

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
June 21, 2019 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes May , 2019
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Contract Updates
 - a. Budget and Common Council Meeting Updates
 - b. Contract updates
 - c. Grant application updates
 - i. UW Madison School of Medicine and Public Health application submitted 6/3/2019 "*Lead Safe Menasha: A Comprehensive Approach to Preventing Childhood Lead Poisoning*" - July 8th will inform next steps
 - ii. DHS DPH –State Health Assessment Community Dialogue #2 Report Out
 - iii. DHS DPH – Response to Opioid Crisis – Additional \$10,000 to conduct Workshop (Total \$30,000)
 - b. Personnel
 - c. Community Health Assessment
 - i. State Health Assessment Community Dialogue Progress Report
 - d. Academic Affiliation Updates
 - i. University of Wisconsin Green Bay
 - a. Lindsey Gutsmedl, RN to BSN student – 70 hour practicum – May 2019
Preceptor: Linda Palmbach, Kristine Jacobsen, Meghan Pauly
 - b. Amy Huss RN to BSN student for the Fall 2019
 - ii. University of Wisconsin Oshkosh
 - a. BSN students – Jodi Koplitz, MSN, RN, Instructor
 - b. DNP student- Katherine Duwane, RN Dates: September 2018-May 2020
(Dr. Kathy Elertson, Professor) Kristine Jacobsen, MPH, CHES, Preceptor
Project Goal: reduce the number of lead-poisoned children under age six years by reducing or eliminating sources of lead in children’s environments before they are exposed
 - iii. Fox Valley Technical College
 - iv. Rasmussen College
 - v. Western Global University
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

- a. Communicable Disease Report
 - i. May 2019
 - ii. January-May 2019
 - b. School Health
 - i. Absences
 - 6. Health Screening 60+
 - 7. Prevention
 - 8. School Health Aides
 - 9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
 - 10. Communicable Disease
 - a. Measles Update
 - b. CDC Health Advisory - Nationwide Shortage of Tuberculin Skin Test Antigens
 - 11. Response to Opioid Crisis - Introduction to Menasha Community Addiction Assistance Response Program -
 - 12. Lead Free by Delivery
 - 13. Lead Prevention
 - 14. Immunization
 - 15. Maternal and Child Health
 - 16. Dental Sealants
 - 17. Emergency Preparedness
 - 18. Twenty Four/Seven
 - 19. Senior Center
- E. ACTION ITEMS
- 1. Policy/Procedure Review, Discussion, Approval
 - a. Influenza Outbreak Follow Up in Long Term Care Facilities
- F. ADJOURNMENT - Next Meeting: Friday August 9, 2019 at 8:00 am
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

April 12th, 2019

A. CALL TO ORDER

Meeting called to order at 8:07 AM by Nancy McKenney.

B. ROLL CALL

Present: Nancy McKenney, Dr. Teresa Rudolph, Lori Asmus

Excused: Kristene Stacker, Candyce Rusin

Staff Present: Linda Palmbach, Kristine Jacobsen, Todd Drew

C. MINUTES TO APPROVE

Lori Asmus moved to approve the April 12, 2019 minutes, seconded by Dr. Teresa Rudolf, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative

a. *Health Department Budgets and Contracts:* Nancy McKenney reported that the Menasha Health Department submitted a UW Madison School of Medicine and Public Health Letter of Intent for *Lead Safe Menasha: A Comprehensive Approach to Preventing Childhood Lead Poisoning*. The Health Dep't has been invited to submit a full proposal due June 3. This grant would support building new partnerships within the community and continuing current lead poisoning prevention efforts. The Health Dep't also submitted a grant application to conduct a second round of State Health Assessment Community Conversations. The application proposes to hold listening sessions for men and Spanish speaking people over age 55. The work would be completed by June 28.

b. *Personnel:* Kortney Dahm, PHN is currently on maternity leave

c. *Community Health Assessment:* Kristine Jacobsen gave an overview of the previous Community Dialogue sessions with the 55 and older population. There was a wrap-up session in April where Kristine and Meghan Pauly reported back to participants and other stakeholders about the information gathered during the dialogues. Kristine will make sure BOH members receive the PowerPoint presentation.

d. *Academic Affiliation Updates:*

i. University of Wisconsin Green Bay - Lindsey Gutsmedl, RN to BSN student at UWGB, will begin her 70 hour practicum on May 20. She will implement a primary prevention teaching project at Lakeside Commons or the Menasha Senior Center. Amy Huss will be the RN to BSN student in Fall 2019.

ii. University of Wisconsin Oshkosh – BSN students completed a project on concussions in Maplewood student athletes and presented about this project to Health Dep't staff on May 2. The Fall BSN students may continue work on this project. Kristine Jacobsen is working with Katie DeWane, RN, UWO DNP student and Partnership Community Health Center on the Lead Free by Delivery grant. Katie is prepared to be an academic partner on the Lead Safe Menasha grant.

2. Employee Safety: Todd Drew reported that hearing screening is complete. One employee was notified via letter about a significant threshold shift (STS). Todd completed Narcan refresher training for 21 police officers. Employees with expired Narcan were resupplied through the CVMIC grant. Security light beacons were installed in Menasha City Center to notify employees of a lockdown. This was funded through a Menasha School District grant.

3. Sealer of Weights and Measures: Todd Drew has completed 119 gas pump and 23 scale inspections. Four gas pumps were bagged, and no skimmers were found. Gas pump, scale, and pricing inspections need to be completed by the end of June 2019.

4. Environmental Health: Todd Drew reported he has completed 18 initial restaurant inspections and followed-up on four complaints. Todd followed-up with nine dog bite cases. Todd has completed lead and asbestos sampling for the Public Works Facility.

5. Public Health Department: Linda Palmbach reported that April 2019 was a quiet month for communicable diseases. The previous latent Tuberculosis cases have been closed. Nancy McKenney shared that the greater region

is looking into establishing extra support for local health departments in following up with cases of sexually transmitted infections. School absences remain relatively low.

- 6. Health Screening 60+:** Nancy McKenney shared that there will be an Oral Health screening at the Menasha Senior Center in June. The July Lunch and Learn session at the Menasha Senior Center will be “Touch a Truck” which gives adults a chance to meet various City Employees, ask them questions, and learn about their work. The Neenah-Menasha YMCA will be holding an advanced Tai Chi class.
- 7. Prevention:** Kristine Jacobsen reported the 5th annual Corny Community Walk will be held on Wednesday, August 7 from 5-7:30pm. There will be food for those who register and participate in the walk, and a live band.
- 8. School Health Aides:** No Report
- 9. Dental Program:** Nancy McKenney shared that she recently completed the complex admission process for the United Way. This ensures that the Health Dep’t can receive funding from the United Way.
- 10. Communicable Disease:** Nancy McKenney reported that there have been two suspect cases of measles and one other concern in the City of Menasha. There have been no confirmed cases. Nancy McKenney stressed that the Health Dep’t is strictly following procedures set by the State of Wisconsin regarding measles case management.
- 11. Response to Opioid Crisis:** Nancy McKenney reported that the Health Dep’t received a grant from the Wisconsin Department of Health Services Office of Preparedness. With this grant funding the Health Dep’t is modifying the Employee Safety Manual and Emergency Response Plan to include information about responding to an opioid-related event/call. Additionally, a core team has been established to create a Menasha Community Addiction Assistance Program. The Health Dep’t is contracting with Unity Recovery Services to assist in creating this program and to lead City Employee trainings.
- 12. Lead Free by Delivery:** Kristine Jacobsen reported that she and Katherine DeWane, RN, BSN will be presenting about this project at the Wisconsin Public Health Association annual conference on May 23.
- 13. Lead Prevention:** No Report
- 14. Immunization:** Linda Palmbach reported that there has not been an increase in requests for measles vaccinations. Nancy McKenney reported she did a radio interview along with Kurt Eggebrecht, City of Appleton Health Officer, about measles on May 6.
- 15. Maternal and Child Health:** No Report
- 16. Dental Sealants:** Claire Opsteen was attending the Seal a Smile conference. Nancy McKenney shared that Claire exceeded her goal of placing sealants on 135 children – she placed sealants on 198 children.
- 17. Emergency Preparedness:** Kristine Jacobsen reported that the Public Health Emergency Preparedness Coordinators group is in the process of planning a Closed POD Workshop to be held in June 2019
- 18. Twenty Four/Seven:** No Report
- 19. Senior Center:** No Report

E. ACTION ITEMS

- 1. Policy and Procedure Review, Discussion, Approval:** Dr. Teresa Rudolf moved to approve the Communicable Disease Investigation and Control Policy, seconded by Lori Asmus. The motion passed.

F. HELD OVER BUSINESS

None

G. ADJOURNMENT

Lori Asmus moved to adjourn the meeting at 9:30, seconded by Dr. Teresa Rudolph. The motion passed.

The next meeting will be on Friday June 21, 2019 at 8:00 a.m.

Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

Cumulative Report

Date Type: Create

Date Range: 05/01/2019 to 05/31/2019

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	10
E-COLI, ENTEROPATHOGENIC (EPEC)	1
GONORRHEA	3
HEPATITIS C, CHRONIC	1
LYME DISEASE (B.BURGDORFERI)	2
SALMONELLOSIS	1
TUBERCULOSIS, LATENT INFECTION (LTBI)	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

Cumulative Report

Date Type: Create

Date Range: 01/01/2019 to 05/31/2019

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CAMPYLOBACTERIOSIS	1
CHLAMYDIA TRACHOMATIS INFECTION	34
E-COLI, ENTEROPATHOGENIC (EPEC)	3
GIARDIASIS	1
GONORRHEA	7
HEPATITIS C, CHRONIC	3
INFLUENZA-ASSOCIATED HOSPITALIZATION	6
LYME DISEASE (B.BURGDORFERI)	2
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	1
PELVIC INFLAMMATORY DISEASE (NON GC, NON CT)	1
PERTUSSIS (WHOOPING COUGH)	2
SALMONELLOSIS	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1
SYPHILIS, PRIMARY	1
SYPHILIS, SECONDARY	1
SYPHILIS, UNKNOWN DURATION OR LATE	2
TUBERCULOSIS, LATENT INFECTION (LTBI)	3

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).