

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
January 12, 2012**

A. Meeting called to order at 7:55 AM by Vice-Chairman S. Steffen.

B. Present: John Ruck, Mary Lueke, Sue Steffen, Peg Malueg, Lee Murphy, Susan Nett
Excused: Jean Wollerman, Joyce Klundt

C. MINUTES TO APPROVE

1. Motion to approve minutes from December 8, 2011 meeting made by L. Murphy and seconded by M. Lueke. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Public Health Director (for Senior Center Older Adult Coordinator) reported on the following: Numbers of senior participants in the YMCA and numbers of senior participants in the various programs offered at the senior center. The numbers of participants at the senior center for comparison between 2010 and 2011 were not calculated and will be available at the next meeting. The built-in dishwasher is now installed. Advocap Mealsite program is paying for ½ the cost and will also pay for any repairs after the warranty expires. S. Nett and J. Wollerman met with the City of Menasha Park and Rec Director to discuss summer programming at the pool and other activities that could take place in Jefferson Park. A meeting was also held with two members of the group that are working on increasing activities at the Jefferson Park pool and wanted to discuss what kind of collaboration could be done with the senior center.

E. New Business

1. Legacy Acct Donation. The senior center recently received a memorial donation from a family whose mother was a regular attendee of the center. They requested that whatever the money was spent on, the item would list their mother as the donor. A discussion was held as to what that item might be. A suggestion was made to contact the daughter and clarify what item their mother would have liked to see at the center. The question of policy was brought up. Currently, there is no policy in place regarding the use of the legacy account funds. Motion made by P. Malueg and seconded by J. Ruck to have staff develop a policy for the legacy account and disbursement of those funds. Motion carried.

F. Held Over Business

1. Policy – For Profit Advertisement at the Senior Center. S. Nett distributed and explained the policy. One concern discussed was approval of the literature and who would do that. Another concern was regarding option #4 and who would decide who gets adopted. Discussion ensued regarding a special events fund at the senior center that could be used for a senior unable to afford to attend a function. S. Nett to revise policy to include statement on who can authorize the literature and change the option of adopting a senior citizen for a year to donating to the special events fund. This item will be held for the next meeting.

G. Motion to adjourn at 9:52 AM made by L. Murphy and seconded by J. Ruck. Motion carried. Next meeting February 9, 2012.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."