

CITY OF MENASHA
BOARD OF REVIEW
FIRST FLOOR CONFERENCE ROOMS
100 MAIN STREET, MENASHA
MAY 27, 2021
MINUTES

A. CALL TO ORDER

Meeting called to order by Clerk Krautkramer at 10:00 a.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

PRESENT: Commissioner Crane, Nichols, Rudolph, Stoffel, Maxymek

ALSO PRESENT: Assessor Mack, FD Sassman, CA/HRD Captain, Clerk Krautkramer,
Deputy Clerk Neuman

D. ACTION ITEMS

1. Select Chairman and Vice-Chairman

Clerk Krautkramer opened the floor for nominations for Chairman.

Comm. Rudolph nominated Comm. Crane for Chairman.

Comm. Nichols nominated Comm. Rudolph for Chairman.

Motion carried on roll call 3-2. 3 votes cast for Rudolph; 2 votes cast for Crane.

Comm. Rudolph was selected as Chairman and presided for the remainder of the meeting.

Comm. Rudolph opened the floor for nominations for Vice-Chairman.

Comm. Crane nominated Comm. Nichols for Vice-Chairman.

Comm. Nichols nominated Comm. Crane for Vice-Chairman.

Motion carried on roll call 3-2. 3 votes cast for Nichols; 2 votes cast for Crane.

Comm. Nichols was selected as Vice-Chairman.

2. Approve Minutes of May 21, 2020

Moved by Comm. Nichols seconded by Comm. Crane to approve the minutes.

Motion carried on voice vote, all voting aye.

3. Clerk's Report – Board of Review Notification

Clerk Krautkramer reported the Open Book and Board of Review notifications were published in the Appleton Post Crescent on April 27th and May 4, 2021, the City of Menasha website, and City Hall posting board.

4. Examine Assessor's Roll

Luke Mack, Assessor | Associated Appraisal. He explained the 2021 assessment rolls and the level of assessment. Property owners whose property value changed from 2020 were sent assessment notices on April 22, 2021. In-person Open Book appointments were held on May 4 & 6.

Moved by Ald. Comm. Crane seconded by Comm. Nichols to go off the record to examine the rolls at 10:11 a.m.

Motion carried on voice vote, all voted aye.

The Board went back on the record at 10:38 a.m.

Moved by Comm. Nichols seconded Comm. Crane to accept the rolls.

Motion carried on voice vote, all voted aye.

5. Review and accept correction of error

Luke Mack, Assessor | Associated Appraisal. He explained there were no corrections or other cases.

6. Hearing Objections, Review, Board Determinations

Comm. Rudolph reconvened the meeting at 10:38 a.m.

Mr. and Mrs. Grobner, 1008 Deerfield Avenue, Menasha. They requested to file an objection as to the reasons he believes the assessment is not accurate.

Moved by Comm. Crane second by Comm. Nichols to deny the objection because the parties did not meet the 48-hour notice and provide good cause.

Motion carried on voice vote, all voted aye.

Luke Mack, Assessor | Associated Appraisal explained he was prepared to hear the case and defend the assessment.

Moved by Comm. Crane seconded by Comm. Nichols to reconsider the vote to hear the objection.

Motion carried on voice vote, all voted aye.

Comm. Crane asked that the motion be removed from the Board unless are objections from the Board.

There were no objections.

Moved by Comm. Crane seconded by Comm. Nichols of finding good cause and waiving the 48-hour notice within which to file an objection.

Motion carried on voice vote, all voted aye.

General discussion ensued on property taxes, contract with the city, mill rate for taxes, market conditions, values on land and improvement, and City budget sessions.

Mr. and Mrs. Grobner requested to withdraw their objection.

The Board of Review had no objection for the withdrawal.

The Board went off the record at 11:04 a.m.

The Board went back on the record at 12:00 p.m.

E. ADJOURNMENT – Sine Die

Moved by Comm. Stoffel seconded by Comm. Crane to adjourn Sine Die at 12:01 p.m.

Motion carried on voice vote, all voted aye.

Haley Krautkramer, City Clerk