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**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**May 13, 2010
7:45 AM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. April 28, 2010
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Financial Report
 - 2. Senior Center Supervisor
- E. DISCUSSION
 - 1. Election of Officers
- F. HELD OVER BUSINESS
 - 1. Memorial account – Guest, Tom Stoffel, City of Menasha Comptroller
 - 2. Senior Center supervisor position update
- G. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

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CITY OF MENASHA COMMITTEE ON AGING
Special Meeting
April 28, 2010
MINUTES

- A. Meeting called to order at 1:35 PM by Vice-Chairman S. Steffens.
- B. Present: Jean Wollerman, Bob Jankowski, Lee Murphy, Mary Lueke, Sue Steffens, Sue Nett. Sylvia Bull arrived at 1:45 PM.
Excused: Joyce Klundt, Roy Rogers
- C. MINUTES TO APPROVE
1. Motion to approve minutes from March 11, 2010 meeting made by B. Jankowski, and seconded by L. Murphy. Motion carried.
- D. ACTION ITEM/DISCUSSION
1. Senior Center Supervisor Position—S. Nett explained the purpose of this meeting was to provide information on options for replacing the senior center supervisor and obtain a recommendation from the committee to forward onto the common council. The first option would be to replace the current supervisor. S. Nett met with the Mayor and City Attorney/Personnel Director to update and revise the current job description to include a minimum bachelors degree requirement in a related field and update job duties to include grant writing and marketing. The timeline was set so that the replacement would be hired and work with the current supervisor for one week before the retirement date. A second option would be to form a collaborative effort with the N-M YMCA. Under this option, the YMCA would provide the staffing of the center and pay for program supplies with income generated from program registrations, fees, etc. The City would pay for the expenses associated with the building. The YMCA is currently working on a proposal so the exact costs are not known at this time. The county has been contacted regarding the grant funding and there is not an issue with the funding i.e. the county would be supportive of a collaborative effort and the grant funding would remain. L. Murphy questioned if the Committee on Aging would remain. S. Nett explained yes that committee would remain and so would the planning committee. B. Jankowski questioned how the program fees would be structured. J. Wollerman discussed the possibility of three different program levels: donation, senior program pass, and YMCA or Insurance-Based memberships. J. Wollerman explained how this collaborative effort could enhance opportunities available for senior citizens and the Y's capability to do marketing of the center. L. Murphy questioned if the accreditation that the center just achieved would be affected by this collaboration. S. Nett didn't believe this would have any effect on accreditation. Committee members felt this could be a positive move for the center and be a pilot for other centers around the state. Motion to recommend to the common council to further pursue collaboration efforts between the Senior Center and the N-M YMCA made by B. Jankowski and seconded by L. Murphy. No further discussion. Motion carried.
- E. Motion to adjourn at 2:27 PM made by L. Murphy and seconded by B. Jankowski. Motion carried. Submitted by S. Nett.

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