

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Menasha Health Department  
100 Main Street, Menasha  
September 13, 2019 8:00 AM  
Board of Health Meeting  
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. BOH Meeting Minutes August 9, 2019
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Administrative
    - a. Health Department Budget and Contracts
      - i. Contract Updates
        - a. Budget and Common Council Meeting Updates
        - b. Contract updates
          - i. Menasha Healthy Smiles Urgent Treatment Needs MOUs
  - b. Personnel
    - i. Public Health Screener
    - ii. Deputy Public Health Director
  - c. Community Health Assessment
  - d. Academic Affiliation Updates
    - i. University of Wisconsin Green Bay
      - a. Amy Huss RN to BSN student for the Fall 2019
    - ii. University of Wisconsin Oshkosh
      - a. BSN students – Jodi Koplitz, MSN, RN, Instructor
      - b. DNP student- Katherine De Wane, RN Dates: September 2018-May 2020  
(Dr. Kathy Elertson, Professor) Kristine Jacobsen, MPH, CHES, Preceptor  
**Project Goal:** reduce the number of lead-poisoned children under age six years by reducing or eliminating sources of lead in children’s environments before they are exposed
    - iii. Fox Valley Technical College
    - iv. Rasmussen College
    - v. Western Global University
- 2. Employee Safety
- 3. Sealer of Weights and Measures
- 4. Environmental Health
- 5. Public Health Department
  - a. Communicable Disease Report
    - i. August 2019
    - ii. January-August 2019
  - b. School Health
- 6. Health Screening 60+
- 7. Prevention
- 8. School Health Aides

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
10. Communicable Disease
11. Lead Free by Delivery
12. Lead Prevention
13. Immunization
14. Maternal and Child Health
15. Dental Sealants
16. Response to Opioid Crisis
17. Emergency Preparedness
18. Twenty Four/Seven
19. Senior Center

E. ACTION ITEMS

1. Policy/Procedure Review, Discussion, Approval
  - a. Vaccine Clinic-Related Procedures
  - b. Animal Bite Procedure
  - c. Narcan Administration
  - d. Opioid Response PPE

- F. ADJOURNMENT - Next Meeting: October 11,, 2019 at 8:00 am  
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

## CITY OF MENASHA BOARD OF HEALTH

### Minutes

August 9, 2019

#### A. CALL TO ORDER

Meeting called to order at 8:07 AM by Candyce Rusin.

#### B. ROLL CALL

Present: Nancy McKenney, Candyce Rusin, Lori Asmus

Excused: Dr. Teresa Rudolph, Kristene Stacker

Staff Present: Linda Palmbach, Todd Drew, Mary Fritz, Meghan Pauly, Kortney Dahm

#### C. MINUTES TO APPROVE

Lori Asmus moved to approve the June, 2019 minutes, seconded by Nancy McKenney, motion passed

#### D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

##### 1. Administrative

- a. Health Department Budgets and Contract
  - i. Contract Updates
    1. Menasha Healthy Smiles is renewing Memorandum of Understanding to see urgent treatment needs as required.
- b. Grant application status
  - i. UW Madison School of Medicine and Public Health Lead Safe Menasha: A Comprehensive Approach to Preventing Childhood Lead Poisoning application status – This grant application was not funded, however the City was encouraged to reapply for 2020.
  - ii. Wisconsin Department of Health Services, Division of *Public Health Response to Opioid Crisis* – grant progress – This grant was funded for an additional \$10,000 for a total of \$30,000 through November of 2019 to establish a Menasha Community Addiction Assistance Program (MCAAP); train staff on MCAAP and *Introduction to MCAAP* staff training; integrate procedures and training into Employee Safety and Emergency Response Plans; work with CVMIC to reformat “*Protecting Municipal Employees from Opioid (Fentanyl) Exposure*” into a video and learning tool. Partners include: Menasha Health Department; Menasha Police Department; Menasha Library, Neenah-Menasha Fire and Rescue, Gold Cross Ambulance Service; and Unity Recovery Services.
  - iii. Wisconsin Department of Health Services, Division of Public Health –Environmental Public Health Tracking application status *Lead Safe Menasha* – This grant was funded for \$9,988 from August 1, 2019 – July 31, 2020. Working with Partnership Community Health Center, this program provides educational resources to families; convert the Home Lead Risk data base to a publically available GIS mapping tool., develop a Menasha Lead Hazard Remediation Plan
  - iv. Children’s Health Alliance (DHS DPH) WI Seal a Smile application status – *Menasha Healthy Smiles – Seal a Smile Program* was funded for \$9,000 (plus 3 cases of oral health kits – 432 kits) from July 1, 2019-June 30, 2020. This school-based program offers dental sealants to all children at no cost.
  - v. Housing and Urban Development grant application – This grant application was not submitted as eligibility requires a “Consolidated Plan that includes a lead based paint hazard control strategy developed in accordance with 24 CFR 91.235.” A consolidated plan will be developed as part of the Lead Safe Menasha DHS DPH Environmental Public Health Tracking grant.
- c. *Personnel*: A School Health Screener is needed for the 2019-2020 school year.
- d. *Community Health Assessment*: Kristine Jacobsen & Meghan Pauly presented Community Dialogue sessions to Common Council. Kristine and Meghan Pauly reported about the information gathered during the Dialogues.

e. *Academic Affiliation Updates:*

- i. University of Wisconsin Green Bay - Amy Huss will be the RN to BSN student in Fall 2019.
- ii. University of Wisconsin Oshkosh – Kristine Jacobsen is working with Katie DeWane, RN, UWO DNP student and Partnership Community Health Center on the Lead Free by Delivery grant.

**2. Employee Safety:** Todd Drew Conducted regular safety meeting with DPW/Parks, City Hall / Library and PD. Working with City Departments to make Safety purchases under the CVMIC Grant. Active Shooter Training to be offered by Menasha Police Department on August 29 – two sessions will be held at 830-1030 and 100 -300.

**Sealer of Weights and Measures:** Todd Drew completed 74 gas pump inspections. Todd Drew and Kristine Jacobsen completed pricing inspections. Todd Drew will be attending Fall Conference in Stevens Point in October.

**Environmental Health:** Todd Drew finished License Year Inspections (restaurants, retail, pools and tourist rooming houses, manufactured home parks) 32 inspections. He is working on end of the year reports to WDATCP, DSPS and DOA. Incoming new establishments include: Starbucks, Dunkin Donuts, and Koi Coffee. He is working with operator on the use of Cannabidiol (CBD) as a food ingredient. This is difficult due to current State DATCP statewide guidance to operators. Todd Drew completed DNR contract inspections (4 compliance inspections June), two were high level enforcement actions. In De Pere two enforcement actions, including license sanctions due to chronic priority violations were completed. He is attending FBI WMD response training in Rhinelander in September; FBI Criminal Epidemiology training in Madison in November and the Wisconsin Environmental Health Association conference in October in Elkhart Lake, WI. Todd Drew is working with Habitat for Humanity Rock the Block. He is ensuring lead and asbestos safety. He participated in the Fox Valley Health Emergency Response Coalition (HERC) Bio-Response Team audited by the National Ebola Training and Education Center.

**3. Health Screening 60+:** Meghan Pauly reported Neenah-Menasha YMCA advanced Tai Chi class has started. Touch a Truck that was held on July 12<sup>th</sup>, 64 residents attended. Acupuncture will start first week of November at the Senior Center.

**4. Prevention:** The 5<sup>th</sup> annual Corny Community Walk was held on Wednesday August 7<sup>th</sup> from 5-7:30pm.

**5. School Health Aides:** No Report

**6. Communicable Disease:** Linda Palmbach gave an update for June & July communicable disease.

**7. Lead Free by Delivery:** No Report

**8. Lead Prevention:** No Report

**9. Maternal and Child Health:** No Report

**10. Dental Sealants:** No Report

**11. Public Health Emergency Response to Opioid Crisis** – Staff training, developed by Unity Recovery Services in collaboration with Police, Fire, Gold Cross Ambulance was delivered in June of 2019 to approximately 100 employees.

**12. Emergency Preparedness:** Mass Influenza clinic will be held on Thursday October 10th, 2019 from 2:00-6:00 at Menasha City Center.

**13. Twenty Four/Seven:** No Report

**14. Senior Center:** No Report

E. ACTION ITEMS

**1. Dental Policy and Procedures were reviewed by Board of Health**

- a. Dental Screening Procedure
- b. Dental Varnish Program Procedure
- c. Dental Sealant Program Referral and Follow up Procedure

F. HELD OVER BUSINESS

None

G. ADJOURNMENT

Candyce Rusin moved to adjourn the meeting at 9:25, seconded by Lori Asmus. The motion passed.

The next meeting will be on Friday September 13, 2019 at 8:00 a.m. Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

# Cumulative Report

Date Type: Create

Date Range: 08/01/2019 to 08/31/2019

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
ANAPLASMOSIS, A. phagocytophilum	2
CHLAMYDIA TRACHOMATIS INFECTION	6
E-COLI, ENTEROPATHOGENIC (EPEC)	1
GONORRHEA	1
LYME DISEASE (B.BURGDORFERI)	1
LYME LABORATORY REPORT	2
TUBERCULOSIS, LATENT INFECTION (LTBI)	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

# Cumulative Report

Date Type: Create

Date Range: 01/01/2019 to 08/31/2019

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
ANAPLASMOSIS, A. phagocytophilum	2
CAMPYLOBACTERIOSIS	3
CHLAMYDIA TRACHOMATIS INFECTION	52
E-COLI, ENTEROPATHOGENIC (EPEC)	7
EHRlichiosis, E. chaffeensis	1
GIARDIASIS	1
GONORRHEA	12
HEPATITIS C, ACUTE	1
HEPATITIS C, CHRONIC	2
INFLUENZA-ASSOCIATED HOSPITALIZATION	6
LYME DISEASE (B.BURGDORFERI)	5
LYME LABORATORY REPORT	2
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	1
PELVIC INFLAMMATORY DISEASE (NON GC, NON CT)	1
PERTUSSIS (WHOOPING COUGH)	3
REFUGEE HEALTH SCREENING	7
SALMONELLOSIS	2
STREPTOCOCCAL DISEASE, INVASIVE, GROUP A	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1
SYPHILIS, PRIMARY	1
SYPHILIS, SECONDARY	1
SYPHILIS, UNKNOWN DURATION OR LATE	3
TUBERCULOSIS, LATENT INFECTION (LTBI)	4

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