

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

**City of Menasha
Common Council
2018 Budget Review Session
First Floor Conference Room
100 Main Street, Menasha
Wednesday, November 1, 2017
5:00 p.m.**

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
- D. People from the Gallery to be heard on matters pertaining to the agenda
(five (5) minute time limit for each person)
- E. Mayor Merkes – Introduction of 2018 City of Menasha Budget
- F. Community Development
- G. Public Works Department
- H. Information Technology
- I. Adjourn

“Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 967-3600 24 hours in advance of the meeting for the City to arrange special accommodations.”

COMMUNITY DEVELOPMENT

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0301-523	David Buck 10/26/2017

RESPONSIBILITIES

The City residential building inspector/housing specialist is a dual position that combines functions of a residential building plan review and inspection services and the in-house operation of the communities housing programs. This position provides increased consistency and enhanced customer service. Commercial plan review and inspection will continue to be contacted. This position became a full-time city employee in 2017.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

- Hired in-house residential building inspector/housing specialist.
- Implemented full process for issuance of residential permits, including permit intake, review, issuance, inspection and occupancy.
- Renegotiated commercial building inspection contract.
- Implemented permit tracking software.

2018 OBJECTIVES

- Reinstate the City's revolving loan program.
- Implemented a Property Survey program.
- Update the Housing Code and Building Code ordinances.

MAJOR CHANGES FROM 2017 BUDGET

- In-house operation of all residential building inspection services
- In-house operation of the city's housing program.
- Coordinate a multi-department code enforcement strategy (including the departments of Building Inspection, Zoning/Planning, Police, Health and Fire).
- Integration of Code Enforcement services to Community Development Department.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Building Inspector/Housin	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.00	1.00

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Inspector						
100-0301-523.10-01	Wages	0	49,481	0	0	0
100-0301-523.10-02	Salaries	0	0	20,567	29,233	57,447
100-0301-523.10-08	Wages-Temp Help/Intern	0	0	0	0	4,500
LEVEL	TEXT	TEXT AMT				
TOTB	INTERN POSITION ADDED: 450 HOURS X \$10/HOUR	4,500				
		4,500				
100-0301-523.15-01	Health	0	12,457	0	0	19,428
100-0301-523.15-02	Life	0	0	18	28	99
100-0301-523.15-03	Dental	0	1,238	516	722	1,238
100-0301-523.15-04	Retirement	0	3,365	1,399	1,994	3,849
100-0301-523.15-05	FICA	0	3,785	1,569	2,235	4,739
100-0301-523.15-07	Vision	0	109	60	84	143
100-0301-523.15-08	Workers Comp	0	2,321	965	1,371	1,951
100-0301-523.21-06	Management	107,677	60,000	42,039	53,000	55,000
100-0301-523.22-01	Telephone	0	900	264	500	780
100-0301-523.29-01	Printing	829	0	829	829	500
100-0301-523.29-05	Vehicle/Equipment Rental	0	8,000	203	8,000	8,000
100-0301-523.29-07	Inhouse Info Tech Service	5,253	17,809	13,627	13,700	10,378
100-0301-523.30-12	Computer	649	0	0	0	0
100-0301-523.30-18	Department	0	2,000	1,659	1,400	1,000
100-0301-523.32-01	Dues/Memberships/Licenses	0	400	270	270	300
100-0301-523.32-02	Periodicals/Subscriptions	0	150	0	0	50
100-0301-523.34-02	Registrations	0	1,000	50	350	1,000
*	Inspector	114,408	163,015	84,035	113,716	170,402

<p align="center">CITY OF MENASHA 2018 OPERATIONS BUDGET</p>	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Valley Transit Subsidy	David Buck
		100-0302-542	10/26/2017

RESPONSIBILITIES

Valley Transit provides safe, customer-focused transportation options that connect our communities to enhance the quality of life.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Ridership

Following national transit ridership trends, Valley Transit ridership is slightly down (2.5%) in the first six months of 2017. When gas prices are lower, as they have been in 2017, transit ridership tends to dip.

Legislative Issues

Valley Transit faces funding challenges every year and has been able to find solutions to keep the system operating without service cuts or major increases in costs to the local funding partners. Staff continues to look for a stable source of local funding to offset the swings in funding at the State and federal level.

Federal Funding— During 2015, congress passed the FAST Act (Fixing America's Surface Transportation) to improve the nation's surface transportation infrastructure. The five-year legislation reforms and strengthens transportation programs and provides long-term certainty and more flexibility for State and local governments. The FAST Act increases dedicated bus funding, provides both stable formula funding and a competitive grant program to address bus and bus facility needs and provides flexibility for recipients in the use of federal funds to maintain facilities and equipment in a state of good repair.

Although the FAST Act has provided more stable funding for Valley Transit, the new legislation, along with Valley Transit's reclassification to a large system and as a direct recipient of Federal Transit Authority (FTA) funds, has increased the amount of administrative time needed to meet our obligations to the FTA. Reporting requirements have increased from annual reports to quarterly reports and new reporting requirements have been developed along with a higher level of scrutiny from the FTA.

State Budget – After State funding for transit operations was cut by 10% in 2012, funding has remained at a consistent level.

RTA – Valley Transit's Strategic Plan maintains that the best long-term solution for stable and adequate funding is establishing a Regional Transit Authority (RTA) in the Fox Cities. Valley Transit remains committed to pursuing enabling legislation at the State level.

Audits

Single Financial Audit

Valley Transit received no findings in the 2016 financial audit conducted in early 2017.

Additional Federal Funds (5310)

“5310” funding provides assistance to programs serving the elderly and persons with disabilities. When the population of the Fox Valley reached 200,000 with the 2010 census, Valley Transit became a direct recipient of this funding. The grant allows 45% of the funds to go to fixed route providers, such as Valley Transit, for senior/disabled services in excess of ADA paratransit requirements and requires a minimum of 55% of the funds to be distributed to non-profit organizations that provide transportation services to senior and disabled populations. Valley Transit and the East Central Wisconsin Regional Planning Commission (ECWRPC) reached an agreement that designates Valley Transit as the recipient of 5310 funds and ECWRPC as the lead on the process to distribute the 55% funds to non-profit organizations. The 2018 proposed budget reflects an award of funds to a non-profit organization.

2018 OBJECTIVES

Valley Transit's Strategic Plan was completed in early 2015. The plan includes recommendations for near-term, three, five and ten years. A near-term action plan and schedule has been developed and is being implemented. The focus of the near-term plan is to make sure the existing services function as efficiently and effectively as possible before adding additional services. In 2015, we put performance measures and tracking mechanisms in place which build on existing

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
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		Valley Transit Subsidy	David Buck
		100-0302-542	10/26/2017

strengths of the system and address weaknesses and we dedicated staff resources accordingly. Improving on-time-performance will be a major focus in 2017, as will monitoring subcontractor performance to deal with performance issues. The asset management plan will continue to be fine-tuned for vehicles, facilities and equipment and will identify funding requirements for vehicle and equipment replacements and to maintain facilities in a state of good repair.

Valley Transit will continue to focus on strengthening the partnership with advocacy groups in the Fox Cities and increasing communication with Valley Transit stakeholders. Staff will continue to refine and improve the communication tools used to give potential riders information on how to use the system. As part of the effort to increase ridership, Valley Transit will be working on partnerships with area businesses to increase ridership by their employees.

We will continue to work on establishing an RTA in the Fox Cities and finding alternate/sustainable sources of funding for both fixed route and paratransit services.

Valley Transit is required to complete a Transit Development Plan (TDP) every five years. The 2017 Budget included an expense of \$100,000 for the TDP. Transit system development plans refine and detail the recommendations for transit services set forth in the regional transportation plan. The TDP got a late start in 2017 due to timing of availability of State funding. During 2018, the plan will be finished and reviewed to determine the feasibility of recommendations with an implementation plan to follow.

MAJOR CHANGES FROM 2017 BUDGET

FUNDING SOURCES	2017 FUNDING	2018 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

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PROGRAM GM601L
BUDGET WORKSHEET 2018

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

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ACCOUNTING PERIOD 04/2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Valley Transit Subsidy					
100-0302-542.25-01	Other Municipal Entities	170,705	186,461	153,410	184,092	202,064
*	Valley Transit Subsidy	<u>170,705</u>	<u>186,461</u>	<u>153,410</u>	<u>184,092</u>	<u>202,064</u>

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FOR FISCAL YEAR 2018

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ACCOUNTING PERIOD 04/2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Dial A Ride Subsidy					
100-0303-542.25-01	Other Municipal Entities	11,200	11,200	11,200	11,200	11,200
*	Dial A Ride Subsidy	<u>11,200</u>	<u>11,200</u>	<u>11,200</u>	<u>11,200</u>	<u>11,200</u>

<p align="center">CITY OF MENASHA 2018 OPERATIONS BUDGET</p>	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developme	David Buck
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	10/26/2017

RESPONSIBILITIES

The Community Development Department is responsible for the maintenance and enhancement of the overall character of the community by managing progression of the property tax base and ensuring orderly growth, promoting high quality development and redevelopment, and maintaining and improving existing neighborhood character and quality.

This is accomplished through implementation of the adopted brand positioning statement, various planning documents, the City of Menasha Year 2030 Comprehensive Plan, general land use planning, zoning administration, building code administration, redevelopment coordination, growth management, bike and pedestrian planning and implementation, economic development, business retention and recruitment, administration of housing and business loan programs, grants administration, historic preservation, TIF development and administration, and land records management.

The department serves in an advisory and coordinating capacity for public works projects, local and regional development policy, Plan Commission, Housing Authority, Board of Appeals, Landmarks Commission, Redevelopment Authority, TIF Joint Review Boards, and other planning and development organizations.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Community & Economic Development:

- Managed vacancy of the Community Development Director position and facilitated the transition of a new director.
- Managed the City's Housing Program, administered by Community Housing Coordinators.
- Facilitated Habitat for Humanity's Rock the Block residential rehab program.
- Managed the Building Inspector functions carried out by SAFEbuilt Inspection Services as well as negotiated and entered a new contract for services.
- Developed in-house building inspector position and began the hiring process. Includes transitioning the housing program from contract service and restructuring of internal mechanisms/logistics associated with this shift.
- Incorporated Code Enforcement Specialist into the Community Development Department.
- Coordination and management of all Tax Increment Districts (TID #s 3-13) including amendments to TID #s 5 and 10 and the closure of TID #3.
- Facilitated Land Purchase Agreements with builders in Lake Park Villas.
- Facilitated preparation of development agreements with Woodland Development, LLC, and Vans Realty and Construction.
- Sold five lots in Lake Park Villas to Cypress Homes and five lots to Van's Realty.
- Represented the city/RDA on the Lake Park Villas Phase II Homeowners' Association and created the Second Restated Covenants.
- Prepared site improvement agreements and financial guarantees for development sites.
- Administered development agreements with the Ponds of Menasha, Cypress Homes, PJC Group LLC, Gilbert Development Company, LLC, Woodland Dev. LLC, Van's Realty, and Multi-Storage LLC.
- Executed and managed a Land Purchase Agreement between RR Donnelley and the city/RDA.
- Marketed city and RDA owned properties.
- Assisted building owners/brokers with prospects for business location.
- Facilitated the development or redevelopment of numerous projects throughout the city including new business development and redevelopment, existing business relocation and expansion.
- Represented the City with various outside agencies and boards such as the Fox Cities Regional Partnership, Fox Cities Convention and Visitors Bureau, Fox Cities Economic Development Professionals Group, WI Lakes Council, Fox WI Heritage Parkway, Neighborhood Partners Network of the Fox Valley, Menasha Business Group, NE Chapter American Planning Association, etc.
- Coordinated with WisDOT on the USH 441 reconstruction project and the coordinated with WisDOT and Calumet County on planning the reconstruction of the CTH LP.
- Completed the Appleton Road and Lake Park/Manitowoc Road annexations.
- Coordinated with the Public Works Department to administer the City's Driveway Installation Ordinance and Policy. To date, over 58 driveway permits have been issued.
- Coordinated with Parks Department for Visioning for Jefferson Park Master Plan.
- Began initial Water Street corridor planning including lock site visioning report, Valley Marine lease and Trail development from Water Street to Lock site.
- Assisted with legal objection to the incorporation of Fox Crossing and the intergovernmental agreement between the Village of Fox Crossing and the Town of Menasha.
- Processed building alterations and façade improvement grant/loan applications related to projects in the City's Historic Districts.
- Coordinated planning and design development for the Province Terrace Trail.
- Planning and lot purchases associated with the Loop the Lake trail development.

<p align="center">CITY OF MENASHA 2018 OPERATIONS BUDGET</p>	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developme	David Buck
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	10/26/2017
<ul style="list-style-type: none"> • Worked with Parks Department to purchase and naturalize the Lawson Canal. • Continued planning efforts for future trail extensions and expansions. • Updated department website pages for implementation of new city website. • Updated the Non-Conforming code. <p><u>Grant Writing and Administration:</u></p> <ul style="list-style-type: none"> • In coordination with the Health Department & Senior Center, completed close out of the Wisconsin Dept. of Administration CDBG-PF (Public Facilities) grant (awarded Spring 2014) for the Senior Center Renovation/Expansion and assisted in implementation activities. • Administered and dispersed funds associated with a \$500,000 Community Development Investment (CDI) Grant in support of the office tower project. • Administered a Site Assessment Grant (SAG) grant to fund exploration of site conditions and building demolition for property at 867 Valley Road. <p><u>Zoning, Land Records, and Socioeconomic Data:</u></p> <ul style="list-style-type: none"> • Zoning Administration, including sign regulations, zone changes, project/site plan review, special use permits, variance requests, and zoning enforcement. • Creation of maps and data sets for various city departments and outside agencies upon request. • Assigned and re-assigned addresses for numerous lots throughout the city. • Coordinated land records information with Associated Appraisal, the City's assessment contractor. <p><u>Stormwater Coordination:</u></p> <ul style="list-style-type: none"> • Assisted the Engineering Division with property information as related to the calculation of stormwater fees. • In coordination with the Engineering Division, administration of Erosion Control and Stormwater Management ordinances through site plan and project review, and long term maintenance agreements. • Participated in regional stormwater planning and management. • Prepared stormwater maintenance agreements and financial guarantees for development sites. • Participated in NEWSC-Council (Northeast WI Stormwater Coalition). 			

2018 OBJECTIVES

- Work to improve the city's quality of life and tax base by continuing to focus on projects and initiatives that spur development and redevelopment, including the conservation and rehabilitation of housing stock.
- Continue implementation of branding/marketing efforts to implement the adopted brand statement as well as integrating the brand statement into policy goals and objectives.
- Develop and improve standard operating procedures for functions of the department to provide clear and concise direction to citizens and the development community.
- Maintain and improve a customer friendly environment for all citizens, appraisers, real estate professionals, businesses, developers, lenders, and contractors.
- Advance projects that help implement the goals, objectives, and policies of the City of Menasha Year 2030 Comprehensive Plan.
- Develop specific area development and redevelopment plans reflecting the vision of the Menasha community that include well defined goals, objectives and implementation strategies.
- Provide staff support and guidance to a Plan Commission, Landmarks Commission, Board of Appeals, Redevelopment Authority, Housing Authority, TIF Joint Review Boards (Winnebago & Calumet County) and Common Council.
- Water Street Redevelopment.
- Redevelopment of Gilbert/RR Donnelley Site.
- Update Parking Code and Sign Code.

MAJOR CHANGES FROM 2017 BUDGET

- Changes to staffing with the hiring of a new Principal Planner.
- Added in-house building inspection and housing program specialist.
- Integrated code enforcement specialist into the Community Development Department.

CITY OF MENASHA 2018 OPERATIONS BUDGET			FUND	BUDGET NAME	PREPARED BY
			General Fund	Community Developme	David Buck
			FUNCTION	BUDGET NUMBER	DATE
			Conservation and Devel	100-0304-562	10/26/2017
<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Principal Planner	0.59	0.59
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Building Inspector/Housin	0.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Comm. Dev. Coordinator	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00	Community Dev. Director	0.65	0.65
FINES & FORFEITS	\$0.00	\$0.00	Intern	0.00	0.23
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.24	3.47

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Community Development						
100-0304-562.10-01	Wages	52,236	56,808	43,866	52,140	54,824
100-0304-562.10-02	Salaries	91,546	88,384	75,217	88,835	90,527
100-0304-562.10-03	Overtime/Doubletime	196	0	145	225	0
100-0304-562.10-08	Wages-Temp Help/Interns	0	0	0	0	4,500
LEVEL	TEXT	TEXT AMT				
TOTB	INTERN POSITION ADDED: 450 HOURS X \$10/HOUR	4,500				
		4,500				
100-0304-562.15-01	Health	26,199	26,497	24,694	30,417	34,921
100-0304-562.15-02	Life	269	159	134	494	215
100-0304-562.15-03	Dental	1,840	1,815	1,665	2,257	2,271
100-0304-562.15-04	Retirement	7,503	9,567	8,015	9,510	9,739
100-0304-562.15-05	FICA	9,196	10,876	8,839	10,544	11,102
100-0304-562.15-07	Vision	167	179	178	247	263
100-0304-562.15-08	Workers Comp	1,676	2,715	737	789	375
100-0304-562.21-02	Engineering	0	25,000	17,000	25,000	20,000
100-0304-562.21-06	Management	18,766	8,000	9,231	9,731	10,000
100-0304-562.21-08	Recording Fees	30	120	0	120	120
100-0304-562.21-09	Appraisal	0	3,000	0	0	3,000
100-0304-562.21-10	Marketing	11,250	19,250	18,144	19,250	15,000
100-0304-562.22-01	Telephone	705	1,000	391	577	960
100-0304-562.22-03	Electricity	314	300	167	228	300
100-0304-562.29-01	Printing	0	200	0	200	200
100-0304-562.29-05	Vehicle/Equipment Rental	201	0	0	0	0
100-0304-562.29-07	Inhouse Info Tech Service	9,635	12,963	5,634	12,963	10,579
100-0304-562.30-10	Office	860	1,500	536	1,500	1,500
100-0304-562.30-11	Postage	850	1,000	172	1,000	1,000
100-0304-562.30-15	Tools & Equipment	0	0	1,470	1,470	300
100-0304-562.30-18	Department	272	600	138	600	600
100-0304-562.32-01	Dues/Memberships/Licenses	1,010	1,900	65	1,075	1,900
100-0304-562.33-01	Mileage	204	1,800	0	500	1,800
100-0304-562.33-02	Registrations	681	1,800	58	500	1,800
100-0304-562.33-03	Lodging/Meals	130	1,800	0	500	1,800
100-0304-562.33-04	Other Expenses	0	100	0	100	100
100-0304-562.34-01	Mileage	0	150	0	0	150
100-0304-562.34-02	Registrations	70	500	0	0	500
100-0304-562.51-03	Property	590	590	295	590	0
100-0304-562.80-02	Land Purchase	2,796	0	0	0	3,000
*	Community Development	238,932	278,573	216,791	271,362	283,346

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Comptroller/Treasurer					
456-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>
	Transfer to Debt Service					
456-0411-591.25-02	Other Municipal Funds	146,471	146,471	146,471	146,471	0
*	Transfer to Debt Service	<u>146,471</u>	<u>146,471</u>	<u>146,471</u>	<u>146,471</u>	<u>0</u>
	Trans to General Fund					
456-0412-591.25-02	Other Municipal Funds	3,833	4,670	4,670	0	0
*	Trans to General Fund	<u>3,833</u>	<u>4,670</u>	<u>4,670</u>	<u>0</u>	<u>0</u>

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BUDGET WORKSHEET 2018

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

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ACCOUNTING PERIOD 04/2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		150,454	151,291	151,141	146,621	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Community Development					
457-0304-562.10-02	Salaries	5,534	0	0	0	0
457-0304-562.15-01	Health	424	0	0	0	0
457-0304-562.15-02	Life	8	0	0	0	0
457-0304-562.15-03	Dental	37	0	0	0	0
457-0304-562.15-04	Retirement	230	0	0	0	0
457-0304-562.15-05	FICA	295	0	0	0	0
457-0304-562.15-07	Vision	2	0	0	0	0
457-0304-562.15-08	Workers Comp	65	0	0	0	0
457-0304-562.21-10	Marketing	151	0	0	0	0
457-0304-562.22-05	Water/Sewer	29	0	0	0	0
457-0304-562.22-06	Storm Water	24	0	0	0	0
*	Community Development	6,799	0	0	0	0
	Comptroller/Treasurer					
457-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
	Transfer to Debt Service					
457-0411-591.25-02	Other Municipal Funds	271,902	276,719	276,719	276,719	164,785
*	Transfer to Debt Service	271,902	276,719	276,719	276,719	164,785
	Trans to General Fund					
457-0412-591.25-02	Other Municipal Funds	3,833	0	0	0	0
*	Trans to General Fund	3,833	0	0	0	0
	Trans to TIF 7					
457-0475-591.25-02	Other Municipal Funds	127,534	17,173	0	0	0
*	Trans to TIF 7	127,534	17,173	0	0	0
	Trans to TIF 3					
457-0476-591.25-02	Other Municipal Funds	732,500	0	0	0	0
*	Trans to TIF 3	732,500	0	0	0	0
	Trans to TIF 8					

TIF #5

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BUDGET WORKSHEET 2018

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

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ACCOUNTING PERIOD 04/2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
457-0479-591.25-02	Other Municipal Funds	0	126,000	0	0	0
*	Trans to TIF 8	0	126,000	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		<u>1,142,718</u>	<u>420,042</u>	<u>276,719</u>	<u>276,869</u>	<u>164,935</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Community Development					
471-0304-562.15-08	Workers Comp	19-	0	0	0	0
471-0304-562.21-10	Marketing	8,750	8,750	8,750	8,750	3,000
*	Community Development	8,731	8,750	8,750	8,750	3,000
	Comptroller/Treasurer					
471-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
	Transfer to Debt Service					
471-0411-591.25-02	Other Municipal Funds	329,883	329,883	328,883	328,883	328,571
*	Transfer to Debt Service	329,883	329,883	328,883	328,883	328,571
	Trans to General Fund					
471-0412-591.25-02	Other Municipal Funds	3,833	0	0	0	0
*	Trans to General Fund	3,833	0	0	0	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		<u>342,597</u>	<u>338,783</u>	<u>337,633</u>	<u>337,783</u>	<u>331,721</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Comptroller/Treasurer					
481-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>
	Transfer to Debt Service					
481-0411-591.25-02	Other Municipal Funds	189,821	189,605	189,605	189,605	101,023
*	Transfer to Debt Service	<u>189,821</u>	<u>189,605</u>	<u>189,605</u>	<u>189,605</u>	<u>101,023</u>
	Trans to General Fund					
481-0412-591.25-02	Other Municipal Funds	3,833	4,670	4,670	0	0
*	Trans to General Fund	<u>3,833</u>	<u>4,670</u>	<u>4,670</u>	<u>0</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		<u>193,804</u>	<u>194,425</u>	<u>194,275</u>	<u>189,755</u>	<u>101,173</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Urban Redevelopment					
484-0305-562.15-08	Workers Comp	1-	0	0	0	0
484-0305-562.21-06	Management	1,156	0	0	0	0
*	Urban Redevelopment	<u>1,155</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Comptroller/Treasurer					
484-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>
	Transfer to Debt Service					
484-0411-591.25-02	Other Municipal Funds	84,303	99,413	99,413	99,413	61,336
*	Transfer to Debt Service	<u>84,303</u>	<u>99,413</u>	<u>99,413</u>	<u>99,413</u>	<u>61,336</u>
	Trans to General Fund					
484-0412-591.25-02	Other Municipal Funds	3,833	4,670	4,670	0	0
*	Trans to General Fund	<u>3,833</u>	<u>4,670</u>	<u>4,670</u>	<u>0</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		89,441	104,233	104,083	99,563	61,486

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Community Development						
485-0304-562.10-02	Salaries	15,544	15,342	13,070	15,497	15,724
485-0304-562.15-01	Health	1,261	1,297	1,612	2,126	2,951
485-0304-562.15-02	Life	20	15	12	16	20
485-0304-562.15-03	Dental	106	102	116	137	195
485-0304-562.15-04	Retirement	755	1,044	870	1,033	1,054
485-0304-562.15-05	FICA	932	1,168	993	1,174	1,199
485-0304-562.15-07	Vision	4	5	11	24	23
485-0304-562.15-08	Workers Comp	242	401	100	12	25
485-0304-562.21-02	Engineering	18,518	0	0	0	10,000
485-0304-562.21-08	Recording Fees	90	0	0	0	90
485-0304-562.21-10	Marketing	0	2,000	0	0	6,000
485-0304-562.22-06	Storm Water	726	800	572	703	800
485-0304-562.80-02	Land Purchase	21,700	0	105,160	105,160	600,000
485-0304-562.82-02	Construction	0	35,000	0	0	125,000
<hr/>						
*	Community Development	59,898	57,174	122,516	125,882	763,081
Comptroller/Treasurer						
485-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
<hr/>						
*	Comptroller/Treasurer	150	150	0	150	150
Transfer to Debt Service						
485-0411-591.25-02	Other Municipal Funds	335,111	470,111	470,111	470,111	477,380
<hr/>						
*	Transfer to Debt Service	335,111	470,111	470,111	470,111	477,380
Trans to General Fund						
485-0412-591.25-02	Other Municipal Funds	5,909	6,785	6,785	0	0
<hr/>						
*	Trans to General Fund	5,909	6,785	6,785	0	0
Parks Department						
485-0703-553.21-02	Engineering	0	10,000	0	1,216	20,000
<hr/>						
*	Parks Department	0	10,000	0	1,216	20,000
Engineering						
485-1002-541.10-01	Wages	11,368	14,492	10,293	12,450	14,780
485-1002-541.10-02	Salaries	5,334	4,421	702	2,800	4,705
485-1002-541.10-03	Overtime/Doubletime	357	0	370	350	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
485-1002-541.15-01	Health	2,842	4,007	2,292	3,189	4,452
485-1002-541.15-02	Life	48	41	30	41	60
485-1002-541.15-03	Dental	260	333	207	287	333
485-1002-541.15-04	Retirement	958	1,286	776	1,066	1,306
485-1002-541.15-05	FICA	1,125	1,401	838	1,150	1,437
485-1002-541.15-06	Deferred Comp	0	0	0	28	0
485-1002-541.15-07	Vision	24	33	20	621	35
485-1002-541.15-08	Workers Comp	448	596	453	0	549
485-1002-541.19-03	Uniform/Clothing Allow	4	0	4	4	0
485-1002-541.19-06	Relocation Allowance	0	0	58	58	0
* Engineering		22,768	26,610	16,043	22,044	27,657
Street Construction						
485-1003-541.82-02	Construction	0	16,100	195,099	0	0
* Street Construction		0	16,100	195,099	0	0
Sidewalks and Crosswalks						
485-1009-541.10-01	Wages	4,824	19,585	7,454	7,500	10,017
485-1009-541.10-03	Overtime/Doubletime	0	0	36	0	0
485-1009-541.15-01	Health	1,522	6,523	2,315	5,055	3,930
485-1009-541.15-02	Life	5	16	8	18	17
485-1009-541.15-03	Dental	105	421	163	356	112
485-1009-541.15-04	Retirement	315	1,332	508	512	664
485-1009-541.15-05	FICA	356	1,403	548	552	767
485-1009-541.15-07	Vision	12	49	17	18	28
485-1009-541.15-08	Workers Comp	193	918	347	350	282
485-1009-541.19-03	Uniform/Clothing Allow	37	0	23	25	51
485-1009-541.29-05	Vehicle/Equipment Rental	0	0	10,250	10,250	1,800
485-1009-541.80-02	Land Purchase	789	0	0	0	0
485-1009-541.82-02	Construction	188,562	39,930	10,205	205,304	0
* Sidewalks and Crosswalks		196,720	70,177	31,874	229,940	17,668

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		620,556	657,107	842,428	849,343	1,305,936

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Community Development					
487-0304-562.82-02	Construction	0	0	0	0	5,500
*	Community Development	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,500</u>
	Urban Redevelopment					
487-0305-562.21-02	Engineering	0	25,000	0	5,000	20,000
487-0305-562.70-01	Acquisition/Rehab/Conv	0	90,000	0	0	28,000
487-0305-562.73-01	Award & Claim Settlements	27,000	27,000	0	0	0
*	Urban Redevelopment	<u>27,000</u>	<u>142,000</u>	<u>0</u>	<u>5,000</u>	<u>48,000</u>
	Comptroller/Treasurer					
487-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>
	Trans to General Fund					
487-0412-591.25-02	Other Municipal Funds	3,833	4,670	4,670	0	0
*	Trans to General Fund	<u>3,833</u>	<u>4,670</u>	<u>4,670</u>	<u>0</u>	<u>0</u>
	Trans to TIF 5					
487-0471-591.25-02	Other Municipal Funds	221,000	0	0	0	0
*	Trans to TIF 5	<u>221,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		251,983	146,820	4,670	5,150	53,650

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Urban Redevelopment					
489-0305-562.21-02	Engineering	0	5,000	0	5,000	3,000
489-0305-562.73-01	Award & Claim Settlements	16,870	17,210	17,271	17,271	18,000
*	Urban Redevelopment	16,870	22,210	17,271	22,271	21,000
	Comptroller/Treasurer					
489-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150
	Transfer to Debt Service					
489-0411-591.25-02	Other Municipal Funds	830,608	59,562	59,562	59,562	58,435
*	Transfer to Debt Service	830,608	59,562	59,562	59,562	58,435
	Trans to General Fund					
489-0412-591.25-02	Other Municipal Funds	5,909	6,785	6,785	0	0
*	Trans to General Fund	5,909	6,785	6,785	0	0
	Parks Department					
489-0703-562.21-02	Engineering	3,110	20,000	16,999	17,000	9,000
489-0703-562.82-02	Construction	813	0	0	0	0
*	Parks Department	3,923	20,000	16,999	17,000	9,000

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		857,460	108,707	100,617	98,983	88,585

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Community Development						
492-0304-562.10-02	Salaries	6,512	11,165	9,481	11,607	11,421
492-0304-562.15-01	Health	425	885	959	1,220	1,592
492-0304-562.15-02	Life	10	13	11	13	17
492-0304-562.15-03	Dental	37	70	71	97	108
492-0304-562.15-04	Retirement	294	759	637	760	765
492-0304-562.15-05	FICA	370	850	721	854	869
492-0304-562.15-07	Vision	3	5	7	11	13
492-0304-562.15-08	Workers Comp	188	391	92	96	18
492-0304-562.21-06	Management	0	0	0	0	4,000
492-0304-562.21-10	Marketing	0	0	0	0	6,000
492-0304-562.21-11	Development Assistance	270,000	270,000	0	0	270,000
492-0304-562.30-18	Department	5,190	0	0	0	0
492-0304-562.80-05	Other Equipment	0	40,000	0	0	40,000
* Community Development		283,029	324,138	11,979	14,658	334,803
Urban Redevelopment						
492-0305-562.21-11	Development Assistance	83,889	110,000	95,085	95,085	325,000
492-0305-562.25-01	Other Municipal Entities	614	0	0	0	0
* Urban Redevelopment		84,503	110,000	95,085	95,085	325,000
Comptroller/Treasurer						
492-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
* Comptroller/Treasurer		150	150	0	150	150
Trans to General Fund						
492-0412-591.25-02	Other Municipal Funds	19,034	30,532	30,532	0	43,545
* Trans to General Fund		19,034	30,532	30,532	0	43,545
Engineering						
492-1002-541.10-01	Wages	11,368	14,492	10,293	12,450	14,780
492-1002-541.10-02	Salaries	5,334	4,421	702	4,403	4,705
492-1002-541.10-03	Overtime/Doubletime	357	0	370	0	0
492-1002-541.15-01	Health	2,842	4,007	2,292	4,007	4,452
492-1002-541.15-02	Life	48	41	30	41	60
492-1002-541.15-03	Dental	260	333	207	332	333
492-1002-541.15-04	Retirement	958	1,286	776	649	1,306
492-1002-541.15-05	FICA	1,125	1,401	838	709	1,437
492-1002-541.15-07	Vision	24	33	20	33	35

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
492-1002-541.15-08	Workers Comp	448	596	453	596	549
492-1002-541.19-03	Uniform/Clothing Allow	4	0	4	4	0
492-1002-541.19-06	Relocation Allowance	0	0	58	58	0
* Engineering		22,768	26,610	16,043	23,282	27,657
Street Construction						
492-1003-541.10-01	Wages	0	0	1,729	1,729	0
492-1003-541.10-03	Overtime/Doubletime	0	0	120	120	0
492-1003-541.15-01	Health	0	0	640	640	0
492-1003-541.15-03	Dental	0	0	47	47	0
492-1003-541.15-04	Retirement	0	0	127	127	0
492-1003-541.15-05	FICA	0	0	137	137	0
492-1003-541.15-07	Vision	0	0	5	5	0
492-1003-541.15-08	Workers Comp	0	0	87	87	0
492-1003-541.21-02	Engineering	2,960	0	0	0	0
492-1003-541.29-05	Vehicle/Equipment Rental	0	0	3,731	3,731	0
492-1003-541.82-02	Construction	48,953	6,000	6,588	19,798	378,690
LEVEL	TEXT	TEXT AMT				
TOTB	COMMUNITY WAY EXTENSION	378,690				
		378,690				
* Street Construction		51,913	6,000	13,211	26,421	378,690
Sidewalks and Crosswalks						
492-1009-541.10-01	Wages	0	0	1,792	1,792	10,017
492-1009-541.15-01	Health	0	0	441	441	3,012
492-1009-541.15-02	Life	0	0	2	2	17
492-1009-541.15-03	Dental	0	0	33	33	112
492-1009-541.15-04	Retirement	0	0	102	102	664
492-1009-541.15-05	FICA	0	0	133	133	767
492-1009-541.15-07	Vision	0	0	3	3	28
492-1009-541.15-08	Workers Comp	0	0	84	84	282
492-1009-541.29-05	Vehicle/Equipment Rental	781	8,500	6,590	6,590	1,800
492-1009-541.82-02	Construction	9,960	6,000	11,454	11,454	5,500
* Sidewalks and Crosswalks		10,741	14,500	20,634	20,634	22,199

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		472,138	511,930	187,484	180,230	1,132,044

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Community Development					
493-0304-562.21-02	Engineering	7,578	0	0	0	0
493-0304-562.21-06	Management	324	0	0	0	0
493-0304-562.21-11	Development Assistance	1,126,845	168,338	148,368	148,368	305,520
493-0304-562.30-18	Department	12,320	0	0	0	0
493-0304-562.82-02	Construction	249,471	0	0	0	0
*	Community Development	<u>1,396,538</u>	<u>168,338</u>	<u>148,368</u>	<u>148,368</u>	<u>305,520</u>
	Comptroller/Treasurer					
493-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>
	Trans to General Fund					
493-0412-591.25-02	Other Municipal Funds	18,473	19,923	19,840	0	0
*	Trans to General Fund	<u>18,473</u>	<u>19,923</u>	<u>19,840</u>	<u>0</u>	<u>0</u>
	Parking Lots					
493-1013-541.24-05	Small Projects	0	0	9,730	0	0
*	Parking Lots	<u>0</u>	<u>0</u>	<u>9,730</u>	<u>0</u>	<u>0</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		1,415,161	188,411	177,938	148,518	305,670

PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		3,243,626	2,961,814	2,337,812	3,001,105	3,056,332

2018
CHANGE

\$94,518 ↑

3.19% ↑

PUBLIC WORKS - GENERAL FUND TOTAL

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Municipal Buildings	Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-1001-514	10/20/2017

RESPONSIBILITIES

The funds in this account provide for the supplies, services, maintenance, repair and operation of both the old City Hall building and the new City Hall location.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Facilitated the move to the new location in the Menasha City Center.

2018 OBJECTIVES

Provide minimal maintenance at the old City Hall building until its future is determined.

MAJOR CHANGES FROM 2017 BUDGET

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Depty Dir Municipal Oper	0.03	0.03
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Facilites Technician	0.35	0.35
INTERGOV REVENUE	\$0.00	\$0.00	Park/Rec/Facilities Superi	0.03	0.03
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.41	0.41

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Buildings Maintenance						
100-1001-514.10-01	Wages	15,431	18,486	40,512	44,456	18,073
100-1001-514.10-02	Salaries	4,284	4,385	3,718	4,224	4,472
100-1001-514.10-03	Overtime/Doubletime	897	750	2,267	2,050	250
100-1001-514.15-01	Health	6,965	7,866	11,060	12,009	7,382
100-1001-514.15-02	Life	31	28	35	34	41
100-1001-514.15-03	Dental	458	508	744	807	471
100-1001-514.15-04	Retirement	1,359	1,606	2,831	3,082	1,545
100-1001-514.15-05	FICA	1,551	1,763	3,496	3,816	1,704
100-1001-514.15-07	Vision	42	47	75	81	43
100-1001-514.15-08	Workers Comp	900	1,108	2,159	2,356	734
100-1001-514.19-03	Uniform/Clothing Allow	112	75	107	105	96
100-1001-514.20-01	Janitorial	14,921	7,927	7,976	8,500	500
LEVEL	TEXT	TEXT AMT				
TOTB	RECYCLING/SHREDDING ETC	500				
		500				
100-1001-514.20-04	Mechanical Systems	3,313	1,780	2,094	2,094	1,050
100-1001-514.22-01	Telephone	2,471	3,000	1,873	2,550	3,000
100-1001-514.22-03	Electricity	17,784	10,500	11,625	13,500	8,500
100-1001-514.22-04	Heat	4,608	4,000	2,399	3,500	2,500
100-1001-514.22-05	Water/Sewer	5,623	4,500	4,253	5,500	3,250
100-1001-514.22-06	Storm Water	37	40	30	40	40
100-1001-514.24-01	Office Equipment	0	250	385	385	250
100-1001-514.24-03	Buildings	8,618	2,400	3,874	4,000	2,000
100-1001-514.24-04	Specialized Equipment	863	1,300	216	1,300	1,914
LEVEL	TEXT	TEXT AMT				
TOTB	OLD CITY HALL HVAC PREVENTIVE MAINT.	1,050				
	POSTAGE MACHINE RENTAL	864				
		1,914				
100-1001-514.29-05	Vehicle/Equipment Rental	6,687	5,000	8,218	8,500	6,000
100-1001-514.29-06	Building Rental	0	34,885	0	34,885	56,080
LEVEL	TEXT	TEXT AMT				
TOTB	LEASE EXCLUDES THE HEALTH DEPT - 20% \$70088/12 MONTHS=\$5841/MONTH @ 80%	56,080				
		56,080				
100-1001-514.29-07	Inhouse Info Tech Service	1,436	1,655	828	1,655	1,592
100-1001-514.30-10	Office	3,416	2,600	1,605	3,500	3,500
100-1001-514.30-11	Postage	240	440	12	400	300
100-1001-514.30-13	Housekeeping	2,450	700	477	775	250
100-1001-514.30-15	Tools & Equipment	1,864	1,850	1,965	1,965	750
LEVEL	TEXT	TEXT AMT				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
TOTB	MISCELLANEOUS TOOLS		750 750			
100-1001-514.30-18	Department	605	600	1,504	1,600	300
100-1001-514.32-02	Periodicals/Subscriptions	213	215	213	213	215
100-1001-514.34-02	Registrations	150	300	361	400	300
100-1001-514.34-03	Lodging/Meals	0	0	190	190	150
100-1001-514.51-03	Property	1,530	1,530	765	1,530	0
100-1001-514.82-01	Buildings	0	0	0	0	7,500
LEVEL	TEXT		TEXT AMT			
TOTB	NEW OFFICE FURNITURE		7,500 7,500			
*	Buildings Maintenance	108,859	122,094	117,867	170,002	134,752

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Engineering/Public Wor	Adam Alix Josh Radomski
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1002-541	10/20/2017

RESPONSIBILITIES

The Engineering Department is responsible for the management of public works improvement projects within the City, including streets, bridges, sewers, buildings, et. al. Staff duties include responsibility for planning, design work, surveying, drafting, mapping, construction administration, traffic analysis, grant procurement, utility coordination, record keeping and response to citizens' requests and questions.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Provided design, surveying, staking and inspection for all public works construction projects which included the paving of Jefferson Street, Railroad Street, Stardust Drive, Manitowoc Street, Pearl Street, Emerald Court, Garnet Court, Center Street, Second Street, Apple Court, Briarwood Drive, Deerfield Avenue, Silver Brich Estates, Community Way and the construction administration for the Mill Street Enhancements. Continued management of sanitary sewer industrial monitoring program. Administered storm water regulation program, including erosion and sediment control, illicit discharge and construction management. Provided in house traffic engineering services. Update 5-year Capital Improvement Program as it relates to future infrastructure needs.

2018 OBJECTIVES

Continue with sanitary sewer I/I removal program. Perform all tasks for implementing 2018 capital projects. Coordinate TMDL Storm Water Management Planning Grant.

MAJOR CHANGES FROM 2017 BUDGET

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Clerk Steno II	0.40	0.40
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Dir. Of Public Works	0.40	0.40
INTERGOV REVENUE	\$0.00	\$0.00	Engineering Aid II	0.35	0.00
LICENSES & PERMITS	\$0.00	\$0.00	Engineering Aid III	0.75	1.10
FINES & FORFEITS	\$0.00	\$0.00	Engineering Supervisor	0.40	0.40
PUBLIC CHARGES	\$0.00	\$0.00	Part Time	0.00	0.00
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.30	2.30

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Engineering						
100-1002-541.10-01	Wages	86,555	109,977	78,387	92,575	112,167
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-541 (ENGINEERING 35 - 40%)					
	#601-1002-541 (SANITARY SEWERS 25%)					
	#625-1002-541 (STORM SEWERS 25 -30%)					
	#485-1002-541 (TID #9 5%)					
	#492-1002-541 (TID #12 5%)					
100-1002-541.10-02	Salaries	42,671	35,369	5,613	11,250	37,639
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-541 (ENGINEERING 40%)					
	#601-1002-541 (SANITARY SEWERS 25%)					
	#625-1002-541 (STORM SEWERS 25%)					
	#485-1002-541 (TID #9 5%)					
	#492-1002-541 (TID #12 5%)					
100-1002-541.10-03	Overtime/Doubletime	2,747	2,500	2,848	3,375	2,500
100-1002-541.15-01	Health	21,789	30,799	17,523	23,983	34,334
100-1002-541.15-02	Life	512	324	237	280	472
100-1002-541.15-03	Dental	2,016	2,578	1,606	2,191	2,578
100-1002-541.15-04	Retirement	7,370	10,054	5,934	7,287	10,205
100-1002-541.15-05	FICA	8,712	10,965	6,415	7,860	11,251
100-1002-541.15-07	Vision	179	257	152	193	271
100-1002-541.15-08	Workers Comp	3,386	4,609	3,436	4,178	4,321
100-1002-541.19-03	Uniform/Clothing Allow	154	225	29	225	225
100-1002-541.19-06	Relocation Allowance	0	0	1,055	1,055	0
100-1002-541.21-02	Engineering	823	2,250	7,268	7,300	2,750
LEVEL	TEXT	TEXT AMT				
TOTB	BRIDGE INSPECTIONS		1,500			
	MISCELLANEOUS ENGINEERING DESIGN		1,250			
			2,750			
100-1002-541.22-01	Telephone	1,974	2,300	1,524	1,975	2,100
100-1002-541.24-04	Specialized Equipment	0	200	0	0	200
100-1002-541.29-01	Printing	112	100	0	0	100
100-1002-541.29-05	Vehicle/Equipment Rental	18,870	19,000	12,607	18,925	19,000
100-1002-541.29-07	Inhouse Technology Svcs	14,115	18,097	8,674	18,097	17,026
100-1002-541.30-10	Office	294	400	303	400	400
100-1002-541.30-11	Postage	153	150	13	125	150
100-1002-541.30-15	Tools & Equipment	3,840	500	723	723	750
100-1002-541.30-18	Department	2,107	2,500	972	2,500	2,500
LEVEL	TEXT	TEXT AMT				
TOTB	75% OF ENGINEERING SUPPLIES E.G. SHIRTS, VESTS, GL STAKES, PAINT, TAPE, ETC		2,500			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
			2,500			
100-1002-541.32-01	Dues/Memberships/Licenses	228	0	284	284	285
100-1002-541.33-01	Mileage	0	0	21	21	0
100-1002-541.33-03	Lodging/Meals	0	0	673	673	0
100-1002-541.34-02	Registrations	0	2,000	205	250	2,000
100-1002-541.34-03	Lodging/Meals	0	300	19	19	300
100-1002-541.51-03	Property	1,760	1,760	880	1,760	0
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* Engineering		220,367	257,214	157,401	207,504	263,524

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Repl of Streets/Alleys	Corey Gordon Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1003-541	10/20/2017

RESPONSIBILITIES

This budget accounts for the maintenance and reconstruction of streets and roads within the City. Preventive maintenance through timely pavement repair, crack filling, etc., is key for containment of future costs in this account. Prudent scheduling of needed street improvements is essential for controlling future budgets.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Through public bid, the following streets were improved: Jefferson Street, Railroad Street, Stardust Drive, Manitowoc Street, Pearl Street, Emerald Court, Garnet Court, Center Street, Second Street, Apple Court, Briarwood Drive, Deerfield Avenue, Community Way and Silver Birch Estates streets.

2018 OBJECTIVES

Implement the street projects included in the Capital Improvement Program. Continue the preventive maintenance efforts with pavement crack sealing and chip seal operations.

MAJOR CHANGES FROM 2017 BUDGET

Our street pavement condition ratings have been decreasing due to underfunding in past years. It should be an objective to establish a sufficiently funded capital budget to maintain the present pavement condition rating.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Common Laborer	0.06	0.06
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Depty Dir Municipal Oper	0.03	0.03
INTERGOV REVENUE	\$0.00	\$0.00	Heavy Equipment Operat	0.19	0.69
LICENSES & PERMITS	\$0.00	\$0.00	Light Equipment Operator	0.19	0.19
FINES & FORFEITS	\$0.00	\$0.00	Public Works Superintend	0.10	0.10
PUBLIC CHARGES	\$0.00	\$0.00	Truck Driver	1.65	1.15
MISCELLANEOUS	\$0.00	\$0.00	Lead Person	0.40	0.00
TOTAL	\$0.00	\$0.00	TOTAL	2.62	2.22

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Street Construction						
100-1003-541.10-01	Wages	129,682	133,879	114,898	129,456	122,907
100-1003-541.10-02	Salaries	12,232	9,332	7,956	9,410	9,796
100-1003-541.10-03	Overtime/Doubletime	939	1,000	657	934	1,000
100-1003-541.15-01	Health	34,854	41,854	27,834	29,524	36,782
100-1003-541.15-02	Life	244	166	187	180	249
100-1003-541.15-03	Dental	2,570	2,871	2,067	2,218	2,660
100-1003-541.15-04	Retirement	9,220	9,806	8,164	9,223	8,958
100-1003-541.15-05	FICA	10,407	10,603	9,149	10,373	9,922
100-1003-541.15-07	Vision	260	304	217	230	239
100-1003-541.15-08	Workers Comp	6,263	6,764	5,759	6,519	4,227
100-1003-541.19-03	Uniform/Clothing Allow	475	639	205	639	696
100-1003-541.20-10	Pavement Maintenance	61,065	70,500	62,498	62,498	60,000
LEVEL	TEXT	TEXT AMT				
TOTB	CHIP SEAL	27,000				
	CRACK SEAL	30,000				
	PAVEMENT MILLING, PULVERIZING, ETC	3,000				
		60,000				
100-1003-541.21-02	Engineering	0	750	0	750	750
100-1003-541.29-05	Vehicle/Equipment Rental	61,777	58,500	39,712	66,738	58,500
100-1003-541.29-07	Inhouse Technology Svcs	3,589	4,137	2,069	4,137	3,980
100-1003-541.30-11	Postage	19	0	0	0	0
100-1003-541.30-15	Tools & Equipment	4,441	9,000	6,079	9,000	7,500
LEVEL	TEXT	TEXT AMT				
TOTB	MISC. TOOLS	3,000				
	SAW BLADES, ETC.	2,500				
	1/3 TRAILER	2,000				
		7,500				
100-1003-541.30-18	Department	54,085	62,500	21,113	54,750	90,000
LEVEL	TEXT	TEXT AMT				
TOTB	CONCRETE, ASPHALT & STONE	45,000				
	CRUSHER RENTAL	40,000				
	MISC. -TOP SOIL, ETC.	5,000				
		90,000				
100-1003-541.34-02	Registrations	0	500	0	0	500
100-1003-541.51-03	Property	1,050	1,050	525	1,050	0
100-1003-541.82-02	Construction	275,353	312,120	152,707	233,675	279,180
LEVEL	TEXT	TEXT AMT				
TOTB	ALVA STREET- PULVERIZE/REPAVE	88,720				
	FIRST STREET- PULVERIZE/REPAVE	132,345				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	IDA STREET- PULVERIZE/REPAVE		58,115 279,180			
* Street Construction		668,525	736,275	461,796	631,304	697,846
	Street Excavation					
100-1004-541.10-01	Wages	39,840	0	24,970	25,750	0
100-1004-541.10-03	Overtime/Doubletime	122	0	66	66	0
100-1004-541.15-01	Health	14,047	0	6,193	6,400	0
100-1004-541.15-02	Life	37	0	17	20	0
100-1004-541.15-03	Dental	962	0	423	437	0
100-1004-541.15-04	Retirement	2,655	0	1,711	1,765	0
100-1004-541.15-05	FICA	2,970	0	1,859	1,925	0
100-1004-541.15-07	Vision	100	0	46	48	0
100-1004-541.15-08	Workers Comp	1,762	0	1,178	1,215	0
100-1004-541.29-05	Vehicle/Equipment Rental	45,800	0	6,019	6,600	0
100-1004-541.30-18	Department	42,940	0	22,055	22,850	0
* Street Excavation		151,235	0	64,537	67,076	0

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PROGRAM GM601L
BUDGET WORKSHEET 2018

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

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ACCOUNTING PERIOD 04/2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		819,760	736,275	526,333	698,380	697,846

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Removal of Snow & Ice	Thad Brown Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1006-541	10/20/2017

RESPONSIBILITIES

This account represents the total cost of snow removal and ice control on City streets and parking lots. Costs include labor, equipment operation and materials, such as salt and chips. The average seasonal snowfall for our area is 45 inches. Service responsibilities area to maintain streets and sidewalks in good traveling condition, according to established policy.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

The 2016 - 2017 season experienced approximately 40" of snow while using just slightly over 1045 tons of salt.

2018 OBJECTIVES

Continue providing quality snow and ice control and removal service, including anti-icing operations which will prevent the formation of ice on streets when properly performed. Try to better utilize our inventory of road salt and continue to look at environmentally friendly alternatives to road salt.

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Common Laborer	0.10	0.10
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Depty Dir Municipal Oper	0.01	0.01
INTERGOV REVENUE	\$0.00	\$0.00	Light Equipment Operator	1.05	1.05
LICENSES & PERMITS	\$0.00	\$0.00	PW Superintendent	0.08	0.08
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.24	1.24

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Snow & Ice Removal					
100-1006-541.10-01	Wages	58,557	57,906	38,322	48,100	58,568
100-1006-541.10-02	Salaries	8,290	5,930	5,054	5,751	6,271
100-1006-541.10-03	Overtime/Doubletime	36,956	17,500	19,589	23,089	17,500
100-1006-541.15-01	Health	26,513	23,827	17,559	22,095	22,186
100-1006-541.15-02	Life	142	76	65	82	102
100-1006-541.15-03	Dental	1,842	1,538	1,247	1,576	1,414
100-1006-541.15-04	Retirement	6,713	5,531	4,296	5,245	5,517
100-1006-541.15-05	FICA	7,599	6,076	4,643	5,670	5,999
100-1006-541.15-07	Vision	192	178	141	178	164
100-1006-541.15-08	Workers Comp	4,455	3,815	2,865	3,501	2,864
100-1006-541.19-03	Uniform/Clothing Allow	320	351	218	351	315
100-1006-541.29-05	Vehicle/Equipment Rental	165,610	117,894	94,963	125,000	117,894
100-1006-541.29-07	Inhouse Technology Svcs	3,650	4,182	2,091	4,182	4,088
100-1006-541.30-11	Postage	95	100	102	100	100
100-1006-541.30-15	Tools & Equipment	18,945	18,000	14,221	18,000	18,000
LEVEL	TEXT	TEXT	AMT			
TOTB	PLOW BLADE INVENTORY		16,000			
	SNOW FENCE/POSTS/SHOVELS ETC		2,000			
			18,000			
100-1006-541.30-18	Department	63,435	62,010	65,125	64,340	75,892
LEVEL	TEXT	TEXT	AMT			
TOTB	1200 TONS SEASONAL FILL ROAD SALT AT \$62.41		74,892			
	200 TONS RESERVE NOT INCOLUDED IN BUDGET					
	ABRASIVES, MISC. SUPPLIES		1,000			
			75,892			
100-1006-541.34-02	Registrations	0	500	0	500	500
100-1006-541.51-03	Property	3,539	3,539	1,770	3,539	0
*	Snow & Ice Removal	406,853	328,953	272,271	331,299	337,374

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Street Signs/Markings	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1008-541	10/20/2017

RESPONSIBILITIES

This account contains all costs for signing and marking of streets, traffic signal installation and maintenance, and electricity to operate traffic signals and the Sign Shop. Major expenditures include street paint and signs, repair of traffic signals, installation of new signals, and electricity.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Continued the use of use longer lasting epoxy paint on newly paved streets

2018 OBJECTIVES

The budget includes funds for additional outsourcing of road markings with epoxy paint.

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Depty Dir Municipal Oper	0.01	0.01
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Public Works Superintend	0.05	0.05
INTERGOV REVENUE	\$0.00	\$0.00	Summer Laborer	0.29	0.29
LICENSES & PERMITS	\$0.00	\$0.00	Traffic Tech	0.97	0.97
FINES & FORFEITS	\$0.00	\$0.00	Truck Driver	0.25	0.25
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.57	1.57

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Street Signs-Markings						
100-1008-541.10-01	Wages	81,431	72,182	61,285	73,368	67,956
100-1008-541.10-02	Salaries	5,342	3,910	3,333	3,791	4,323
100-1008-541.10-03	Overtime/Doubletime	2,720	1,500	592	500	1,500
100-1008-541.10-08	Wages-Temp Help	0	0	0	0	5,850
100-1008-541.15-01	Health	27,388	24,460	19,421	22,972	24,770
100-1008-541.15-02	Life	47	25	25	32	29
100-1008-541.15-03	Dental	1,791	1,579	1,280	1,518	1,579
100-1008-541.15-04	Retirement	5,484	4,899	4,079	4,926	4,930
100-1008-541.15-05	FICA	6,560	5,703	4,960	5,938	6,588
100-1008-541.15-07	Vision	197	183	141	165	183
100-1008-541.15-08	Workers Comp	3,875	3,638	3,095	3,706	2,615
100-1008-541.19-03	Uniform/Clothing Allow	390	365	113	365	365
100-1008-541.20-10	Pavement Maintenance	0	2,500	221	3,850	20,000
LEVEL	TEXT	TEXT AMT				
TOTB	EPOXY PAINTED TRAFFIC MARKINGS	20,000				
		20,000				
100-1008-541.22-01	Telephone	127	140	80	90	140
100-1008-541.22-03	Electricity	9,543	9,500	6,562	9,500	9,500
100-1008-541.22-04	Heat	751	1,000	644	875	1,000
100-1008-541.22-05	Water/Sewer	578	610	948	1,076	610
100-1008-541.24-03	Buildings	533	500	186	500	500
100-1008-541.24-04	Specialized Equipment	23,594	8,520	5,753	8,520	10,000
100-1008-541.29-05	Vehicle/Equipment Rental	19,811	19,000	13,129	18,250	19,000
100-1008-541.29-07	Inhouse Technology Svcs	2,767	4,005	2,003	4,005	3,192
100-1008-541.30-15	Tools & Equipment	7,896	6,500	916	6,500	27,000
LEVEL	TEXT	TEXT AMT				
TOTB	BARRELS/CONES	5,000				
	SURFACE/LINE GRINDER	18,000				
	SPEED INDICATOR SIGN	4,000				
		27,000				
100-1008-541.30-18	Department	17,314	25,000	11,917	20,000	20,000
LEVEL	TEXT	TEXT AMT				
TOTB	PAINT, GLASS BEADS, TRAFFIC SIGNAL & SIGN MATERIAL	20,000				
		20,000				
100-1008-541.51-03	Property	1,090	1,090	545	1,090	0
*	Street Signs-Markings	219,229	196,809	141,228	191,537	231,630

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Sidewalks & Crosswalks	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1009-541	10/20/2017

RESPONSIBILITIES

This budget is responsible for replacing, repairing, and constructing sidewalk in the City.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Continued to bring crosswalks on City rehabilitated/reconstructed streets up to ADA compliance. City crews replaced sidewalk on West end of the 4th Ward and all of the 5th Ward in addition to other isolated locations.

2018 OBJECTIVES

Continue with bringing the City's crosswalks up to ADA compliance and continue with the City's sidewalk replacement program to include Milwaukee Street East to Appleton Street.

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Depty Dir Municipal Oper	0.01	0.01
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Light Equipment Operator	0.27	0.27
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.02	0.02
LICENSES & PERMITS	\$0.00	\$0.00	Truck Driver	0.60	0.60
FINES & FORFEITS	\$0.00	\$0.00	Heavy Equipment Operat	0.00	0.35
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.90	1.25

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Sidewalks and Crosswalks						
100-1009-541.10-01	Wages	59,924	46,139	51,941	56,000	56,617
100-1009-541.10-02	Salaries	2,347	1,858	1,582	1,875	1,942
100-1009-541.10-03	Overtime/Doubletime	216	250	347	350	200
100-1009-541.15-01	Health	17,313	12,568	14,674	16,184	16,693
100-1009-541.15-02	Life	54	32	57	50	55
100-1009-541.15-03	Dental	1,187	841	1,086	1,168	1,088
100-1009-541.15-04	Retirement	4,194	3,281	3,634	3,935	3,937
100-1009-541.15-05	FICA	4,709	3,532	3,997	4,314	4,347
100-1009-541.15-07	Vision	123	89	113	123	126
100-1009-541.15-08	Workers Comp	2,909	2,263	2,524	2,732	1,854
100-1009-541.19-03	Uniform/Clothing Allow	176	300	108	90	321
100-1009-541.21-06	Management	4,580	5,000	0	2,500	5,000
100-1009-541.29-05	Vehicle/Equipment Rental	37,918	30,000	27,110	37,125	33,500
100-1009-541.30-15	Tools & Equipment	804	4,000	3,010	4,000	3,000
LEVEL	TEXT	TEXT AMT				
TOTB	PARTIAL SHARE OF SKID STEER TRAILER		2,500			
	CONCRETE TOOLS		500			
			3,000			
100-1009-541.30-18	Department	9,569	7,750	21,134	19,000	15,000
LEVEL	TEXT	TEXT AMT				
TOTB	CONCRETE, REBAR, ETC.		10,000			
	DETECTOR PLATES, SUPPLIES		5,000			
			15,000			
100-1009-541.51-03	Property	6,470	6,470	3,235	6,470	0
100-1009-541.82-02	Construction	0	0	0	0	27,325
LEVEL	TEXT	TEXT AMT				
TOTB	SIDEWALK PORTION OF STREET PROJECTS		27,325			
			27,325			
* Sidewalks and Crosswalks		152,493	124,373	134,552	155,916	171,005
Sidewalk Excavation						
100-1011-541.10-01	Wages	10,495	0	17,413	17,500	0
100-1011-541.15-01	Health	3,847	0	5,219	5,225	0
100-1011-541.15-02	Life	13	0	12	13	0
100-1011-541.15-03	Dental	251	0	347	350	0
100-1011-541.15-04	Retirement	698	0	1,191	1,200	0
100-1011-541.15-05	FICA	783	0	1,284	1,300	0
100-1011-541.15-07	Vision	27	0	38	40	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
100-1011-541.15-08	Workers Comp	442	0	821	825	0
100-1011-541.29-05	Vehicle/Equipment Rental	5,285	0	2,105	2,200	0
100-1011-541.30-18	Department	3,905	0	801	850	0
<hr/>						
*	Sidewalk Excavation	25,746	0	29,231	29,503	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		178,239	124,373	163,783	185,419	171,005

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Street Lighting	Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1012-541	10/20/2017

RESPONSIBILITIES

Funds in this account are for the cost of electricity, maintenance and replacement of City-owned street lights.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

MU installed the remaining 221 LED street light fixtures.

2018 OBJECTIVES

MAJOR CHANGES FROM 2017 BUDGET

No substantial changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Facilities Technican / Elec	0.08	0.08
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.08	0.08

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Street Lighting					
100-1012-541.10-01	Wages	7,260	4,225	2,648	4,401	4,518
100-1012-541.10-03	Overtime/Doubletime	470	200	253	125	200
100-1012-541.15-01	Health	2,625	1,535	969	1,180	1,554
100-1012-541.15-02	Life	4	3	2	2	5
100-1012-541.15-03	Dental	170	99	63	76	99
100-1012-541.15-04	Retirement	513	301	198	228	388
100-1012-541.15-05	FICA	585	332	219	253	350
100-1012-541.15-07	Vision	15	9	5	7	9
100-1012-541.15-08	Workers Comp	364	207	132	154	151
100-1012-541.19-03	Uniform/Clothing Allow	0	0	24	24	24
100-1012-541.22-03	Electricity	175,578	155,000	117,532	150,000	150,000
100-1012-541.24-04	Specialized Equipment	76,144	23,000	20,154	23,000	12,000
LEVEL	TEXT	TEXT AMT				
TOTB	DRUM CORP DRIVE INSTALLATION	12,000				
		12,000				
100-1012-541.29-05	Vehicle/Equipment Rental	943	1,000	469	800	1,000
100-1012-541.30-15	Tools & Equipment	0	500	519	519	250
100-1012-541.30-18	Department	3,754	1,000	1,213	1,400	1,200
*	Street Lighting	268,425	187,411	144,400	182,169	171,748

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Parking Lots & Meters	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1013-541	10/20/2017

RESPONSIBILITIES

This budget is responsible for the maintenance of parking lots which includes snow removal, as well as providing supplies and printing for the monthly parking permits.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

2018 OBJECTIVES

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Light Equipment Operator	0.15	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Public Works Superintend	0.01	0.01
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.16	0.16

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Parking Lots						
100-1013-541.10-01	Wages	7,760	8,076	12,086	13,900	8,235
100-1013-541.10-02	Salaries	922	631	539	640	671
100-1013-541.10-03	Overtime/Doubletime	1,291	1,200	816	1,000	1,000
100-1013-541.15-01	Health	2,988	3,070	3,800	4,366	3,108
100-1013-541.15-02	Life	6	1	16	19	10
100-1013-541.15-03	Dental	198	198	268	308	198
100-1013-541.15-04	Retirement	641	674	917	1,057	664
100-1013-541.15-05	FICA	717	715	991	1,146	705
100-1013-541.15-07	Vision	21	23	29	34	23
100-1013-541.15-08	Workers Comp	407	464	624	722	328
100-1013-541.19-03	Uniform/Clothing Allow	47	45	16	45	45
100-1013-541.21-06	Management	0	0	0	0	14,300
LEVEL	TEXT	TEXT AMT				
TOTB	MARINA PLACE PARKING RAMP MAINTENANCE	10,800				
	BROAD STREET LIGHTING UPGRADE	3,500				
		14,300				
100-1013-541.22-03	Electricity	340	375	319	410	425
100-1013-541.22-06	Storm Water	3,638	3,510	2,673	3,564	3,565
100-1013-541.29-05	Vehicle/Equipment Rental	11,936	9,000	8,774	12,000	9,000
100-1013-541.30-18	Department	1,796	2,500	3,302	3,500	2,500
100-1013-541.51-03	Property	10	10	5	10	0
*	Parking Lots	32,718	30,492	35,175	42,721	44,777

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Refuse Collect/Dispose	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1016-543	10/20/2017

RESPONSIBILITIES

The Sanitation Department is responsible for the collection and disposal of all residential and some of the commercial refuse generated within the City.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Nearly all commercial collections sites' dumpsters have been converted to be serviced with our front load refuse trucks.

2018 OBJECTIVES

Install GPS technology in our refuse trucks to help manage overflow collections and maximize efficiencies.

MAJOR CHANGES FROM 2017 BUDGET

The Winnebago County tipping fee has increased by \$1.00/ton and volume is projected to increase slightly with the continued growth out East.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Common Laborer	1.54	1.54
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Depty Dir Municipal Oper	0.06	0.06
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.10	0.10
LICENSES & PERMITS	\$0.00	\$0.00	PWF Administrative Assist	0.20	0.20
FINES & FORFEITS	\$0.00	\$0.00	Sanitation Workers	2.00	2.00
PUBLIC CHARGES	\$0.00	\$0.00	Summer Laborer	0.29	0.29
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	4.19	4.19

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Refuse Collect-Dispose					
100-1016-543.10-01	Wages	117,790	192,890	112,786	121,750	194,196
100-1016-543.10-02	Salaries	25,687	18,376	15,768	18,660	19,422
100-1016-543.10-03	Overtime/Doubletime	131	500	612	500	500
100-1016-543.10-08	Wages-Temp Help	0	0	0	0	5,850
100-1016-543.15-01	Health	26,601	48,257	23,414	28,442	37,638
100-1016-543.15-02	Life	401	341	264	299	463
100-1016-543.15-03	Dental	2,791	4,061	2,383	2,910	4,136
100-1016-543.15-04	Retirement	9,023	14,023	8,046	9,778	14,346
100-1016-543.15-05	FICA	10,301	15,632	8,850	10,721	16,315
100-1016-543.15-07	Vision	227	323	240	291	445
100-1016-543.15-08	Workers Comp	5,768	9,609	5,210	6,573	6,793
100-1016-543.19-03	Uniform/Clothing Allow	1,036	1,062	950	1,060	1,080
100-1016-543.22-01	Telephone	0	1,000	0	0	1,000
LEVEL	TEXT	TEXT AMT				
TOTB	GPS DATA PLAN		1,000			
			1,000			
100-1016-543.25-01	Other Municipal Entities	187,010	234,400	143,950	190,311	240,300
LEVEL	TEXT	TEXT AMT				
TOTB	5900 TONS @\$40.00 PER TON TIPPING FEE		236,000			
	WDNR LICENSE		4,300			
			240,300			
100-1016-543.29-01	Printing	1,933	2,100	408	2,100	2,100
100-1016-543.29-05	Vehicle/Equipment Rental	199,702	274,000	128,031	195,000	305,000
100-1016-543.29-07	Inhouse Info Tech Service	2,153	2,482	1,241	2,482	2,388
100-1016-543.30-11	Postage	5	0	6	0	0
100-1016-543.30-15	Tools & Equipment	4,568	9,750	7,660	7,660	12,700
LEVEL	TEXT	TEXT AMT				
TOTB	REFUSE CARTS/PARTS		6,700			
	RENTAL DUMPSTERS		1,000			
	2/3 COST OF GPS		5,000			
			12,700			
100-1016-543.30-18	Department	1,695	2,500	545	2,500	2,500
100-1016-543.32-01	Dues/Memberships/Licenses	572	572	0	605	605
100-1016-543.51-03	Property	7,650	7,650	3,825	7,650	0
*	Refuse Collect-Dispose	605,044	839,528	464,189	609,292	867,777
	Commercial Overflow					
100-1017-543.10-01	Wages	77,535	0	71,203	81,000	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
100-1017-543.10-03	Overtime/Doubletime	567	0	374	300	0
100-1017-543.15-01	Health	17,119	0	13,252	16,039	0
100-1017-543.15-02	Life	145	0	149	168	0
100-1017-543.15-03	Dental	1,618	0	1,410	1,641	0
100-1017-543.15-04	Retirement	4,900	0	4,725	5,495	0
100-1017-543.15-05	FICA	5,846	0	5,310	6,025	0
100-1017-543.15-07	Vision	142	0	147	165	0
100-1017-543.15-08	Workers Comp	3,471	0	3,360	3,694	0
100-1017-543.20-09	Sanitation	205	0	183	183	0
100-1017-543.25-01	Other Municipal Entities	39,078	0	32,855	44,069	0
100-1017-543.29-05	Vehicle/Equipment Rental	116,144	0	69,092	100,700	0
100-1017-543.30-18	Department	342	0	9	9	0
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	Commercial Overflow	267,112	0	202,069	259,488	0

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		872,156	839,528	666,258	868,780	867,777

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Weed Control	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1018-543	10/20/2017

RESPONSIBILITIES

This budget is responsible for the cutting and control of weeds on both public and noncompliant private property within the City.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

2018 OBJECTIVES

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Public Works Superintend	0.01	0.01
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Light Equipment Operator	0.22	0.22
INTERGOV REVENUE	\$0.00	\$0.00	Summer Help	0.22	0.22
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.45	0.45

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Weed Cutting					
100-1018-543.10-01	Wages	12,367	16,232	14,041	14,771	12,077
100-1018-543.10-02	Salaries	1,152	789	673	765	839
100-1018-543.10-03	Overtime/Doubletime	40	0	109	0	0
100-1018-543.10-08	Wages-Temp Help	0	0	0	0	4,388
100-1018-543.15-01	Health	2,885	4,460	3,603	3,650	4,517
100-1018-543.15-02	Life	23	35	27	27	74
100-1018-543.15-03	Dental	195	288	247	250	576
100-1018-543.15-04	Retirement	556	859	796	864	2,019
100-1018-543.15-05	FICA	995	1,258	1,094	1,149	2,538
100-1018-543.15-07	Vision	20	33	27	27	66
100-1018-543.15-08	Workers Comp	565	797	693	727	1,419
100-1018-543.19-03	Uniform/Clothing Allow	69	75	49	66	66
100-1018-543.29-05	Vehicle/Equipment Rental	14,691	17,000	17,183	19,000	17,000
100-1018-543.30-11	Postage	49	125	0	25	25
100-1018-543.30-15	Tools & Equipment	0	75	0	75	400
LEVEL	TEXT	TEXT AMT				
TOTB	WEED EATER		300			
	BACK PACK SPRAYER		100			
			400			
100-1018-543.30-18	Department	230	250	129	250	250
100-1018-543.51-03	Property	30	30	15	30	0
*	Weed Cutting	33,867	42,306	38,686	41,676	46,254

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Lift Bridges	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1019-552	10/20/2017

RESPONSIBILITIES

This account includes the cost of materials, labor, equipment and utilities to operate the lift bridges at Racine Street and Tayco Street. The State of Wisconsin reimburses the City for these costs.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

2018 OBJECTIVES

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Bridge Tenders	1.13	1.03
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PW Superintendent	0.06	0.06
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.19	1.09

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Lift Bridges					
100-1019-552.10-01	Wages	31,544	42,201	33,554	33,405	39,850
100-1019-552.10-02	Salaries	5,160	3,536	3,014	3,430	3,758
100-1019-552.10-03	Overtime/Doublertime	11,219	11,000	12,973	12,150	11,000
100-1019-552.15-01	Health	995	1,074	895	1,074	1,088
100-1019-552.15-02	Life	9	3	2	2	4
100-1019-552.15-03	Dental	73	69	58	69	69
100-1019-552.15-04	Retirement	1,414	2,051	205	233	989
100-1019-552.15-05	FICA	3,557	4,336	3,777	3,666	4,159
100-1019-552.15-07	Vision	7	8	7	8	8
100-1019-552.15-08	Workers Comp	750	1,361	821	830	1,053
100-1019-552.15-09	Unemployment Comp	12,502	14,720	7,598	9,400	12,500
100-1019-552.19-03	Uniform/Clothing Allow	14	0	6	7	0
100-1019-552.20-07	Pest Control	699	700	587	700	700
100-1019-552.21-06	Management	35	125	0	1,710	125
100-1019-552.22-01	Telephone	83	150	52	100	100
100-1019-552.22-03	Electricity	10,958	10,500	6,727	10,500	10,500
100-1019-552.22-05	Water/Sewer	899	1,000	497	1,000	800
100-1019-552.24-04	Specialized Equipment	0	0	1,710	0	0
100-1019-552.29-05	Vehicle/Equipment Rental	383	250	163	250	250
100-1019-552.29-07	Inhouse Info Tech Service	1,436	1,655	828	1,655	1,592
100-1019-552.30-11	Postage	4	0	0	0	0
100-1019-552.30-13	Housekeeping	143	150	35	150	150
100-1019-552.30-18	Department	0	100	10	100	100
100-1019-552.51-03	Property	520	520	260	520	0
*	Lift Bridges	82,404	95,509	73,779	80,959	88,795

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Recycling Fund	Recycling, Solid Waste	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1027-543	10/20/2017

RESPONSIBILITIES

This budget reflects costs associated with the collection and processing of all residential recycling goods; including recyclables dropped off at PWF recycling facility.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Increased the level of curbside service by adding additional curbside collections.

2018 OBJECTIVES

Utilize GPS technology to maximize efficiencies in our routing.

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Common Laborer	0.20	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Depty Dir Municipal Oper	0.04	0.04
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.03	0.03
LICENSES & PERMITS	\$0.00	\$0.00	PWF Administrative Assis	0.20	0.20
FINES & FORFEITS	\$0.00	\$0.00	Sanitation Worker	1.00	1.00
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.47	1.47

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Recycling-Solid Waste					
266-1027-543.10-01	Wages	63,167	64,163	44,630	60,016	65,515
266-1027-543.10-02	Salaries	17,310	12,135	10,447	12,390	12,854
266-1027-543.10-03	Overtime/Doubletime	58	300	162	300	300
266-1027-543.15-01	Health	12,375	6,006	10,377	12,885	19,248
266-1027-543.15-02	Life	271	285	128	152	364
266-1027-543.15-03	Dental	1,551	1,819	1,195	1,549	1,819
266-1027-543.15-04	Retirement	4,984	5,208	3,767	4,953	5,271
266-1027-543.15-05	FICA	5,738	5,799	4,105	5,415	5,648
266-1027-543.15-07	Vision	130	175	121	158	162
266-1027-543.15-08	Workers Comp	3,044	3,270	2,304	3,028	2,249
266-1027-543.19-03	Uniform/Clothing Allow	436	360	153	360	360
266-1027-543.21-06	Management	9,805	10,500	8,615	10,960	4,500
LEVEL	TEXT	TEXT AMT				
TOTB	DROP SITE CONTAINER RENTAL & HAULING	2,500				
	OIL DRY, LIGHT BULB, ETC. RECYCLING	500				
	WASTE OIL COLLECTION/CLEAN UP	1,500				
		4,500				
266-1027-543.22-01	Telephone	0	500	0	0	500
266-1027-543.25-01	Other Municipal Entities	8,201	8,000	6,263	7,960	8,075
LEVEL	TEXT	TEXT AMT				
TOTB	1475 TONS OF SS RECYCLABLES @ \$5.00/TON	7,375				
	4 TONS OF TIRE DISPOSAL @ \$175.00/TON	700				
		8,075				
266-1027-543.25-03	Other Govment-Electronics	695	400	460	650	700
266-1027-543.29-01	Printing	6,551	6,500	6,899	6,500	6,500
266-1027-543.29-05	Vehicle/Equipment Rental	88,468	98,085	58,670	89,750	93,750
266-1027-543.29-07	Inhouse Info Tech Service	4,307	4,965	2,483	4,965	4,776
266-1027-543.30-11	Postage	152	3,000	115	3,000	3,000
266-1027-543.30-15	Tools & Equipment	0	2,500	0	0	24,680
LEVEL	TEXT	TEXT AMT				
TOTB	GPS HARDWARE	3,000				
	DROP SITE MATERIALS ROLL OFF CONTAINERS	12,000				
	TIRES ROLL OFF CONTAINER	6,500				
	CURBSIDE CARTS (60 @ \$53)	3,180				
		24,680				
266-1027-543.30-18	Department	1,535	1,500	809	1,500	1,500
266-1027-543.51-03	Property	300	300	150	300	318
*	Recycling-Solid Waste	229,078	235,770	161,853	226,791	262,089

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Recycling Fund	Recycling, Yard Waste	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1028-543	10/20/2017

RESPONSIBILITIES

This budget reflects costs associated with the collection and processing of all City yard waste. A portion of yard waste activities is charged to the Storm Water Utility.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Improved the City owned dump site located along side the former Badger Highways site for composting activities.

2018 OBJECTIVES

Continue to look to other opportunities to reduce volume of yard wastes the City handles and processes.

MAJOR CHANGES FROM 2017 BUDGET

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Common Laborer	0.22	0.22
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Depty Dir Municipal Oper	0.02	0.02
INTERGOV REVENUE	\$0.00	\$0.00	Heavy Equipment Operat	0.36	0.36
LICENSES & PERMITS	\$0.00	\$0.00	Light Equipment Operator	0.18	0.18
FINES & FORFEITS	\$0.00	\$0.00	PW Superintendent	0.05	0.05
PUBLIC CHARGES	\$0.00	\$0.00	PWF Administrative Assis	0.09	0.09
MISCELLANEOUS	\$0.00	\$0.00	Summer Laborer	0.13	0.13
			Truck Driver	0.04	0.04
			Yard Attendent	0.09	0.09
TOTAL	\$0.00	\$0.00	TOTAL	1.18	1.18

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Recycling-Yard Waste						
266-1028-543.10-01	Wages	38,232	39,048	47,707	44,393	43,270
266-1028-543.10-02	Salaries	11,409	12,081	10,403	8,205	12,862
266-1028-543.10-03	Overtime/Doubletime	2,405	1,980	1,287	2,200	1,980
266-1028-543.10-08	Wages-Temp Help	0	0	0	0	4,628
266-1028-543.15-01	Health	13,588	13,791	13,913	13,419	14,713
266-1028-543.15-02	Life	101	76	82	75	150
266-1028-543.15-03	Dental	1,055	1,278	1,240	1,156	1,204
266-1028-543.15-04	Retirement	3,049	3,612	3,713	3,582	3,574
266-1028-543.15-05	FICA	3,680	3,965	4,410	4,135	4,639
266-1028-543.15-07	Vision	104	121	127	118	121
266-1028-543.15-08	Workers Comp	1,970	2,169	2,490	2,394	1,845
266-1028-543.19-03	Uniform/Clothing Allow	292	240	86	240	227
266-1028-543.21-06	Management	2,037	4,840	3,000	3,300	4,400
LEVEL	TEXT	TEXT AMT				
TOTB	GRINDER RENTAL	4,400				
		4,400				
266-1028-543.22-06	Storm Water	477	497	869	510	510
266-1028-543.29-05	Vehicle/Equipment Rental	55,708	59,400	64,905	55,627	64,416
266-1028-543.30-11	Postage	63	70	96	33	70
266-1028-543.30-15	Tools & Equipment	267	880	0	880	1,100
LEVEL	TEXT	TEXT AMT				
TOTB	SHARE OF RAKES, SAWS AND LEAF MACHINE IMPELLOR	1,100				
		1,100				
266-1028-543.30-18	Department	600	1,320	1,454	880	880
LEVEL	TEXT	TEXT AMT				
TOTB	MISC/SAFETY SUPPLIES	880				
		880				
266-1028-543.51-03	Property	256	196	135	211	285
*	Recycling-Yard Waste	135,293	145,564	155,917	141,358	160,874

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND Recycling Fund	BUDGET NAME Recycling, Appliances	PREPARED BY Adam Alix Thad Brown
	FUNCTION Public Works	BUDGET NUMBER 266-1029-543	DATE 10/20/2017

RESPONSIBILITIES

This budget provides for the collection and processing of all waste appliances in the City.

SERVICES PROVIDED
2017 ACCOMPLISHMENTS
2018 OBJECTIVES

Continue current service level.

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Common Laborer	0.10	0.10
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PW Superintendent	0.01	0.01
INTERGOV REVENUE	\$0.00	\$0.00	Summer Laborer	0.07	0.07
LICENSES & PERMITS	\$0.00	\$0.00	TOTAL	0.18	0.18
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Recycling-Appliances					
266-1029-543.10-01	Wages	5,867	8,604	5,005	6,315	5,309
266-1029-543.10-02	Salaries	737	505	431	510	537
266-1029-543.10-03	Overtime/Doubletime	0	0	103	103	0
266-1029-543.10-08	Wages-Temp Help	0	0	0	0	1,463
266-1029-543.15-01	Health	1,555	2,072	1,087	1,363	2,098
266-1029-543.15-02	Life	14	3	9	15	5
266-1029-543.15-03	Dental	133	134	106	130	134
266-1029-543.15-04	Retirement	419	388	372	464	392
266-1029-543.15-05	FICA	476	676	413	518	523
266-1029-543.15-07	Vision	12	15	11	15	15
266-1029-543.15-08	Workers Comp	283	427	258	323	253
266-1029-543.19-03	Uniform/Clothing Allow	29	30	30	30	30
266-1029-543.25-01	Other Municipal Entities	3,887	4,000	4,420	4,500	4,500
LEVEL	TEXT	TEXT AMT				
TOTB	FREON BASED APPLIANCE FEES		4,500			
			4,500			
266-1029-543.29-05	Vehicle/Equipment Rental	7,694	6,000	5,279	7,900	7,500
266-1029-543.51-03	Property	50	50	25	50	53
*	Recycling-Appliances	21,156	22,904	17,549	22,236	22,812

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BUDGET WORKSHEET 2018

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

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ACCOUNTING PERIOD 04/2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		385,527	404,238	335,319	390,385	445,775

RECYCLING EXPS. TOTAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Recycling					
266-0000-411.00-00	General Property Taxes	363,849	319,228	319,228	319,228	341,250
266-0000-432.11-00	Recycling	66,860	66,860	70,063	70,063	71,000
266-0000-441.14-00	Solid Waste Disposal	870	650	688	708	725
266-0000-441.15-00	Recycling	5,055	4,000	4,080	4,265	4,300
266-0000-463.05-00	Recyclable Materials	8,740	7,500	11,416	12,415	12,500
266-0000-481.12-00	Recycling	4,684	6,000	15,792	15,792	16,000
266-0000-481.13-00	Solid Waste Disposal	0	0	24	0	0
*	Recycling	450,058	404,238	421,291	422,471	445,775

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Sewage Fund						
601-0000-441.31-00	Sewage-Utility Customer	1,681,956	1,800,000	1,097,437	1,633,836	1,800,000
601-0000-441.32-00	Sewage-Commercial User	105,011	97,200	72,866	105,710	106,000
601-0000-441.33-00	Sewage-Industrial User	243,258	188,000	145,886	199,886	220,000
601-0000-461.01-00	On Investments	4,068	5,200	1,992	7,572	7,600
601-0000-463.01-00	Other Property	0	0	777	777	0
601-0000-466.00-00	Misc General Revenue	780	0	79,986	79,986	0
601-0000-481.11-00	Sewage/Utility	123,793	140,000	93,404	128,804	130,000
*	Sewage Fund	2,158,866	2,230,400	1,492,348	2,156,571	2,263,600

REVENUES

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Sewage Fund	San Sewer Maint/Const	Adam Alix Corey Gordon
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	601-1020-543	10/20/2017

RESPONSIBILITIES

This budget provides for the design, construction, reconstruction, maintenance, and repair of the sanitary sewer system. It includes such work as reconstruction of existing mains, cleaning and flushing of sewer mains, inspection and repair of lift stations, maintenance to the system, engineering design, field surveys and compliance monitoring of industries.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Televised sewer mains and portions of interceptor to access pipe conditions prior to construction.

2018 OBJECTIVES

Continue concentrated I/I removal projects and Sewer System Evaluation Survey (SSES) in Phase 4 area of the City (Doty Island). Continue industrial monitoring program to ensure equitable charges for all City sewer users. Explore sanitary lateral improvement program in conjunction with street improvement projects.

MAJOR CHANGES FROM 2017 BUDGET

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Assistant Sewer Equipme	0.50	0.50
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Depty Dir Municipal Oper	0.03	0.03
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.05	0.05
LICENSES & PERMITS	\$0.00	\$0.00	Sewer Equipment Operat	0.50	0.50
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
			TOTAL	1.08	1.08
TOTAL	\$0.00	\$0.00			

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Comptroller/Treasurer						
601-0401-513.21-03	Accounting/Financial	1,250	1,300	1,300	1,300	1,300
601-0401-513.25-02	Other Municipal Funds	230,688	220,000	167,281	0	0
*	Comptroller/Treasurer	231,938	221,300	168,581	1,300	1,300
Debt Service-Interest						
601-0410-571.61-02	Interest	77,138	72,410	0	0	0
*	Debt Service-Interest	77,138	72,410	0	0	0
Uncollectable Debt						
601-0414-513.26-01	Accounts Receivable	98,651	0	0	0	0
*	Uncollectable Debt	98,651	0	0	0	0
Engineering						
601-1002-541.10-01	Wages	56,831	72,458	51,462	61,050	73,901
601-1002-541.10-02	Salaries	26,670	22,106	3,508	7,339	23,524
601-1002-541.10-03	Overtime/Doublertime	1,786	1,250	1,851	1,964	1,250
601-1002-541.15-01	Health	14,210	20,033	11,463	14,382	22,260
601-1002-541.15-02	Life	323	206	150	156	299
601-1002-541.15-03	Dental	1,300	1,664	1,038	1,252	1,664
601-1002-541.15-04	Retirement	4,789	6,515	3,882	4,649	6,611
601-1002-541.15-05	FICA	5,624	7,099	4,193	5,154	7,282
601-1002-541.15-07	Vision	117	167	99	123	176
601-1002-541.15-08	Workers Comp	2,240	3,041	2,266	2,769	2,806
601-1002-541.19-03	Uniform/Clothing Allow	19	0	18	18	18
601-1002-541.19-06	Relocation Allowance	0	0	290	290	0
601-1002-541.29-05	Vehicle/Equipment Rental	10,055	9,000	5,703	8,550	9,000
*	Engineering	123,964	143,539	85,923	107,696	148,791
San Sewer Maint/Const						
601-1020-543.10-01	Wages	45,855	53,306	38,748	41,500	54,357
601-1020-543.10-02	Salaries	6,441	5,039	4,294	5,100	5,275
601-1020-543.10-03	Overtime/Doublertime	1,349	2,000	1,685	2,000	2,000
601-1020-543.15-01	Health	14,570	16,507	10,018	10,599	16,950
601-1020-543.15-02	Life	71	50	40	32	64
601-1020-543.15-03	Dental	1,093	1,331	863	882	1,331
601-1020-543.15-04	Retirement	3,446	4,103	3,016	3,273	4,129
601-1020-543.15-05	FICA	3,915	4,442	3,323	3,605	4,484
601-1020-543.15-07	Vision	104	119	81	83	119

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
601-1020-543.15-08	Workers Comp	2,269	2,830	2,063	2,230	1,972
601-1020-543.19-03	Uniform/Clothing Allow	349	300	165	300	300
601-1020-543.21-02	Engineering	46,168	46,300	21,085	46,300	46,300
LEVEL	TEXT	TEXT AMT				
TOTB	TELEVISED INSPECTIONS		20,000			
	INDUSTRIAL SEWER MONITORING		24,000			
	DIGGER'S HOTLINE		2,300			
			46,300			
601-1020-543.22-01	Telephone	3,810	3,800	3,159	3,800	1,800
601-1020-543.22-03	Electricity	2,851	3,000	2,773	3,529	3,000
601-1020-543.24-04	Specialized Equipment	11,814	7,500	409	7,500	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	LIFT STATION REPAIRS		5,000			
			5,000			
601-1020-543.24-05	Small Projects	51,808	5,000	12,450	15,000	15,000
601-1020-543.29-05	Vehicle/Equipment Rental	36,164	60,000	27,361	45,000	60,000
601-1020-543.29-07	Inhouse Info Tech Service	2,512	2,896	1,448	2,896	2,786
601-1020-543.30-11	Postage	16	0	0	0	0
601-1020-543.30-15	Tools & Equipment	7,334	12,000	301	12,000	4,700
LEVEL	TEXT	TEXT AMT				
TOTB	SEWER JET HEADS		3,000			
	HYDRO EXCAVATING NOZZLE/HOSE		1,200			
	MISC		500			
			4,700			
601-1020-543.30-18	Department	11,127	11,000	3,699	11,000	11,000
LEVEL	TEXT	TEXT AMT				
TOTB	CASTINGS, PIPE, STONE ETC		7,500			
	GAS MONITOR SENSORS/CYLINDERS		1,500			
	LIFT STATION SUPPLIES/PARTS		2,000			
			11,000			
601-1020-543.34-02	Registrations	0	0	0	0	250
601-1020-543.51-03	Property	2,840	2,840	1,420	2,840	3,010
601-1020-543.54-00	Depreciation	134,458	0	0	0	0
601-1020-543.80-05	Other Equipment	0	27,000	332	6,330	27,000
LEVEL	TEXT	TEXT AMT				
TOTB	SCADA MONITORING SYSTEM		27,000			
			27,000			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
601-1020-543.82-02	Construction	0	200,000	0	26,449	600,800
LEVEL	TEXT		TEXT AMT			
TOTB	BROAD STREET-TAYCO ST. TO RACINE ST.		415,800			
	MISC MANHOLE, SEWER REPAIRS CONTINGENCY					
	VARIOUS LOCATION		45,000			
	I/I HOME GRANT PROGRAM		50,000			
	LATERAL REPAIR/REHAB/RECONSTRUCTION*		90,000			
	* - \$60,000 ASSESSABLE					
			600,800			
<hr/>						
*	San Sewer Maint/Const	390,364	471,363	138,733	252,248	871,627
<hr/>						
	Sewer Treatment Plant					
601-1021-543.21-01	Legal	14,558	175,000	11,303	0	0
601-1021-543.25-01	Other Municipal Entities	954,844	1,095,702	814,309	0	0
<hr/>						
*	Sewer Treatment Plant	969,402	1,270,702	825,612	0	0

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PROGRAM GM601L
BUDGET WORKSHEET 2018

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

PAGE 4
ACCOUNTING PERIOD 04/2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		<u>1,891,457</u>	<u>2,179,314</u>	<u>1,218,849</u>	<u>361,244</u>	<u>1,021,718</u>

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Storm Water Utility					
625-0000-422.11-00	Erosion Control	1,590	2,000	650	650	1,000
625-0000-422.16-00	Post Construction Review	1,252	1,500	300	300	500
625-0000-422.17-00	Storm Water	500	0	0	0	0
625-0000-432.10-00	Engineering	59,149	0	0	0	0
625-0000-432.13-00	Other	0	11,845	0	11,845	0
625-0000-441.09-00	Engineering	0	0	2,100	2,100	10,000
625-0000-441.39-00	Storm Water-Utility Cust	1,277,245	1,500,000	1,015,226	1,524,026	1,800,000
625-0000-461.01-00	On Investments	2,363	2,700	764	3,000	3,000
625-0000-466.00-00	Misc General Revenue	468	2,415	0	2,415	0
* Storm Water Utility		<u>1,342,567</u>	<u>1,520,460</u>	<u>1,019,040</u>	<u>1,544,336</u>	<u>1,814,500</u>

REVENUES

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Storm Water Utility	Street Clean/Flush	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	625-1005-541	10/20/2017

RESPONSIBILITIES

This account includes the cost of materials, labor, and equipment to sweep and clean City streets on a regular basis through the Spring, Summer, and Fall. Residential streets are to be swept once per month, main City routes more frequently, and the sweeper is available upon request or as necessary for emergencies.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Added a high efficiency vacuum sweeper to our fleet.

2018 OBJECTIVES

Continue current service level.

MAJOR CHANGES FROM 2017 BUDGET

No substantial changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Deputy Director of Munici	0.01	0.01
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Light Equipment Operator	0.41	0.41
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.03	0.03
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.45	0.45

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Street Cleaning						
625-1005-541.10-01	Wages	18,946	22,073	22,809	25,180	24,704
625-1005-541.10-02	Salaries	3,257	2,557	2,180	2,575	2,676
625-1005-541.10-03	Overtime/Doubletime	259	100	22	50	0
625-1005-541.15-01	Health	6,897	8,595	8,905	9,765	9,481
625-1005-541.15-02	Life	14	4	33	30	5
625-1005-541.15-03	Dental	475	555	576	631	604
625-1005-541.15-04	Retirement	1,430	1,682	1,707	1,899	1,834
625-1005-541.15-05	FICA	1,604	1,787	1,804	2,004	1,931
625-1005-541.15-07	Vision	51	64	66	73	70
625-1005-541.15-08	Workers Comp	959	1,160	1,173	1,304	862
625-1005-541.19-03	Uniform/Clothing Allow	159	123	69	123	135
625-1005-541.25-01	Other Municipal Entities	0	7,800	0	7,800	8,000
LEVEL	TEXT	TEXT AMT				
TOTB	LANDFILL TIPPING FEE, 200 TONS @ \$40.00/TON	8,000				
		8,000				
625-1005-541.29-05	Vehicle/Equipment Rental	67,467	77,000	59,221	82,850	82,850
625-1005-541.29-07	Inhouse Technology Svcs	1,794	2,069	1,035	2,069	1,990
625-1005-541.30-15	Tools & Equipment	2,744	5,500	1,178	5,393	5,500
LEVEL	TEXT	TEXT AMT				
TOTB	SKID STEER BOX BROOM	5,500				
		5,500				
625-1005-541.30-18	Department	0	2,000	1,653	2,000	3,000
LEVEL	TEXT	TEXT AMT				
TOTB	SWEPPER GUTTER BROOMS, ETC	3,000				
		3,000				
625-1005-541.51-03	Property	350	350	175	350	371
*	Street Cleaning	106,406	133,419	102,606	144,096	144,013

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Storm Water Utility	Storm Sewers & Drains	Adam Alix Corey Gordon
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	625-1010-541	10/20/2017

RESPONSIBILITIES

The Storm Sewer Account reflects costs involved in the design, planning, maintenance and construction of storm sewer systems throughout the City. Funds are used to remedy drainage/flooding problems, install sewers prior to street reconstruction, and construct storm sewers and storm water management facilities in conjunction with new development or regulatory compliance.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Accomplished established goals in City's WPEDS permit. Continued TMDL Storm Water Management Plan.

2018 OBJECTIVES

Continue to develop list of potential sites for future storm water management facility in compliance with NR216 and Lower Fox River Total Maximum Daily Load (TMDL) requirements.

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Assistant Sewer Equipme	0.50	0.50
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Depty Dir Municipal Oper	0.04	0.04
INTERGOV REVENUE	\$0.00	\$0.00	PW Superintendent	0.07	0.07
LICENSES & PERMITS	\$0.00	\$0.00	Sewer Equipment Operat	0.50	0.50
FINES & FORFEITS	\$0.00	\$0.00	Truck Driver	0.25	0.25
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.36	1.36

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Storm Sewers & Drains					
625-1010-541.10-01	Wages	38,845	66,500	43,340	45,500	65,648
625-1010-541.10-02	Salaries	8,924	7,115	6,065	7,170	7,433
625-1010-541.10-03	Overtime/Doubletime	525	500	169	250	500
625-1010-541.15-01	Health	13,871	21,879	13,407	14,193	22,390
625-1010-541.15-02	Life	67	65	40	38	80
625-1010-541.15-03	Dental	957	1,678	1,026	1,088	1,678
625-1010-541.15-04	Retirement	3,057	5,040	3,355	3,575	4,930
625-1010-541.15-05	FICA	3,470	5,420	3,656	3,904	5,388
625-1010-541.15-07	Vision	95	151	103	108	160
625-1010-541.15-08	Workers Comp	1,956	3,476	2,310	2,462	2,325
625-1010-541.19-03	Uniform/Clothing Allow	370	375	189	375	375
625-1010-541.21-02	Engineering	14,318	12,350	1,403	7,500	19,850
LEVEL	TEXT	TEXT AMT				
TOTB	DIGGERS HOTLINE	2,350				
	SEWER TELEVISIONING/CLEANING	7,500				
	STORMWATER IMPLEMENTATION PLAN	10,000				
		19,850				
625-1010-541.21-04	Computer	975	1,200	595	1,190	1,200
LEVEL	TEXT	TEXT AMT				
TOTB	PERMITRAK SOFTWARE SERVICE	1,200				
		1,200				
625-1010-541.21-06	Management	2,594	5,000	2,435	5,000	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	STORMWATER POND O&M	5,000				
		5,000				
625-1010-541.22-01	Telephone	0	50	0	0	0
625-1010-541.24-05	Small Projects	0	0	4,200	10,000	20,000
LEVEL	TEXT	TEXT AMT				
TOTB	REAR LOT DRAINAGE GRANT PROGRAM	20,000				
		20,000				
625-1010-541.25-01	Other Municipal Entities	3,000	3,000	3,000	3,000	3,000
LEVEL	TEXT	TEXT AMT				
TOTB	WDNR ANNUAL STORWATER PERMIT	3,000				
		3,000				
625-1010-541.29-05	Vehicle/Equipment Rental	34,512	65,000	35,978	51,885	65,000
625-1010-541.29-07	Inhouse Technology Svcs	1,794	2,069	1,035	2,069	1,990

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
625-1010-541.30-11	Postage	7	0	0	0	0
625-1010-541.30-15	Tools & Equipment	2,950	5,000	241	3,500	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	SEWER CLEANING NOZZLE		2,500			
	CONCRETE SAW		1,500			
	MISC TOOLS		1,000			
			5,000			
625-1010-541.30-18	Department	34,746	35,000	20,911	25,650	35,000
LEVEL	TEXT	TEXT AMT				
TOTB	CASTINGS & SUPPLIES		20,000			
	CONCRETE, MORTAR & STONE, ETC		6,000			
	PRECAST BASINS & RISERS RINGS		5,500			
	PIPE AND ACCESSORIES		3,500			
			35,000			
625-1010-541.32-01	Dues/Memberships/Licenses	1,541	1,500	1,650	1,500	1,650
LEVEL	TEXT	TEXT AMT				
TOTB	NEWSC		1,650			
			1,650			
625-1010-541.34-02	Registrations	0	500	0	500	500
625-1010-541.34-03	Lodging/Meals	0	150	0	150	0
625-1010-541.51-03	Property	150	150	75	150	159
625-1010-541.54-00	Depreciation	111,521	0	0	0	0
625-1010-541.82-02	Construction	0	204,445	0	102,918	249,445
LEVEL	TEXT	TEXT AMT				
TOTB	BROAD STREET PIPEBURST PROJECT		35,000			
	STORM INLETS/MANHOLES/PIPE REPAIRS		30,000			
	STORM EXTENSION LAKE PARK HEIGHTS		60,000			
	MIDWAY ROAD DETENTION POND		100,000			
	STORM WATER PORTION OF STREET PROJECTS		24,445			
			249,445			
* Storm Sewers & Drains		280,245	447,613	145,183	293,675	518,701

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
City Attorney						
625-0201-512.10-02	Salaries	8,683	8,863	7,523	0	9,130
625-0201-512.15-01	Health	993	997	830	0	1,040
625-0201-512.15-02	Life	28	23	27	0	51
625-0201-512.15-03	Dental	99	99	83	0	99
625-0201-512.15-04	Retirement	573	603	511	0	612
625-0201-512.15-05	FICA	662	666	565	0	683
625-0201-512.15-07	Vision	8	9	7	0	9
625-0201-512.15-08	Workers Comp	19	21	18	0	15
*	City Attorney	11,065	11,281	9,564	0	11,639
Community Development						
625-0304-562.10-02	Salaries	26,314	26,591	22,684	26,819	27,276
625-0304-562.15-01	Health	2,244	2,300	2,980	3,904	5,593
625-0304-562.15-02	Life	50	24	20	25	32
625-0304-562.15-03	Dental	187	181	212	363	367
625-0304-562.15-04	Retirement	1,331	1,808	1,504	1,784	1,827
625-0304-562.15-05	FICA	1,626	2,024	1,721	2,035	2,080
625-0304-562.15-07	Vision	6	8	18	36	43
625-0304-562.15-08	Workers Comp	372	610	157	167	44
625-0304-562.22-03	Electricity	99	100	74	91	150
*	Community Development	32,229	33,646	29,370	35,224	37,412
Comptroller/Treasurer						
625-0401-513.10-01	Wages	2,335	2,382	2,282	0	2,247
625-0401-513.10-02	Salaries	4,347	4,448	2,447	0	4,436
625-0401-513.10-03	Overtime/Doubletime	5	0	26	0	0
625-0401-513.15-01	Health	1,206	1,250	683	0	1,121
625-0401-513.15-02	Life	16	13	7	0	16
625-0401-513.15-03	Dental	102	105	58	0	85
625-0401-513.15-04	Retirement	441	464	264	0	448
625-0401-513.15-05	FICA	501	509	326	0	504
625-0401-513.15-07	Vision	10	10	6	0	9
625-0401-513.15-08	Workers Comp	15	16	10	0	11
625-0401-513.21-03	Accounting/Financial	1,250	1,350	1,350	1,350	1,350
625-0401-513.25-01	Other Municipal Entities	22,723	24,500	17,194	0	0
*	Comptroller/Treasurer	32,951	35,047	24,653	1,350	10,227
Information Systems						
625-0403-513.10-02	Salaries	1,424	1,460	1,233	0	1,497
625-0403-513.15-01	Health	270	311	260	0	325

STORMWATER FUND - LIST OF ALL EXPENSES
BY DETAIL

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
625-0403-513.15-02	Life	2	2	2	0	5
625-0403-513.15-03	Dental	26	31	25	0	31
625-0403-513.15-04	Retirement	94	99	84	0	100
625-0403-513.15-05	FICA	107	109	89	0	107
625-0403-513.15-07	Vision	2	3	2	0	3
625-0403-513.15-08	Workers Comp	3	4	3	0	2
*	Information Systems	1,928	2,019	1,698	0	2,070
	Debt Service-Interest					
625-0410-571.61-02	Interest	14,905	14,139	7,301	0	0
*	Debt Service-Interest	14,905	14,139	7,301	0	0
	Forestry					
625-0706-561.10-01	Wages	10,679	26,949	6,085	17,040	16,469
625-0706-561.10-03	Overtime/Doubletime	11	250	32	75	250
625-0706-561.15-01	Health	3,331	5,091	1,889	3,468	5,828
625-0706-561.15-02	Life	11	16	4	9	29
625-0706-561.15-03	Dental	249	372	130	240	372
625-0706-561.15-04	Retirement	708	1,088	317	530	1,120
625-0706-561.15-05	FICA	788	2,010	444	1,270	1,195
625-0706-561.15-07	Vision	27	43	15	27	43
625-0706-561.15-08	Workers Comp	467	1,276	282	791	531
625-0706-561.19-03	Uniform/Clothing Allow	88	0	28	90	90
625-0706-561.20-06	Lawn Care	1,950	2,500	2,675	2,500	4,500
625-0706-561.29-05	Vehicle/Equipment Rental	2,627	4,000	1,593	4,000	4,000
625-0706-561.30-18	Department	7,344	6,500	13,226	14,000	5,000
*	Forestry	28,280	50,095	26,720	44,040	39,427
	Engineering					
625-1002-541.10-01	Wages	61,187	78,413	55,412	77,981	79,974
625-1002-541.10-02	Salaries	26,669	22,106	3,508	22,016	23,524
625-1002-541.10-03	Overtime/Doubletime	1,895	1,250	1,965	1,500	1,500
625-1002-541.15-01	Health	15,166	21,287	12,282	21,287	23,541
625-1002-541.15-02	Life	327	210	153	210	305
625-1002-541.15-03	Dental	1,365	1,749	1,094	1,747	1,749
625-1002-541.15-04	Retirement	5,084	6,920	4,157	6,800	7,035
625-1002-541.15-05	FICA	5,949	7,530	4,487	7,431	7,737
625-1002-541.15-07	Vision	124	177	105	177	185
625-1002-541.15-08	Workers Comp	2,439	3,320	2,457	3,169	3,008
625-1002-541.19-03	Uniform/Clothing Allow	23	75	18	75	75
625-1002-541.19-06	Relocation Allowance	0	0	290	290	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
625-1002-541.21-02	Engineering	3,216	4,500	8,779	8,500	4,500
625-1002-541.22-01	Telephone	491	600	347	600	600
625-1002-541.29-01	Printing	37	50	0	50	50
625-1002-541.29-05	Vehicle/Equipment Rental	10,782	9,000	5,690	9,000	9,000
625-1002-541.29-07	Inhouse Technology Svcs	4,705	6,032	2,891	6,032	5,675
625-1002-541.30-10	Office	88	125	63	125	125
625-1002-541.30-11	Postage	0	25	0	25	25
625-1002-541.30-15	Tools & Equipment	1,000	350	0	350	350
625-1002-541.30-18	Department	4,977	900	359	900	900
625-1002-541.32-01	Dues/Memberships/Licenses	50	0	0	0	0
625-1002-541.33-03	Lodging/Meals	0	100	0	0	0
625-1002-541.34-02	Registrations	0	0	0	0	250
625-1002-541.51-03	Property	585	585	293	585	620
* Engineering		146,159	165,304	104,350	168,850	170,728
Street Construction						
625-1003-541.10-01	Wages	60,103	48,905	40,890	44,900	54,415
625-1003-541.10-02	Salaries	2,347	1,858	1,582	1,875	1,942
625-1003-541.10-03	Overtime/Doubletime	162	100	253	275	200
625-1003-541.15-01	Health	21,078	16,540	13,074	14,605	20,156
625-1003-541.15-02	Life	46	3	48	47	30
625-1003-541.15-03	Dental	1,450	1,285	953	1,046	1,285
625-1003-541.15-04	Retirement	4,120	3,459	2,902	3,196	3,783
625-1003-541.15-05	FICA	4,607	3,748	3,141	3,456	4,072
625-1003-541.15-07	Vision	150	131	99	111	149
625-1003-541.15-08	Workers Comp	2,910	2,386	1,994	2,197	1,780
625-1003-541.19-03	Uniform/Clothing Allow	283	276	134	276	303
625-1003-541.24-05	Small Projects	550	0	0	0	0
625-1003-541.29-05	Vehicle/Equipment Rental	32,224	37,336	27,603	31,350	37,336
625-1003-541.30-15	Tools & Equipment	1,216	5,500	1,988	5,500	4,000
LEVEL	TEXT	TEXT AMT				
TOTB	SHARE OF SKID STEER TRAILER	2,000				
	CURB FORMS & PINS	2,000				
		4,000				
625-1003-541.30-18	Department	23,961	20,000	26,876	27,500	15,000
LEVEL	TEXT	TEXT AMT				
TOTB	C&G CONCRETE & SUPPLIES	15,000				
		15,000				
625-1003-541.82-02	Construction	0	136,805	0	90,022	192,865
LEVEL	TEXT	TEXT AMT				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
TOTB	STORM WATER PORTION OF STREET PROJECTS		192,865 192,865			
*	Street Construction	155,207	278,332	121,537	226,356	337,316
	Street Cleaning					
625-1005-541.10-01	Wages	18,946	22,073	22,809	25,180	24,704
625-1005-541.10-02	Salaries	3,257	2,557	2,180	2,575	2,676
625-1005-541.10-03	Overtime/Doubletime	259	100	22	50	0
625-1005-541.15-01	Health	6,897	8,595	8,905	9,765	9,481
625-1005-541.15-02	Life	14	4	33	30	5
625-1005-541.15-03	Dental	475	555	576	631	604
625-1005-541.15-04	Retirement	1,430	1,682	1,707	1,899	1,834
625-1005-541.15-05	FICA	1,604	1,787	1,804	2,004	1,931
625-1005-541.15-07	Vision	51	64	66	73	70
625-1005-541.15-08	Workers Comp	959	1,160	1,173	1,304	862
625-1005-541.19-03	Uniform/Clothing Allow	159	123	69	123	135
625-1005-541.25-01	Other Municipal Entities	0	7,800	0	7,800	8,000
LEVEL	TEXT	TEXT AMT				
TOTB	LANDFILL TIPPING FEE, 200 TONS @ \$40.00/TON					
			</			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
625-1006-541.10-03	Overtime/Doubletime	2,597	2,500	467	750	2,500
625-1006-541.15-01	Health	15,016	11,319	4,375	4,582	11,462
625-1006-541.15-02	Life	84	93	20	25	103
625-1006-541.15-03	Dental	1,011	731	293	367	731
625-1006-541.15-04	Retirement	3,211	2,401	1,008	1,273	2,413
625-1006-541.15-05	FICA	3,615	2,583	1,083	1,368	2,602
625-1006-541.15-07	Vision	107	85	34	42	85
625-1006-541.15-08	Workers Comp	2,230	1,656	673	849	1,056
625-1006-541.19-03	Uniform/Clothing Allow	174	159	119	159	159
625-1006-541.29-05	Vehicle/Equipment Rental	69,152	58,000	5,560	7,500	58,000
625-1006-541.51-03	Property	1,151	1,151	576	1,151	1,220
* Snow & Ice Removal		144,771	113,486	28,553	35,994	113,840
Storm Sewers & Drains						
625-1010-541.10-01	Wages	38,845	66,500	43,340	45,500	65,648
625-1010-541.10-02	Salaries	8,924	7,115	6,065	7,170	7,433
625-1010-541.10-03	Overtime/Doubletime	525	500	169	250	500
625-1010-541.15-01	Health	13,871	21,879	13,407	14,193	22,390
625-1010-541.15-02	Life	67	65	40	38	80
625-1010-541.15-03	Dental	957	1,678	1,026	1,088	1,678
625-1010-541.15-04	Retirement	3,057	5,040	3,355	3,575	4,930
625-1010-541.15-05	FICA	3,470	5,420	3,656	3,904	5,388
625-1010-541.15-07	Vision	95	151	103	108	160
625-1010-541.15-08	Workers Comp	1,956	3,476	2,310	2,462	2,325
625-1010-541.19-03	Uniform/Clothing Allow	370	375	189	375	375
625-1010-541.21-02	Engineering	14,318	12,350	1,403	7,500	19,850
LEVEL	TEXT	TEXT AMT				
TOTB	DIGGERS HOTLINE	2,350				
	SEWER TELEVISIONING/CLEANING	7,500				
	STORMWATER IMPLEMENTATION PLAN	10,000				
		19,850				
625-1010-541.21-04	Computer	975	1,200	595	1,190	1,200
LEVEL	TEXT	TEXT AMT				
TOTB	PERMITRAK SOFTWARE SERVICE	1,200				
		1,200				
625-1010-541.21-06	Management	2,594	5,000	2,435	5,000	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	STORMWATER POND O&M	5,000				
		5,000				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
625-1010-541.22-01	Telephone	0	50	0	0	0
625-1010-541.24-05	Small Projects	0	0	4,200	10,000	20,000
LEVEL	TEXT	TEXT AMT				
TOTB	REAR LOT DRAINAGE GRANT PROGRAM	20,000				
		20,000				
625-1010-541.25-01	Other Municipal Entities	3,000	3,000	3,000	3,000	3,000
LEVEL	TEXT	TEXT AMT				
TOTB	WDNR ANNUAL STORWATER PERMIT	3,000				
		3,000				
625-1010-541.29-05	Vehicle/Equipment Rental	34,512	65,000	35,978	51,885	65,000
625-1010-541.29-07	Inhouse Technology Svcs	1,794	2,069	1,035	2,069	1,990
625-1010-541.30-11	Postage	7	0	0	0	0
625-1010-541.30-15	Tools & Equipment	2,950	5,000	241	3,500	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	SEWER CLEANING NOZZLE	2,500				
	CONCRETE SAW	1,500				
	MISC TOOLS	1,000				
		5,000				
625-1010-541.30-18	Department	34,746	35,000	20,911	25,650	35,000
LEVEL	TEXT	TEXT AMT				
TOTB	CASTINGS & SUPPLIES	20,000				
	CONCRETE, MORTAR & STONE, ETC	6,000				
	PRECAST BASINS & RISERS RINGS	5,500				
	PIPE AND ACCESSORIES	3,500				
		35,000				
625-1010-541.32-01	Dues/Memberships/Licenses	1,541	1,500	1,650	1,500	1,650
LEVEL	TEXT	TEXT AMT				
TOTB	NEWSC	1,650				
		1,650				
625-1010-541.34-02	Registrations	0	500	0	500	500
625-1010-541.34-03	Lodging/Meals	0	150	0	150	0
625-1010-541.51-03	Property	150	150	75	150	159
625-1010-541.54-00	Depreciation	111,521	0	0	0	0
625-1010-541.82-02	Construction	0	204,445	0	102,918	249,445
LEVEL	TEXT	TEXT AMT				
TOTB	BROAD STREET PIPEBURST PROJECT	35,000				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	STORM INLETS/MANHOLES/PIPE REPAIRS		30,000			
	STORM EXTENSION LAKE PARK HEIGHTS		60,000			
	MIDWAY ROAD DETENTION POND		100,000			
	STORM WATER PORTION OF STREET PROJECTS		24,445			
			249,445			
* Storm Sewers & Drains		280,245	447,613	145,183	293,675	518,701
	Parking Lots					
625-1013-541.10-01	Wages	1,036	3,230	1,356	2,069	3,294
625-1013-541.10-03	Overtime/Doubletime	86	0	0	0	0
625-1013-541.15-01	Health	391	1,151	356	536	1,166
625-1013-541.15-03	Dental	25	74	23	36	74
625-1013-541.15-04	Retirement	74	220	92	141	221
625-1013-541.15-05	FICA	81	230	100	152	232
625-1013-541.15-07	Vision	3	9	3	5	9
625-1013-541.15-08	Workers Comp	47	151	60	92	104
625-1013-541.19-03	Uniform/Clothing Allow	24	18	6	18	18
625-1013-541.29-05	Vehicle/Equipment Rental	9,561	10,000	2,269	3,275	10,000
* Parking Lots		11,328	15,083	4,265	6,324	15,118
	Recycling-Yard Waste					
625-1028-543.10-01	Wages	48,659	62,920	8,331	56,500	49,494
625-1028-543.10-02	Salaries	14,521	6,260	5,336	10,443	6,550
625-1028-543.10-03	Overtime/Doubletime	3,061	2,520	0	2,800	2,520
625-1028-543.10-08	Wages-Temp Help	0	0	0	0	5,890
625-1028-543.15-01	Health	17,294	16,449	3,737	17,078	15,986
625-1028-543.15-02	Life	114	80	15	96	160
625-1028-543.15-03	Dental	1,343	1,428	287	1,471	1,230
625-1028-543.15-04	Retirement	3,880	4,310	920	4,559	3,924
625-1028-543.15-05	FICA	4,683	5,368	988	5,263	4,763
625-1028-543.15-07	Vision	132	136	30	150	128
625-1028-543.15-08	Workers Comp	2,507	3,363	628	3,047	2,159
625-1028-543.19-03	Uniform/Clothing Allow	372	306	115	306	289
625-1028-543.21-06	Management	2,593	6,160	0	4,200	5,600
LEVEL	TEXT	TEXT AMT				
TOTB	GRINDER RENTAL	5,600				
		5,600				
625-1028-543.22-06	Storm Water	608	633	0	649	650
625-1028-543.29-05	Vehicle/Equipment Rental	56,570	87,000	0	70,798	81,984
625-1028-543.30-11	Postage	80	90	0	42	90

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
625-1028-543.30-15	Tools & Equipment	340	1,120	0	1,120	1,400
625-1028-543.30-18	Department	764	1,680	0	1,120	1,120
625-1028-543.51-03	Property	297	284	142	269	301
*	Recycling-Yard Waste	<u>157,818</u>	<u>200,107</u>	<u>20,529</u>	<u>179,911</u>	<u>184,238</u>

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
		<u>1,123,292</u>	<u>1,499,571</u>	<u>626,329</u>	<u>1,135,820</u>	<u>1,584,729</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Public Works Facility					
731-0000-462.02-00	Street Machine	1,000,009	982,360	633,214	983,214	985,000
731-0000-463.01-00	Other Property	28,792	0	2,535	2,600	2,600
731-0000-466.00-00	Misc General Revenue	1,775	0	0	0	0
*	Public Works Facility	1,030,576	982,360	635,749	985,814	987,600

FUND

REVENUES

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	City Garage Fund	City Garage	Adam Alix Thad Brown
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	731-1022-541	10/20/2017

RESPONSIBILITIES

Budgeted funds in this account represent costs associated with the management, operation, maintenance, and repair of the Public Works Facility complex, as well as expenses for parts, tires, fuel, internal service and outside repairs for all City owned motorized equipment as well as the Menasha Utilities' and Menasha Joint School Districts' motorized equipment.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Fabricated an old automated refuse truck into an automated vacuum leaf collection truck.

2018 OBJECTIVES

MAJOR CHANGES FROM 2017 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	City Mechanic I	1.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	City Mechanic II	1.00	2.00
INTERGOV REVENUE	\$0.00	\$0.00	City Mechanic III	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00	Depty Dir Municipal Oper	0.45	0.45
FINES & FORFEITS	\$0.00	\$0.00	Lead Person	0.26	0.30
PUBLIC CHARGES	\$0.00	\$0.00	PW Administrative Assist	0.20	0.20
MISCELLANEOUS	\$0.00	\$0.00	PW Superintendent	0.25	0.25
TOTAL	\$0.00	\$0.00	TOTAL	4.16	4.20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Public Works Facility						
731-1022-541.10-01	Wages	205,598	202,043	200,546	222,256	215,432
731-1022-541.10-02	Salaries	67,828	56,904	48,594	57,459	59,125
731-1022-541.10-03	Overtime/Doubletime	3,589	3,500	4,714	4,500	3,500
731-1022-541.15-01	Health	73,528	75,271	66,700	74,349	84,067
731-1022-541.15-02	Life	827	655	520	583	441
731-1022-541.15-03	Dental	5,362	5,399	4,793	5,384	5,635
731-1022-541.15-04	Retirement	17,537	17,846	17,241	18,995	18,630
731-1022-541.15-05	FICA	20,110	19,402	18,754	21,398	20,338
731-1022-541.15-07	Vision	540	584	520	581	633
731-1022-541.15-08	Workers Comp	11,302	11,986	11,463	1,263	8,579
731-1022-541.19-03	Uniform/Clothing Allow	1,026	1,038	505	888	945
731-1022-541.19-05	Tool Allowance	884	900	600	900	900
731-1022-541.20-01	Janitorial	15,220	14,200	14,096	17,900	17,900
LEVEL	TEXT	TEXT AMT				
TOTB	COVERALS, RAGS, MATS & RESTROOM SUPPLIES	10,200				
	CONTRACTED CLEANING	7,700				
		17,900				
731-1022-541.20-04	Mechanical Systems	3,111	3,200	3,110	3,111	3,200
731-1022-541.20-07	Pest Control	818	840	930	825	860
731-1022-541.20-08	Storage Services	975	0	1,839	2,000	2,000
731-1022-541.21-06	Management	7,320	6,200	1,860	5,200	5,800
LEVEL	TEXT	TEXT AMT				
TOTB	OIL FILTER DISPOSAL FEES	600				
	MISCELLANEOUS SERVICES	3,200				
	INVENTORY FEE FOR FUEL	800				
	FIRE EXTINGUISHER INSPECTION	1,200				
		5,800				
731-1022-541.22-01	Telephone	2,242	2,300	1,838	2,300	2,300
731-1022-541.22-03	Electricity	15,705	16,500	10,985	15,675	16,500
731-1022-541.22-04	Heat	17,527	25,000	9,885	16,345	22,000
731-1022-541.22-05	Water/Sewer	7,893	8,500	5,807	8,275	8,500
731-1022-541.22-06	Storm Water	13,381	14,000	10,714	14,286	14,300
731-1022-541.24-01	Office Equipment	3	450	0	0	450
731-1022-541.24-02	Tools & Equipment	2,401	3,000	1,091	2,500	3,000
731-1022-541.24-03	Buildings	10,622	8,500	7,298	8,500	8,500
LEVEL	TEXT	TEXT AMT				
TOTB	GATE CONTROLLER UPGRADE	2,500				
		2,500				
731-1022-541.24-04	Specialized Equipment	3,477	2,500	1,286	2,500	2,500
731-1022-541.24-05	Small Projects	0	0	2,638	2,638	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
731-1022-541.24-06	Fuel Station	4,671	31,200	29,398	31,200	5,300
LEVEL	TEXT	TEXT AMT				
TOTB	TANK TESTING		700			
	MISC		1,000			
	AIMS COMPONENTS		3,600			
			5,300			
731-1022-541.29-01	Printing	551	350	260	260	350
731-1022-541.29-04	Vehicle Repair	27,034	20,000	23,833	26,000	27,000
731-1022-541.29-05	Vehicle/Equipment Rental	35,439	40,000	29,689	40,000	35,000
731-1022-541.29-07	Inhouse Technology Svcs	8,036	8,396	3,823	8,396	8,286
731-1022-541.30-10	Office	1,016	800	1,088	1,000	1,000
731-1022-541.30-11	Postage	20	100	5	100	100
731-1022-541.30-13	Housekeeping	2,213	2,200	802	1,700	2,000
731-1022-541.30-15	Tools & Equipment	16,791	13,500	14,596	16,250	18,300
LEVEL	TEXT	TEXT AMT				
TOTB	20 TON JACK		4,000			
	PORTABLE JACK UPGRADE		7,000			
	3/4" INPACT		1,000			
	HOSE REEL		1,000			
	LARGE DEEP SOCKETS		1,800			
	CUMMINS ENGINE CODE READER		1,000			
	MISC.		2,500			
			18,300			
731-1022-541.30-18	Department	30,874	35,000	25,950	35,000	35,000
731-1022-541.32-01	Dues/Memberships/Licenses	80	300	350	350	350
731-1022-541.33-02	Registrations	99	0	0	0	0
731-1022-541.33-03	Lodging/Meals	0	300	0	0	300
731-1022-541.34-02	Registrations	556	2,000	383	383	2,000
LEVEL	TEXT	TEXT AMT				
TOTB	UW WISCONSIN PUBLIC WORKS TRAINING		2,000			
			2,000			
731-1022-541.38-01	Fuel	99,763	147,900	26,468	111,027	149,475
LEVEL	TEXT	TEXT AMT				
TOTB	DIESEL 45000 GALS. @ \$2.75/GAL		123,750			
	NO LEAD 10500 GALS @ \$2.450/GAL		25,725			
			149,475			
731-1022-541.38-02	Tires	47,203	45,000	39,323	45,000	45,000
731-1022-541.38-03	Parts	147,179	135,000	113,026	135,000	135,000
731-1022-541.51-03	Property	17,320	17,320	8,660	17,320	18,359

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
731-1022-541.80-05	Other Equipment	0	0	0	0	14,000
LEVEL	TEXT	TEXT	AMT			
TOTB	CRANE UPGRADE		14,000			
			14,000			
* Public Works Facility		947,671	1,000,084	765,981	979,597	1,022,855

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Street Equipment					
741-0000-441.38-00	Gasoline Sales	7,336	7,500	2,769	7,719	7,800
741-0000-461.01-00	On Investments	148	150	50	212	225
741-0000-462.02-00	Street Machine	479,713	463,380	324,032	486,033	490,000
741-0000-463.06-00	Highway Property	21,830-	0	0	0	0
*	Street Equipment FUND	<u>465,367</u>	<u>471,030</u>	<u>326,851</u>	<u>493,964</u>	<u>498,025</u>

REVENUES

BUDGET PREPARATION WORKSHEET
 FOR FISCAL YEAR 2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
Street Machinery						
741-1023-541.54-01	Buildings	14,642	0	0	0	0
741-1023-541.54-02	Motorized Equipment	371,855	0	0	0	0
741-1023-541.80-03	Motorized Equipment	0	506,500	0	441,040	568,000
LEVEL	TEXT	TEXT AMT				
TOTB	#0008 DUMP TRUCK	215,000				
	#0013 TRAFFIC CONTROL TRUCK	50,000				
	#0021 DUMP TRUCK	215,000				
	#0036 UTILITY/SMALL DUMP TRUCK	60,000				
	#9114 ZERO TURN MOWER	13,000				
	#9116 STREET DEPT MOWER	15,000				
		568,000				
* Street Machinery		386,497	506,500	0	441,040	568,000

FUND

EXPENDITURES

City of Menasha
Capital Improvement Program - Streets
2018 -2019

2018 - General Fund/TIF Fund/ Storm Water Fund

	Cost
Alva Street- Visgro to Grove St	\$ 109,790.00
First Street- Racine to DePere St	\$ 162,375.00
Ida Street - Airport to Geneva Rd	\$ 83,235.00
	\$ 355,400.00

2018 - Borrowed

Main Street- Tayco thru Mill	\$ 705,480.00
The Ponds Subdivision -Phase I	\$ 540,415.00
	\$ 1,245,895.00
Total	\$ 1,601,295.00

2019 - General Fund/TIF Fund/Storm Water Fund

	Cost
Broad Street- Tayco to Racine St	\$ 200,000.00
Broad Street- Racine to Appleton St	\$ 80,000.00
Frederick Street- West end to Tayco St	\$ 25,000.00
Willow Lane-Nicolet to Keyes St	\$ 160,000.00
Grove Street-Airport to Woodland Dr.	\$ 136,000.00
Melissa Street- Airport to Grove St	\$ 74,175.00
Lawndale Drive - Eugene to Greenwood Dr.	\$ 55,000.00
Lawndale Ct. - W end to Lawndale Dr.	\$ 11,000.00
Greenwood Dr /Court	\$ 90,000.00
	\$ 831,175.00

2019 - Borrowed

The Ponds Subdivision - Phase 2 & 3	\$ 280,000.00
	\$ 280,000.00
Total	\$ 1,111,175.00

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Alva St (Visgro St to Grove St)</u>		Project #: _____																		
Department Responsible for Project: _____		<u>DPW-Engineering</u>																		
Submitted By: <u>Corey Gordon</u>		Date Submitted: <u>10/23/2017</u>																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width: 10%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 25%;">Storm Water</td> <td style="width: 5%; text-align: center;">x</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 5%;"></td> <td style="width: 25%;">Water</td> <td style="width: 5%;"></td> </tr> <tr> <td>Sidewalk Improvements</td> <td style="text-align: center;">x</td> <td>Park Improvements</td> <td></td> <td>Property Improvements</td> <td></td> <td>Other</td> <td></td> </tr> </table>				Category:	Street Improvements	x	Storm Water	x	Sanitary Sewer		Water		Sidewalk Improvements	x	Park Improvements		Property Improvements		Other	
Category:	Street Improvements	x	Storm Water		x	Sanitary Sewer		Water												
	Sidewalk Improvements	x	Park Improvements		Property Improvements		Other													
Is Project part of & funded by TIF: <u>No</u> If so, which TIF: _____																				
PASER Rating (if Road Project): <u>3 & 4</u> Assessable: <u>No</u>																				
Project Description / Location / Details: Project Length = 1362'. The work includes spot replacement of curb & gutter, spot replacement of sidewalk along with completion of sidewalk gaps, areas of base replacement and asphalt pulverizing/resurfacing.																				
Project Purpose / Justification-Why Needed/What are the Benefits?: 																				
Estimated Total Project Amount: <u>\$109,791.65</u>		Year(s) Proposed: <u>2018</u>																		
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: <u>\$109,791.66</u> Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund <u>\$94,286.78</u> Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: <u>\$15,504.88</u>																		
Total Uses <u>\$109,791.66</u>		Total Sources <u>\$109,791.66</u>																		

Multiple Year Project Details

Category	Year 1 (2018)		Year 2 (2019)		Year 3 (2020)		Year 4 (2021)		Year 5 (2022)
Design									
Right of Way									
Construction	\$ 109,791.66								
Other									
TOTAL	\$109,791.66		\$0.00		\$0.00		\$0.00		\$0.00
Assessable Cost:									

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>First St (Racine St to DePere St)</u>		Project #: _____											
Department Responsible for Project: _____		<u>DPW-Engineering</u>											
Submitted By: <u>Corey Gordon</u>		Date Submitted: <u>10/23/2017</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements <input checked="" type="checkbox"/></td> <td style="width: 25%;">Storm Water <input checked="" type="checkbox"/></td> <td style="width: 25%;">Sanitary Sewer <input type="checkbox"/></td> <td style="width: 20%;">Water <input type="checkbox"/></td> </tr> <tr> <td></td> <td>Sidewalk Improvements <input checked="" type="checkbox"/></td> <td>Park Improvements <input type="checkbox"/></td> <td>Property Improvements <input type="checkbox"/></td> <td>Other <input type="checkbox"/></td> </tr> </table>				Category:	Street Improvements <input checked="" type="checkbox"/>	Storm Water <input checked="" type="checkbox"/>	Sanitary Sewer <input type="checkbox"/>	Water <input type="checkbox"/>		Sidewalk Improvements <input checked="" type="checkbox"/>	Park Improvements <input type="checkbox"/>	Property Improvements <input type="checkbox"/>	Other <input type="checkbox"/>
Category:	Street Improvements <input checked="" type="checkbox"/>	Storm Water <input checked="" type="checkbox"/>	Sanitary Sewer <input type="checkbox"/>	Water <input type="checkbox"/>									
	Sidewalk Improvements <input checked="" type="checkbox"/>	Park Improvements <input type="checkbox"/>	Property Improvements <input type="checkbox"/>	Other <input type="checkbox"/>									
Is Project part of & funded by TIF: _____		No If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
5 & 6		No											
Project Description / Location / Details:													
Project Length = 1513'±. The work includes spot replacement of curb & gutter, spot replacement of sidewalk and 5" asphalt pulverizing/resurfacing.													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Estimated Total Project Amount: _____		Year(s) Proposed: _____											
\$162,368.50		2018											
Uses of Funds		Sources of Funds											
Land/R-O-W Acquisition	_____	General Fund	<u>\$137,701.00</u>										
Engineering	_____	Developer Contribution	_____										
Design:	_____	Debt Financing:	_____										
Bidding:	_____	Gen'l Obligation	_____										
Construction Mgt.:	_____	Revenue Bonds	_____										
Construction:	<u>\$162,368.50</u>	Special Assessments	_____										
Miscellaneous:	_____	State DOT Contribution	_____										
(List Details)	_____	State Grant	_____										
Other:	_____	Federal Grant	_____										
(List Details)	_____	Federal Grant	_____										
		Other:	<u>\$24,667.50</u>										
Total Uses	\$162,368.50	Total Sources	\$162,368.50										

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 162,368.50				
Other					
TOTAL	\$162,368.50	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Ida Street (Airport Rd to Geneva Rd)</u>		Project #: _____											
Department Responsible for Project: _____		<u>DPW-Engineering</u>											
Submitted By: <u>Corey Gordon</u>		Date Submitted: <u>10/23/2017</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements <input checked="" type="checkbox"/></td> <td style="width: 25%;">Storm Water <input checked="" type="checkbox"/></td> <td style="width: 25%;">Sanitary Sewer <input type="checkbox"/></td> <td style="width: 20%;">Water <input type="checkbox"/></td> </tr> <tr> <td></td> <td>Sidewalk Improvements <input checked="" type="checkbox"/></td> <td>Park Improvements <input type="checkbox"/></td> <td>Property Improvements <input type="checkbox"/></td> <td>Other <input type="checkbox"/></td> </tr> </table>				Category:	Street Improvements <input checked="" type="checkbox"/>	Storm Water <input checked="" type="checkbox"/>	Sanitary Sewer <input type="checkbox"/>	Water <input type="checkbox"/>		Sidewalk Improvements <input checked="" type="checkbox"/>	Park Improvements <input type="checkbox"/>	Property Improvements <input type="checkbox"/>	Other <input type="checkbox"/>
Category:	Street Improvements <input checked="" type="checkbox"/>	Storm Water <input checked="" type="checkbox"/>	Sanitary Sewer <input type="checkbox"/>	Water <input type="checkbox"/>									
	Sidewalk Improvements <input checked="" type="checkbox"/>	Park Improvements <input type="checkbox"/>	Property Improvements <input type="checkbox"/>	Other <input type="checkbox"/>									
Is Project part of & funded by TIF: _____ <u>No</u>		If so, which TIF: _____											
PASER Rating (if Road Project): _____ <u>5</u>		Assessable: _____ <u>No</u>											
Project Description / Location / Details:													
Project Length = 800'±. The work includes spot replacement of curb & gutter, spot replacement of sidewalk along with completion of sidewalk gaps and asphalt pulverizing/resurfacing.													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Estimated Total Project Amount: _____ <u>\$83,231.25</u>		Year(s) Proposed: _____ <u>2018</u>											
Uses of Funds		Sources of Funds											
Land/R-O-W Acquisition	_____	General Fund	<u>\$74,514.25</u>										
Engineering	_____	Developer Contribution	_____										
Design:	_____	Debt Financing:											
Bidding:	_____	Gen'l Obligation	_____										
Construction Mgt.:	_____	Revenue Bonds	_____										
Construction:	<u>\$83,231.25</u>	Special Assessments	_____										
Miscellaneous:	_____	State DOT Contribution	_____										
(List Details)	_____	State Grant	_____										
Other:	_____	Federal Grant	_____										
(List Details)	_____	Federal Grant	_____										
		Other:	<u>\$8,717.00</u>										
Total Uses	<u>\$83,231.25</u>	Total Sources	<u>\$83,231.25</u>										

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 83,231.25				
Other					
TOTAL	\$83,231.25	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Main Street (Tayco St thru Mill St)</u>		Project #: _____	
Department Responsible for Project: _____		<u>DPW-Engineering</u>	
Submitted By: <u>Corey Gordon</u>		Date Submitted: <u>10/23/2017</u>	

Category:	Street Improvements <input checked="" type="checkbox"/>	Storm Water <input checked="" type="checkbox"/>	Sanitary Sewer <input type="checkbox"/>	Water <input type="checkbox"/>
	Sidewalk Improvements <input checked="" type="checkbox"/>	Park Improvements <input type="checkbox"/>	Property Improvements <input type="checkbox"/>	Other <input type="checkbox"/>

Is Project part of & funded by TIF: _____ **No** **If so, which TIF:** _____

PASER Rating (if Road Project): _____ **4** **Assessable:** _____ **No**

Project Description / Location / Details:

Project Length = 1475'±. The work includes removal of existing concrete pavement, sidewalk and street lighting. Existing gravel base to remain with localized areas of replacement. New construction will include new concrete pavement, sidewalk, stamped colored walk, light poles and pavement markings.

Project Purpose / Justification-Why Needed/What are the Benefits?:

Estimated Total Project Amount: _____	<u>\$705,447.85</u>	Year(s) Proposed: _____	<u>2018</u>
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<u>Uses of Funds</u>	<u>Sources of Funds</u>
Land/R-O-W Acquisition _____	General Fund _____
Engineering _____	Developer Contribution _____
Design: _____	Debt Financing: _____
Bidding: _____	Gen'l Obligation <u>\$668,590.35</u>
Construction Mgt.: _____	Revenue Bonds _____
Construction: <u>\$705,477.85</u>	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: _____	Federal Grant _____
(List Details) _____	Federal Grant _____
	Other: <u>\$36,857.50</u>
Total Uses <u>\$705,477.85</u>	Total Sources <u>\$705,447.85</u>

Multiple Year Project Details

Category	Year 1 (2018)		Year 2 (2019)		Year 3 (2020)		Year 4 (2021)		Year 5 (2022)
Design									
Right of Way									
Construction	\$ 705,447.85								
Other									
TOTAL	\$705,447.85		\$0.00		\$0.00		\$0.00		\$0.00
Assessable Cost:									

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>The Ponds Subdivision Streets</u>		Project #: _____	
Department Responsible for Project: _____		<u>DPW-Engineering</u>	
Submitted By: <u>Corey Gordon</u>		Date Submitted: <u>10/23/2017</u>	
Category:	Street Improvements <input checked="" type="checkbox"/>	Storm Water <input checked="" type="checkbox"/>	Sanitary Sewer <input type="checkbox"/>
	Sidewalk Improvements <input checked="" type="checkbox"/>	Park Improvements <input type="checkbox"/>	Property Improvements <input type="checkbox"/>
		Water <input type="checkbox"/>	
		Other <input type="checkbox"/>	
Is Project part of & funded by TIF: <u>Yes</u>		If so, which TIF: <u>12</u>	
PASER Rating (if Road Project): <u>New Street Const.</u>		Assessable: <u>Yes</u>	
Project Description / Location / Details:			
Project Length = 4500'±. Construction of new streets in Phase 1 of The Ponds Subdivision, including pulverizing existing street and base, new 4" asphalt pavement, 5' wide concrete sidewalk and new curb & gutter.			
Project Purpose / Justification-Why Needed/What are the Benefits?:			
Estimated Total Project Amount: <u>\$534,689.10</u>		Year(s) Proposed: <u>2018</u>	
Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition	_____	General Fund	_____
Engineering	_____	Developer Contribution	_____
Design:	_____	Debt Financing:	
Bidding:	_____	Gen'l Obligation	<u>\$112,640.00</u>
Construction Mgt.:	_____	Revenue Bonds	_____
Construction:	<u>\$534,689.10</u>	Special Assessments	<u>\$296,220.10</u>
Miscellaneous:	_____	State DOT Contribution	_____
(List Details)	_____	State Grant	_____
Other:	_____	Federal Grant	_____
(List Details)	_____	Federal Grant	_____
	_____	Other:	<u>\$125,829.00</u>
Total Uses	<u>\$534,689.10</u>	Total Sources	<u>\$534,689.10</u>

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 534,689.10				
Other					
TOTAL	\$534,689.10	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Broad St Sanitary Sewer (Tayco St to Racine St)</u>		Project #: _____	
Department Responsible for Project: _____		DPW - Engineering	
Submitted By: <u>Corey Gordon</u>		Date Submitted: <u>10/25/2017</u>	

Category:	Street Improvements	Storm Water	Sanitary Sewer	x	Water
	Sidewalk Improvements	Park Improvements	Property Improvements		Other

Is Project part of & funded by TIF: _____ **No** **If so, which TIF:** _____

PASER Rating (if Road Project): _____ **NA** **Assessable:** _____ **No**

Project Description / Location / Details:
 Project Length = 1690±. Project to include the replacement of 12" sanitary sewer main, manholes and sanitary sewer laterals from the main to the right of way. A temporary 2" asphalt patch will restore all trenches within the road way.

Project Purpose / Justification-Why Needed/What are the Benefits?:
 Replace the sanitary sewer in advance of anticipated 2019 DOT project to reconstruct Broad St from Tayco St to Racine St.

Estimated Total Project Amount: _____	\$415,777.90	Year(s) Proposed: _____	2018
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<u>Uses of Funds</u>	<u>Sources of Funds</u>
Land/R-O-W Acquisition _____	General Fund _____ \$415,777.90
Engineering _____	Developer Contribution _____
Design: _____	Debt Financing: _____
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
Construction: _____ \$415,777.90	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: _____	Federal Grant _____
(List Details) _____	Federal Grant _____
	Other: _____
Total Uses _____	Total Sources _____
\$415,777.90	\$415,777.90

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 415,777.90				
Other					
TOTAL	\$415,777.90	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

REPLACEMENT SCHEDULE

<i>Vehicle / Equipment Description</i>	<i>Year Purchased</i>	<i>Amount Paid</i>	<i>Expected Life (Years)</i>	<i>Hours Used</i>	<i>Miles Used</i>	<i>Maintenance Cost to Date</i>	<i>Maintenance Cost / Year</i>	<i>Estimated Replacement Cost</i>	<i>Repair / Replacement Analysis</i>	
#8 Dump Truck	1998	\$85,500.00	18		42,680	\$95,154.55	\$5,008.13	\$215,000.00	Rpl 2018	\$568,000.00 approx \$100,000 surplus 2014-2017
#21 Dump Truck	1999	\$102,721.00	16		75,654	\$152,225.87	\$8,456.99	\$215,000.00	Rpl 2018	
#13 Utility Truck	2001	\$40,323.00	12		86,180	\$26,615.51	\$1,476.64	\$50,000.00	Rpl 2019	
#36 Utility Truck	1999	\$36,113.00	12		38,100	\$18,188.76	\$1,212.58	\$60,000.00	Rpl 2018	
#9114 Mower	2006	\$5,895.00	12	2256		\$13,245.17	\$1,204.11	\$13,000.00	Rpl 2018	
#9116 Mower	2000	\$18,159.00	15	795		\$17,273.12	\$1,016.07	\$15,000.00	Rpl 2018	
#41 Backhoe/MiniExcavator	1993	\$78,765.00	20	9,591		\$70,104.80	\$2,921.03	\$95,000.00	Rpl 2019	\$511,000.00
#9113 Mower	2001	\$33,017.00	15	4715		\$26,805.57	\$1,576.80	\$50,000.00	Rpl 2019	
#2001 Pick Up Truck	2004	\$19,870.00	10		60,275	\$10,500.51	\$750.04	\$30,000.00	Rpl 2019	
#3008 Pick Up Truck	2002	\$18,372.00	10		95436	\$18,277.19	\$1,142.32	\$38,000.00	Rpl 2019	
#1001 Solid Waste Truck	2003	\$196,100.00	10		105,330	\$114,385.59	\$6,116.79	\$220,000.00	Rpl 2019	
#9 Utility Truck	2003	\$47,127.00	12		46,951	\$14,886.10	\$992.41	\$60,000.00	Rpl 2019	
#9106 Utility Cart	1993	\$10,500.00	15	4777		\$9,669.20	\$402.88	\$18,000.00	Rpl 2019	\$555,000.00
#24 Mechanical Sweeper	2002	\$117,980.00	15		45,078	\$136,907.69	\$8,556.73	\$205,000.00	2020	
#71 Pick up Truck	2004	\$19,564.00	10		78,589	\$10,542.44	\$753.03	\$30,000.00	2020	
#2 Pick Up Truck	2005	\$19,275.00	10		62,300	\$9,124.18	\$701.86	\$30,000.00	2020	
#9109 Diamond Groomer	1998	\$8,975.00	15	1747		\$6,041.42	\$302.07	\$15,000.00	2020	
#1004 Solid Waste Truck	2006	\$156,089.00	10		104,300	\$102,262.97	\$7,171.91	\$275,000.00	2020	
#1003 Solid Waste Truck	2004	\$152,950.00	10		109,593	\$159,384.40	\$11,384.60	\$220,000.00	2021	\$625,000.00
#2008 Pick Up Truck	2005	\$19,691.00	10		61649	\$11,229.58	\$863.81	\$30,000.00	2021	
#2003 Pick Up Truck	2005	\$24,984.00	10		71010	\$13,871.26	\$1,067.02	\$30,000.00	2021	
#2013 Pick Up Truck	2006	\$19,581.00	10		31,991	\$4,767.14	\$397.26	\$30,000.00	2021	
#9027 Leaf Machine	2001	\$22,221.00	15	1608		\$28,703.98	\$1,594.67	\$100,000.00	2021	
#0045 Fork Lift	2011	\$29,871.00	15	2345		\$3,258.63	\$407.33	\$40,000.00	2021	
#3058 Tractor	1997	\$28,214.00	20	2620		\$32,873.16	\$1,565.39	\$70,000.00	2021	\$520,000.00
#2015 Pick Up Truck	2008	\$19,691.00	10		47,122	\$6,963.73	\$696.37	\$35,000.00	2021	
#11 LowBed Dump	2006	\$56,695.00	12		59,877	\$32,715.05	\$2,974.10	\$70,000.00	2021	
#3004 LowBed Dump	2005	\$39,605.00	12		36,022	\$8,762.24	\$730.19	\$70,000.00	2022	
#3007 Pick Up Truck	2006	\$22,322.00	10		87,249	\$11,376.24	\$1,034.20	\$35,000.00	2022	
#2014 Passenger Vehicle	2011	\$16,170.00	8		45,242	\$3,524.80	\$503.54	\$25,000.00	2022	
#9037 Snow Throw	1992	\$46,900.00	20	1286		\$16,671.00	\$666.84	\$75,000.00	2022	\$565,000.00
#3 LowBed Dump	2008	\$69,471.00	12		54,205	\$35,425.56	\$3,542.56	\$70,000.00	2022	
#26 Dump Truck	2002	\$117,843.00	16		66855	\$129,236.42	\$8,077.28	\$180,000.00	2022	
#9070 Leaf Machine	1995	\$17,500.00	15	978		\$36,636.19	\$1,592.88	\$30,000.00	2022	
#0005 Bucket Truck	2001	\$8,000.00	7		1497	\$5,532.55	\$1,383.14	\$15,000.00	2022	
#2004 Passenger Vehicle	2009	\$11,716.00	8		49,813	\$3,077.71	\$439.67	\$20,000.00	2022	
#3003 Pick Up Truck	2011	\$32,830.00	10		26,870	\$6,895.75	\$985.11	\$35,000.00	2023	\$515,000.00
#1002 Solid Waste Truck	2012	\$237,755.00	10		52,091	\$75,890.37	\$12,648.40	\$300,000.00	2023	
#2011 Pick Up Truck	2012	\$20,745.00	10		31,863	\$2,698.38	\$436.88	\$35,000.00	2023	
#12 End Loader	2003	\$146,385.00	20	9782		\$70,499.84	\$4,699.99	\$195,000.00	2023	
#1005 Solid Waste Truck	2013	\$254,813.00	10		47,747	\$53,316.46	\$10,663.29	\$300,000.00	2024	
#1 Pick Up Truck	2013	\$36,413.00	10		35,180	\$4,409.74	\$881.95	\$35,000.00	2024	
#70 Utility Truck	2012	\$98,313.00	12		9,683	\$5,445.04	\$907.51	\$100,000.00	2024	
#15 Roller	1999	\$71,450.00	25	1181		\$3,452.65	\$191.81	\$80,000.00	2024	

REPLACEMENT SCHEDULE

<i>Vehicle / Equipment Description</i>	<i>Year Purchased</i>	<i>Amount Paid</i>	<i>Expected Life (Years)</i>	<i>Hours Used</i>	<i>Miles Used</i>	<i>Maintenance Cost to Date</i>	<i>Maintenance Cost / Year</i>	<i>Estimated Replacement Cost</i>	<i>Repair / Replacement Analysis</i>	
#4 Dump Truck	2008	\$147,594.00	18		18,194	\$28,969.79	\$2,896.98	\$200,000.00	2025	\$555,000.00
#3002 LowBed Dump	2012	\$39,018.00	12		19,236	\$4,804.85	\$800.81	\$70,000.00	2025	
#3009 Water Truck-used	2007	\$16,575.00	10		385	\$3,045.86	\$1,522.93	\$25,000.00	2025	
#0029 Skid Steer	2013	\$48,767.00	12	1720		\$15,680.29	\$3,136.06	\$50,000.00	2025	
#9110 Trackless	2004	\$84,980.00	20	2,048		\$37,764.47	\$2,697.46	\$100,000.00	2025	
#30 Roller	1999	\$22,419.00	25	1596		\$7,386.03	\$410.34	\$110,000.00	2025	\$535,000.00
#1006 Solid Waste Truck	2014	\$273,941.00	10		34,666	\$27,737.90	\$6,934.48	\$300,000.00	2026	
#3010 Utility Truck	2013	\$35,965.00	12		24067	\$3,437.06	\$687.41	\$45,000.00	2026	
#3011 Utility Van	2016	\$28,651.00	10		4202	\$2,445.52	\$1,222.76	\$35,000.00	2026	
#3006 Pick Up Truck	2016	\$29,726.00	10		7726	\$1,570.47	\$785.24	\$35,000.00	2026	
#14 Tractor	2006	\$107,967.00	20	2554		\$56,935.67	\$5,175.97	\$120,000.00	2026	\$799,000.00
#7 Pick Up Truck	2017	\$32,510.00	10		2376	\$801.31	\$801.31	\$42,000.00	2027	
#3001 Pick Up Truck	2017	\$32,800.00	10		4807	\$973.32	\$973.32	\$42,000.00	2027	
#9033 Paver	2004	\$215,200.00	20	1,902		\$25,150.33	\$1,934.64	\$250,000.00	2027	
#9104 Utility Cart	2010	\$16,962.00	15	974		\$2,919.27	\$364.91	\$25,000.00	2027	
#16 Small Dump	2015	\$57,000.00	12		9,926	\$2,320.57	\$773.52	\$70,000.00	2027	\$400,000.00
#9108 Diamond Groomer	2012	\$13,895.00	15	500		\$379.65	\$75.93	\$20,000.00	2027	
#35 Jet Truck	2011	\$320,000.00	15		10,601	\$29,123.72	\$4,160.53	\$350,000.00	2027	
#0025 Skid Steer	2016	\$43,285.00	12	752		\$7,124.50	\$3,562.25	\$50,000.00	2028	
#0027 Vac Sweeper	2017	\$245,875.00	12		3,324	\$3,355.76	\$3,355.76	\$275,000.00	2028	
#9115 Mower	2012	\$38,487.00	15	1314		\$17,238.61	\$2,873.10	\$60,000.00	2028	\$700,000.00
#9117 Turf Sweep	2001	\$13,857.00	25	233		\$2,745.87	\$161.52	\$15,000.00	2028	
#1001-2 Solid Waste Truck	2018	\$290,000.00	10					\$300,000.00	2029	
#22 Dump Truck	2010	\$177,330.00	18		48,455	\$56,852.44	\$7,106.56	\$200,000.00	2029	
#33 Dump Truck	2010	\$169,590.00	18		47,403	\$44,213.49	\$5,526.69	\$200,000.00	2029	
#3008-2 Pick Up Truck	2017	\$35,000.00	10					\$42,000.00	2030	\$1,157,000.00
#2004-2 Passenger Vehicle	2022	\$20,000.00	8					\$35,000.00	2030	
#9035 Brush Chipper	2001	\$33,443.00	15	4011		\$25,917.31	\$1,524.55	\$50,000.00	2030	
#9015 Screener	2008	\$65,775.00	20	1331		\$17,669.89	\$1,766.99	\$75,000.00	2030	
#2014-2 Passenger Vehicle	2022	\$35,000.00	8					\$35,000.00	2030	
#40 Backhoe	2009	\$165,838.00	20	902		\$6,720.60	\$746.73	\$180,000.00	2030	
#47 Dump Truck	2013	\$160,340.00	16		7632	\$9,208.14	\$1,841.63	\$180,000.00	2030	
#9112 Mower	2015	\$80,000.00	15	816		\$5,271.96	\$1,757.32	\$100,000.00	2030	
#9103 Utility Cart	2015	\$15,000.00	15	371		\$1,915.19	\$638.40	\$25,000.00	2030	
#71-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#2-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#1004-2 Solid Waste Truck	2020	\$300,000.00	10					\$330,000.00	2030	
#2001-2 Pick Up Truck	2020	\$30,000.00	10					\$35,000.00	2030	
#19 Grader	2014	\$178,000.00	25	408		\$7,497.21	\$1,870.21	\$200,000.00	2031	
#17 End Loader	2010	\$179,983.00	20	4262		\$36,567.77	\$4,570.97	\$195,000.00	2031	
#36-2 Utility Truck	2018	\$40,000.00	12					\$47,000.00	2031	
#2013-2 Pick Up Truck	2021	\$30,000.00	10					\$35,000.00	2031	
#3001-2 Pick Up Truck	2021	\$35,000.00	10					\$39,000.00	2031	
#2015-2 Pick Up Truck	2021	\$35,000.00	10					\$39,000.00	2031	\$927,000.00

REPLACEMENT SCHEDULE

<i>Vehicle / Equipment Description</i>	<i>Year Purchased</i>	<i>Amount Paid</i>	<i>Expected Life (Years)</i>	<i>Hours Used</i>	<i>Miles Used</i>	<i>Maintenance Cost to Date</i>	<i>Maintenance Cost / Year</i>	<i>Estimated Replacement Cost</i>	<i>Repair / Replacement Analysis</i>	
#2008-2 Pick Up Truck	2021	\$30,000.00	10					\$35,000.00	2031	
#10 Dump Truck	2015	\$ 160,000.00	16	4277		\$6,449.92	\$2,149.97	\$ 200,000.00	2031	
#2003-2 Pick Up Truck	2021	\$30,000.00	10					\$35,000.00	2031	
#9111 Mower	2016	\$ 49,250.00	15	535		\$2,886.07	\$1,443.04	\$ 55,000.00	2031	
#13-2 Utility Truck	2019	\$42,000.00	12					\$47,000.00	2031	
#0060 Leaf Machine	2017	\$ 75,000.00	15		0	\$0.00	\$0.00	\$ 100,000.00	2032	
#9107 Utility Cart	2017	\$ 56,465.00	15	0		\$0.00	\$0.00	\$ 60,000.00	2032	
#20 End Loader	2016	\$ 219,235.00	18	383		\$1,898.36	\$1,898.36	\$ 250,000.00	2034	
#42 Backhoe	2015	\$87,322.00	20	541		\$3,375.21	\$1,125.07	\$100,000.00	2035	
#18 Dump Truck	2017	\$221,500.00	18	0		\$0.00	\$0.00	\$250,000.00	2035	
#3009-2 Water Truck	2015	\$20,000.00	15					\$35,000.00	2035	
#9062 Brush Chipper	2016	\$ 60,340.00	15	421		\$1,617.47	\$808.74	\$65,000.00	2045	
										\$ 860,000.00

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>New Office Furniture</u>	
Department Responsible for Capital Item:	<u>DPW</u>
Submitted By: <u>Adam Alix/Brian Haessly</u>	Date Submitted: <u>9/1/2017</u>

Category:	Vehicle	Heavy Equipment	Property Purchase	Office Equipment	
	Safety Equipment	TIF Capital Item	Multi-Year Plan	Other	x

Capital Item Description / Location / Details:
<u>New office furniture to fit new office spaces.</u>

Purpose / Justification-Why Needed/What are the Benefits?:
<u>New furniture needed to optimize the office space available.</u>

Amount of Capital Item:	<u>\$7,500.00</u>	Year(s) Proposed:	<u>2018</u>
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Uses of Funds <table style="width: 100%;"> <tr><td style="width: 80%;">Capital Item</td><td style="width: 20%;"></td></tr> <tr><td>Add-ons</td><td></td></tr> <tr><td>Add-ons</td><td></td></tr> <tr><td>Add-ons</td><td></td></tr> <tr><td>Other</td><td></td></tr> <tr><td>Other</td><td></td></tr> <tr><td>Other</td><td></td></tr> </table>	Capital Item		Add-ons		Add-ons		Add-ons		Other		Other		Other		Sources of Funds <table style="width: 100%;"> <tr><td style="width: 80%;">General Fund</td><td style="width: 20%; text-align: right;">\$7,500.00</td></tr> <tr><td colspan="2">Debt Financing:</td></tr> <tr><td> Gen'l Obligation</td><td></td></tr> <tr><td> Revenue Bonds</td><td></td></tr> <tr><td>State Grant</td><td></td></tr> <tr><td>Federal Grant</td><td></td></tr> <tr><td>Other</td><td></td></tr> </table>	General Fund	\$7,500.00	Debt Financing:		Gen'l Obligation		Revenue Bonds		State Grant		Federal Grant		Other	
Capital Item																													
Add-ons																													
Add-ons																													
Add-ons																													
Other																													
Other																													
Other																													
General Fund	\$7,500.00																												
Debt Financing:																													
Gen'l Obligation																													
Revenue Bonds																													
State Grant																													
Federal Grant																													
Other																													
Total Uses	\$0.00	Total Sources	\$7,500.00																										

RETURN ALL REQUESTS NO LATER THAN

Multiple Year Capital Purchase Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Vehicle					
Equipment	\$ 7,500.00				
Property					
Other					
TOTAL	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: PWF Maintenance Shop Crane Motorization

Department Responsible for Capital Item: DPW

Submitted By: Adam Alix/Thad Brown **Date Submitted:** 9/1/2017

Category:

Vehicle	Heavy Equipment	Property Purchase	Office Equipment
Safety Equipment	TIF Capital Item	Multi-Year Plan	Other

Capital Item Description / Location / Details:

Add a drive motor to the existing overhead crane in the maintenance shop.

Purpose / Justification-Why Needed/What are the Benefits?:

Minimize the risk of injury while using the crane to move heavy objects along the crane rails thru the motorization of the bridge and trolley travel drives which is currently done by hand with a chain.

Amount of Capital Item: \$13,500.00 **Year(s) Proposed:** 2018

Uses of Funds

<i>Capital Item</i>	
<i>Add-ons</i>	\$13,500.00
<i>Add-ons</i>	
<i>Add-ons</i>	
<i>Other</i>	
<i>Other</i>	
<i>Other</i>	

Sources of Funds

<i>General Fund</i>	
<i>Debt Financing:</i>	
<i>Gen'l Obligation</i>	
<i>Revenue Bonds</i>	
<i>State Grant</i>	
<i>Federal Grant</i>	
<i>Other</i>	\$13,500.00

Total Uses	\$13,500.00	Total Sources	\$13,500.00
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RETURN ALL REQUESTS NO LATER THAN

Multiple Year Capital Purchase Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Vehicle					
Equipment					
Property					
Other	\$ 13,500.00				
TOTAL	\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>Surface/Line Grinder</u>	
Department Responsible for Capital Item:	<u>DPW</u>
Submitted By: <u>Adam Alix</u>	Date Submitted: <u>9/1/2017</u>

Category:	Vehicle	<input type="checkbox"/>	Heavy Equipment	<input type="checkbox"/>	Property Purchase	<input type="checkbox"/>	Office Equipment	<input type="checkbox"/>
	Safety Equipment	<input type="checkbox"/>	TIF Capital Item	<input type="checkbox"/>	Multi-Year Plan	<input type="checkbox"/>	Other	x

Capital Item Description / Location / Details: _____

Diamond head grinder for leveling uneven concrete and asphalt surfaces and for removing painted lines,

recessing roadway surfaces for thermoplastic pavement marking installations.

Purpose / Justification-Why Needed/What are the Benefits?:

Provide in house grinding services to supplement the transision from water based painting to longer life alternatives

like epoxy and thermoplastic markings

Amount of Capital Item:	<u>\$18,000.00</u>	Year(s) Proposed:	<u>2018</u>
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<u>Uses of Funds</u>	<u>Sources of Funds</u>																												
<table style="width: 100%;"> <tr><td style="width: 80%;">Capital Item</td><td style="width: 20%; border-bottom: 1px solid black;"></td></tr> <tr><td>Add-ons</td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td>Add-ons</td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td>Add-ons</td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td>Other</td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td>Other</td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td>Other</td><td style="border-bottom: 1px solid black;"></td></tr> </table>	Capital Item		Add-ons		Add-ons		Add-ons		Other		Other		Other		<table style="width: 100%;"> <tr><td style="width: 80%;">General Fund</td><td style="width: 20%; border-bottom: 1px solid black;"></td></tr> <tr><td colspan="2">Debt Financing:</td></tr> <tr><td style="padding-left: 20px;">Gen'l Obligation</td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="padding-left: 20px;">Revenue Bonds</td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td>State Grant</td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td>Federal Grant</td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td>Other</td><td style="text-align: right; border-bottom: 1px solid black;">\$18,000.00</td></tr> </table>	General Fund		Debt Financing:		Gen'l Obligation		Revenue Bonds		State Grant		Federal Grant		Other	\$18,000.00
Capital Item																													
Add-ons																													
Add-ons																													
Add-ons																													
Other																													
Other																													
Other																													
General Fund																													
Debt Financing:																													
Gen'l Obligation																													
Revenue Bonds																													
State Grant																													
Federal Grant																													
Other	\$18,000.00																												
Total Uses	Total Sources																												
\$0.00	\$18,000.00																												

RETURN ALL REQUESTS NO LATER THAN

Multiple Year Capital Purchase Details

Category	Year 1 (2018)		Year 2 (2019)		Year 3 (2020)		Year 4 (2021)		Year 5 (2022)
Vehicle									
Equipment	\$ 18,000.00								
Property									
Other									
TOTAL	\$18,000.00		\$0.00		\$0.00		\$0.00		\$0.00

CIP 14

RETURN ALL PROJECT REQUESTS NO LATER THAN

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 7,500.00	\$0.00			
Other					
TOTAL	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Library Lighting Upgrade</u>		Project #: _____	
Department Responsible for Project: _____		DPW	
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>9/1/2017</u>	

Category:	<input type="checkbox"/> Street Improvements	<input type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> Water
	<input type="checkbox"/> Sidewalk Improvements	<input type="checkbox"/> Park Improvements	<input type="checkbox"/> Property Improvements	<input checked="" type="checkbox"/> Other

Is Project part of & funded by TIF: _____ **If so, which TIF:** _____

PASER Rating (if Road Project): _____ **Assessable:** _____

Project Description / Location / Details: _____

Replacement of pendant and can lighting throughout the library with LED technology.

Project Purpose / Justification-Why Needed/What are the Benefits?:
 Take advantage of improved energy efficiencies, longer life of LED technology and lower maintenance costs

Estimated Total Project Amount: _____	<u>\$10,000.00</u>	Year(s) Proposed: _____	<u>2018</u>
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<u>Uses of Funds</u>	<u>Sources of Funds</u>
Land/R-O-W Acquisition _____	General Fund <u>\$10,000.00</u>
Engineering _____	Developer Contribution _____
Design: _____	Debt Financing: _____
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
Construction: <u>\$10,000.00</u>	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: _____	Federal Grant _____
(List Details) _____	Federal Grant _____
Other: _____	Other: _____
Total Uses <u>\$10,000.00</u>	Total Sources <u>\$10,000.00</u>

RETURN ALL PROJECT REQUESTS NO LATER

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 10,000.00				
Other					
TOTAL	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: PPF HVAC Digital Control Upgrade-PD side		Project #: _____									
Department Responsible for Project: _____		DPW									
Submitted By: Adam Alix		Date Submitted: 9/1/2017									
Category: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 25%;">Water</td> </tr> <tr> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>X Other</td> </tr> </table>				Street Improvements	Storm Water	Sanitary Sewer	Water	Sidewalk Improvements	Park Improvements	Property Improvements	X Other
Street Improvements	Storm Water	Sanitary Sewer	Water								
Sidewalk Improvements	Park Improvements	Property Improvements	X Other								
Is Project part of & funded by TIF: _____		If so, which TIF: _____									
PASER Rating (if Road Project): _____		Assessable: _____									
Project Description / Location / Details: _____											
Replace existing pneumatic dampers, actuators, sensors to digital devices											
Project Purpose / Justification-Why Needed/What are the Benefits?:											
Ease of control of the HVAC system, more flexible in controlling the systems and much more accurate which results											
in a more energy efficient system. Phase it in doing PD side then FD side at separate times @ \$30,000 per side											
Estimated Total Project Amount: \$30,000.00		Year(s) Proposed: 2018									
Uses of Funds		Sources of Funds									
Land/R-O-W Acquisition	_____	General Fund	\$30,000.00								
Engineering	_____	Developer Contribution	_____								
Design:	_____	Debt Financing:	_____								
Bidding:	_____	Gen'l Obligation	_____								
Construction Mgt.:	_____	Revenue Bonds	_____								
Construction:	\$30,000.00	Special Assessments	_____								
Miscellaneous:	_____	State DOT Contribution	_____								
(List Details)	_____	State Grant	_____								
Other:	_____	Federal Grant	_____								
(List Details)	_____	Federal Grant	_____								
	_____	Other:	_____								
Total Uses	\$30,000.00	Total Sources	\$30,000.00								

RETURN ALL PROJECT REQUESTS NO LATER THAN

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$30,000.00				
Other					
TOTAL	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>PPF Second Street Lot Concrete Replacement</u>		Project #: _____	
Department Responsible for Project: _____		DPW	
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>9/1/2017</u>	
Category:	<input type="checkbox"/> Street Improvements	<input type="checkbox"/> Storm Water	<input type="checkbox"/> Sanitary Sewer
	<input type="checkbox"/> Water	<input type="checkbox"/> Sidewalk Improvements	<input type="checkbox"/> Park Improvements
	<input type="checkbox"/> Property Improvements	<input checked="" type="checkbox"/> X	<input type="checkbox"/> Other
Is Project part of & funded by TIF: _____		If so, which TIF: _____	
PASER Rating (if Road Project): _____		Assessable: _____	
Project Description / Location / Details: _____			
Replacement of concrete in PPF's Second Street parking lot. Estimated project cost includes concrete materials and equipment costs for City staff to complete the project.			
Project Purpose / Justification-Why Needed/What are the Benefits?:			
Severe deterioration of concrete joints have become a trip and fall hazard in addition to being unsightly.			
Estimated Total Project Amount: _____		Year(s) Proposed: _____	
\$28,000.00		2018	
Uses of Funds		Sources of Funds	
Land/R-O-W Acquisition	_____	General Fund	\$28,000.00
Engineering	_____	Developer Contribution	_____
Design:	_____	Debt Financing:	_____
Bidding:	_____	Gen'l Obligation	_____
Construction Mgt.:	_____	Revenue Bonds	_____
Construction:	\$28,000.00	Special Assessments	_____
Miscellaneous:	_____	State DOT Contribution	_____
(List Details)	_____	State Grant	_____
Other:	_____	Federal Grant	_____
(List Details)	_____	Federal Grant	_____
	_____	Other:	_____
Total Uses	\$28,000.00	Total Sources	\$28,000.00

RETURN ALL PROJECT REQUESTS NO LATER THAN

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 28,000.00	\$0.00			
Other					
TOTAL	\$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Public Works Facility Maintenance Shop</u>		Project #: _____											
Department Responsible for Project: _____		DPW											
Submitted By: <u>Adam Alix/Thad Brown</u>		Date Submitted: <u>9/1/2017</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
<u>Public Works Facility Maintenance Expansion project.</u>													
Project Purpose / Justification-Why Needed/What are the Benefits?:													
Improve mechanic performance and reduce risk of injury by constructing a state of the art facility of sufficient size													
to accommodate the maintenance of the City's, Board of Education's and Menasha Utilities' fleet of vehicles and													
equipment. The current facility of was constructed in 1963 and lacks the space needed to accommodate the													
three full time mechanics or the parst inventory necessary to provide timely repairs.													
Estimated Total Project Amount: <u>\$2,900,000.00</u>		Year(s) Proposed: <u>2018</u>											
Uses of Funds <u>Land/R-O-W Acquisition</u> <u>Engineering</u> Design: <u>\$200,000.00</u> Bidding: _____ Construction Mgt.: _____ <u>Construction:</u> <u>\$2,700,000.00</u> <u>Miscellaneous:</u> (List Details) _____ <u>Other:</u> (List Details) _____		Sources of Funds <u>General Fund</u> <u>Developer Contribution</u> <u>Debt Financing:</u> Gen'l Obligation <u>\$ 2,900,000.00</u> Revenue Bonds _____ Special Assessments _____ <u>State DOT Contribution</u> <u>State Grant</u> <u>Federal Grant</u> <u>Federal Grant</u> <u>Other:</u> _____											
Total Uses <u>\$2,900,000.00</u>		Total Sources <u>\$2,900,000.00</u>											

RETURN ALL PROJECT REQUESTS NO LATER THAN

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design	\$ 200,000.00				
Right of Way					
Construction	\$ 1,350,000.00	\$1,350,000.00			
Other					
TOTAL	\$1,550,000.00	\$1,350,000.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: Station 36 Apparatus Bay Floor Sealing		Project #: _____	
Department Responsible for Project: _____		DPW	
Submitted By: Adam Alix		Date Submitted: 9/1/2017	

Category:	Street Improvements	Storm Water	Sanitary Sewer	Water
	Sidewalk Improvements	Park Improvements	Property Improvements	Other

Is Project part of & funded by TIF: _____ **If so, which TIF:** _____

PASER Rating (If Road Project): _____ **Assessable:** _____

Project Description / Location / Details: _____	
Placement of protective epoxy or poly aspartic sealer on the apparatus bay's concrete floor.	
Sealer 3300 sq ft at \$3.25 = \$10725	
PolySpardex 3300 sq ft at \$4.75 = \$15675	

Project Purpose / Justification-Why Needed/What are the Benefits?:	
Minimal cost to prolong the life of the concrete surface.	

Estimated Total Project Amount: _____	\$16,000.00	Year(s) Proposed: _____	2018
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<u>Uses of Funds</u>	<u>Sources of Funds</u>
Land/R-O-W Acquisition	General Fund \$16,000.00
Engineering	Developer Contribution
Design:	Debt Financing:
Bidding:	Gen'l Obligation
Construction Mgt.:	Revenue Bonds
Construction: \$16,000.00	Special Assessments
Miscellaneous:	State DOT Contribution
(List Details)	State Grant
Other:	Federal Grant
(List Details)	Federal Grant
	Other:
Total Uses \$16,000.00	Total Sources \$16,000.00

RETURN ALL PROJECT REQUESTS NO LATER THAN

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	16000				
Other					
TOTAL	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: PD Garage Door Replacements		Project #: _____	
Department Responsible for Project: _____		DPW	
Submitted By: Adam Alix/Brian Haessly		Date Submitted: 9/1/2017	

Category:	Street Improvements	Storm Water	Sanitary Sewer	Water
	Sidewalk Improvements	Park Improvements	Property Improvements	Other

Is Project part of & funded by TIF: _____ **If so, which TIF:** _____
PASER Rating (if Road Project): _____ **Assessable:** _____

Project Description / Location / Details: _____

Replacement of PD garage overhead door and operators

Project Purpose / Justification-Why Needed/What are the Benefits?:

Take advantage of more energy efficient doors and operators.

Estimated Total Project Amount: _____	\$13,500.00	Year(s) Proposed: _____	2018
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<u>Uses of Funds</u>	<u>Sources of Funds</u>
Land/R-O-W Acquisition _____	General Fund \$13,500.00
Engineering _____	Developer Contribution _____
Design: _____	Debt Financing: _____
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
Construction: \$13,500.00	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: _____	Federal Grant _____
(List Details) _____	Federal Grant _____
Other: _____	Other: _____
Total Uses \$13,500.00	Total Sources \$13,500.00

RETURN ALL PROJECT REQUESTS NO LATER THAN

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 13,500.00				
Other					
TOTAL	\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

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RETURN ALL PROJECT REQUESTS NO LATER THAN

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 11,000.00				
Other					
TOTAL	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

CIP 22

RETURN ALL PROJECT REQUESTS NO LATER THAN

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction					
Other	\$ 12,000.00				
TOTAL	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL EQUIPMENT/PURCHASE REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Capital Item: <u>PWF Maintenance Shop Crane Motorization</u>	
Department Responsible for Capital Item:	<u>DPW</u>
Submitted By: <u>Adam Alix/Thad Brown</u>	Date Submitted: <u>9/1/2017</u>

Category:	Vehicle	<input type="checkbox"/>	Heavy Equipment	<input type="checkbox"/>	Property Purchase	<input type="checkbox"/>	Office Equipment	<input type="checkbox"/>
	Safety Equipment	<input type="checkbox"/>	TIF Capital Item	<input type="checkbox"/>	Multi-Year Plan	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/> x

Capital Item Description / Location / Details:
<u>Add a drive motor to the existing overhead crane in the maintenance shop.</u>

Purpose / Justification-Why Needed/What are the Benefits?:
<u>Minimize the risk of injury while using the crane to move heavy objects along the crane rails thru the motorization of the bridge and trolley travel drives which is currently done by hand with a chain.</u>

Amount of Capital Item:	<u>\$13,500.00</u>	Year(s) Proposed:	<u>2018</u>
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Uses of Funds <table style="width: 100%;"> <tr> <td style="width: 80%;">Capital Item</td> <td style="width: 20%;"></td> </tr> <tr> <td>Add-ons</td> <td style="text-align: right;">\$13,500.00</td> </tr> <tr> <td>Add-ons</td> <td></td> </tr> <tr> <td>Add-ons</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> </table>	Capital Item		Add-ons	\$13,500.00	Add-ons		Add-ons		Other		Other		Other		Sources of Funds <table style="width: 100%;"> <tr> <td style="width: 80%;">General Fund</td> <td style="width: 20%;"></td> </tr> <tr> <td>Debt Financing:</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Gen'l Obligation</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Revenue Bonds</td> <td></td> </tr> <tr> <td>State Grant</td> <td></td> </tr> <tr> <td>Federal Grant</td> <td></td> </tr> <tr> <td>Other</td> <td style="text-align: right;">\$13,500.00</td> </tr> </table>	General Fund		Debt Financing:		Gen'l Obligation		Revenue Bonds		State Grant		Federal Grant		Other	\$13,500.00
Capital Item																													
Add-ons	\$13,500.00																												
Add-ons																													
Add-ons																													
Other																													
Other																													
Other																													
General Fund																													
Debt Financing:																													
Gen'l Obligation																													
Revenue Bonds																													
State Grant																													
Federal Grant																													
Other	\$13,500.00																												
Total Uses	\$13,500.00	Total Sources	\$13,500.00																										

RETURN ALL REQUESTS NO LATER THAN

Multiple Year Capital Purchase Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Vehicle					
Equipment					
Property					
Other	\$ 13,500.00				
TOTAL	\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Library Security Camera System Upgrade</u>		Project #: _____											
Department Responsible for Project: _____		DPW											
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>9/1/2017</u>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Category:</td> <td style="width: 25%;">Street Improvements</td> <td style="width: 25%;">Storm Water</td> <td style="width: 25%;">Sanitary Sewer</td> <td style="width: 20%;">Water</td> </tr> <tr> <td></td> <td>Sidewalk Improvements</td> <td>Park Improvements</td> <td>Property Improvements</td> <td>x Other</td> </tr> </table>				Category:	Street Improvements	Storm Water	Sanitary Sewer	Water		Sidewalk Improvements	Park Improvements	Property Improvements	x Other
Category:	Street Improvements	Storm Water	Sanitary Sewer	Water									
	Sidewalk Improvements	Park Improvements	Property Improvements	x Other									
Is Project part of & funded by TIF: _____		If so, which TIF: _____											
PASER Rating (if Road Project): _____		Assessable: _____											
Project Description / Location / Details: _____													
Replacement/addition to existing system to upgrade cameras, amount of image storage, and the camera's coverage of the facility and parking lot.													
Project Purpose / Justification-Why Needed/What are the Benefits?: Several issues exist with our current cameras and system; we have limited video storage; and have areas not currently being monitored.													
Estimated Total Project Amount: _____		Year(s) Proposed: _____											
_____ \$8,000.00		_____ 2018											
Uses of Funds Land/R-O-W Acquisition _____ Engineering _____ Design: _____ Bidding: _____ Construction Mgt.: _____ Construction: _____ \$8,000.00 Miscellaneous: _____ (List Details) _____ Other: _____ (List Details) _____		Sources of Funds General Fund _____ \$8,000.00 Developer Contribution _____ Debt Financing: _____ Gen'l Obligation _____ Revenue Bonds _____ Special Assessments _____ State DOT Contribution _____ State Grant _____ Federal Grant _____ Federal Grant _____ Other: _____											
Total Uses _____ \$8,000.00		Total Sources _____ \$8,000.00											

RETURN ALL PROJECT REQUESTS NO LATER

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction	\$ 8,000.00				
Other					
TOTAL	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

**CAPITAL PROJECT REQUEST
CAPITAL IMPROVEMENT PROGRAM
CITY OF MENASHA**

Project Title: <u>Station 35 Apparatus Bay Floor Sealing</u>		Project #: _____	
Department Responsible for Project: _____		DPW	
Submitted By: <u>Adam Alix</u>		Date Submitted: <u>9/1/2017</u>	

Category:	Street Improvements	Storm Water	Sanitary Sewer	Water
	Sidewalk Improvements	Park Improvements	Property Improvements	Other

Is Project part of & funded by TIF: _____	If so, which TIF: _____
PASER Rating (if Road Project): _____	Assessable: _____

Project Description / Location / Details: _____
Placement of protective epoxy or poly aspartic sealer on the apparatus bay's concrete floor.
Sealer 6000 sq ft at \$3.25 = \$19500
PolySpardex 6000 sq ft at \$4.75 = \$28500

Project Purpose / Justification-Why Needed/What are the Benefits?:
Minimal cost to prolong the life of the concrete surface.

Estimated Total Project Amount: <u>\$28,500.00</u>	Year(s) Proposed: <u>2019</u>
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<u>Uses of Funds</u>	<u>Sources of Funds</u>
Land/R-O-W Acquisition _____	General Fund <u>\$28,500.00</u>
Engineering _____	Developer Contribution _____
Design: _____	Debt Financing: _____
Bidding: _____	Gen'l Obligation _____
Construction Mgt.: _____	Revenue Bonds _____
Construction: <u>\$28,500.00</u>	Special Assessments _____
Miscellaneous: _____	State DOT Contribution _____
(List Details) _____	State Grant _____
Other: _____	Federal Grant _____
(List Details) _____	Federal Grant _____
	Other: _____
Total Uses <u>\$28,500.00</u>	Total Sources <u>\$28,500.00</u>

RETURN ALL PROJECT REQUESTS NO LATER THAN

Multiple Year Project Details

Category	Year 1 (2018)	Year 2 (2019)	Year 3 (2020)	Year 4 (2021)	Year 5 (2022)
Design					
Right of Way					
Construction		\$28,500.00			
Other					
TOTAL	\$0.00	\$28,500.00	\$0.00	\$0.00	\$0.00
Assessable Cost:					

INFORMATION TECHNOLOGY

<p align="center">CITY OF MENASHA 2018 OPERATIONS BUDGET</p>	FUND	BUDGET NAME	PREPARED BY
	General Fund	IT Department	John Jacobs
	FUNCTION	BUDGET NUMBER	DATE
	General Government	743-0403-513	10/27/2017

RESPONSIBILITIES

Administrating and monitoring current Information Technology resources for the City; including all data, e-mail, the e-mail archiver, storage area network, databases, PCs, laptops, servers, switches, routers, the firewall, virtual private networking devices, displays, printers, printer toner, fax machines, copiers, I-Pads, phone system, phones, cell phones, smart phones, wireless access points, wireless modems, cellular modems, cabling, camera systems, cameras, digital video recording, user profiles, server policies, access rights, back-ups, training of Microsoft Office Suite, maintenance contracts, the City's website, and PC's,

Works with departments to recommend, determine, and provide the most efficient use of the technology available that will enhance their workflow,

Handles all IT Support needs throughout the City Buildings and for City staff,

Completes long-term planning in regard to infrastructure and technology, and

Maintains some 'in-house' applications that have been created and are being used.

SERVICES PROVIDED

2017 ACCOMPLISHMENTS

Completed a network security Audit,

Major changes to the printing devices we have throughout the city to reduce pieces of equipment to maintain, as well as improve the capabilities for the end users. The changes resulted in more efficient printing in terms of time and costs, allowing a reduction in our printing budget by \$1,500 this year,

Keeping IT support tickets as current as possible,

Replacing approximately twenty-nine (29) PC's in 2017,

Implementation of the City's new website,

Maintaining all servers, PC's, and other IT equipment prudently and responsibly,

Successful transition to the new City Hall from an IT perspective.

2018 OBJECTIVES

Implementation of a citywide parcel management system to assist with (1) customer service, (2) code enforcement, (3) permitting, (4) zoning, (5) asset management, and (6) property & facility management. (carryover from 2017 due to three critical department head retirements and changes),

Assess document imaging needs with the Health Department on first setup, with other departments joining the program in the future.

Security Improvements, including replacing/upgrading the firewall, adding intrusion protection (carryover from 2017 due to Admin Services Director vacancy),

Additional storage expansion due to growing needs,

Expanding the back-up process,

CITY OF MENASHA 2018 OPERATIONS BUDGET	FUND General Fund	BUDGET NAME IT Department	PREPARED BY John Jacobs
	FUNCTION General Government	BUDGET NUMBER 743-0403-513	DATE 10/27/2017
Monitor and stay current with the ongoing maintenance schedule, and Maintain systems and assist end users with IT support needs.			

MAJOR CHANGES FROM 2017 BUDGET

None

<u>FUNDING SOURCES</u>	<u>2017 FUNDING</u>	<u>2018 FUNDING</u>	<u>POSITION TITLE</u>	<u>2017 # OF FTE'S</u>	<u>2018 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Intern	0.00	0.50
SPECIAL ASSESSMENTS	\$0.00	\$0.00	IT Supervisor	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	TOTAL	1.00	1.50
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00			

PREPARED 10/27/17, 14:48:43
PROGRAM GM601L
BUDGET WORKSHEET 2018

BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2018

PAGE 1
ACCOUNTING PERIOD 04/2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Information Technology					
743-0000-466.00-00	Misc General Revenue	315,994	388,540	194,789	388,540	389,860
*	Information Technology	<u>315,994</u>	<u>388,540</u>	<u>194,789</u>	<u>388,540</u>	<u>389,860</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 ADJUSTED BUDGET	2017 YEAR TO DATE ACTUAL	2017 YEAR END PROJECTION	2018 DEPARTMENT REQUEST
	Information Systems					
743-0403-513.10-01	Wages	0	12,730	4,935	6,913	14,676
743-0403-513.10-02	Salaries	55,484	56,951	48,104	56,925	58,377
743-0403-513.15-01	Health	10,512	12,145	10,121	12,146	12,772
743-0403-513.15-02	Life	78	79	66	79	185
743-0403-513.15-03	Dental	1,019	1,207	1,006	1,207	1,207
743-0403-513.15-04	Retirement	3,662	3,873	3,271	3,870	3,911
743-0403-513.15-05	FICA	4,163	5,222	3,843	6,283	6,283
743-0403-513.15-07	Vision	90	106	88	106	106
743-0403-513.15-08	Workers Comp	84	168	127	168	117
743-0403-513.21-04	Computer	87,993	104,988	41,495	90,495	105,538
743-0403-513.22-01	Telephone	651	1,000	417	700	1,000
743-0403-513.24-04	Specialized Equipment	96,891	122,836	72,188	100,000	130,410
743-0403-513.29-01	Printing	16,650	22,000	32,527	36,500	20,500
743-0403-513.29-05	Vehicle/Equipment Rental	0	100	0	50	100
743-0403-513.30-10	Office	73	350	10	200	350
743-0403-513.30-11	Postage	7	100	0	50	50
743-0403-513.30-12	Computer	37	200	0	100	100
743-0403-513.30-15	Tools & Equipment	5,798	14,965	10,147	12,447	30,850
743-0403-513.30-18	Department	0	0	120	120	0
743-0403-513.32-01	Dues/Memberships/Licenses	50	50	50	100	50
743-0403-513.33-01	Mileage	325	400	221	321	400
743-0403-513.34-02	Registrations	0	1,200	125	250	500
743-0403-513.34-03	Lodging/Meals	0	500	184	225	500
743-0403-513.34-04	Other Expenses	0	500	0	0	500
743-0403-513.51-03	Property	1,300	1,300	650	1,300	1,378
743-0403-513.80-01	Computer Equipment	0	25,570	0	15,000	0
* Information Systems		284,867	388,540	229,695	345,555	389,860

Technology Budget 2018

		Global	Dept Specific
<u>743-0403-513-1001</u>			
	IT Intern/Part-Time	\$14,676	
		\$14,676	
<u>743-0403-513-1002 -Salaries</u>			
Inc. Deferred Comp	Supervisor of IT Support	\$58,377	
		\$58,377	
<u>743-0403-513-1501 - Health</u>			
	Supervisor of IT Support	\$12,772	
		\$12,772	
<u>743-0403-513-1502 - Life Insurance</u>			
	Supervisor of IT Support	\$185	
		\$185	
<u>743-0406-513-1503 - Dental</u>			
	Supervisor of IT Support	\$1,207	
		\$1,207	
<u>743-0403-513-1504 - Retirement</u>			
	Supervisor of IT Support	\$3,911	
	IT Intern/Part-Time	\$0	
		\$3,911	
<u>743-0403-513-1505 - FICA</u>			
	Supervisor of IT Support	\$5,309	
	IT Intern/Part-Time	\$974	
		\$6,283	
<u>743-0403-513-1507 - Vision</u>			
	Supervisor of IT Support	\$106	
		\$106	

743-0403-513-1508 - Workers Comp

Supervisor of IT Support	\$100
IT Intern/Part-Time	\$17
	\$117

Total of Accounts 1001 through 1508**\$97,634****743-0403-513-2104 - IT Professional Services (Global)**

Cable Projects/Specialized Assistance/Security	\$2,500
Website - Annual Hosting	\$4,550
Internet Access/Fiber Rental	\$33,488
Outside services	\$65,000
	\$105,538

743-0403-513-2201 - Telephone (Global)

Telephone	\$1,000
	\$1,000

743-0403-513-2404 - Repair/Maint of Software & Hardware**Police**

MorphoTrak Live ID Maintenance	\$135	
LiveScan Finger Printer Maintenance	\$1,000	
AccessData PC Forensic Maintenance	\$2,200	
Cop Logic - DORS Maintenance	\$1,200	
RSA Maintenance	\$800	
Arbitrator 360 Squad Video Maintenance	\$2,160	
NetMotion Cellular Connectivity Maintenance	\$2,300	
Law Records Management System Maintenance	\$7,500	\$27,358 Police
T2 Parking System	\$6,888	
Scheduling Software	\$2,500	
BEAST - Evidence Room Software Maintenance	\$675	

Engineering

CarteGraph Maintenance	\$1,310	
AutoDesk Maintenance	\$4,800	
Plotter Maintenance	\$1,200	\$7,310 Eng

City Garage			
	Syn-Tech FuelMaster Maintenance	\$550	
	Syn-Tech Fuelmaster Upgrade	\$3,050	
	Weather Sentry Subscription	\$1,700	
	TrafficTech Maintenance	\$1,600	
	Fleetsoft Maintenance	\$1,900	\$8,800 PWF
Com Dev			
	ARC GIS Maintenance	\$2,000	
	Building Inspection Software Maintenance	\$5,500	\$7,500 Com Dev
Parks and Rec			
	Anticipated ActiveNet Usage	\$3,000	
	ARCPad Maintenance	\$275	
	Pontem Cemetery App. Maintenance	\$1,040	\$4,315 Parks
Health			
	WinWam Sanitarian Application Maintenance	\$600	\$600 Health
Finance			
	City of Neenah Tax Services	\$18,050	
	Sungard NaviLine Maintenance/Training	\$34,672	\$52,722 Finance
Assessor			
	MarketDrive Maintenance	\$4,000	\$4,000 Assessor
Global			
	Adobe Acrobat Pro/Acronis/Misc.	\$750	
	Access Point Maintenance	\$200	
	Barracuda Spam/Web Filter Energizer/ Repl Agreements	\$2,800	
	Back-Up Software and Core Switch Maintenance	\$630	
	Domain Name Renewal	\$400	
	E-Mail Archiver Maint.	\$1,700	
	E-Set - Antivirus	\$1,125	
	Guardian Tracking	\$3,600	
	Microsoft Licensing	\$2,600	
	SSL Certificate Commail	\$200	
	Unitel Phone System	\$800	
	Vmware licensing for Virtualizing 10 PCs	\$2,000	
	Virtual Server Maintenance	\$1,000	
		<u>\$17,805</u>	
		IT 7	
		\$112,605	\$130,410 Total in IT Budget

743-0403-513-29-01 - Printing

Printing Services for Entire City - Printers and Copiers	\$20,500
	\$20,500

743-0403-513-2905 - Vehicle/Equipment Rental

Vehicle/Equipment Rental	\$100
	\$100

743-0403-513-3010 - Office Supplies

Office Supplies	\$350
	\$350

743-0403-513-3011 - Postage

Postage	\$50
	\$50

743-0403-513-3012 - Computer Recycle

Computer Recycle	\$100
	\$100

743-0403-513-30-15 - Supplies/Tools & Equipment/Infrastructure (Global)

Network Storage	\$6,100
Sever Switch - Core Switch	\$11,500
Back-up Storage and Disks	\$4,500
Citywide Parcel Management System (plus carryforward)	\$3,750
Emergency Replacement	\$5,000
	\$30,850

743-0403-513-3201 - Membership Dues

GIPAW Dues	\$50
	\$50

743-0403-513-3301 - Mileage

Mileage	\$400
	\$400

743-0403-513-3402 - Registrations

Registrations	\$500
	\$500

743-0403-513-3403 - Lodging/Meals

Lodging/Meals	\$500
	\$500

743-0403-513-3404 - Other Expenses

Other Expenses	\$500
	\$500

743-0403-513-5103 - Liability

Liability	\$1,378
	\$1,378

Total for 2018 IT Budget	\$277,255
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Less Printing	(\$20,500)
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Total Global	\$256,755
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Printing

<u>2018</u>	<u>2017</u>
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Assessor	2.000%	\$5,135	\$146	\$157
City Attorney	1.000%	\$2,568	\$639	\$686
Clerk	4.000%	\$10,270	\$1,037	\$1,113
Common Council	0.500%	\$1,284	\$0	\$0
Community Development	4.750%	\$12,196	\$1,261	\$1,353
Finance	7.325%	\$18,807	\$978	\$1,050
Health	12.000%	\$30,809	\$3,603	\$3,867
HR	2.000%	\$5,135	\$1,443	\$1,549
Library	3.000%	\$7,703	\$0	\$0
Mayor	1.000%	\$2,568	\$652	\$700
Park and Rec	9.500%	\$24,393	\$1,481	\$1,589
Police	37.250%	\$95,639	\$5,638	\$6,051
Public Works	15.500%	\$39,799	\$3,452	\$3,705
Senior Center	0.175%	\$449	\$170	\$182
	100.00%	\$256,755	\$20,500	\$22,000

Dept Specific Items in IT Budget	\$112,605
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Printing	\$20,500
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TOTAL IT Budget 2018	\$389,860	IT 9
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2018 Technology Service Cost for Police Department

			<u>IT Budget</u>	<u>Dept Budget</u>	
Repair/Maint of Software & Hardware					
Police	MorphoTrak Live ID Maintenance		\$135		
Police	LiveScan Finger Printer Maintenance		\$1,000		
Police	AccessData PC Forensic Maintenance		\$2,200		
Police	Cop Logic - DORS Maintenance		\$1,200		
Police	RSA Maintenance		\$800		
Police	Arbitrator 360 Squad Video Maintenance		\$2,160		
Police	NetMotion Cellular Connectivity Maintenance		\$2,300		
Police	T2 Parking System		\$6,888		
Police	Scheduling Software		\$2,500		
Police	BEAST - Evidence Room Software Maintenance		\$675		
Police	Law Records Management System Maintenance		\$7,500		
			\$27,358		
Supplies - Tools and Equipment					
Police	3 Replacement ToughBook for Squad			\$10,800	
Police	2 Pentax Thermal Printers for Squads			\$500	
Police	PC Replacements (9)			\$7,500	
Police	Replacement Monitors			\$750	
				\$19,550	
Printing					
Police	Printing Services		\$5,638		
In-house Technology Services					
Police	Technology Services		\$95,639		
2018 Total Technology Cost for Police			\$128,634	\$19,550	\$148,184

2018 Technology Costs for Public Works

		IT Budget	Dept Budget	
Repair/Maint of Software & Hardware				
Engineering	CarteGraph Maintenance	\$1,310		
Engineering	AutoDesk Maintenance	\$4,800		
Engineering	Plotter Maintenance	\$1,200		
City Garage	Syn-Tech FuelMaster Maint.	\$550		
City Garage	Syn-Tech FuelMaster Upgrade	\$3,050		
City Garage	Weather Sentry Subscription	\$1,700		
City Garage	TrafficTech Maintenance	\$1,600		
City Garage	Fleetsoft Maintenance	\$1,900		
		\$16,110		
Supplies - Tools and Equipment				
Refuse/Recycling	GPS Hardware		\$7,500	
			\$7,500	
Printing				
Public Works	Printing Services	\$3,452		
Inhouse Technology Services				
Public Works	Storm Sewers/Drains Maint	\$1,990	5.00%	
Public Works	Municipal Buildings	\$1,592	4.00%	
Public Works	Lift Bridges	\$1,592	4.00%	
Public Works	San Sewer Maint/Const	\$2,786	7.00%	
Public Works	Recycling, Solid waste	\$4,776	12.00%	
Public Works	Street Clean/ Flush	\$1,990	5.00%	
Public Works	Refuse Collect / Dispose	\$2,388	6.00%	
Public Works	Street Signs / Markings	\$1,592	4.00%	
Public Works	Removal of Snow and Ice	\$2,388	6.00%	
Public Works	Engineering / Public Works	\$11,939	30.00%	
Public Works	City Garage	\$2,786	7.00%	
Public Works	Repr of Streets / Alleys	\$3,980	10.00%	
		\$39,799	100%	
2018 Total Technology Cost for Public Works		\$59,361	\$7,500	\$66,861

2018 Technology Costs for Com Dev

		<u>IT Budget</u>	<u>Dept Budget</u>	
Repair/Maint of Software & Hardware				
Building Inspection	Building Inspection Software	\$5,500		
Com Dev	ARCVIEW Maintenance	<u>\$2,000</u>		
		\$7,500		
Supplies - Tools and Equipment				
Building and Plumbing Inspection			\$0	
Com Dev	Monitor Replacements (2)		<u>\$300</u>	
			\$300	
Printing				
Com Dev	Printing services	<u>\$1,261</u>		
		\$1,261		
Inhouse Technology Services				
Com Dev	Technology Services	\$7,318	60.00%	
Building and Plumbing Inspection	Technology Services	<u>\$4,878</u>	40.00%	
		\$12,196	100%	
2018 Total Technology Cost for Com Dev		\$20,957	\$300	\$21,257

2018 Technology Costs for Parks and Rec

		IT Budget	Dept Budget	
Repair/Maint of Software & Hardware				
Parks and Rec	Anticipated ActiveNet Usage	\$3,000		
Parks and Rec	ARCPad Maintenance	\$275		
Resthaven	Pontem Cemetery App. Maintenance	\$1,040		
		\$4,315		
Supplies - Tools and Equipment				
Marina	Security Cameras for Marina		\$500	
			\$500	
Printing				
Parks and Rec	Printing Services	\$1,481		
		\$1,481		
Inhouse Technology Services				
Swimming Pool	Technology Services	\$5,123	21.00%	
Forestry	Technology Services	\$2,561	10.50%	
Resthaven Cemetery	Technology Services	\$1,293	5.30%	
Recreation Department	Technology Services	\$8,342	34.20%	
Parks Department	Technology Services	\$5,781	23.70%	
Marina Operations	Technology Services	\$1,293	5.30%	
		\$24,393	100%	
2018 Total Technology Cost for Parks and Rec		\$30,189	\$500	\$30,689

2018 Technology Costs for Health

		<u>IT Budget</u>	<u>Dept Budget</u>		
Repair/Maint of Software & Hardware					
Health-Sealer of Weights & Measures	WinWam Sanitarian Maint.	\$600			
		\$600			
Supplies - Tools and Equipment					\$0
Printing					
Health	Printing Services	\$3,603			
		\$3,603			
Inhouse Technology Services					
Health	Employee Safety Committee	\$616	2.00%		
Health	Environmental Health	\$1,232	4.00%		
Health	Health Department	\$28,037	91.00%		
Health	Sealer of Weights and Measures	\$924	3.00%		
		\$30,809	100%		
2018 Total Technology Cost for Health		\$35,012		\$0	\$35,012

2018 Technology Costs for Finance

		<u>IT Budget</u>	<u>Dept Budget</u>
Repair/Maint of Software & Hardware			
Finance	City of Neenah Tax Services	\$18,050	
Finance	Sungard NaviLine Maint./Training	\$34,672	
		<u>\$52,722</u>	
Tools and Equipment			\$0
Finance	Printing Services	\$978	
		<u>\$978</u>	
Inhouse Technology Services			
Finance	Technology Services	\$18,807	
		<u>\$18,807</u>	
2018 Total Technology Cost for Finance		\$72,507	\$0 \$72,507

2018 Technology Costs for Assessor

		<u>IT Budget</u>	<u>Dept. Budget</u>	
Repair/Maint of Software & Hardware				
Assessor	MarketDrive Maintenance	\$4,000		
		\$4,000		
Printing				
Assessor	Printing Services	\$146		
		\$146		
Inhouse Technology Services				
Assessor	Technology Services	\$5,135		
		\$5,135		
2017 Total Technology Cost for Assessor		\$9,281	\$0	\$9,281

2018 Technology Costs for City Clerk

		<u>IT Budget</u>	<u>Dept Budget</u>	
Printing				
City Clerk	Printing Services	\$1,037		
		\$1,037		
Tools and Equipment				\$0
Inhouse Technology Services				
City Clerk	Technology Services	\$6,162	60.00%	
Elections	Technology Services	\$4,108	40.00%	
		\$10,270	100%	
2018 Total Technology Cost for City Clerk		\$11,307	\$0	\$11,307

2018 Technology Costs for City Attorney

		<u>IT Budget</u>	<u>Dept. Budget</u>	
	Printing Attorney	Printing Services	<u>\$639</u>	
			\$639	
	Tools and Equipment			
	Inhouse Technology Services Attorney	Technology Services	<u>\$2,568</u>	
			\$2,568	
	2018 Total Technology Cost for Attorney		\$3,207	\$0 \$3,207

2018 Technology Costs for Human Resources

		<u>IT Budget</u>	<u>Dept. Budget</u>	
Printing				
Human Resources	Printing Services	\$1,443		
		\$1,443		
Tools and Equipment			\$0	
Inhouse Technology Services				
Human Resources	Technology Services	\$5,135		
		\$5,135		
2018 Total Technology Cost for Human Resources		\$6,578	\$0	\$6,578

2018 Technology Costs for Library

Account - 2907 - Inhouse Technology Services		<u>IT Budget</u>	<u>Dept. Budget</u>	
	Library			\$0
	Library	Technology Services	<u>\$7,703</u>	
			\$7,703	
2018 Total Technology Cost for Library		\$7,703	\$0	\$7,703

2018 Technology Costs for Mayor

		<u>IT Budget</u>	<u>Dept. Budget</u>	
	Printing			
	Mayor			
		Printing Services	\$652	
		<u>\$652</u>		
Inhouse Technology Services				
Mayor		Technology Services	\$2,568	
2018 Total Technology Cost for Mayor		\$3,220	\$0	\$3,220

2018 Technology Costs for Senior Center

		<u>IT Budget</u>	<u>Dept. Budget</u>	
Printing				
Senior Center	Printing Services	\$170		
		<u>\$170</u>		
Inhouse Technology Services				
Senior Center	Technology Services	\$449		
		<u>\$449</u>		
2018 Total Technology Cost for Senior Center		\$619	\$0	\$619

2018 Technology Costs for Common Council

		<u>IT Budget</u>	<u>Dept. Budget</u>	
	Tools and Equipment			\$0
Inhouse Technology Services				
Common Council	Technology Services	\$1,284		
		<u>\$1,284</u>		
2018 Total Technology Cost for Common Council		\$1,284	\$0	\$1,284

INFORMATION TECHNOLOGY

2019 Budget

(Some of these items were deferred from 2018 Budget to 2019 Budget)

1)	New Vmware Hosts/Server Switch (located at Police Dept. for entire City)	
	(2) HP ProLiant DL360 G9 1U Rack Servers	\$ 15,500
2)	Replacement Switch for Police Department	
	HP 2920-48G-PDE + Switch	\$ 3,250
3)	Replacement Switch for Public Works	
	HP 2920-24G-PDE + Switch	\$ 1,850
4)	Replacement Switch for City Hall	
	HP 2920-48G-PDE + Switch	\$ 3,250
5)	Primary Storage:	
	HP Storage Works D2700 Hard Drive Enclosure	\$ 2,600
6)	Color Copier #1 - replacement	\$ 9,000
7)	Color Copier #2 - replacement	\$ 9,000
8)	Black & White Copier #1 - replacement	\$ 3,500
9)	Black & White Copier #2 - replacement	\$ 3,500
GRAND TOTAL to date for 2019 Budget		<u>\$ 51,450</u>