

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
December 10, 2021
Board of Health Meeting
AGENDA**

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Board of Health

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CALL TO ORDER

- A. ROLL CALL/EXCUSED ABSENCES
- B. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes November 12, 2021
- C. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department
 - i. COVID-19 Update
 - ii. Budget and Contracts Updates
 - b. Personnel
 - c. Academic Affiliation Updates
 - i. University of Wisconsin Green Bay
 - ii. University of Wisconsin Oshkosh
 - iii. Fox Valley Technical College
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. Communicable Disease Report: November 2021
 - b. Public Health Nursing Updates
 - c. School Nursing Updates
 - 6. Health Screening 60+
 - 7. Prevention
 - 8. School Health Aides
 - 9. Dental Program (screening, fluoride varnish, children and youth with special healthcare needs)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Kristine Hutter, Kristene Stacker, Teresa Rudolph, Candyce Rusin

10. Communicable Disease
11. Lead Prevention
12. Immunization
 - a. Vaccines For Children Clinics 2021
 - b. Influenza Vaccine
13. Maternal and Child Health
14. Dental Sealants
15. Overdose Data to Action (MCAAP)
16. Bioterrorism/Emergency Preparedness
17. Twenty Four/Seven
18. Senior Center
19. COVID-19 Projects
 - a. Disease Investigation/Contact Tracing
 - b. COVID-19 Vaccine Clinics
 - i. Health Department Clinic
 - ii. 5-11 Year Old Vaccine Update

D. ACTION ITEMS

- E. ADJOURNMENT - Next Meeting: January 14, 2021 8:00 AM – Virtual Option
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH
Minutes
November 12, 2021

CALL TO ORDER

Meeting called to order by Candyce Rusin at 8:03 AM

A. ROLL CALL

Present: Kristine Hutter, Teresa Rudolph, Candyce Rusin, Kristene Stacker

Staff Present: Todd Drew, Claire Holzschuh, Larissa Keller, Linda Palmbach, Meghan Pauly

Guest: Charissa Doolittle, UWGB RN to BSN student

B. MINUTES TO APPROVE

1. BOH Meeting Minutes October 15, 2021

Candyce Rusin moved to approve the October 15, 2021 minutes, seconded by Kristene Stacker. The motion passed.

C. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative

a. Health Department

- i. COVID-19 Presentation – Kristine Hutter led a review of the City of Menasha COVID-19 Pandemic Resilient Plan. In the City, 56.3% of residents have received one dose of vaccine and 53.7% have completed a vaccine series. Case counts remain in the “very high” burden class. The majority of cases are occurring in the unvaccinated population, with many cases in the 0-9 age group. The Pfizer vaccine has been approved for the 5-11 year old age group.

ii. Budget and Contracts Updates

- a. 2022 Consolidated Contracts – Kristine Hutter reported that she is working with staff to select program objectives for 2022. Although funding has been approved for year 3 of the MCAAP program, we currently do not have a formal contract. The communicable disease contract is signed and in place. Kristine presented the Health Department budget for 2022 to Common Council the week of November 1st. Council will be voting on the budget on November 15th.

b. Personnel

- i. Additional COVID-19 staff – Mary Jo Kirchman joined the staff three weeks ago as an LTE Contact Tracer/Disease Investigator. An additional LTE Contact Tracer/Disease Investigator has been hired and will start the week of November 15th.

c. Academic Affiliation Updates

- i. University of Wisconsin Green Bay - UWGB student, Charissa Doolittle, reported that she is working to develop a performance management spreadsheet, focusing initially on flu vaccine information.

- ii. University of Wisconsin Oshkosh – 8 UWO students have been assisting with various vaccine clinics and helping to conduct AED drills for school staff. They have been working on a project for the Senior Center, a self-care fair, which will take place on November 18th.
 - iii. Fox Valley Technical College – No report.
- 2. Employee Safety:** Todd Drew reported that regularly scheduled safety meetings are taking place with Public Works, Menasha Police Department and City Hall. New staff members have been trained on emergency procedures for City Hall. CVMIC will be conducting trench safety trainings for Public Works and Parks & Recreation in December.
- 3. Sealer of Weights and Measures:** Todd responded to a gas pump complaint. Two scales were inspected.
- 4. Environmental Health:** All school food safety inspections are complete. Inspection and licensing is complete on a new tattoo parlor. In the past month 5 animal bites and 2 product contamination complaints we addressed. Todd has completed 5 DNR inspections.
- 5. Public Health Department**
 - a. Communicable Disease Report: October 2021 – Kristine Hutter shared the report from October.
 - b. Public health nursing updates – No report.
 - c. School nursing updates – Linda Palmbach reported that nurses have been covering for two health aides who have been out sick. COVID cases are increasing in the schools. Nurses have been assisting as needed with contact tracing and quarantine.
- 6. Health Screening 60+:** Meghan Pauly reported that she has been contacted by lab staff at Partnership Community Health Clinic to potentially offer lab draws at the Menasha Senior Center. She is looking for a new massage therapist and physician to assist with skin checks. She is conducting blood pressure readings and Lunch & Learns.
- 7. Prevention** – No report.
- 8. School Health Aides** – No report.
- 9. Dental Program** (screening, fluoride varnish, children and youth with special healthcare needs) – Kristine Hutter reported that Claire Opsteen is finishing the fall dental screenings and fluoride varnishes.
- 10. Communicable Disease** – Claire Holzschuh is continuing to update social media and the website with communicable disease information.
- 11. Lead Prevention** – No report.
- 12. Immunization**
 - a. Vaccines For Children Clinics 2021 – There has been an increase in people signing up for appointments and not coming to the clinic.
 - b. Influenza Vaccine – Flu shots are still in demand. We are accommodating these requests as we are able.
- 13. Maternal and Child Health** – Claire Holzschuh reported that the objectives for the upcoming year will be COVID and breastfeeding friendly workplaces.
- 14. Dental Sealants** – No update.

- 15. Overdose Data to Action (MCAAP)** – Linda Palmbach reported that the core team will be meeting the week of November 15th. There has been a personnel change in the Police Department.
- 16. Bioterrorism/Emergency Preparedness** – Claire Holzschuh reported that an After Action Report (AAR) for COVID-19 response will be completed regionally with the FVHERC. She is also maintaining the WEAVR information.
- 17. Twenty Four/Seven** – No report.
- 18. Senior Center** – Kristine Hutter reported that the Menasha Senior Center operating hours remain Monday through Friday from 8am – 1pm and will continue with current staff through the end of the year. Participation has increased with over 300 registrants this year versus about 250 last year.
- 19. COVID-19 Projects**
- a. Disease Investigation/Contact Tracing – Kristine Hutter reported that disease investigation/contact tracing remains steady with Gina Phillips and Megon Rose continuing to lead efforts. Two additional staff have been added to assist in these efforts, with the nurses assisting as needed.
 - b. COVID-19 Vaccine Clinics
 - i. Pop Up Clinics – The Hope Clinic pop-up saw 8 clients for the Johnson & Johnson vaccine.
 - ii. Health Department Clinic – Vaccination clinics are seeing clients coming in for Johnson & Johnson doses and Pfizer boosters. Extra precautions are being exercised now that we are offering 3 different COVID vaccines. We will not hold a vaccine clinic the week of Thanksgiving.
 - iii. 5-11 Year Old Vaccine Update – Our first clinic for this age group was held on November 9th. Positive feedback was received from attendees of this clinic.

D. ACTION ITEMS

None

E. ADJOURNMENT

Kristene Stacker moved to adjourn the meeting at 8:52am, seconded by Candyce Rusin. The motion passed.

Next Meeting: December 10, 2021 8:00 AM – Virtual Option
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

Cumulative Report

Date Type: Create

Date Range: 11/01/2021 to 11/30/2021

Incident Jurisdiction: Menasha

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

All diseases except HIV and Lead

<u>Disease Name</u>	<u>Number of Incidents</u>
CARBON MONOXIDE POISONING	1
CHLAMYDIA TRACHOMATIS INFECTION	3
CORONAVIRUS, NOVEL 2019 (COVID-19)	351
CRYPTOSPORIDIOSIS	1
E-COLI, ENTEROPATHOGENIC (EPEC)	1
GIARDIASIS	1
GONORRHEA	1
HEPATITIS A	1
LYME DISEASE (B.BURGDORFERI)	1
STREPTOCOCCAL DISEASE, INVASIVE, GROUP B	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1
SYPHILIS REACTOR	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

Cumulative Report

Date Type: Create

Date Range: 01/01/2021 to 11/30/2021

Incident Jurisdiction: Menasha

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

All diseases except HIV and Lead

<u>Disease Name</u>	<u>Number of Incidents</u>
ANAPLASMOSIS, A. phagocytophilum	1
CAMPYLOBACTERIOSIS	3
CARBON MONOXIDE POISONING	3
CHLAMYDIA TRACHOMATIS INFECTION	73
CORONAVIRUS, NOVEL 2019 (COVID-19)	1,625
CORONAVIRUS, NOVEL 2019 (COVID-19) REINFECTION INVESTIGATION	11
CRYPTOSPORIDIOSIS	2
CYCLOSPORIASIS	2
E-COLI, ENTEROPATHOGENIC (EPEC)	5
GIARDIASIS	2
GONORRHEA	25
HEPATITIS A	1
HEPATITIS B, CHRONIC	1
HEPATITIS C, CHRONIC	6
HISTOPLASMOSIS	1
KAWASAKI DISEASE	1
LYME DISEASE (B.BURGDORFERI)	14
LYME LABORATORY REPORT	7
MULTISYSTEM INFLAMMATORY SYNDROME IN CHILDREN (MIS-C)	2
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	3
SALMONELLOSIS	3
STREPTOCOCCAL DISEASE, INVASIVE, GROUP B	5
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	3

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Date Type: Create

Date Range: 01/01/2021 to 11/30/2021

Incident Jurisdiction: Menasha

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

All diseases except HIV and Lead

<u>Disease Name</u>	<u>Number of Incidents</u>
SYPHILIS REACTOR	2
SYPHILIS, PRIMARY	1
TOXOPLASMOSIS	1
TRANSMISSIBLE SPONGIFORM ENCEPHALOPATHY (TSE)	1
TUBERCULOSIS, CLASS A OR B	1
TUBERCULOSIS, LATENT INFECTION (LTBI)	3
TUBERCULOSIS, LTBI - LABORATORY RESULTS ONLY	2
YERSINIOSIS	1

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