

CITY OF MENASHA BOARD OF HEALTH

Minutes

April 20 , 2018

A. Meeting called to order at 8:16 AM by Nancy McKenney.

B. Roll Call: Present: Nancy McKenney, Lori Asmus, Teresa Rudolph

Excused: Candi Rusin, Kristene Stacker

Staff: Mary Fritz, Linda Palmbach, Claire Opsteen

C. MINUTES TO APPROVE

Theresa Rudolph moved to approve the March 9, 2018 minutes, seconded by Lori Asmus, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: DHS DPH 2017-2018 Grants and Contracts: Nancy McKenney noted there an increase in Bioterrorism funding and a new grant award for Communicable Disease. She requested and received authority from the Administrative Committee and Common Council to receive and spend \$1,350 in Public Health Emergency Preparedness grant funds and \$3,300 in Communicable Disease Grant Funds. United Way: Claire Opsteen reviewed the United Way Dental Program presentation. Claire noted the name of the program has been changed to "Menasha Healthy Smiles".

Correspondence/Communication: Nancy McKenney noted the Tri-County health systems (Ascension, Aurora, Theda Care, and Partnership Community Health Center) and the City of Menasha, Appleton and Outagamie, Calumet, and Winnebago Health Departments launched the Community Health Survey. All health departments and health systems must conduct a community assessment. Nancy McKenney reported they are conducting surveys in the Fox Cities to assure there is an adequate sample size for analysis and reporting.

Personnel: Nancy McKenney noted the City has hired a Public Health Educator who will start on May 7th.

The Health Department has received a request to administer rabies vaccine to veterinary staff (preventive vaccination - no exposure). CDC recommends people at high risk of exposure to rabies, such as veterinarians, animal handlers, rabies and laboratory workers and others should be offered rabies vaccine. The pre-exposure schedule for rabies vaccination is 3 doses, given at the following times: Dose 1: As appropriate; Dose 2: 7 days after Dose 1; Dose 3: 21 days or 28 days after Dose 1. Those who are repeatedly exposed to rabies virus need periodic testing for immunity and booster doses should be given as needed. Because of the schedule and possibility of testing for immunity, it was recommended the business consider an occupational health clinic or physician offices. Lori Asmus moved to refer the business to occupational health clinics or physician's office for preventive rabies vaccination, seconded by Dr. Teresa Rudolph. Motion passed.

Employee Safety: Regular Safety Meetings were conducted.

Sealer of Weights and Measures: No Report

Environmental Health Programs: No Report

Communicable Disease Reports: Linda Palmbach reviewed February 2018 Communicable Disease reports with the Board of Health. Nurses are working with 4 latent TB cases.

School Health: Absences remain low.

Health Screening 60+ Program: Skin cancer screening was held on April 20th, free hand chair massage held on April 26, Tai Chi will start on May 8th. Meghan Pauly and Megan Moede were trained to facilitate Healthy Living with Diabetes and will hold first class at the Menasha City Center on August 22nd. The *Stepping On* class was successful. The next class will be in October. Meghan Moede, a University of Wisconsin Green Bay nursing student developed a Senior Center survey to assess programs and changes. Meghan shared the data and presented to the Committee on Aging.

Prevention: No Report

Dental Program: Claire Opsteen reported she finished up the 3rd application of fluoride varnishes. To date she has applied 1,014 fluoride varnishes. Dental screenings were completed on March 6th.

Dental Sealant Program: Claire Opsteen reported sealants are completed. To date Claire has screened 234 children for dental sealant placement. Of those, 115 children had dental sealants placed on 435 teeth, 234 of those children received fluoride varnish through the dental sealant program.

Lead Prevention Program: No Report

Maternal and Child Health: No Report

Immunization: Nancy McKenney noted the Menasha Health Department received a new vaccine refrigerator. The BOH reviewed the TB skin test cost. It is low in comparison to clinics and other health departments. All health department fees will be reviewed this year.

Emergency Preparedness: Menasha Health Department will be participating in an Emergency Preparedness exercise with Wisconsin Emergency Management, Wisconsin Department of Health Services, Wisconsin Army National Guard, Winnebago and Outagamie Counties. The exercise is called "Operation Dark Sky" and will be held from May 15th through May 17th. Staff will be deployed to the Sunnyview Expo Center to set up and staff a Red Cross Shelter.

Twenty Four/Seven: No Report

Senior Center: See Health Screening 60+

E. ACTION ITEMS

Policy and Procedure Review: None

F. HELD OVER BUSINESS: None

G. ADJOURNMENT:

Teresa Rudolph moved to adjourn the meeting, seconded by Lori Asmus. Motion passed.

The next meeting will be on Friday May 18, 2018 at 8:00 a.m.