

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**October 8, 2009  
7:45 AM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. September 10, 2009
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Commission on Aging
  - 2. Financial Report
  - 3. Senior Center Supervisor
- E. DISCUSSION
  - 1. MSC's charge for parties
- F. HELD OVER BUSINESS
  - 1. Activity/program feel structure
- G. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

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**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**September 10, 2009  
7:45 AM**

**MINUTES**

**A. CALL TO ORDER**

Meeting called to order 7:50am

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Joyce Klundt, Bob Jankowski, Mary Lueke, Sue Nett, Lee Murphy and Sylvia Bull.  
Excused: Roy Rogers, Jean Wollerman, Sue Steffen.

**C. MINUTES TO APPROVE**

1. August 13, 2009

**D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS**

1. Commission on Aging – Joyce Klundt stated that the Oshkosh Meals on Wheels was the guest presenter at this meeting.
2. Financial Report – soon the new computer program will be ready.
3. Senior Center Supervisor – A. The new program for the city's budget will be user friendly – S. Bull will have access for reports and the activities on a day-to-day basis. B. A community business asked about the type of flyer they could include in our newsletter – if they were an advertiser. S. Bull asked the Committee for clarification. Committee members reiterated that a paid advertiser in the *Senior Chatter* could include a flyer in the newsletter. They would have to supply copies of the flyer and pay for additional postage required (weight). In addition, the flyer/promotion should be directed to the senior population (& public) with no specials, sales, tours, etc.

**E. DISCUSSION**

1. Rental cancellations – One renter cancelled their Sunday event late on a Friday. It was too late to readjust the temperature controls, so the air conditioner was on all day Sunday. S. Bull asked the Committee on Aging to establish guidelines attending to this. Motion made by B. Jankowski, seconded by J. Klundt to add the following to the rental policy: "Renters wishing to cancel must contact Menasha Senior Center by 10:00am on Friday before their weekend rental; by 10:00am on the day of their week-day evening rental." Carried.
2. Living Well After 50 Fair – This fair, located in Oshkosh, will be on Saturday, October 3. We will require volunteers to assist if it is felt necessary to have Menasha Senior Center booth at this event. S. Nett said that we would discuss attending this event in 2010.

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## F. HELD OVER BUSINESS

1. Activity/program fee structure – discussion continued on this subject. A notice has been posted at the center and placed in the *Senior Chatter* about increasing the activity user fee to \$.50 starting in October with additional fee schedule changes beginning in 2010. It was recommended that staff and committee members record comments made about this change and share with the Committee at the next meeting.
2. Friends of ... exploration – S. Bull will invite a senior center director in to discuss their Friends group operation.

## G. ADJOURNMENT

Motion made by L. Murphy, seconded by B. Jankowski. Carried. 9:21am

DRAFT