

CITY OF MENASHA BOARD OF HEALTH

Minutes

March 9, 2018

A. Meeting called to order at 8:10 AM by Nancy McKenney.

B. Roll Call: Present: Nancy McKenney, Lori Asmus, Teresa Rudolph

Excused: Candi Rusin, Kristene Stacker

Staff: Todd Drew, Kortney Dahm, Mary Fritz, Linda Palmbach, Meghan Pauley

C. MINUTES TO APPROVE

Lori Asmus moved to approve the February, 2018 minutes, seconded by Teresa Rudolph, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: *Budgets and Contracts:* Nancy McKenney noted the Common Council has approved the Intergovernmental Agreement Creating Bridges of Fox River Consortium (Environmental Health) between De Pere and Menasha. To comport with the Agreement, resolution O-1-18 was passed to amend Title 7, Chapter 6 of the Code of Ordinances (Retail Food, Recreational Licensing and Registration). The next step will be to amend plans and procedures and secure a revised Agent contract that recognizes the Consortium with the Wisconsin Department of Agriculture, Trade and Consumer Protection.

The United Way Dental Program Grant Application (Menasha Healthy Smiles) was submitted. Nancy McKenney and Claire Opsteen were invited to present to the United Way on Monday, March 26 at 8:30 am.

The Menasha Health Department will participate in the Fox Valley Healthy Restaurant Children's Meals project.

Correspondence/Communication: Nancy McKenney noted the Tri-County health systems (Ascension, Aurora, Theda Care, and Partnership Community Health Center) and the City of Menasha, Appleton and Outagamie, Calumet, and Winnebago Health Departments sent out a press release announcing the launch of a Community Health Survey. Survey results are almost completed. Nancy McKenney noted the City had 33 applicants for the Public Health Educator position.

Employee Safety: Todd Drew noted regular Safety Meetings were conducted. Scheduled facility safety walk through and confined space training with CVMIC as part of the annual work plan. He will be participating in a webinar with CVMIC on protecting employees from opioid exposures on April 24, 2018. He assisted Menasha Police Department with an Opioid Officer Protection Procedure and kit information, which has been shared statewide. Hearing Screening scheduled for April 16 at Public Works Garage.

Sealer of Weights and Measures: Scale and Scanning tests currently being completed.

Environmental Health Programs: Restaurant and retail inspections are in process. Todd Drew reported he is working on 2 cases (a chronic nuisance action with MPD and NM Fire and with MPD and Building Inspection on enforcement actions). Todd Drew attended the WEM Governors Conference on Emergency Government / Preparedness. He is developing a Food Emergency exercise with Kwik Trip for the fall WEHA Convention. Todd Drew reported he had 1 DNR case in Oshkosh. He is working with the Senior Center on improving food safety procedures. FDA Grant submission was approved for payment of the \$2500.00 grant award for the National Voluntary Retail Program Standards. The De Pere agent contract is active as of April 1, 2018.

Communicable Disease Reports: Linda Palmbach & Kortney Dahm reviewed February 2018 Communicable Disease reports with the Board of Health.

School Health: Absences remain low.

Health Screening 60+ Program: Meghan Pauly stated "Walking-On" program is now in process, Tai Chi is up and running. Other 60+programs/screenings being offered are Walking Club, Healthy Living, Hand Chair Massage and Skin Cancer.

Prevention: No Report

Dental Program: Screening, fluoride varnish, Children and Youth with Special Healthcare Needs.

Dental Sealant Program: Claire Opsteen reported the Menasha Seal a Smile program is underway. Sealants were completed at Banta, Jefferson, Nicolet and Maplewood schools. To date, 55 students were seen, 224 teeth were sealed.

Lead Prevention Program: No Report

Maternal and Child Health: No Report

Immunization: Nancy McKenney noted the Menasha Health Department ordered a new vaccine refrigerator.

Emergency Preparedness:

Twenty Four/Seven: Cell Phones received for Menasha Health Department staff.

Senior Center: Chart well Catering Service is catering a spring food service event at the Senior Center

E. ACTION ITEMS

Policy and Procedure Review: The Board reviewed the *Vaccine Administration and Vaccine Monitoring, Storage and Relocation*.

F. HELD OVER BUSINESS: None

G. ADJOURNMENT:

Teresa Rudolph moved to adjourn the meeting, seconded by Lori Asmus. Motion passed.

The next meeting will be on April 13th, 2018 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month at 8:00 AM.