

CITY OF MENASHA  
BOARD OF REVIEW  
Third Floor Council Chambers  
140 Main Street, Menasha  
May 25, 2017  
MINUTES

A. CALL TO ORDER

Meeting called to order by Clerk Galeazzi at 10:00 a.m.

B. PLEDGE OF ALLEGENCE

Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Commissioners Keil, Nichols, Rudolph, Stoffel, Zielinski

EXCUSED: Commissioner Eckrich

ALSO PRESENT: CA Captain, Assessor Luke Mack, FM Sassman, Court Reporter Nan Casper, Clerk Galeazzi,

D. ACTION ITEMS

1. Select Chairman

Clerk Galeazzi opened the floor for nominations for Chairman.

Moved by Comm. Keil seconded by Comm. Nichols to nominate Comm. Rudolph as Chairman.

Having no other nominations, Comm. Zielinski moved to close nominations and cast unanimous ballot for Comm. Rudolph as Chairman.

2. Select Vice-Chairman

Chairman Rudolph opened the floor for nominations for Vice-Chairman.

Moved by Comm. Keil seconded by Comm. Rudolph to nominate Comm. Nichols as Vice-Chairman.

Having no other nominations, Comm. Zielinski moved to close nominations and cast unanimous ballot for Comm. Nichols as Vice-Chairman.

3. [Approve Minutes of May 26, 2016](#)

Moved by Comm. Keil seconded by Comm. Stoffel to approve minutes.

Motion carried on voice vote.

4. Clerk's Report – Posting of Board of Review Notification

Clerk Galeazzi reported assessment rolls have been received and signed by Clerk and Assessor. Open Book and Board of Review notices were published in the Post Crescent in accordance with State Statute. Notices were also posted in four different places within the City, including City Hall. Commissioners Zielinski and Eckrich attended training and are certified for 2 years.

5. Examine Assessor's Roll

Commissioners examined Assessor's rolls. General questions were asked of the Assessor.

6. Hearing Objections, Review, Board Determinations

In accordance with Wisconsin State Statute §70.47(3)(a) the Board of Review was in session for 2 hours. No objections were filed. No one appeared. No cases were heard.

E. ADJOURNMENT – Sine Die

Moved by Comm. Zielinski seconded by Comm. Stoffel to adjourn sine die at 12:03 p.m.  
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC  
City Clerk