

**CITY OF MENASHA  
JOINT MEETING OF  
Winnebago County Joint Review Board  
and  
Calumet County Joint Review Board  
City Hall – 100 Main Street, Room 133  
September 28, 2017  
MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 2:04 PM by Mayor Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT:

*Calumet County Joint Review Board, Appleton School District:* Mayor Merkes (City of Menasha), Amy Van Straten (Fox Valley Technical College), Don Hietpas (Appleton School District), Dan DeBonis (County Finance Director), and Jim Lueneberg (Public Member).

*Calumet County Joint Review Board, Menasha School District:* Mayor Merkes (City of Menasha), Brian Adesso (Menasha Joint School District), Amy Van Straten (Fox Valley Technical College), Dan DeBonis (County Finance Director), and Jim Lueneberg (Public Member).

*Winnebago County Joint Review Board:* Mayor Merkes (City of Menasha), Brian Adesso (Menasha Joint School District), Mark Harris (Winnebago County), and Amy Van Straten (Fox Valley Technical College).

MEMBERS EXCUSED: Scott Francis (Public Member – Winnebago County JRB).

OTHERS PRESENT: CDD Buck, PP Schroeder, ASD Jacobs, and FM Jennifer Sassman.

**C. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**D. ACTION ITEMS**

Due to overlapping members in the three Joint Review Boards, a combined Joint Review Board was organized.

CDD Buck and ASD Jacobs presented and reviewed the Tax Increment Districts 2016 Annual Report. They gave a summary and explanation of the cash flow projections for all of the City's 11 active TIDs. After compiling the report, staff is pleased with the current status of the TIDs.

General discussion ensued on the status and performance of the TIDs and what that means for each entity making up the three Joint Review Boards. Following the presentation, each Board voted separately to accept and place on file the 2016 Annual TIF Report.

1. **Tax Increment District 2016 Annual Report Acceptance and Place on File- Calumet Joint Review Board, Appleton School District**  
Motion by Don Hietpas, seconded by Dan DeBonis, to accept and place the Tax Increment District 2016 Annual Report on file. The motion carried.
2. **Tax Increment District 2016 Annual Report Acceptance and Place on File- Calumet Joint Review Board, Appleton School District**  
Motion by Brian Adesso, seconded by Dan DeBonis, to accept and place the Tax Increment District 2016 Annual Report on file. The motion carried.

3. **Tax Increment District 2016 Annual Report Acceptance and Place on File- Calumet Joint Review Board, Appleton School District**

Motion by Mark Harris, seconded by Amy Van Straten, to accept and place the Tax Increment District 2016 Annual Report on file. The motion carried.

**F. ADJOURNMENT**

Motion by Don Hietpas, seconded by Dan DeBonis, to adjourn Calumet County Joint Review Board, Appleton School District at 2:44PM.

Motion by Brian Adesso, seconded by Dan DeBonis, to adjourn Calumet County Joint Review Board, Menasha School District at 2:44PM.

Motion by Mark Harris, seconded by Amy Van Straten, to adjourn Winnebago County Joint Review Board at 2:44 PM.

The motion carried.

*Minutes respectfully submitted by PP Schroeder*