

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
October 12, 2018 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes September 14, 2018
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Contract Updates
 - a. 2017 into 2018 Fund Balance Reserves
 - b. DHS DPH 2018-19 Grants and Contracts Status
 - i. Enhancing Public Health Preparedness: The Opioid Epidemic
Maximum award: \$20,000
Application Deadline: November 1, 2018
Funds must be spent by August 31, 2019
 - b. Correspondence/Communications
 - c. Correspondence/Communications
 - d. Common Council:
 - i. 9-12-18 Memo to Common Council: Community Influenza Vaccine Clinic (10/11/18)
 - ii. 9-13-18 Memo to Common Council: Bioterrorism PHEP Funding Award
 - iii. 9-26-18 Memo to Administration Committee : Approval to Apply for, Receive and Accept \$15,000.00 in Retail Program Standards Grant Funds
 - iv. 9-26-18 Memo to Common Council: Request to Approve 2019 Environmental Health Program Fee Schedule
 - v. RESOLUTION R-25-18: A RESOLUTION REGARDING LEAD AND GALVANIZED WATER SERVICE LATERAL REPLACEMENT PARTNERSHIP (introduced by Alderman Nichols)
 - e. Board of Health
 - i. 10-09-2018 Memo to Board of Health: Backyard Chickens
 - f. Personnel
 - g. Academic Affiliation Update
 - i. University of Wisconsin Green Bay
 - ii. University of Wisconsin Oshkosh
 - a. BSN students – Dates: 9/6/18-12/4/2018
(Jodi Koplitz, MSN, RN, Instructor)
 - b. RN to BSN student – Megan Davis, RN Dates: 9/14/18 – 11/30-18 84 hours
(Terese Blakeslee, MSN, RN instructor)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

Project Goal: increase participation in the immunization clinics and Mass Influenza Vaccine Clinic

- c. DNP student- Katherine De Wane, RN Dates: 9/2018-5/2020
(Dr. Kathy Elertson, Professor)

Project Goal: reduce the number of lead-poisoned children under age six years by reducing or eliminating sources of lead in children's environments before they are exposed

- iii. Fox Valley Technical College
- iv. Rasmussen College

- 2. Employee Safety
- 3. Sealer of Weights and Measures
- 4. Environmental Health
- 5. Public Health Department
 - a. Communicable Disease Report
 - i. September 2018
 - ii. January-September 2018
 - b. School Health
 - i. Absences
- 6. Health Screening 60+
- 7. Prevention
- 8. School Health Aides
- 9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
- 10. Communicable Disease
- 11. Lead Free by Delivery
- 12. Lead Prevention
- 13. Immunization
- 14. Maternal and Child Health
- 15. Dental Sealants
- 16. Emergency Preparedness
- 17. Twenty Four/Seven
- 18. Senior Center

E. ACTION ITEMS

- 1. Policy/Procedure Review, Discussion, Approval

F. HELD OVER BUSINESS

- G. ADJOURNMENT - Next Meeting: Friday, November 9, 2018 at 8:00 am
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

September 14, 2018

A. Meeting called to order at 8:04 AM by Candyce Rusin.

B. Roll Call: Present: Nancy McKenney, Lori Asmus, and Teresa Rudolph, Candyce Rusin, Krisene Stacker

Staff: Kortney Dahm, Mary Fritz, Kristine Jacobsen, Meghan Pauly

Guest: Megan Davis, RN, UW Oshkosh Nursing Program

C. MINUTES TO APPROVE

Candyce Rusin moved to approve the August 17, 2018 minutes, seconded by Nancy McKenney, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney was notified that the Menasha Health Department State Health Plan – Community Dialogue Mini-grant was successful. Menasha will receive \$6,500 from the WI Department of Health Services, Division of Public Health (DHS DPH) to engage adults over 55 in conversations about their most pressing health issues. This information from the community dialogues will be used to prepare a report for DHS DPH as they consider State Health Plan focus areas and priorities. McKenney gave an update on 2017-2018 Fund Balance Reserves. The municipal budget kickoff meeting was held with the Menasha Common Council. It was noted that the Menasha Health Department is cost effective (\$1/\$100,000 home).

Correspondence/Communication: Nancy McKenney gave an update on Appanasha Pet Clinic request for Menasha Health Department to administer Rabies vaccine. The Board of Health reviewed and discussed the Menasha Health Department Mission, Vision, Values, and Goals 2018. Candyce Rusin noticed that challenges included time and heavy workloads which increases stress. It was recommended that periodically group activities be scheduled.

Academic Affiliation Update: UW Oshkosh BSN students are scheduled for their public health department rotations from 9/6/18-12/4/2018. Jodi Koplitz, MSN, RN, is their instructor. Meghan Pauly will be mentor to RN to BSN student, Megan Davis, RN from 9/14/18 – 11/30-18 84 hours. Terese Blakeslee, MSN, RN is her instructor. The goal of her project is to increase participation in the immunization clinics and Mass Influenza Vaccine Clinic. The UWO Doctorate and Nurse Practitioner Program will be working to place a student. Kristine Jacobsen will be the mentor. The DNP student **project goal will be** to reduce the number of lead-poisoned children under age six years by reducing or eliminating sources of lead in children's environments before they are exposed.

Employee Safety: – Nancy McKenney reviewed the following notes from Todd Drew as he was unable to attend the Board of Health meeting. He conducted regular safety meetings. CVMIC grant purchases. Fire Extinguisher Training was completed on September 13th for City staff.

Sealer of Weights and Measures: Nancy McKenney reviewed the following notes from Todd Drew. He noted he was conducting standard inspections. Kristine Jacobson has been trained to assist in scanning.

Environmental Health Programs: : Nancy McKenney reviewed the following notes from Todd Drew. Contractors are cleaning 629 Appleton Street. There were 5 housing complaints. Todd Drew is working with De Pere on multiple restaurant enforcement actions. He noted that the Brinn building will likely be torn down. The contents will be considered contaminated with asbestos and require disposal as regulated waste. There is one new establishment coming to Menasha, including TTz BBQ on 403 Racine Street. Nancy McKenney noted that Environmental Health fees had not increased since prior to 2014. Program expenses such as wage and benefits have increased. She requested the Board of Health consider raising the fees by 2% in 2019. The fee increase would include: Food Service and Restaurants; Retail Food Service; Lodging; Tattoo and Body Piercing; and Mobile Home Parks.

Kristene Stacker moved to increase Environmental Health fees by 2% in 2019. Lori Asmus seconded the motion. The motion passed.

Communicable Disease Reports: Kortney Dahm reviewed the September 2018 Communicable Disease reports.

School Health: School Absences remain low.

Health Screening 60+ Program: Meghan Pauly gave an update on Senior Center programs. Vascular Screening will be held on September 19th. Healthy Living with Diabetes will be held on Oct. 9 and skin cancer screening will be held on Oct. 19th. Public Health Nurse, Kortney Dahm is training as an Adaptive Tai Chi instructor.

Dental Program: No Report.

Dental Sealant Program: No Report

Lead Prevention Program: No Report

Prevention: Claire Opsteen and Kristine Jacobsen noted Corny Community Walk was a success. 250 residents attended 2018 Corny Community Walk, increased from 184 in 2017.

Maternal and Child Health: Kristine Jacobsen is working with City of Menasha Administration staff to discuss the process of becoming a Breastfeeding Friendly work place.

Immunization: Regular monthly immunization clinic are being offered.

Emergency Preparedness: Kristine Jacobsen gave an update on Mass Influenza Clinic that will be held on Oct. 11th.

Twenty Four/Seven: No Report

Senior Center: No Report

E. ACTION ITEMS

Policy and Procedure Review: Board of Health reviewed and approved Audiology Screen Procedure Policy/Procedure. Kristene Stacker motioned to approve, second by Theresa Rudolph

F. HELD OVER BUSINESS: None

G. ADJOURNMENT: Kristene Stacker moved to adjourn the meeting, seconded by Theresa Rudolph. Motion passed. The next meeting will be on Friday October 12th, 2018 at 8:00 a.m.

Cumulative Report

Date Type: Create

Date Range: 09/01/2018 to 09/30/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	7
E-COLI, ENTEROPATHOGENIC (EPEC)	1
GIARDIASIS	1
GONORRHEA	2
HEPATITIS C, CHRONIC	1
LEPTOSPIROSIS	1
LYME LABORATORY REPORT	1
SYPHILIS REACTOR	1
TUBERCULOSIS, CLASS A OR B	1
VIBRIOSIS, NON CHOLERA	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

Cumulative Report

Date Type: Create

Date Range: 01/01/2018 to 09/30/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
ANAPLASMOSIS, A. phagocytophilum	2
BLASTOMYCOSIS	1
CAMPYLOBACTERIOSIS	5
CHLAMYDIA TRACHOMATIS INFECTION	74
CRYPTOSPORIDIOSIS	1
CYCLOSPORIASIS	1
E-COLI, ENTEROPATHOGENIC (EPEC)	7
EHRlichiosis/ANAPLASMOSIS, undetermined	1
GIARDIASIS	1
GONORRHEA	13
HEPATITIS B, CHRONIC	1
HEPATITIS B, Unspecified	1
HEPATITIS C, CHRONIC	12
INFLUENZA-ASSOCIATED HOSPITALIZATION	13
LEPTOSPIROSIS	1
LYME DISEASE (B.BURGDORFERI)	5
LYME LABORATORY REPORT	2
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	1
PELVIC INFLAMMATORY DISEASE (NON GC, NON CT)	1
PERTUSSIS (WHOOPING COUGH)	2
SALMONELLOSIS	5
SHIGELLOSIS	1
STREPTOCOCCAL INFECTION, OTHER INVASIVE	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	4
SYPHILIS REACTOR	1

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Date Type: Create

Date Range: 01/01/2018 to 09/30/2018

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
SYPHILIS, UNKNOWN DURATION OR LATE	1
TUBERCULOSIS, CLASS A OR B	1
TUBERCULOSIS, LATENT INFECTION (LTBI)	5
TUBERCULOSIS, SCREENING	1
VANCOMYCIN-INTERMEDIATE S. AUREUS (VISA)	1
VARICELLA (CHICKENPOX)	2
VIBRIOSIS, NON CHOLERA	1

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MEMORANDUM

TO: Board of Health

From: Nancy McKenney, MS, RDH, Public Health Director

Date: October 9, 2018

RE: Backyard Chickens

The purpose of this Memorandum is to notify the Board of Health that I have been approached by City Aldermen for information about keeping backyard chickens.

Dick Sturm, a City of Menasha resident who is working with the City of Menasha Sustainability Board, has requested a meeting with me to discuss keeping backyard chickens in Menasha. Our meeting is scheduled for October 16, 2018. Also invited are: Samuel Schroeder, Director, Community Development; Todd Drew, Registered Sanitarian; and Kristine Jacobsen, Public Health Educator.



RESOLUTION R-25-18

A RESOLUTION REGARDING LEAD AND GALVANIZED WATER SERVICE LATERAL
REPLACEMENT PARTNERSHIP

Introduced by Alderman Nichols.

WHEREAS, in 1905 the City of Menasha established a Utility to provide water, and later electricity, to the community, and in 1930 the Common Council took action to establish a Water and Light Commission by charter ordinance, which would manage the affairs of the public utility. The Common Council appointed the first commissioners in 1931, and;

WHEREAS the Utility and City have been strong partners for the community operating in the public interest providing safe drinking water as well as water for industry, and;

WHEREAS in 2017 the Wisconsin Department of Natural Resources issued a notice that lead levels at test sites in the City exceeded Lead Action Levels, requiring that the Menasha Utility replace 7% of its known lead and galvanized water service laterals in the service area each year, take other actions to reduce lead exposure, and educate people in the community.

WHEREAS, Experts at the Environmental Protection Agency and Centers for Disease Control and Prevention agree there is no known safe level of lead in a child's blood, and;^{1 2}

WHEREAS, even low blood lead levels have been shown to affect IQ, ability to pay attention, and academic achievement, and;

WHEREAS, effects of lead exposure cannot be corrected, and;

WHEREAS, in 2017 the State, City, and Utility partnered to reduce lead exposure through the water system, and;

WHEREAS, in 2017 the Utility initiated a door to door survey to identify lead or galvanized water service laterals in homes estimating that there were over 600 homes with lead or galvanized water service laterals within the system, and;

WHEREAS, in 2017 and 2018 the Utility applied for and received two safe drinking water grants to assist replacement of privately owned lead and galvanized water service laterals in an amount of \$500,000, and;

WHEREAS, in 2018 the City enacted an ordinance, (Municipal Code Chapter 2 Section 9-2-18), requiring replacement of privately owned lead and galvanized water service laterals at the same time as

¹ United States Department of Health and Human Services, Centers for Disease Control and Prevention, *What Do Parents Need to Know to Protect Their Children?* 2017. Retrieved on March 28, 2017 from:
https://www.cdc.gov/nceh/lead/acclpp/blood_lead_levels.htm

² United States Environmental Protection Agency, *Learn About Lead*. 2017. Retrieved on March 28, 2017 from:
<https://www.epa.gov/lead/learn-about-lead#effects>

the Utility replaces the street main, recognizing that partial lateral replacement increases lead exposure in the home, and;

WHEREAS, in 2017 the Utility created a program to cover 50% of the cost of lead and galvanized water service lateral replacement, which was later changed to 95% citing lack of use of the program.

WHEREAS, the Menasha Health Department created a program, in partnership with Utilities, to source low cost filters for tap water and provide them to residents at cost upon request, and;

WHEREAS, the City has offered to cover the cost of labor to repair street excavations resulting from replacements of lead and galvanized water service laterals to reduce costs to the homeowner and utility, and;

WHEREAS, approximately 171 laterals have been replaced through the grant program.

WHEREAS, The Menasha Utilities Safe Drinking Water grant program and in-kind contributions from the City have successfully made lead or galvanized water service lateral replacement affordable for homeowners, and;

WHEREAS, grant funding is expected to run out as of the end of 2018, and;

WHEREAS, there are still approximately 437 private lead and galvanized water service laterals remaining in the system (approx. 100 have had the utility owned portion replaced), and;

WHEREAS, the state legislature had made additional tools available to municipalities attempting to combat the issue through State Statute 196.372, and;

WHEREAS, the City of Kenosha is the first to use the tools in State Statute 196.372 to create a program assisting its residents in the replacement of lead or galvanized water service lateral replacement, and;

WHEREAS, the previous partnership has been successful, and;

WHEREAS, the problem has not yet been solved, and;

THEREFORE, be it resolved that the Common Council of the City of Menasha recommends to the Menasha Utility Commission that partnership continue with the goal of completing the replacement of all lead or galvanized water service laterals in the City of Menasha within 10 years, and;

WHEREAS, research shows that for every dollar spent on controlling lead hazards, \$17–\$221 is returned in health benefits, increased IQ, higher lifetime earnings, tax revenue, reduced spending on special education, and reduced criminal activity, and;³

WHEREAS, the most important step all of us can take is to prevent lead exposure before it occurs, and;

WHEREAS, EPA estimates that 20% of human exposure to lead may come from drinking water, and;⁴

³Gould, Elise, *Childhood Lead Poisoning: Conservative Estimates of the Social and Economic Benefits of Lead Hazard Control* Environ Health Perspective. 2009 Jul; 117(7): 1162–1167. Published online 2009 Mar 31. Retrieved from Pub Med on March 28, 2017 from: <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC2717145/>

BE IT FURTHER RESOLVED, that the Common Council recommends that the Utility and City partner with property owners to create a program where:

- The City contributes 1/3 the cost of private lead and galvanized water service lateral replacement through a grant up to \$1,000 per owner occupied residential property;
- The Utility contributes 1/3 the cost of private lead and galvanized water service lateral replacement through a grant up to \$1,000 per residential property;
- The property owner contribute the remaining 1/3 the cost of private lead or galvanized water service lateral replacement with the Utility providing a 5-year low interest loan payable monthly if requested;
- That any property tested exceeding the Lead Action Level is required to replace the lateral;
- That the City continue to provide labor to reduce costs for street repairs;
- That the Health Department continue to provide low cost filters and technical assistance;
- That spot lateral replacement is prioritized to investment properties with children; and
- That additional consideration is given for requests for replacement in private homes with children.

And complete the necessary ordinance or program changes to implement such a program

Passed and approved this ____ day of _____, 2018.

Recommended by: _____
Motion/Second: _____
Vote: _____
Pass/Fail: _____
Requires: __ Majority Vote __ 2/3 Vote

Donald Merkes, Mayor
ATTEST:

Deborah A. Galeazzi, City Clerk

⁴ United States Environmental Protection Agency, *Ground Water and Drinking Water: Basic Information about Lead in Drinking Water*. 2017. Retrieved on March 28, 2017 from: <https://www.epa.gov/ground-water-and-drinking-water/basic-information-about-lead-drinking-water#health>