

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
April 20, 2018 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes March 9, 2018
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Contract Updates
 - a. DHS DPH 2017-2018 Grants and Contracts
 - i. Communicable Disease
 - ii. Public Health Emergency Preparedness
 - b. United Way Dental Program Grant Application
 - i. Status Report
 - b. Correspondence/Communications
 - i. Update: Community Health Survey Update
 - c. Personnel
 - i. Public Health Educator: accepted offer update
 - d. Academic Affiliation Update
 - i. University of Wisconsin Green Bay
 - ii. University of Wisconsin Oshkosh
 - a. BSN
 - iii. Fox Valley Technical College
 - iv. Rasmussen College
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. Communicable Disease Report
 - i. March 2018
 - ii. January-March 2018
 - b. School Health
 - i. Absences
 - 6. Health Screening 60+
 - 7. Prevention
 - 8. School Health Aides
 - 9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

10. Lead Prevention
11. Immunization
12. Maternal and Child Health
13. Dental Sealants
14. Emergency Preparedness
15. Twenty Four/Seven
16. Senior Center

E. ACTION ITEMS

1. Policy Review, Discussion, Approval

F. HELD OVER BUSINESS

- G. ADJOURNMENT - Next Meeting: Friday, May 11 , 2018 at 8:00 am
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

March 9, 2018

A. Meeting called to order at 8:10 AM by Nancy McKenney.

B. Roll Call: Present: Nancy McKenney, Lori Asmus, Teresa Rudolph

Excused: Candi Rusin, Kristene Stacker

Staff: Todd Drew, Kortney Dahm, Mary Fritz, Linda Palmbach, Meghan Pauley

C. MINUTES TO APPROVE

Lori Asmus moved to approve the February, 2018 minutes, seconded by Teresa Rudolph, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: *Budgets and Contracts:* Nancy McKenney noted the Common Council has approved the Intergovernmental Agreement Creating Bridges of Fox River Consortium (Environmental Health) between De Pere and Menasha. To comport with the Agreement, resolution O-1-18 was passed to amend Title 7, Chapter 6 of the Code of Ordinances (Retail Food, Recreational Licensing and Registration). The next step will be to amend plans and procedures and secure a revised Agent contract that recognizes the Consortium with the Wisconsin Department of Agriculture, Trade and Consumer Protection.

The United Way Dental Program Grant Application (Menasha Healthy Smiles) was submitted. Nancy McKenney and Claire Opsteen were invited to present to the United Way on Monday, March 26 at 8:30 am.

The Menasha Health Department will participate in the Fox Valley Healthy Restaurant Children's Meals project.

Correspondence/Communication: Nancy McKenney noted the Tri-County health systems (Ascension, Aurora, Theda Care, and Partnership Community Health Center) and the City of Menasha, Appleton and Outagamie, Calumet, and Winnebago Health Departments sent out a press release announcing the launch of a Community Health Survey. Survey results are almost completed. Nancy McKenney noted the City had 33 applicants for the Public Health Educator position.

Employee Safety: Todd Drew noted regular Safety Meetings were conducted. Scheduled facility safety walk through and confined space training with CVMIC as part of the annual work plan. He will be participating in a webinar with CVMIC on protecting employees from opioid exposures on April 24, 2018. He assisted Menasha Police Department with an Opioid Officer Protection Procedure and kit information, which has been shared statewide. Hearing Screening scheduled for April 16 at Public Works Garage.

Sealer of Weights and Measures: Scale and Scanning tests currently being completed.

Environmental Health Programs: Restaurant and retail inspections are in process. Todd Drew reported he is working on 2 cases (a chronic nuisance action with MPD and NM Fire and with MPD and Building Inspection on enforcement actions). Todd Drew attended the WEM Governors Conference on Emergency Government / Preparedness. He is developing a Food Emergency exercise with Kwik Trip for the fall WEHA Convention. Todd Drew reported he had 1 DNR case in Oshkosh. He is working with the Senior Center on improving food safety procedures. FDA Grant submission was approved for payment of the \$2500.00 grant award for the National Voluntary Retail Program Standards. The De Pere agent contract is active as of April 1, 2018.

Communicable Disease Reports: Linda Palmbach & Kortney Dahm reviewed February 2018 Communicable Disease reports with the Board of Health.

School Health: Absences remain low.

Health Screening 60+ Program: Meghan Pauly stated "Walking-On" program is now in process, Tai Chi is up and running. Other 60+programs/screenings being offered are Walking Club, Healthy Living, Hand Chair Massage and Skin Cancer.

Prevention: No Report

Dental Program: Screening, fluoride varnish, Children and Youth with Special Healthcare Needs.

Dental Sealant Program: Claire Opsteen reported the Menasha Seal a Smile program is underway. Sealants were completed at Banta, Jefferson, Nicolet and Maplewood schools. To date, 55 students were seen, 224 teeth were sealed.

Lead Prevention Program: No Report

Maternal and Child Health: No Report

Immunization: Nancy McKenney noted the Menasha Health Department ordered a new vaccine refrigerator.

Emergency Preparedness:

Twenty Four/Seven: Cell Phones received for Menasha Health Department staff.

Senior Center: Chart well Catering Service is catering a spring food service event at the Senior Center

E. ACTION ITEMS

Policy and Procedure Review: The Board reviewed the *Vaccine Administration and Vaccine Monitoring, Storage and Relocation*.

F. HELD OVER BUSINESS: None

G. ADJOURNMENT:

Teresa Rudolph moved to adjourn the meeting, seconded by Lori Asmus. Motion passed.

The next meeting will be on April 13th, 2018 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month at 8:00 AM.

Cumulative Report

Date Type: Create

Date Range: 03/01/2018 to 03/31/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	7
EHRlichiosis, E. chaffeensis	1
HEPATITIS C, CHRONIC	2
INFLUENZA-ASSOCIATED HOSPITALIZATION	4
LYME LABORATORY REPORT	2
PELVIC INFLAMMATORY DISEASE (NON GC, NON CT)	1
SALMONELLOSIS	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

Cumulative Report

Date Type: Closed

Date Range: 01/01/2018 to 03/31/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
BLASTOMYCOSIS	1
CAMPYLOBACTERIOSIS	1
CHLAMYDIA TRACHOMATIS INFECTION	23
E-COLI, SHIGA TOXIN-PRODUCING (STEC)	1
GIARDIASIS	1
GONORRHEA	6
HEPATITIS C, CHRONIC	4
LYME DISEASE (B.BURGDORFERI)	3
PELVIC INFLAMMATORY DISEASE (NON GC, NON CT)	1
PERTUSSIS (WHOOPING COUGH)	2
SALMONELLOSIS	1
SHIGELLOSIS	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1
SYPHILIS, UNKNOWN DURATION OR LATE	1

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