

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
August 9, 2019 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes May , 2019
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Contract Updates
 - a. Budget and Common Council Meeting Updates
 - b. Contract updates
 - i. Menasha Healthy Smiles Urgent Treatment Needs MOUs
 - c. Grant application updates
 - i. UW Madison School of Medicine and Public Health application status
 - ii. Response to Opioid Crisis – grant progress
 - iii. DHS DPH –Environmental Public Health Tracking application status
 - iv. Children’s Health Alliance (DHS DPH) WI Seal a Smile application status
 - v. HUD Lead Hazard Reduction Grant Program
 - b. Personnel
 - i. Health Screener
 - ii. Deputy Public Health Director
 - c. Community Health Assessment
 - i. State Health Assessment Community Dialogue Final Report
 - d. Academic Affiliation Updates
 - i. University of Wisconsin Green Bay
 - a. Amy Huss RN to BSN student for the Fall 2019
 - ii. University of Wisconsin Oshkosh
 - a. BSN students – Jodi Koplitz, MSN, RN, Instructor
 - b. DNP student- Katherine De Wane, RN Dates: September 2018-May 2020
(Dr. Kathy Elertson, Professor) Kristine Jacobsen, MPH, CHES, Preceptor
Project Goal: reduce the number of lead-poisoned children under age six years
by reducing or eliminating sources of lead in children’s environments before
they are exposed
 - iii. Fox Valley Technical College
 - iv. Rasmussen College
 - v. Western Global University
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

- a. Communicable Disease Report
 - i. June and July 2019
 - ii. January-July 2019
 - b. School Health
 - 6. Health Screening 60+
 - 7. Prevention
 - 8. School Health Aides
 - 9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
 - 10. Communicable Disease
 - a. Measles Update
 - 11. Lead Free by Delivery
 - 12. Lead Prevention
 - 13. Immunization
 - 14. Maternal and Child Health
 - 15. Dental Sealants
 - 16. Response to Opioid Crisis
 - 17. Emergency Preparedness
 - 18. Twenty Four/Seven
 - 19. Senior Center
- E. ACTION ITEMS
- 1. Policy/Procedure Review, Discussion, Approval
 - a. Dental Screening Procedure
 - b. Dental Varnish Program Procedure
 - c. Dental Sealant Program Referral and Follow up Procedure
- F. ADJOURNMENT - Next Meeting: September 13,, 2019 at 8:00 am
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

June 21, 2019

A. CALL TO ORDER

Meeting called to order at 8:04 AM by Nancy McKenney.

B. ROLL CALL

Present: Nancy McKenney, Dr. Teresa Rudolph, Lori Asmus, Kristene Stacker

Excused: Candyce Rusin

Staff Present: Linda Palmbach, Kristine Jacobsen, Todd Drew, Mary Fritz, Meghan Pauly, Claire Opsteen

Guest: Lindsey Gutsmedl, RN, BSN Student

C. MINUTES TO APPROVE

Kristene Stacker moved to approve the May, 2019 minutes, seconded by Dr. Teresa Rudolf, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative

a. *Health Department Budgets and Contracts:* Nancy McKenney reported that the Menasha Health Department submitted a UW Madison School of Medicine and Public Health Letter of Intent for *Lead Safe Menasha: A Comprehensive Approach to Preventing Childhood Lead Poisoning*. The Health Dep't has been invited to submit a full proposal due June 3. This grant would support building new partnerships within the community and continuing current lead poisoning prevention efforts. The Health Dep't also submitted a grant application to conduct a second round of State Health Assessment Community Conversations. The application proposes to hold listening sessions for men and Spanish speaking people over age 55. The work would be completed by June 28.

b. *Personnel:* Kortney Dahm, PHN is currently on maternity leave

c. *Community Health Assessment:* Kristine Jacobsen gave an overview of the previous Community Dialogue sessions with the 55 and older population. There was a wrap-up session in April where Kristine and Meghan Pauly reported back to participants and other stakeholders about the information gathered during the dialogues.

d. *Academic Affiliation Updates:*

- i. University of Wisconsin Green Bay - Lindsey Gutsmedl, RN to BSN student at UWGB, began her 70 hour practicum on May 20. She will implement a primary prevention teaching project at Lakeside Commons or the Menasha Senior Center. Amy Huss will be the RN to BSN student in Fall 2019.
- ii. University of Wisconsin Oshkosh – Kristine Jacobsen is working with Katie DeWane, RN, UWO DNP student and Partnership Community Health Center on the Lead Free by Delivery grant.

2. Employee Safety: Todd Drew conducted Confined Space training, fire drill and security system check at City Center. Todd Drew obtained CVMIC Grant funds for replacement of 4 oxygen sensors in the Public Works Facility, 4 gas meters due to 2 meters with sensor issues.

3. Sealer of Weights and Measures: Todd Drew has completed 98 gas pump inspections, 1 pump taken out of service for mechanical failure. 1 pricing enforcement action following 2 failed inspections.

4. Environmental Health: Todd Drew reported 5 pool inspections were completed – 1 pool closed 3 times due to pH issues; 10 School HACCP records review inspection, 9 restaurant inspections, 1 restaurant partial enclosure and enforcement action for failure to have a Certified Food Manager. Midway Marathon being taken over by Casey's. New establishments – Starbucks, Dunkin Donuts, and 2 Tourist Rooming Houses. 6 housing complaints, 1 potential clandestine drug lab investigated with MPD, 1 environmental lead complaint. There were 5 DNR inspections with 2 enforcement actions. Todd completed demolition of 127 First Street.

5. Health Screening 60+: Meghan Pauly reported Neenah-Menasha YMCA will be holding an advanced Tai Chi class. Oral Health screening was held on June 21st. Senior Center will be hosting a brat fry on _____

6. Prevention: Kristine Jacobsen reported the 5th annual Corny Community Walk will be held on Wednesday, August 7 from 5-7:30pm. There will be food for those who register and participate in the walk, and a live band.

7. School Health Aides: No Report

8. Communicable Disease: Linda Palmbach gave an update for May communicable disease.

9. Lead Free by Delivery: Kristine Jacobsen reported that she and Katherine DeWane, RN, BSN presented about this project at the Wisconsin Public Health Association annual conference on May 23.

10. Lead Prevention: No Report

11. Maternal and Child Health: Kristine Jacobsen report Breast Feeding Friendly Policy has been approved.

12. Dental Sealants: Claire Opsteen attended Seal a Smile conference. Claire reported she completed 1,830 oral health screenings, 81 classrooms received oral health education. 1,099 fluoride varnish applications were provided to 383 students in the Menasha Schools and Head Start program. In 2018-2019, 478 oral screenings were provided; 198 children had 818 dental sealants; 478 children received 802 fluoride varnish applications.

13. Public Health Emergency Response to Opioid Crisis – Staff training is being developed by Unity Recovery Services in collaboration with Police, Fire, Gold Cross Ambulance

14. Emergency Preparedness: No Report

15. Twenty Four/Seven: No Report

16. Senior Center: Senior Center has free tick kits, limit 2 per family. The Senior Center will be hosting a brat fry on July 12th.

E. ACTION ITEMS

1. Policy and Procedure Review, Discussion, Approval: Dr. Teresa Rudolf moved to approve the Communicable Disease Investigation and Control Policy, seconded by Lori Asmus. The motion passed.

F. HELD OVER BUSINESS

None

G. ADJOURNMENT

Lori Asmus moved to adjourn the meeting at 9:12, seconded by Kristene Stacker. The motion passed.

The next meeting will be on Friday August 9, 2019 at 8:00 a.m.

Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

Cumulative Report

Date Type: Create

Date Range: 07/01/2019 to 07/31/2019

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CAMPYLOBACTERIOSIS	2
CHLAMYDIA TRACHOMATIS INFECTION	4
E-COLI, ENTEROPATHOGENIC (EPEC)	2
GONORRHEA	2
HEPATITIS C, CHRONIC	1
LYME LABORATORY REPORT	2
PERTUSSIS (WHOOPING COUGH)	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

Cumulative Report

Date Type: Create

Date Range: 06/01/2019 to 06/30/2019

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	8
E-COLI, ENTEROPATHOGENIC (EPEC)	1
EHRlichiosis, E. chaffeensis	1
GONORRHEA	2
REFUGEE HEALTH SCREENING	7
SALMONELLOSIS	1
STREPTOCOCCAL DISEASE, INVASIVE, GROUP A	1
SYphilis, UNKNOWN DURATION OR LATE	1

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