

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Administration Committee and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
BOARD OF REVIEW  
Third Floor Council Chambers  
140 Main Street, Menasha  
August 8, 2013  
1:00 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. ACTION ITEMS
  - 1. [Approve Minutes of August 1, 2013](#)
  - 2. Hearing Objections, Review, Board Determinations
  - 3. Approve Minutes of August 8, 2013
- D. ADJOURNMENT – Sine Die

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
BOARD OF REVIEW  
Third Floor Council Chambers  
140 Main Street, Menasha  
August 1, 2013  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Eckrich at 10:00 a.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Commissioner Kordus, Nichols, Rudolph, Zelinski, Eckrich

ALSO PRESENT: CA/HRD Captain, Assessor Mark Brown, Clerk Galeazzi

C. ACTION ITEMS

1. Approve Minutes of June 11, 2013

Moved by Comm. Kordus, seconded by Comm. Zelinski to approve minutes.

Motion carried on voice vote.

2. Clerk's Report – Posting of Board of Review Notification

Clerk Galeazzi reported the Board of Review notice was published in the Post Crescent on July 12, 2013 and posted at City Hall, the Post Office, Library, Police Station and Utilities office. The notice for Open Book was published in the Post Crescent on June 21, 2013 and posted at City Hall, the Post Office, Library, Police Station and Utilities office.

3. City Attorney – Review role of Board of Review

CA Captain reviewed the duties and responsibility of the Board of Review.

4. Examine Assessor's Roll

Board of Review members examined the Assessor's Roll.

5. Hearing Objections, Review, Board Determinations

CA Captain reviewed the State Statute regarding filing Notice of Intent to File Objection and Objection Form.

Assessor Brown reported property owners received notification of any change in the assessed value of their property in accordance with State Statute.

Clerk Galeazzi explained Daryl Jones, 900 Keyes Street, filed with the Clerk a Notice of Intent to File Objection and Objection Form for Real Property Assessment on July 31, 2013 at 11:15 a.m. He stated his good cause for failure to meet the 48-hour notice requirement was he just received information regarding the date of the Board of Review.

Daryl Jones, 900 Keyes Street, was sworn in by Clerk Galeazzi.

Mr. Jones explained he recently heard from his neighbors the assessed value of their properties had gone down.

CA Captain advised the reason stated by Mr. Jones does not constitute good cause.

Moved by Comm. Kordus, seconded by Comm. Zelinski to hear the case of Daryl Jones, 900 Keyes Street as good cause was presented.

Motion carried on roll call 3-2.

Comm. Kordus, Rudolph, Zelinski – yes

Comm. Eckrich, Nichols - no

Assessor Brown declined to waive the 48 hour notice requirement.

Commissions agreed to set August 8, 2013 at 1:00 p.m. to hear the case of Daryl Jones, 900 Keyes Street.

6. Approve Minutes of August 1, 2013

No action

D. ADJOURNMENT

Moved by Comm. Zelinski, seconded by Comm. Nichols to adjourn at 12:00 p.m. until August 8, 2013.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk