

CITY OF MENASHA BOARD OF HEALTH
Minutes
December 10, 2021

CALL TO ORDER

Meeting called to order by Candyce Rusin at 8:06 AM

A. ROLL CALL

Present: Kristine Hutter, Teresa Rudolph, Candyce Rusin, Kristene Stacker

Staff Present: Todd Drew, Claire Holzschuh, Larissa Keller, Claire Opsteen, Linda Palmbach, Meghan Pauly

B. MINUTES TO APPROVE

1. BOH Meeting Minutes November 12, 2021

Teresa Rudolph moved to approve the November 12, 2021 minutes, seconded by Kristene Stacker. The motion passed.

C. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative

a. Health Department

- i. COVID-19 Presentation – Kristine Hutter led a review of the City of Menasha COVID-19 Pandemic Resilient Plan. Case counts have moved into the “critically high” burden class, the highest case count seen in the City in over a year. Cases are appearing in all age groups, with about 30% in children under 18. The CDC is meeting to determine their recommendation after the FDA approved booster doses for the 16-17 year old age group.
- ii. Budget and Contracts Updates – Kristine Hutter reported that the Common Council adopted the Health Department’s 2022 budget with no amendments.

b. Personnel – No update.

c. Academic Affiliation Updates

- i. University of Wisconsin Green Bay - Charissa Doolittle has completed her hours.
- ii. University of Wisconsin Oshkosh – UWO students presented their aggregate project on December 7th.
- iii. Fox Valley Technical College – No update.

- 2. Employee Safety:** Todd Drew reported that routine safety meetings are taking place with Public Works, Menasha Police Department and City Hall. Respiratory fit tests will begin the week of December 13th. Todd is working on emergency plans for City Hall, Public Works, and the Library. These plans will be reviewed by NMFR and the Police Department.
- 3. Sealer of Weights and Measures:** Todd responded to a gas pump complaint.
- 4. Environmental Health:** Todd reported that two restaurants are changing ownership. In the past month Todd responded to 5 human health hazard complaints and 4 animal

bites. A product contamination complaint that was reported approximately 6 weeks ago is still under investigation.

5. Public Health Department

- a. Communicable Disease Report: November 2021 – Kristine Hutter shared the report from November.
- b. Public health nursing updates – No report.
- c. School nursing updates – Linda Palmbach reported that all Menasha schools are seeing many COVID cases in every age group. Nurses and health aides are working to get contacts out of the classrooms.

6. Health Screening 60+: Meghan Pauly reported that she has seen an increase in blood pressure readings. Lunch and Learns have had a good turnout. The fall prevention class, Stepping On, will be held at the end of February. Meghan and Kortney are planning a spring Tai Chi class.

7. Prevention – No report.

8. School Health Aides – Linda Palmbach reported that all aides have been busy with COVID cases and quarantine. One aide was able to assist with an off-site clinic this week.

9. Dental Program (screening, fluoride varnish, children and youth with special healthcare needs) – Claire Opsteen reported that she has completed the first round of fluoride varnish and is planning her oral health presentations.

10. Communicable Disease – No report.

11. Lead Prevention – No report.

12. Immunization

- a. Vaccines For Children Clinics 2021 – Meghan Pauly reported that she is currently working on dates for the 2022 VFC clinics.
- b. Influenza Vaccine – Flu shot demand is decreasing, but we are still accommodating requests.

13. Maternal and Child Health – No report.

14. Dental Sealants – No report.

15. Overdose Data to Action (MCAAP) – Kristine Hutter reported that the Overdose to Action contract has been signed. We will continue to work with Unity Recovery and their subcontractors.

16. Bioterrorism/Emergency Preparedness – No report.

17. Twenty Four/Seven – No report.

18. Senior Center – Kristine Hutter reported that the Menasha Senior Center operating hours remain Monday through Friday from 8am – 1pm through the end of the year, and will look at opening for additional hours in 2022. There has been an increase in participation with a higher number of registered participants than we have seen since assuming operations in 2020.

19. COVID-19 Projects

- a. Disease Investigation/Contact Tracing – Kristine Hutter reported that all 4 Disease Investigators are busy due to the high case load.
- b. COVID-19 Vaccine Clinics
 - i. Health Department Clinic – We are continuing to operate clinics on Wednesdays for all age groups. Clinics are filling up quickly with the demand for booster doses.

- ii. 5-11 Year Old Vaccine Update – We held a clinic at Clovis Grove Elementary on December 8th. Second doses will be given on January 5th.

D. ACTION ITEMS

None

E. ADJOURNMENT

Teresa Rudolph moved to adjourn the meeting at 8:51am, seconded by Candyce Rusin. The motion passed.

Next Meeting: January 14, 2021 8:00 AM – Virtual Option

Menasha Health Department 100 Main Street, Suite 100 Menasha, WI