

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Menasha Health Department  
100 Main Street, Menasha  
January 14, 2021  
Board of Health Meeting  
AGENDA**

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Board of Health

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CALL TO ORDER

- A. ROLL CALL/EXCUSED ABSENCES
- B. MINUTES TO APPROVE
  - 1. BOH Meeting Minutes December 10, 2021
- C. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Administrative
    - a. Health Department
      - i. COVID-19 Update
      - ii. Budget and Contracts Updates
    - b. Personnel
      - i. LTE PHN Position
      - ii. Dental Assistant Position
    - c. Academic Affiliation Updates
      - i. University of Wisconsin Green Bay
      - ii. University of Wisconsin Oshkosh
      - iii. Fox Valley Technical College
  - 2. Employee Safety
  - 3. Sealer of Weights and Measures
  - 4. Environmental Health
  - 5. Public Health Department
    - a. Communicable Disease Report: December 2021
    - b. Public Health Nursing Updates
    - c. School Nursing Updates
  - 6. Health Screening 60+
  - 7. Prevention

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Kristine Hutter, Kristene Stacker, Teresa Rudolph, Candyce Rusin

8. School Health Aides
9. Dental Program (screening, fluoride varnish, children and youth with special healthcare needs)
10. Communicable Disease
11. Lead Prevention
12. Immunization
  - a. Vaccines For Children Clinics 2021
  - b. VFC Clinics 2022
13. Maternal and Child Health
14. Dental Sealants
15. Overdose Data to Action (MCAAP)
  - a. Carry Over Budget
16. Bioterrorism/Emergency Preparedness
17. Twenty Four/Seven
18. Senior Center
19. COVID-19 Projects
  - a. Disease Investigation/Contact Tracing
  - b. COVID-19 Vaccine Clinics
    - i. Health Department Clinic
    - ii. Community Clinic Update

D. ACTION ITEMS

- E. ADJOURNMENT - Next Meeting: February 11, 2022 8:00 AM – Virtual Option  
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

**CITY OF MENASHA BOARD OF HEALTH**  
**Minutes**  
**December 10, 2021**

CALL TO ORDER

Meeting called to order by Candyce Rusin at 8:06 AM

A. ROLL CALL

Present: Kristine Hutter, Teresa Rudolph, Candyce Rusin, Kristene Stacker

Staff Present: Todd Drew, Claire Holzschuh, Larissa Keller, Claire Opsteen, Linda Palmbach, Meghan Pauly

B. MINUTES TO APPROVE

1. BOH Meeting Minutes November 12, 2021

Teresa Rudolph moved to approve the November 12, 2021 minutes, seconded by Kristene Stacker. The motion passed.

C. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

**1. Administrative**

a. Health Department

- i. COVID-19 Presentation – Kristine Hutter led a review of the City of Menasha COVID-19 Pandemic Resilient Plan. Case counts have moved into the “critically high” burden class, the highest case count seen in the City in over a year. Cases are appearing in all age groups, with about 30% in children under 18. The CDC is meeting to determine their recommendation after the FDA approved booster doses for the 16-17 year old age group.
- ii. Budget and Contracts Updates – Kristine Hutter reported that the Common Council adopted the Health Department’s 2022 budget with no amendments.

b. Personnel – No update.

c. Academic Affiliation Updates

- i. University of Wisconsin Green Bay - Charissa Doolittle has completed her hours.
- ii. University of Wisconsin Oshkosh – UWO students presented their aggregate project on December 7<sup>th</sup>.
- iii. Fox Valley Technical College – No update.

- 2. Employee Safety:** Todd Drew reported that routine safety meetings are taking place with Public Works, Menasha Police Department and City Hall. Respiratory fit tests will begin the week of December 13<sup>th</sup>. Todd is working on emergency plans for City Hall, Public Works, and the Library. These plans will be reviewed by NMFR and the Police Department.
- 3. Sealer of Weights and Measures:** Todd responded to a gas pump complaint.
- 4. Environmental Health:** Todd reported that two restaurants are changing ownership. In the past month Todd responded to 5 human health hazard complaints and 4 animal

bites. A product contamination complaint that was reported approximately 6 weeks ago is still under investigation.

**5. Public Health Department**

- a. Communicable Disease Report: November 2021 – Kristine Hutter shared the report from November.
- b. Public health nursing updates – No report.
- c. School nursing updates – Linda Palmbach reported that all Menasha schools are seeing many COVID cases in every age group. Nurses and health aides are working to get contacts out of the classrooms.

**6. Health Screening 60+:** Meghan Pauly reported that she has seen an increase in blood pressure readings. Lunch and Learns have had a good turnout. The fall prevention class, Stepping On, will be held at the end of February. Meghan and Kortney are planning a spring Tai Chi class.

**7. Prevention** – No report.

**8. School Health Aides** – Linda Palmbach reported that all aides have been busy with COVID cases and quarantine. One aide was able to assist with an off-site clinic this week.

**9. Dental Program** (screening, fluoride varnish, children and youth with special healthcare needs) – Claire Opsteen reported that she has completed the first round of fluoride varnish and is planning her oral health presentations.

**10. Communicable Disease** – No report.

**11. Lead Prevention** – No report.

**12. Immunization**

- a. Vaccines For Children Clinics 2021 – Meghan Pauly reported that she is currently working on dates for the 2022 VFC clinics.
- b. Influenza Vaccine – Flu shot demand is decreasing, but we are still accommodating requests.

**13. Maternal and Child Health** – No report.

**14. Dental Sealants** – No report.

**15. Overdose Data to Action (MCAAP)** – Kristine Hutter reported that the Overdose to Action contract has been signed. We will continue to work with Unity Recovery and their subcontractors.

**16. Bioterrorism/Emergency Preparedness** – No report.

**17. Twenty Four/Seven** – No report.

**18. Senior Center** – Kristine Hutter reported that the Menasha Senior Center operating hours remain Monday through Friday from 8am – 1pm through the end of the year, and will look at opening for additional hours in 2022. There has been an increase in participation with a higher number of registered participants than we have seen since assuming operations in 2020.

**19. COVID-19 Projects**

- a. Disease Investigation/Contact Tracing – Kristine Hutter reported that all 4 Disease Investigators are busy due to the high case load.
- b. COVID-19 Vaccine Clinics
  - i. Health Department Clinic – We are continuing to operate clinics on Wednesdays for all age groups. Clinics are filling up quickly with the demand for booster doses.

- ii. 5-11 Year Old Vaccine Update – We held a clinic at Clovis Grove Elementary on December 8<sup>th</sup>. Second doses will be given on January 5<sup>th</sup>.

D. ACTION ITEMS

None

E. ADJOURNMENT

Teresa Rudolph moved to adjourn the meeting at 8:51am, seconded by Candyce Rusin. The motion passed.

Next Meeting: January 14, 2021 8:00 AM – Virtual Option

Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

# Cumulative Report

Date Type: Create

Date Range: 12/01/2021 to 12/31/2021

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

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## All diseases except HIV and Lead

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<u>Disease Name</u>	<u>Number of Incidents</u>
CARBON MONOXIDE POISONING	1
CHLAMYDIA TRACHOMATIS INFECTION	3
CORONAVIRUS, NOVEL 2019 (COVID-19)	505
E-COLI, ENTEROPATHOGENIC (EPEC)	1
E-COLI, SHIGA TOXIN-PRODUCING (STEC)	1
GONORRHEA	3
HEPATITIS C, CHRONIC	1
LYME LABORATORY REPORT	1
STREPTOCOCCAL DISEASE, INVASIVE, GROUP B	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1
SYPHILIS REACTOR	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

# Cumulative Report

Date Type: Create

Date Range: 01/01/2021 to 12/31/2021

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

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## All diseases except HIV and Lead

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<u>Disease Name</u>	<u>Number of Incidents</u>
ANAPLASMOSIS, A. phagocytophilum	1
CAMPYLOBACTERIOSIS	3
CARBON MONOXIDE POISONING	4
CHLAMYDIA TRACHOMATIS INFECTION	76
CORONAVIRUS, NOVEL 2019 (COVID-19)	2,129
CORONAVIRUS, NOVEL 2019 (COVID-19) REINFECTION INVESTIGATION	11
CRYPTOSPORIDIOSIS	2
CYCLOSPORIASIS	2
E-COLI, ENTEROPATHOGENIC (EPEC)	6
E-COLI, SHIGA TOXIN-PRODUCING (STEC)	1
GIARDIASIS	2
GONORRHEA	28
HEPATITIS B, CHRONIC	2
HEPATITIS C, CHRONIC	7
HISTOPLASMOSIS	1
KAWASAKI DISEASE	1
LYME DISEASE (B.BURGDORFERI) (Only for cases first reported before 2022)	13
LYME LABORATORY REPORT	7
MULTISYSTEM INFLAMMATORY SYNDROME IN CHILDREN (MIS-C)	2
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	3
SALMONELLOSIS	3
STREPTOCOCCAL DISEASE, INVASIVE, GROUP B	6

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Date Range: 01/01/2021 to 12/31/2021

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

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**All diseases except HIV and Lead**

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<u>Disease Name</u>	<u>Number of Incidents</u>
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	4
SYPHILIS REACTOR	3
SYPHILIS, PRIMARY	1
TOXOPLASMOSIS	1
TRANSMISSIBLE SPONGIFORM ENCEPHALOPATHY (TSE)	1
TUBERCULOSIS, CLASS A OR B	1
TUBERCULOSIS, LATENT INFECTION (LTBI)	3
TUBERCULOSIS, LTBI - LABORATORY RESULTS ONLY	2
YERSINIOSIS	1

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