

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
November 8, 2018 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes October 12, 2018
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Contract Updates
 - a. Budget review power point
 - b. Contract updates
 - c. Grant application updates
 - b. Personnel
 - c. Academic Affiliation Updates
 - i. University of Wisconsin Green Bay
 - ii. University of Wisconsin Oshkosh
 - a. BSN students – Dates: 9/6/18-12/4/2018
(Jodi Koplitz, MSN, RN, Instructor)
 - b. RN to BSN student – Megan Davis, RN Dates: 9/14/18 – 11/30-18 84 hours
(Terese Blakeslee, MSN, RN instructor)
Project Goal: increase participation in the immunization clinics and Mass Influenza Vaccine Clinic
 - c. DNP student- Katherine De Wane, RN Dates: 9/2018-5/2020
(Dr. Kathy Elertson, Professor)
Project Goal: reduce the number of lead-poisoned children under age six years by reducing or eliminating sources of lead in children’s environments before they are exposed
 - iii. Fox Valley Technical College
 - iv. Rasmussen College
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. Communicable Disease Report
 - i. October 2018
 - ii. January-October 2018
 - b. School Health

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

i. Absences

6. Health Screening 60+
7. Prevention
8. School Health Aides
9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
10. Communicable Disease
11. Lead Free by Delivery
12. Lead Prevention
13. Immunization
14. Maternal and Child Health
15. Dental Sealants
16. Emergency Preparedness
17. Twenty Four/Seven
18. Senior Center

E. ACTION ITEMS

1. Policy/Procedure Review, Discussion, Approval (available at the meeting)
 - a. Child Passenger Safety
 - b. TB: Accessing Services
 - c. Packaging of Laboratory Specimens
 - d. TB Directly Observed Therapy
 - e. TB Sputum Testing
 - f. TB Isolation
 - g. TB Confinement
 - h. TB Risk Assessment Form
 - i. TB Voluntary Isolation Contract
 - j. TB Release from Isolation/Confinement

F. HELD OVER BUSINESS

- G. ADJOURNMENT - Next Meeting: Friday, December 14, 2018 at 8:00 am
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

October 12th, 2018

A. Meeting called to order at 8:10 AM by Candyce Rusin.

B. Roll Call: Present: Nancy McKenney, Lori Asmus, Candyce Rusin

Staff: Kortney Dahm, Mary Fritz, Kristine Jacobsen, Meghan Pauly, Claire Opsteen

Guest: Dick & Carol Sturm, Linda Stoll

C. MINUTES TO APPROVE

Lori Asmus moved to approve the September 14, 2018 minutes, seconded by Nancy McKenney, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney updated the Board of Health on DHS DPH 2018-2019 contracts. **Correspondence/Communitization:** The Health Department is requesting approval from the Administration Committee and Common Council to apply for a DHS DPH grant titled: **Enhancing Public Health Preparedness: The Opioid Epidemic.** The maximum award is \$20,000. The application deadline is November 1, 2018. If awarded, funds must be spent by August 31, 2019. She also reported that a memo was sent to the Administration Committee requesting approval to apply for, receive and accept \$15,000.00 in FDA Retail Program Standards Grant Funds. These funds will assist the Bridges of Fox River Consortia (Environmental Health Program). Nancy McKenney also shared that the Menasha Health Department was awarded Bioterrorism (Public Health Emergency Preparedness funding). A memo was sent to Administration and Common Council recommending approval of the 2019 Environmental Health Program fee schedule (previously approved by the Board of Health). Nancy also discussed RESOLUTION R-25-18: A RESOLUTION REGARDING LEAD AND GALVANIZED WATER SERVICE LATERAL REPLACEMENT PARTNERSHIP (introduced by Alderman Nichols). Dick Sturm, Carol Sturm, and Linda Stoll attended the Board of Health meeting and discussed developing a Backyard Chicken Ordinance for the City of Menasha with Board members. Nancy McKenney noted there would be further opportunities for discussion. **Academic Affiliation Update:** University of Wisconsin Oshkosh nursing students are working to increase participation in the immunization clinics. A University of Wisconsin Oshkosh Doctorate of Nurse Practitioner student is completing her capstone project at the Menasha Health Department. She will be working on the Lead Free by Delivery grant reduce the number of lead-poisoned children under age six years. Kristine Jacobsen, MPH, CHES, CLEC, Public Health Educator is her preceptor.

Employee Safety: – Nancy McKenney report Kristine Jacobson will be assisting in Fit Testing.

Sealer of Weights and Measures: Nancy McKenney reported Kristine Jacobson has been trained to assist in scanning.

Environmental Health Programs: No Report

Communicable Disease Reports: Kortney Dahm reviewed the October 2018 Communicable Disease reports.

School Health: School Absences remain low.

Health Screening 60+ Program: Meghan Pauly gave an update on Senior Center programs. Healthy Living with Diabetes was held on October 9, 16, 2018. Skin cancer screening was held on October 19, 2018.

Dental Program: Claire Opsteen report she is completing fluoride varnish & Children and Youth with Special Healthcare Needs.

Dental Sealant Program: No Report

Lead Prevention Program: No Report

Prevention:

Maternal and Child Health: Kristine Jacobsen is working with City of Menasha Administration staff to discuss the process of becoming a Breastfeeding Friendly work place.

Immunization: Regular monthly immunization clinics are being offered. Mass Flu Clinic held on October 11, 2018; 356 influenza vaccines were administered. Candi Rusin commended the staff on a well-run clinic.

Emergency Preparedness: Kristine Jacobsen updated the Board on the Mass Influenza Clinic that will be held on October 11, 2018

Twenty Four/Seven: No Report

Senior Center: No Report

E. ACTION ITEMS

Policy and Procedure Review: No Report

F. HELD OVER BUSINESS: None

G. ADJOURNMENT: Lori Asmus moved to adjourn the meeting, seconded by Candyce Rusin. Motion passed.

The next meeting will be on Friday November 9th, 2018 at 8:00 a.m.

Cumulative Report

Date Type: Create

Date Range: 10/01/2018 to 10/31/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	8
HEPATITIS B, Unspecified	1
LEGIONELLOSIS	1
LYME LABORATORY REPORT	1
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	1
PERTUSSIS (WHOOPING COUGH)	1
SYPHILIS, EARLY NON-PRIMARY, NON-SECONDARY	1
TUBERCULOSIS, CLASS A OR B	2

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

Cumulative Report

Date Type: Create

Date Range: 01/01/2018 to 10/31/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
ANAPLASMOSIS, A. phagocytophilum	2
BLASTOMYCOSIS	1
CAMPYLOBACTERIOSIS	5
CHLAMYDIA TRACHOMATIS INFECTION	79
CRYPTOSPORIDIOSIS	1
CYCLOSPORIASIS	1
E-COLI, ENTEROPATHOGENIC (EPEC)	7
EHRlichiosis/ANAPLASMOSIS, undetermined	1
GIARDIASIS	1
GONORRHEA	13
HEPATITIS B, CHRONIC	1
HEPATITIS B, Unspecified	1
HEPATITIS C, CHRONIC	12
INFLUENZA-ASSOCIATED HOSPITALIZATION	13
LEGIONELLOSIS	1
LEPTOSPIROSIS	1
LYME DISEASE (B.BURGDORFERI)	6
LYME LABORATORY REPORT	3
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	2
PELVIC INFLAMMATORY DISEASE (NON GC, NON CT)	1
PERTUSSIS (WHOOPING COUGH)	3
SALMONELLOSIS	5
SHIGELLOSIS	1
STREPTOCOCCAL INFECTION, OTHER INVASIVE	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	4

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Date Type: Create

Date Range: 01/01/2018 to 10/31/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
SYPHILIS, EARLY NON-PRIMARY, NON-SECONDARY	1
SYPHILIS, UNKNOWN DURATION OR LATE	1
TUBERCULOSIS, CLASS A OR B	2
TUBERCULOSIS, LATENT INFECTION (LTBI)	5
VANCOMYCIN-INTERMEDIATE S. AUREUS (VISA)	1
VARICELLA (CHICKENPOX)	2
VIBRIOSIS, NON CHOLERA	1

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