINESS

1. Senior Center Mission Statement. J. Wollerman distributed a draft mission statement for the senior center. Committee members discussed the draft and added some additional thoughts. J. Wollerman will incorporate the information from the meeting today and bring the second draft to the next meeting.

- G. Motion to adjourn at 9:26 AM made by L. Murphy and seconded by S. Steffen. Motion carried. Next meeting June 13, 2013.