

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**April 12, 2012
7:45 AM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [March 8, 2012](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center Older Adult Director
- E. New Business
 - 1. Building Project Update/Next Steps
 - 2. [Approval of Strong Bones Program Memorandum of Understanding](#)
 - 3. Strong Bones Program Rental Fee
- F. HELD OVER BUSINESS
 - 1. Legacy Account Update
- G. ADJOURNMENT
 - Next Meeting May 10, 2012

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
March 8, 2012**

- A. Meeting called to order at 7:50 AM by Chairman J. Klundt.
- B. Present: John Ruck, Mary Lueke, Peg Malueg, Sue Steffen, Lee Murphy, Jean Wollerman, Joyce Klundt, Susan Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from February 9, 2011 meeting made by L. Murphy and seconded by J. Ruck. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. Senior Center Older Adult Director reported on February attendance statistics for the senior center. Feb. visits to the center were the highest in a month's time in 5 years at 1657. The mild winter may be one of the reasons for this. Conversely, the mealsite attendance was low for the month. Committee members questioned if the other ADVOCAP mealsites also saw a drop in attendance. S. Nett to contact ADVOCAP's Mealsite Director for attendance information at other sites. In addition to the Valentine's Day party, the trip to the PAC for the Million Dollar quartet were popular activities for the month.
 2. Building Project Update provided. Miron Construction and McMahon Associates visited the senior center to discuss the possibility of changing the building entrance to the back of the building. The architect has completed some preliminary plans and will be meeting with J. Wollerman, S. Nett, L. Murphy and Greg Keil from Community Development next week to review those plans. Next step is to bring that information to the committee on aging for review and discussion.
 3. Senior Pool Initiative---J. Wollerman has finalized the plans for the exercise class at the pool for the summer for seniors and submitted the information to the Park and Rec Director for inclusion in the summer brochure.
- E. New Business
1. Health Program – New Initiatives. S. Nett discussed the foot care program for low income seniors. The Board of Health will be reviewing the program and setting the fees at the next meeting. Ear Wax Screening is also being planned pending consultation with the medical advisor for the health department.
- F. HELD OVER BUSINESS
1. Legacy Account Policy---J. Wollerman presented information on a policy. Plans are to bring the written policy, account information and a brochure design to the next committee on aging meeting.
- G. Motion to adjourn at 8:50 AM made by L. Murphy and seconded by S. Steffen. Motion carried. Next meeting April 12, 2012.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

MEMORANDUM OF UNDERSTANDING
BETWEEN
MENASHA HEALTH DEPARTMENT, N-M YMCA,
AND WINNEBAGO COUNTY HEALTH DEPARTMENT

In an effort to offer an evidence-based Strong Bones program for adults 55 years of age and older in Winnebago County, the Menasha Health Department and N-M YMCA have agreed to allow the Winnebago County Health Department (WCHD) to hold the Strong Bones program at the Menasha Senior Center.

This agreement ensures the Menasha Senior Center will be available for classes on Tuesdays and Thursdays from 5:15-6:15PM (March- May and Aug-Nov). WCHD will use monies collected from participant registration fees to purchase equipment needed for the class. Menasha Senior center agrees to provide additional weights and mats needed for class participant use. Menasha Senior Center agrees to allow WCHD to store class equipment in a location on site for each 12 week class session. In lieu of the rental fee for use of the senior center, a nominal fee of \$50 will be charged per 12 week class session.

The WCHD agrees to at all times during the term of this memorandum of understanding, to indemnify, hold harmless the Menasha Health Department and N-M YMCA, its boards, commissions, agencies, officers, employees, and representatives against any and all liability, losses, damages, costs or expenses, whether personal injury or property damage, that the Strong Bones program participants, and its instructors, may sustain, incur or be required to pay by reason of the Menasha Health Department/N-M YMCA providing the location to hold a Strong Bones Program. The provisions of this section shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from the acts or omissions of the Menasha Health Department and N-M YMCA; its boards, commissions, officers, employees or representatives.

Menasha Health Department Director

Date

N-M YMCA Older Adult Coordinator

Date

WCHD Nurse Coordinator

Date