

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
June 15, 2018 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes May 18, 2018
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Contract Updates
 - a. 2017 into 2018 Fund Balance Reserves
 - b. DHS DPH 2017-2018 Grants and Contracts
 - i. SAS grant application 2018-19
 - ii. Taking Action with Data grant application
 - b. Correspondence/Communications
 - i. R-17-18 – Resolution Continuing Appropriations (2017 Fund Balance Reservations)
 - ii. *Request to Apply for, Receive, and Spend a Taking Action with Data: Using Environmental Public Health Tracking Data to Improve Environmental Health in a Community grant*
 - iii. Request from Appanasha Pet Clinic – Menasha re: Rabies Vaccines
 - c. Personnel
 - d. Academic Affiliation Update
 - i. University of Wisconsin Green Bay
 - ii. University of Wisconsin Oshkosh
 - a. BSN
 - b. RN to BSN
 - iii. Fox Valley Technical College
 - iv. Rasmussen College
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - a. Todd Drew completed Federal Bureau of Investigation – *Joint Criminal-Epidemiological Investigations Course* (16 hours)
 - 5. Public Health Department
 - a. Communicable Disease Report
 - i. May 2018
 - ii. January-May 2018
 - b. School Health
 - i. Absences

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

6. Health Screening 60+
7. Prevention
8. School Health Aides
9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
10. Lead Prevention
11. Immunization
12. Maternal and Child Health
13. Dental Sealants
14. Emergency Preparedness
15. Twenty Four/Seven
16. Senior Center

E. ACTION ITEMS

1. Policy/Procedure Review, Discussion, Approval
 - a. PRIVACY POLICY
 - b. CONFIDENTIALITY AND ACCESS TO CLIENT RECORDS
 - c. CLIENT TRANSFERS AND REFERRALS

F. HELD OVER BUSINESS

- G. ADJOURNMENT - Next Meeting: Friday, August 10, 2018 at 8:00 am
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

May 18, 2018

A. Meeting called to order at 8:15 AM by Nancy McKenney.

B. Roll Call: Present: Nancy McKenney, Lori Asmus, Teresa Rudolph, Kristene Stacker

Excused: Candi Rusin

Staff: Mary Fritz, Linda Palmbach, Todd Drew, Kristine Jacobsen

C. MINUTES TO APPROVE

Kristine Stacker moved to approve the April 20, 2018 minutes, seconded by Lori Asmus, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: DHS DPH 2017-2018 Grants and Contracts: The Menasha Healthy Smiles United Way grant application has been submitted. There have been no questions from reviewers. No funding announcement has been made yet. **Correspondence/Communication:** no report. **Personnel:** Nancy McKenney introduced Public Health Educator Kristine Jacobsen who started on May 7th. Nancy McKenney noted the University of Wisconsin Oshkosh nursing students presented to Common Council on "Stop the Bleed". The nursing students raised money to purchase Stop the Bleed Kits, kits were giving to the Menasha High School, Smith Park and Menasha Health Department.

Employee Safety: – Todd Drew conducted scheduled Safety meetings (DPW, City Hall and Police). American Industrial Medical completed hearing screening of 48 employees. Ben Rank, CVMIC conducted training on confined space entry. Todd Drew trained DPW/ Parks, Engineers and Code Enforcement on the use of Narcan 4mg dispenser. Todd Drew co-presented webinar with CVMIC on employee protection when dealing with potential fentanyl residuals 107 separate views.

Sealer of Weights and Measures: Todd Drew is in the process of testing gas pumps and scale testing.

Environmental Health Programs: Todd Drew is in process of restaurant, pool, TRH inspections. Two new establishments are in process: Jimmy Johns Subs and BBQ caterer/service base. Todd Drew reported that he is meeting with new owners of 629 Appleton Street to remediate drug residue issues. He reported that at 409 1st Street, Code Enforcement, building inspection, Health and MEG unit executed an inspection warrant to search home to establish information or potential raze order. On 127 First Street, there was a combined inspection in nuisance property enforcement process. He received a dust complaint (silica) – Sonoco paper. Todd Drew attended Bridges of Fox River Environmental Health Consortium meeting and began training and system audits since April 1, 2018. Todd Drew reported there were 7 human health hazard complaints. Todd Drew attended AHLS Training (Advanced Hazardous Materials Life Support) in Wausau – received certification first public health employee in Wisconsin to become certified. He is scheduled to attend a Federal Bureau of Investigation – Joint Criminal-Epidemiological Investigations Course (16 hours) on May 21-22nd.

Communicable Disease Reports: Linda Palmbach reviewed April 2018 Communicable Disease reports with the Board of Health. Nurses are working with 2 latent TB cases.

School Health: Absences remain low.

Health Screening 60+ Program: No Report

Dental Program: All dental fluorides are completed. We were able to refer and assist 2 children with extensive dental needs. There were 1384 fluoride applications completed in 2017-2018. Fox Valley Technical College students assisted in dental programs.

Dental Sealant Program: All sealants are competed. Claire Opsteen saw 104 children for first time sealant placement. Claire Opsteen sealed 453 teeth, fluoride applications for these children plus an additional 113 who did not have sealants or reapplication of sealants. 330 fluorides applied in total.

Lead Prevention Program: Nancy McKenney and Todd Drew gave an update on Lead Poisoning Prevention.

Prevention: The Corny Community Walk will be held on August 9th. The Fire Department will be cooking the corn and hot dogs. We are looking at adding more activities this year along with adding to the length of the walk.

Maternal and Child Health: No Report

Immunization: VFC (Vaccine for Children) site visit was held on May 15th at the Menasha Health Department, there were no compliance issues.

Emergency Preparedness: Menasha Health Department will be participated in an Emergency Preparedness exercise with Wisconsin Emergency Management, Wisconsin Department of Health Services, Wisconsin Army National Guard, Winnebago and Outagamie Counties. The exercise is called "Operation Dark Sky" and was held from May 15th through May 17th. Staff was deployed to the Sunnyview Expo Center to set up and staff a Red Cross Shelter.

Twenty Four/Seven: No Report

Senior Center: No Report

E. ACTION ITEMS

Policy and Procedure Review: Board of Health reviewed the Emergency Administration of Epinephrine.

F. HELD OVER BUSINESS: None

G. ADJOURNMENT:

Kristene Stacker moved to adjourn the meeting, seconded by Theresa Rudolph. Motion passed.

The next meeting will be on Friday June 15th, 2018 at 8:00 a.m.

Cumulative Report

Date Type: Create

Date Range: 05/01/2018 to 05/31/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
BABESIOSIS	1
CAMPYLOBACTERIOSIS	1
CHLAMYDIA TRACHOMATIS INFECTION	6
CRYPTOSPORIDIOSIS	1
HEPATITIS B, Unspecified	1
HEPATITIS C, CHRONIC	1
SALMONELLOSIS	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

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BABESIOSIS	1
BLASTOMYCOSIS	1
CAMPYLOBACTERIOSIS	2
CHLAMYDIA TRACHOMATIS INFECTION	40
CRYPTOSPORIDIOSIS	1
E-COLI, ENTEROPATHOGENIC (EPEC)	2
GONORRHEA	5
HEPATITIS B, Unspecified	1
HEPATITIS C, CHRONIC	7
INFLUENZA-ASSOCIATED HOSPITALIZATION	13
LYME DISEASE (B.BURGDORFERI)	2
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	1
PELVIC INFLAMMATORY DISEASE (NON GC, NON CT)	1
PERTUSSIS (WHOOPING COUGH)	2
SALMONELLOSIS	3
SHIGELLOSIS	1
STREPTOCOCCAL INFECTION, OTHER INVASIVE	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	3
SYPHILIS, UNKNOWN DURATION OR LATE	1
TUBERCULOSIS, LATENT INFECTION (LTBI)	5
TUBERCULOSIS, SCREENING	1

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