

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
January 10, 2019 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes December 13, 2019
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department
 - i. Meeting with Lead Safe Menasha work group and Elizabeth Truslow-Evans, Program Manager, Lead-Safe Homes Program, Division of Public Health – New program opportunity
 - ii. Level III Health Department – 140 Review 12/13/2019 update
 - iii. Budget and Contracts Updates
 - a. Budget and Common Council Meeting Updates
 - b. Contract updates
 - i. DHS Allocations to date for 2020
 - ii. Discussion Forecasted Funding Opportunity—Division of Public Health
Overdose Data to Action Program
 - b. Personnel
 - i. Public Health Screener
 - c. Community Health Assessment
 - d. Academic Affiliation Updates
 - i. University of Wisconsin Green Bay
 - ii. University of Wisconsin Oshkosh
 - a. BSN students – Jodi Koplitz, MSN, RN, Instructor
 - b. DNP student- Katherine De Wane, RN Dates: September 2018-May 2020
(Dr. Kathy Elertson, Professor) Kristine Jacobsen, MPH, CHES, Preceptor
Project Goal: reduce the number of lead-poisoned children under age six years by reducing or eliminating sources of lead in children’s environments before they are exposed
 - iii. Fox Valley Technical College
 - iv. Rasmussen College
 - v. Western Global University
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. Communicable Disease Report
 - i. December 2019
 - ii. January-December 2019

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

b. School Health

6. Health Screening 60+
7. Prevention
8. School Health Aides
9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
10. Communicable Disease
11. Lead Safe Menasha
12. Lead Prevention
13. Immunization
14. Maternal and Child Health
15. Dental Sealants
16. Response to Opioid Crisis
17. Emergency Preparedness
18. Twenty Four/Seven
19. Senior Center

E. ACTION ITEMS

1. Policy/Procedure Review, Discussion, Approval
 - a. Head Lice Procedure and Algorithm

- F. ADJOURNMENT - Next Meeting: February 14, 2019 at 8:00 am
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

December 12th, 2019

A. CALL TO ORDER

Meeting called to order at 8:35 AM by Candyce Rusin.

B. ROLL CALL

Present: Nancy McKenney, Dr. Teresa Rudolph, Candyce Rusin, Kristene Stacker

Staff Present: Mary Fritz, Meghan Pauly, Kristine Jacobsen, Claire Opsteen, Todd Drew, Kortney Dahm, Linda Palmbach

C. MINUTES TO APPROVE

Kristene Stacker moved to approve the October, 2019 minutes, seconded by Nancy McKenney, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative

a. Health Department Budgets and Contract

- i. Discussion-State of Wisconsin 2019 Senate Bill 442: The bill specifies that the term “smoking” includes inhaling or exhaling vapor from a vapor product and is included in the prohibition in indoor locations; defines vapor product; and is a vapor product whether or not it contains nicotine. Kristene Stacker motioned to approve support for SB 442, second by Candyce Rusin. Motion passed.
- ii. Contract Updates – Nancy McKenney reported on Budget and Contract updates and DHS allocations to date for 2020. Discussion on grant funding opportunity-Menasha Health Department. Winnebago County had requested we collaborate on the Injection Drug Use Prevention and Treatment grant, however they determined the grant was more focused on medication assisted treatment, so it was decided not to apply.
- iii. The Health Department, Community Development, Habitat for Humanity, Utilities, Partnership Community Health Center, the Mayor, and interested citizens are meeting with Elizabeth Truslow-Evans, from the Division of Public Health to discuss a new Lead Safe Homes Program.
- iv. There will be an Increase in Health Screening 60+ and Senior Center grant allocations.
- v. United Way Greater Milwaukee and Waukesha County notified us that a donor designated funds to *Menasha Healthy Smiles*.
- vi. The Department of Health Services, Division of Public Health has notified local health departments of a forecasted funding opportunity (Overdose Data to Action Program). The request for application should be released in January of 2020.

b. *Community Health Assessment*: No Report

c. *Academic Affiliation Updates*:

- i. University of Wisconsin Oshkosh – Kristine Jacobsen is working with Katie DeWane, RN, UWO DNP student and Partnership Community Health Center on the Lead Free by Delivery grant.

2. **Employee Safety**: Todd Drew reported regular safety meetings were conducted. Fit testing was completed for 20 City of Menasha Employees. Several safety items were purchased from CIVMIC grant funding.

Sealer of Weights and Measures: Inspections completed on Menasha Convenience Stores.

Environmental Health: Todd Drew noted that a mercury case was reported.

Health Screening 60+: Meghan Pauly reported program dates have been set for 2020.

3. **Prevention**: No Report

4. **School Health Aides**: No Report

5. **School Surveillance**: Mary Fritz reported school absences remain low.

6. **Communicable Disease**: Linda Palmbach and Kortney Dahm reported on monthly communicable disease.

7. **Lead Free by Delivery**: No Report

8. **Lead Prevention**: No Report

9. **Maternal and Child Health:** Kristine Jacobson discussed the City of Menasha Breast Feeding Friendly policy.
10. **Dental Sealants:** Claire Opsteen reported fall screenings for the Menasha Joint School District have been completed. Kristine Jacobson and Claire Opsteen attended Healthy Smile Conference in November.
11. **Public Health Emergency Response to Opioid Crisis** – Nancy McKenney reported on Response to Opioid Crisis grant which ended November 30, 2019.
12. **Emergency Preparedness:** No Report.
13. **Twenty Four/Seven:** No Report
14. **Senior Center:** Nancy McKenney reported City of Menasha is planning to operate the Senior Center effective February 1, 2020. The YMCA will continue to hold exercise programs.

E. ACTION ITEMS

1. **Policy and Procedures were reviewed by Board of Health** – Dental policies were reviewed.

F. HELD OVER BUSINESS

None

G. ADJOURNMENT

Kristene Stacker moved to adjourn the meeting at 9:45, seconded by Dr. Teresa Rudolph. The motion passed.

The next meeting will be on Friday January 10, 2020 at 8:00 a.m. Menasha Health Department 100 Main Street, Suite 100 Menasha, WI.
