

CITY OF MENASHA BOARD OF HEALTH

Minutes

September 13, 2019

A. CALL TO ORDER

Meeting called to order at 8:03 AM by Nancy McKenney.

B. ROLL CALL

Present: Nancy McKenney, Kristene Stacker, Lori Asmus

Excused: Dr. Teresa Rudolph, Candyce Rusin

Staff Present: Linda Palmbach, Todd Drew, Mary Fritz, Meghan Pauly, Kortney Dahm, Kristine Jacobsen, Claire Opsteen

C. MINUTES TO APPROVE

Lori Asmus moved to approve the August, 2019 minutes, seconded by Kristene Stacker, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. **Administrative**

a. Health Department Budgets and Contract

i. Contract Updates – No Report

b. *Personnel:* A School Health Screener is needed for the 2019-2020 school year. Kristine Jacobsen has been named Deputy Public Health Director.

c. *Community Health Assessment:* No Report

d. *Academic Affiliation Updates:*

i. University of Wisconsin Green Bay - Amy Huss will be the RN to BSN student in Fall 2019. She will be working on safe sleep projects and will provide vaccinations during the 2019 Influenza Vaccine Clinic.

ii. University of Wisconsin Oshkosh – Kristine Jacobsen is working with Katie DeWane, RN, UWO DNP student and Partnership Community Health Center on the Lead Free by Delivery grant.

2. **Employee Safety:** Todd Drew Conducted regular safety meeting with DPW/Parks, City Hall/Library and the Police Department. He is working with City Departments to make Safety purchases under the CVMIC Grant. Active Shooter Training was offered by Menasha Police Department on August 29.

Sealer of Weights and Measures: Todd Drew will be attending Fall Conference in Stevens Point in October of 2019.

Environmental Health: Todd Drew reported he has completed year reports to WDATCP, DSPS and DOA. Incoming new establishments include: Starbucks, Dunkin Donuts, and Koi Coffee. He is working with operator on the use of Cannabidiol (CBD) as a food ingredient. He is attending FBI Weapons of Mass Destruction Response training in Rhinelander in September; FBI Criminal Epidemiology training in Madison in November; and the Wisconsin Environmental Health Association conference in October in Elkhart Lake, WI. Todd reported that there has been an increase in bat complaints.

3. **Health Screening 60+:** Meghan Pauly reported Neenah-Menasha YMCA advanced Tai Chi class has started. She requested Board of Health Support for offering a prostate screening for residents age 45-75. A Nurse Practitioner from Wisconsin Institute of Urology would complete the screening. The prostate-specific antigen (PSA) laboratory tests would be offered free of charge. Kristen Stacker motioned to approve offering prostate screening, seconded by Lori Asmus. Motion passed.

4. **Prevention:** 197 residents attended the 5th annual Corny Community Walk was held on Wednesday August 7th From 5-7:30pm.

5. **School Health Aides:** No Report

6. **Communicable Disease:** Kortney Dahms updated the Board of Health on the August Communicable Disease Report.

7. **Lead Free by Delivery:** No Report

8. **Lead Prevention:** Todd Drew reported Liz Rosin is working with 1 elevated lead case.

9. Maternal and Child Health: No Report

10. Dental Sealants: Claire Opsteen report fall screenings are in process for the Menasha Joint School District Schools. Claire Opsteen & Nancy McKenney met with Jeff Buchta and Erin from Tri-County Dental Clinic. They discussed the need for specialized care. Tri-County will help with referrals for orthodontics, oral surgery and pediatric dental care. Menasha Health Department received signed MOU and will continue using them as a safety net referral site.

11. Public Health Emergency Response to Opioid Crisis – 100 City of Menasha staff was trained in addiction and addiction assistance. The training was developed by Unity Recovery Services in collaboration with the Health, Police, and Fire Departments and Gold Cross Ambulance. Training was held in June of 2019.

12. Emergency Preparedness: Mass Influenza clinic will be held on Thursday October 10th, 2019 from 2:00-6:00 PM at the Menasha City Center. Kristine Jacobsen reported Cassidy Walsh was hired as the Public Health Emergency Preparedness Consortium Coordinator and is also the City Appleton Emergency Manager.

13. Twenty Four/Seven: No Report

14. Senior Center: No Report

E. ACTION ITEMS

1. Policy and Procedures were reviewed by Board of Health. Recommendations will be incorporated into the procedures.

- a. Vaccine Clinic-Related
- b. Animal Bite Procedure
- c. Narcan Administration
- d. Opioid Response PPE

F. HELD OVER BUSINESS

None

G. ADJOURNMENT

Nancy McKenney moved to adjourn the meeting at 9:28, seconded by Lori Asmus. The motion passed.

The next meeting will be on Friday October 11, 2019 at 8:00 a.m. at the Menasha Health Department 100 Main Street, Suite 100 Menasha, WI.
