

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
May 10, 2019 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes January 11, 2019
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Contract Updates
 - a. Budget and Common Council Meeting Updates
 - b. Contract updates
 - c. Grant application updates
 - i. UW Madison School of Medicine and Public Health Invitation to submit an application *“Lead Safe Menasha: A Comprehensive Approach to Preventing Childhood Lead Poisoning”*
 - ii. DHS DPH – Application for State Health Assessment Community Dialogue #2
 - b. Personnel
 - c. Community Health Assessment
 - i. State Health Assessment Community Dialogue Progress Report
 - d. Academic Affiliation Updates
 - i. University of Wisconsin Green Bay
 - a. Lindsey Gutsmedl, RN to BSN student – 70 hour practicum – May 2019
Preceptor: Linda Palmbach, Kristine Jacobsen, Meghan Pauly
 - b. Amy Huss RN, the RN to BSN student for the Fall 2019
 - ii. University of Wisconsin Oshkosh
 - a. BSN students – Jodi Koplitz, MSN, RN, Instructor
 - b. DNP student- Katherine De Wane, RN Dates: September 2018-May 2020
(Dr. Kathy Elertson, Professor) Kristine Jacobsen, MPH, CHES, Preceptor
Project Goal: reduce the number of lead-poisoned children under age six years by reducing or eliminating sources of lead in children’s environments before they are exposed
 - iii. Fox Valley Technical College
 - iv. Rasmussen College
 - v. Western Global University
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. Communicable Disease Report

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

- i. April 2019
 - ii. January-April 2019
 - b. School Health
 - i. Absences
 - 6. Health Screening 60+
 - 7. Prevention
 - 8. School Health Aides
 - 9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
 - 10. Communicable Disease
 - a. Measles
 - 11. Response to Opioid Crisis
 - 12. Lead Free by Delivery
 - 13. Lead Prevention
 - 14. Immunization
 - 15. Maternal and Child Health
 - 16. Dental Sealants
 - 17. Emergency Preparedness
 - 18. Twenty Four/Seven
 - 19. Senior Center
- E. ACTION ITEMS
- 1. Policy/Procedure Review, Discussion, Approval
 - a. Communicable Disease Investigation and Control Policy
 - b. Communicable Disease Follow Up
 - c. STI Follow Up Procedure
- F. ADJOURNMENT - Next Meeting: Friday, June 14, 2019 at 8:00 am
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

April 12th, 2019

A. Meeting called to order at 8:07 AM by Nancy McKenney.

B. Roll Call: Present: Nancy McKenney, Kristene Stacker, Dr. Teresa Rudolph, Candyce Rusin Excused: Lori Asmus
Staff: Mary Fritz, Linda Palmbach, Claire Opsteen, Meghan Pauly, Kristine Jacobsen, Kortney Dahm

C. MINUTES TO APPROVE

Dr. Teresa Rudolph moved to approve the March 8, 2019 minutes, seconded by Kristene Stacker, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney reviewed the 2018 DHS Cost Reimbursement Schedule (list of grant reimbursements) and the 2018 into 2019 Fund Balance Reserves for the Menasha Health Department. Candyce Rusin asked if any fund balances could be used to provide shingles vaccine. Nancy McKenney will check. The Menasha Health Department submitted a UW Madison School of Medicine and Public Health Letter of Intent for *Lead Safe Menasha: A Comprehensive Approach to Preventing Childhood Lead Poisoning*. The Health Department will be notified whether or not there will be an invitation to submit a full proposal. The Health Department also submitted a grant application for a second State Health Assessment Community Dialogue. The application proposes to hold listening sessions for men and Spanish speaking people over age 55.

Community Health Assessment: Kristine Jacobsen noted that the Community Dialogue Listening Sessions were successful. Nearly 60 people age 55 and older provided perspectives on what they need to live long, healthy lives. Results were shared with the Wisconsin Department of Health Services, Division of Public Health. The Community Dialogue Wrap Up, a report back to the community, is being held today, April 12th at the Menasha City Center. The results will be used to inform the State Health Plan and Menasha's Health Plan. One item identified was the cost of prescription drugs. Partnership Community Health Center has a program that offers prescription drugs at a reduced cost to those who find it difficult to cover those costs. Meghan Pauly will work with Partnership Community Health Center to offer a learning opportunity.

Academic Affiliation Update: Kristine Jacobson is working with Katherine De Wane, RN, UWO DNP student and Partnership Community Health Center on the Lead Free by Delivery grant. The Home Lead Risk Data Base is being completed and will be available for public use soon.

Employee Safety: Todd Drew conducted normal Safety Committee meetings. Employee hearing screenings were completed in April.

Sealer of Weights and Measures: No Report

Environmental Health Programs: No Report

Communicable Disease Reports: Linda Palmbach RN, Public Health Nurses reviewed the March 2019 Communicable Disease report. Nancy McKenney Reported 7 surrounding states have reported measles cases.

School Health: March School Absences remain low.

Health Screening 60+ Program: Meghan Pauly reported Steven Mui acupuncturist will be at the Menasha Senior Center starting in May.

Dental Program: Claire Opsteen RDH reported fluorides are in processes.

Dental Sealant Program: Claire Opsteen RDH reported she is in the process of applying sealants. The goal was to place sealants on 135 children. To date, 182 children have participated in the sealant program.

Lead Prevention Program: No Report

Prevention: Kristine Jacobsen gave an update on Community Health Assessment.

Immunization: No Report

Emergency Preparedness: No Report

Twenty Four/Seven: No Report

Senior Center: Meghan Pauly reported Valley VNA will no longer be doing influenza vaccines at the Senior Center. It was suggested that pharmacies in the area be contacted and asked if they are willing to provide the vaccines.

E. ACTION ITEMS Policy and Procedure Review: Kristene Stacker moved to approve the *Child Abuse and Neglect Reporting Procedure*, second by Teresa Rudolph. The motion passed.

F. HELD OVER BUSINESS: None

G. ADJOURNMENT: Kristine Stacker moved to adjourn the meeting at 9:13, seconded by Candyce Rusin. The motion passed. The next meeting will be on Friday May 10, 2019 at 8:00 a.m.

Cumulative Report

Date Type: Create

Date Range: 01/01/2019 to 04/30/2019

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CAMPYLOBACTERIOSIS	1
CHLAMYDIA TRACHOMATIS INFECTION	24
E-COLI, ENTEROPATHOGENIC (EPEC)	2
GIARDIASIS	1
GONORRHEA	4
HEPATITIS C, CHRONIC	2
INFLUENZA-ASSOCIATED HOSPITALIZATION	6
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	1
PELVIC INFLAMMATORY DISEASE (NON GC, NON CT)	1
PERTUSSIS (WHOOPING COUGH)	2
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1
SYPHILIS, PRIMARY	1
SYPHILIS, SECONDARY	1
SYPHILIS, UNKNOWN DURATION OR LATE	2
TUBERCULOSIS, LATENT INFECTION (LTBI)	2

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).