

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
December 7, 2018 10:30 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes October 12, 2018
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Contract Updates
 - a. Budget and Common Council Meeting Updates
 - b. Contract updates
 - c. Grant application updates
 - b. Personnel
 - c. Academic Affiliation Updates
 - i. University of Wisconsin Green Bay
 - ii. University of Wisconsin Oshkosh
 - a. BSN students – Dates: 9/6/18-12/4/2018
(Jodi Koplitz, MSN, RN, Instructor)
 - b. RN to BSN student – Megan Davis, RN Dates: 9/14/18 – 11/30-18 84 hours
(Terese Blakeslee, MSN, RN instructor)
Project Goal: increase participation in the immunization clinics and Mass Influenza Vaccine Clinic
 - c. DNP student- Katherine De Wane, RN Dates: 9/2018-5/2020
(Dr. Kathy Elertson, Professor)
Project Goal: reduce the number of lead-poisoned children under age six years by reducing or eliminating sources of lead in children’s environments before they are exposed
 - iii. Fox Valley Technical College
 - iv. Rasmussen College – Request to place student
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - a. Re-inspection fee
 - 5. Public Health Department
 - a. Communicable Disease Report
 - i. November 2018
 - ii. January-November 2018

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

b. School Health

i. Absences

6. Health Screening 60+
7. Prevention
8. School Health Aides
9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
10. Communicable Disease
11. Lead Free by Delivery
12. Lead Prevention
13. Immunization
14. Maternal and Child Health
15. Dental Sealants
16. Emergency Preparedness
17. Twenty Four/Seven
18. Senior Center

E. ACTION ITEMS

1. Policy/Procedure Review, Discussion, Approval (available at the meeting)
 - a. Response to Public Health Emergencies
 - b. Radio Policy
 - c. 24/7 Policy
 - d. Policy, Procedure and Protocol Development
 - e. Policy, Procedure and Protocol Revision, Review and Approval

- F. ADJOURNMENT - Next Meeting: Friday, January 11, 2018 at 8:00 am
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

November 9th, 2018

A. Meeting called to order at 8:16 AM by Nancy McKenney.

B. Roll Call: Present: Nancy McKenney, Teresa Rudolph, Kristene Stacker

Excused: Candyce Rusin, Lori Asmus

Staff: Kortney Dahm, Mary Fritz, Linda Palmbach, Meghan Pauly, Claire Opsteen

Guest: Linda Stoll

C. MINUTES TO APPROVE

Teresa Rudolph moved to approve the October 12, 2018 minutes, seconded by Kristene Stacker, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney updated the Board of Health on the Budget Session and DHS DPH 2018-2019 contracts. **Correspondence/Communitization:** The Health Department received approval from the Administration Committee and Common Council (11-05-18) to apply for a DHS DPH grant titled: **Enhancing Public Health Preparedness: The Opioid Epidemic.** The maximum award is \$20,000. She also reported that approval was received to to apply for, receive and accept \$15,000.00 in FDA Retail Program Standards Grant Funds. These funds will assist the Bridges of Fox River Consortia (Environmental Health Program). **Academic Affiliation Update:** University of Wisconsin Oshkosh nursing students are working to increase participation in the immunization clinics. A University of Wisconsin Oshkosh Doctorate of Nurse Practitioner student is completing her capstone project at the Menasha Health Department. She will be working on the Lead Free by Delivery grant reduce the number of lead-poisoned children under age six years. Kristine Jacobsen, MPH, CHES, CLEC, Public Health Educator is her preceptor.

Employee Safety: – No Report

Sealer of Weights and Measures: Nancy McKenney reported Kristine Jacobson has been trained to assist in scanning.

Environmental Health Programs: Nancy McKenney reported the Brin building will be demolished.

Communicable Disease Reports: Kortney Dahm RN, Public Health Nurse & Linda Palmbach RN, Public Health Nurse reviewed the October 2018 and January–October 2018 Communicable Disease reports.

School Health: School Absences remain low.

Health Screening 60+ Program: Meghan Pauly gave an update on Senior Center programs. Meghan is working on the 2019 Senior Center Calendar. Vascular screening will be held on February 6th.

Dental Program: Claire Opsteen reported she is process of doing fluoride varnishes.

Dental Sealant Program: Sealants will start in January 2019

Lead Prevention Program: No Report

Prevention: Kristine Jacobson is in the process of planning the 5th annual Corny Community Walk and strategic planning for the Health Department. The goal for 2019 is to have three sites designated for Breast Feeding.

Maternal and Child Health: Kristine Jacobsen is working with City of Menasha Administration staff to discuss the process of becoming a Breastfeeding Friendly work place.

Immunization: Additional influenza vaccine was purchased due to increased vaccination rates. Regular monthly immunization clinics are being offered.

Emergency Preparedness: Kristine Jacobsen is working on After Action Report for the 2018 Mass influenza Clinic.

Twenty Four/Seven: No Report

Senior Center: No Report

E. ACTION ITEMS

Policy and Procedure Review: Linda Palmbach, PHN, updated the Board of Health on changes made to Child Passenger Safety and TB Policy/Procedures. The following procedures were reviewed: Child Passenger Safety; TB: Accessing

Services; Packaging of Laboratory Specimens TB Directly Observed Therapy; TB Sputum Testing; TB Isolation; TB Confinement; TB Risk Assessment Form; TB Voluntary Isolation Contract; TB Release from Isolation/Confinement.

F. HELD OVER BUSINESS: None

G. ADJOURNMENT: Nancy McKenney moved to adjourn the meeting, seconded by Teresa Rudolph. Motion passed. The next meeting will be on Friday December 7, 2018 at 10:30 a.m.

Cumulative Report

Date Type: Create

Date Range: 01/01/2018 to 11/30/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
ANAPLASMOSIS, A. phagocytophilum	2
BLASTOMYCOSIS	1
CAMPYLOBACTERIOSIS	6
CARBON MONOXIDE POISONING	1
CHLAMYDIA TRACHOMATIS INFECTION	86
CRYPTOSPORIDIOSIS	1
CYCLOSPORIASIS	1
E-COLI, ENTEROPATHOGENIC (EPEC)	7
EHRlichiosis/ANAPLASMOSIS, undetermined	1
GIARDIASIS	1
GONORRHEA	15
HAEMOPHILUS INFLUENZAE, INVASIVE DISEASE	1
HEPATITIS B, CHRONIC	1
HEPATITIS B, Unspecified	1
HEPATITIS C	1
HEPATITIS C, ACUTE	1
HEPATITIS C, CHRONIC	11
INFLUENZA-ASSOCIATED HOSPITALIZATION	13
LEGIONELLOSIS	1
LEPTOSPIROSIS	1
LYME DISEASE (B.BURGDORFERI)	6
LYME LABORATORY REPORT	4
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	2
PELVIC INFLAMMATORY DISEASE (NON GC, NON CT)	1
PERTUSSIS (WHOOPING COUGH)	3

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

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Outbreak Jurisdiction:

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Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
Q FEVER, unspecified	1
SALMONELLOSIS	5
SHIGELLOSIS	1
STREPTOCOCCAL INFECTION, OTHER INVASIVE	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	4
SYPHILIS, EARLY NON-PRIMARY, NON-SECONDARY	1
SYPHILIS, UNKNOWN DURATION OR LATE	1
TUBERCULOSIS, CLASS A OR B	2
TUBERCULOSIS, LATENT INFECTION (LTBI)	6
VANCOMYCIN-INTERMEDIATE S. AUREUS (VISA)	1
VARICELLA (CHICKENPOX)	2
VIBRIOSIS, NON CHOLERA	1

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Cumulative Report

Date Type: Create

Date Range: 01/01/2018 to 12/05/2018

Incident Jurisdiction:

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Outbreak Jurisdiction:

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CARBON MONOXIDE POISONING	1
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CRYPTOSPORIDIOSIS	1
CYCLOSPORIASIS	1
E-COLI, ENTEROPATHOGENIC (EPEC)	8
EHRlichiosis/ANAPLASMOSIS, undetermined	1
GIARDIASIS	1
GONORRHEA	15
HAEMOPHILUS INFLUENZAE, INVASIVE DISEASE	1
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