

CITY OF MENASHA BOARD OF HEALTH
Minutes
April 9, 2021

CALL TO ORDER

Meeting called to order at 8:05 AM

A. ROLL CALL

Present: Nancy McKenney, Candyce Rusin, Kristene Stacker, Teresa Rudolph

Staff Present: Kortney Dahm, Todd Drew, Claire Holzschuh, Kristine Jacobsen, Larissa Keller, Claire Opsteen, Linda Palmbach, Meghan Pauly

B. MINUTES TO APPROVE

None to approve at this time

C. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative

a. Health Department

- i. COVID-19 Presentation – Claire Holzschuh presented the attached weekly COVID-19 Status Summary. The status summary now includes the number for vaccines administered in the tri-county area. Governor Evers' mask order was overturned by the Supreme Court of Wisconsin on March 31st. An alert has been posted to the website that the use of masks will continue to be required in all city buildings. A public health advisory reaffirming the use of facial coverings has been released as well. Weekly vaccination clinics are continuing to take place. Registration for clinics is going live on Monday mornings and appointments are filling up quickly. A discussion regarding how to get vaccination information to 16+ students and parents took place. A letter has been developed to go to students/parents in this group surveying interest in dedicated clinics at the Health Department.
- ii. Budget and Contracts Updates – We are currently in the process of preparing a 2020 DHS Cost Reimbursement Schedule for auditors.
 - a. Contract Updates – Currently awaiting a contract from the state to pay for vaccinators.

b. Personnel

- i. Introduction of Larissa Keller, Office Coordinator – full time position taking over duties vacated by Mary Fritz as well as additional office coordination tasks.
- ii. Introduction of Susan Penniston, RN, BSN Vaccinator – part time vaccinator. Susan joins Gina Phillips as a part time vaccinator. We are also using Wisconsin National Guard to supplement with volunteer vaccinators.

c. Community Health Assessment – nothing to report.

d. Academic Affiliation Updates

- i. University of Wisconsin Green Bay
 - a. Spring Placement RN to BSN – Hannah has now completed her placement with us.

- b. Summer Placement RN to BSN – A request has been made for a summer placement student.
 - ii. University of Wisconsin Oshkosh
 - a. BSN students – Jodi Koplitz, MSN, RN, Instructor. Students assisted with Growth & Development schedules and presentations in schools.
 - iii. Fox Valley Technical College – nothing to report.
 - iv. Rasmussen College – nothing to report.
 - v. Western Global University – nothing to report.
- 2. Employee Safety:** Todd Drew reported that he is continuing to keep track of employees with COVID or COVID exposure. He is not seeing occupational transmission. PPE supplies for all city staff continue to be ordered and distributed. Hearing screening is scheduled for April 20, 2021. Other employee training completed and upcoming includes; confined space training, respirator fit testing, Narcan training, playground equipment safety inspection training, and a Public Works Facility safety audit.
- 3. Sealer of Weights and Measures:** Public Works and Marina gap pumps installed.
- 4. Environmental Health:** Todd Drew reported that a small house on 8th Street will need to be demolished for fuel oil contamination. A code compliance audit was done on an auto service shop. The development site found to be contaminated with heavy metals, benzene, and PERC which is a product used in dry cleaning. Fire Department and DNR are assisting with this audit. An investigation was done on an unlicensed dog breeder. Multiple reports of animal cruelty have been received. The DNR contract will receive an addendum to increase 2020-21 for 10 additional inspections. A rabies test came back negative from a report of animal exposure/raccoon bite.
- 5. Public Health Department**
 - a. Communicable Disease Report: February, March 2021 – Nancy McKenney shared the February and March reports.
- 6. Health Screening 60+:** Meghan Pauly reported that she is getting calls from seniors about health screenings and blood pressure readings. There has been recent discussion of the Senior Center reopening to the public. Chloe Hansen-Dunn has recently assumed the position of Senior Center Manager. Chloe will be doing a walk-through with Todd to address overarching safety concerns with possible center reopening.
- 7. Prevention** – nothing to report. All grants have been reallocated for COVID response.
- 8. Contact Tracing**
 - a. Student Antigen Testing – Antigen tests can be used at schools. Linda Palmbach and Claire Holzschuh are working on a plan to get students in for antigen tests.
- 9. School Health Aides** - Health Aides have lengthened hours to assist in schools and with contact tracing. PH nurses and Health Aides will be receiving rewards for service and special recognition at the school board meeting on Monday, April 12.
- 10. Dental Program** (screening, fluoride varnish, Children and Youth with Special Healthcare Needs) – Claire Opsteen reported that she has been doing some screening and varnishes in schools and with the Headstart Tiny Tots program. Enrollment in these programs is down due to many students opting for virtual schooling. Sealants are not allowed to be done in the schools yet. Nancy reported that an application was made to the United Way for a grant for 2022-23.
- 11. Communicable Disease** – See agenda item #5.

12. Lead Safe Menasha – nothing to report.

13. Lead Prevention – nothing to report.

14. Immunization

a. COVID-19 Vaccination – See agenda item #1, a, i.

b. Vaccination Planning

i. Business requests – Kristine Jacobsen reported that the department has been approached by a couple of local businesses looking to conduct onsite vaccination clinics for their employees. We do not currently have capacity to fulfill these requests, but will reserve appointments during our clinics for their employees.

ii. High School Students 16+ - A survey of interest has been sent to parents of students that fall into this age group.

iii. Underserved residents – Getting the vaccine to underserved populations in the community presents some challenges. There has been discussion of a possible offsite clinic at a local church that serves the Hispanic residents.

15. Maternal and Child Health – program is currently suspended.

16. Dental Sealants – See agenda item #10.

17. Response to Opioid Crisis – Nancy McKenney reported that this is a successful program in the city and currently has a dedicated PD officer assigned. The culture is one of recovery versus punitive, one that Winnebago County has expressed that they would like to see carried into their jurisdiction. PD meets on a bi-weekly basis to review cases in Menasha. Linda Palmbach reported that she is attending these meetings as well as the overdose fatality meetings as her schedule allows.

18. Bioterrorism/Emergency Preparedness – Claire Holzschuh reported that testing numbers are currently low. We need to have 28 tests done daily to verify the accuracy of our data. Teresa Rudolph reported that she is also seeing a decrease in testing as well.

19. Twenty Four/Seven – no report

20. Senior Center – no report. See agenda item #6.

21. COVID-19 Testing Coordinator – no report

22. Vaccinators – no report

D. ACTION ITEMS

1. Policy and Procedure reviewed by Board of Health – Vaccination Consent for Immunization of Minors was reviewed. Nancy McKenney will make a recommendation to the Department of Health Services to allow for minors to receive the vaccine “with parental consent and a responsible adult present as appointed by the parent/guardian/legal custodian.”

E. ADJOURNMENT

Candyce Rusin moved to adjourn the meeting at 9:28, seconded by Teresa Rudolph. The motion passed.

Next Meeting: May 14, 2021 8:00 AM – Virtual Option

Menasha Health Department 100 Main Street, Suite 100 Menasha, WI