

CITY OF MENASHA BOARD OF HEALTH
Minutes
September 10, 2021

CALL TO ORDER

Meeting called to order by Candyce Rusin at 8:03 AM

A. ROLL CALL

Present: Kristine Hutter, Teresa Rudolph, Candyce Rusin, Kristene Stacker

Staff Present: Todd Drew, Claire Holzschuh, Larissa Keller, Claire Opsteen, Meghan Pauly

B. MINUTES TO APPROVE

1. BOH Meeting Minutes August 13, 2021

Kristene Stacker moved to approve the August 13, 2021 minutes, seconded by Teresa Rudolph. The motion passed.

C. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative

- a. Health Department
 - i. COVID-19 Presentation – Kristine Hutter led a review of the City of Menasha COVID-19 Pandemic Resilient Plan. COVID-19 cases in Menasha have been holding steady. The case count for Menasha currently falls into the “very high” burden class, which is comparable to the rest of the state. Pfizer has received full FDA approval for the vaccine for individuals 16 years of age and older. All other vaccine types remain under emergency use authorization. The state has extended the deadline of the \$100 vaccine reward from August 20th to September 19th. Testing remains available in the community at the Sunnyview Expo Center in Oshkosh and the ThedaCare mobile unit.
 - ii. Budget and Contracts Updates
 - a. Potential COVID funding streams; ARPA, Immunization Grant, Public Health Workforce Grant – Kristine Hutter detailed new potential funding streams for COVID related efforts.
- b. Personnel
 - i. Update on Hiring Process for Spanish Interpreter – Kristine Hutter reported that the hiring process for the Spanish interpreter is complete. The candidate accepted the position and will start September 13th.
- c. Community Health Assessment – Claire Holzschuh has completed 2 key informant interviews.
- d. Academic Affiliation Updates
 - i. University of Wisconsin Green Bay
 - a. Meghan Pauly reported that she is hosting an RN to BSN student this fall.
 - ii. University of Wisconsin Oshkosh
 - a. Kristine Hutter reported that a cohort of 8 students are starting with us for the fall semester. The students will shadow the

nursing staff in the health department and school settings, assist with vaccinations, and will complete an aggregate project.

- iii. Fox Valley Technical College – Claire Opsteen reported that FVTC students will be assisting her with dental and hearing screenings starting the week of September 13th.
- 2. Employee Safety:** Todd Drew reported that he has been working to reestablish safety meetings with Public Works, Menasha Police Department and City Hall. Emergency plans for City Hall and the Library are being revised. CVMIC will be conducting trench safety trainings. The last of the 50/50 CVMIC grant will be used by the Police Department for new AEDs.
- 3. Sealer of Weights and Measures:** Todd Drew reported that he has completed tests on all scales and price verification audits on large locations. Gas pump testing is in process.
- 4. Environmental Health:** Todd Drew reported that he is catching up to a normal schedule for restaurant inspections. He has inspected 3 new rooming houses, 2 are now licensed and one is pending. There have been 8 animal bites and one 60-day in-home quarantine of an animal due to contact with a bat.
- 5. Public Health Department**
 - a. Communicable Disease Report: August 2021 – Kristine Hutter shared the report from August.
 - b. Public health nursing updates – No report.
 - c. School nursing updates – Nurses are training staff and paraprofessionals.
 - i. Superintendent Chris VanderHeyden and Kristine Hutter requested a school based testing program through the state and were matched with vendor Summit Labs. School testing sites are staffed by Summit Labs. Students and staff can be tested onsite using Binax Now rapid antigen tests.
- 6. Health Screening 60+:** Meghan Pauly reported that the Tai Chi class has ended for the year. She and Kortney Dahm will be teaching another class in late spring/early summer 2022. Healthy Living with Diabetes will start on October 12th and run for six weeks. Lunch and Learns started up with Valley Transit discussing their different services. Hometown Pharmacy will be giving flu shots at the Senior Center in October.
- 7. Prevention** – No report.
- 8. School Health Aides** – No report.
- 9. Dental Program** (screening, fluoride varnish, children and youth with special healthcare needs) – Claire Opsteen reported that dental screenings are scheduled to begin the week of September 13th.
- 10. Communicable Disease** – No report.
- 11. Lead Prevention** – No report.
- 12. Immunization**
 - a. Vaccines For Children Clinics 2021 – Meghan Pauly reported that the next children’s vaccine clinic will be held on September 15th. 43 childhood vaccines were delivered during the August 18th clinic.
 - b. Cost for Flu Vaccine – Kristine Hutter reported that the Common Council approved a \$20 fee per dose of flu vaccine.

- 13. Maternal and Child Health** – Kristine Hutter reported that the last part of the MCH summit will be October 6th.
- 14. Dental Sealants** – Claire Opsteen reported that she attended the annual Seal a Smile meeting.
- 15. Overdose Data to Action (MCAAP)**
- a. Year 3 Scope of Work and Budget Approval 9/1/21-8/31/22 – Kristine Hutter reported that the Scope of Work and Budget was submitted and approved for year three of the project.
 - b. Year 4 Extension – A fourth year of funding may be offered. The State will provide more information as it is available.
- 16. Bioterrorism/Emergency Preparedness**
- a. Influenza Clinic Planning – Claire Holzschuh reported that flu clinic planning is moving ahead. There will be an employee clinic (City, Menasha Utilities, MJSD) on September 29th. A “save the date” post was added to social media for the October 7th mass clinic for the public.
- 17. Twenty Four/Seven** – No report.
- 18. Senior Center** – Kristine Hutter reported that the Menasha Senior Center operating hours remain Monday through Friday from 8am – 1pm.
- 19. COVID-19 Projects**
- a. Contact Tracing – Kristine Hutter reported that disease investigation and contact tracing is taking place for all positive cases. The two LTE employees have been able to handle the bulk of the cases with the nurses assisting as needed. COVID funding streams could assist with staffing for additional disease investigators/contact tracers as needed.
 - b. Pop Up Clinic – Leaven, Second Dose Clinic 9/13 & 9/15 - Three employees will assist with the second dose clinic at Leaven.
 - c. Pop Up Clinic – UWO Fox Cities Campus 9/14 & 10/5 – Clinic will span three hours at the UWO Fox Cities Campus and will be advertised to students and staff.
 - d. Health Department COVID-19 Vaccine Clinic Update – Claire Holzschuh reported that our once weekly clinics with a walk-in option will continue to offer both the Pfizer and Johnson & Johnson vaccine.

D. ACTION ITEMS

None

E. ADJOURNMENT

Tess Rudolph moved to adjourn the meeting at 8:57am, seconded by Candyce Rusin. The motion passed.

Next Meeting: October 15, 2021 8:00 AM – Virtual Option

Menasha Health Department 100 Main Street, Suite 100 Menasha, WI