

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
March 13, 2020 9:15 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes February 14, 2020
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department
 - i. Lead Safe Homes Update
 - ii. Budget and Contracts Updates
 - a. Budget and Common Council Meeting Updates
 - b. Contract updates
 - i. Grant Application—Division of Public Health *Overdose Data to Action Program*
 - b. Personnel
 - i. Public Health Screener
 - c. Community Health Assessment
 - d. Academic Affiliation Updates
 - i. University of Wisconsin Green Bay
 - ii. University of Wisconsin Oshkosh
 - a. BSN students – Jodi Koplitz, MSN, RN, Instructor
 - b. DNP student- Katherine De Wane, RN Dates: September 2018-May 2020 (Dr. Kathy Elertson, Professor) Kristine Jacobsen, MPH, CHES, Preceptor
Project Goal: reduce the number of lead-poisoned children under age six years by reducing or eliminating sources of lead in children’s environments before they are exposed
 - iii. Fox Valley Technical College
 - iv. Rasmussen College
 - v. Western Global University
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. Communicable Disease Report
 - i. February 2020
 - ii. School Health
 - 6. Health Screening 60+
 - 7. Prevention
 - 8. School Health Aides
 - 9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

10. Communicable Disease
11. Lead Safe Menasha
12. Lead Prevention
13. Immunization
14. Maternal and Child Health
15. Dental Sealants
16. Response to Opioid Crisis
17. Bioterrorism/Emergency Preparedness
 - a. Pandemic Planning
18. Twenty Four/Seven
19. Senior Center

E. ACTION ITEMS

1. Policy/Procedure Review, Discussion, Approval

F. ADJOURNMENT - Next Meeting: April 10, 2020 at 8:00 AM

Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

February 14th, 2020

A. CALL TO ORDER

Meeting called to order at 8:03 AM by Candyce Rusin.

B. ROLL CALL

Present: Nancy McKenney, Candyce Rusin, Kristene Stacker

Absent: Teresa Rudolph

Staff Present: Mary Fritz, Meghan Pauly, Kristine Jacobsen, Claire Opsteen, Todd Drew, Linda Palmbach

C. MINUTES TO APPROVE

Kristene Stacker moved to approve the December, 2019 minutes, seconded by Candyce Rusin, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative

a. Health Department Budgets and Contract

- i. Contract Updates – Nancy McKenney reported on Budget and Contract updates and DHS allocations to date for 2020. Discussion on grant funding opportunity-Menasha Health Department. Winnebago County had requested we collaborate on the Injection Drug Use Prevention and Treatment grant, however they determined the grant was more focused on medication assisted treatment, so it was decided not to apply.
- ii. The Lead Safe Menasha work group met with Elizabeth Truslow-Evans, Program Manager, Lead-Safe Homes Program, Division of Public Health to discuss a new program opportunity from the Division of Public Health.
- iii. There will be an Increase in Health Screening 60+ and Senior Center grant allocations.
- iv. United Way Greater Milwaukee and Waukesha County notified us that a donor designated funds to *Menasha Healthy Smiles*.
- v. The Department of Health Services, Division of Public Health has notified local health departments of a forecasted funding opportunity (Overdose Data to Action Program). The.
- vi. Nancy McKenney reported Menasha Health Department received notification of a successful 140 Review and Level III status.

b. Community Health Assessment: No Report

c. Academic Affiliation Updates:

- i. University of Wisconsin Oshkosh – Kristine Jacobsen is working with Katie DeWane, RN, UW Oshkosh DNP student and Partnership Community Health Center on the Lead Free by Delivery grant.
- ii. University of Green Bay - Linda Palmbach is working with Jessica Droska, RN.

2. Employee Safety: Todd Drew reported regular safety meetings were conducted. His is in the process of scheduling CPR/First aid classes for Public Works employees. PPE supplies for Menasha Health Department staff have been purchased. A CIVMIC grant has been submitted to purchase drone for Menasha Police Department. **Sealer of Weights and Measures:** Cease and Desist Order on Superior Mobile for selling unlabeled packaged raw Hemp without declared weight.

Environmental Health: Todd Drew reported 14 establishment inspections were completed. A car with mercury disbursement issues is closed. The car was brought to landfill on Wednesday February 12, 2020. Todd will be doing a presentation on vaping chemical hazards and diseases, to a medical providers group on April 3, 2020. There were 8 health hazard complaints, and 10 animal bite investigations reported.

3. Health Screening 60+: Meghan Pauly reported program screening dates have been set for 2020. A Census talk will be held at the Senior Center on April 6th.

4. Prevention: No Report

5. School Health Aides: Linda Palmbach reported orientation refresher was held in January for school health aides.

6. **School Surveillance:** Mary Fritz reported school absences spiked the first week in February due to illnesses.
7. **Communicable Disease:** Linda Palmbach reported on monthly communicable disease.
8. **Lead Free by Delivery:** No Report
9. **Lead Prevention:** No Report
10. **Maternal and Child Health:** Kristine Jacobson contacted Menasha School District to discuss setting up a Breast Feeding Friendly workplace.
11. **Dental Sealants:** Programs are in progress. Writing for off year reporting. Using RBA Clear Impact software and Clear Impact.
12. **Emergency Preparedness:** Kristine Jacobsen attended NEW Public Health consortia meeting in February.
13. **Twenty Four/Seven:** No Report
14. **Senior Center:** Nancy McKenney reported Senior Center has changed operation on February 1, 2020. The YMCA will continue to hold exercise programs. Meghan Sacket is the new Senior Center Program Manager; Chloe Hansen-Dunn is the new Program Coordinator.

E. ACTION ITEMS

1. **Policy and Procedures were reviewed by Board of Health** – Head Lice Procedure and Algorithm reviewed. Kristene Stacker moved to approve the policy, seconded by Candyce Rusin, motion passed

F. HELD OVER BUSINESS

None

G. ADJOURNMENT

Candyce Rusin moved to adjourn the meeting at 9:20, seconded by Kristine Stacker. The motion passed.

The next meeting will be on Friday March 13, 2020 at 9:15 a.m. Menasha Health Department 100 Main Street, Suite 100 Menasha, WI.

Cumulative Report

Date Type: Create

Date Range: 02/01/2020 to 02/29/2020

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	6
GONORRHEA	1
HEPATITIS C, CHRONIC	1
INFLUENZA-ASSOCIATED HOSPITALIZATION	4
REFUGEE HEALTH SCREENING	3
STREPTOCOCCAL DISEASE, INVASIVE, GROUP B	1
VARICELLA (CHICKENPOX)	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).