

CITY OF MENASHA BOARD OF HEALTH

Minutes

February 16, 2018

A. Meeting called to order at 8:02 AM by Nancy McKenney.

B. Roll Call: Present: Nancy McKenney, Lori Asmus, Theresa Rudolph, Kristene Stacker

Excused: Candi Rusin

Staff: Todd Drew, Kortney Dahm, Mary Fritz

C. MINUTES TO APPROVE

Kristene Stacker moved to approve the November 10, 2017 minutes, seconded by Lori Asmus, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney noted the Common Council has approved the Intergovernmental Agreement Creating Bridges of Fox River Consortium (Environmental Health) between De Pere and Menasha. To comport with the Agreement, resolution O-1-18 was passed to amend Title 7, Chapter 6 of the Code of Ordinances (Retail Food, Recreational Licensing and Registration). The next step will be to amend plans and procedures and secure a revised Agent contract that recognizes the Consortium with the Wisconsin Department of Agriculture, Trade and Consumer Protection.

The United Way Dental Program Grant Application (Menasha Healthy Smiles) was submitted. Nancy McKenney and Claire Opsteen were invited to present to the United Way on Monday, March 26 at 8:30 am. Nancy McKenney described the Healthy Smiles for Mom and Baby Grant opportunity to work with health care providers to prevent tooth decay. She noted that tooth decay is a transmissible bacterial infection (primarily transmitted from mother to child). If pregnant woman are tooth decay free by delivery they aren't as likely to transmit tooth decay-causing bacteria to their child.

The Menasha Health Department supported an application for the Winnebago County Overdose Fatality Review team and if approved, will be on the interagency panel. The approach is similar to the Child Death Review team which reviews deaths of infants and children, ages 0 to 18, which are reportable to the medical examiner or coroner. This collaborative interagency approach will allow data-driven prevention recommendations.

The Menasha Health Department will participate in the Fox Valley Healthy Restaurant Children's Meals project.

Correspondence/Communication: Nancy McKenney noted the Tri-County health systems (Ascension, Aurora, ThedaCare, Partnership Community Health Center) and the City of Menasha, Appleton and Outagamie, Calumet, and Winnebago Health Departments sent out a press release announcing the launch of a Community Health Survey. Survey results will be available in late summer.

Nancy McKenney recognized Linda Palmbach, Public Health Nurse, who received recognition from Safe Kids Fox Valley (SKFV). Safe Kids Fox Valley is part of State and National efforts to help reduce childhood death rate from unintentional injury. In 2017 the Safe Kids Fox Valley prevention efforts reached 17,539 adults and 16,824 children with safety messages and car seat checkups. Linda Palmbach is a certified car seat technician.

Nancy McKenney noted the City is in the process of interviewing for the Public Health Educator position.

Employee Safety: Todd Drew noted regular Safety Meetings were conducted. City Hall Safety – City Center Security was discussed. Todd Drew noted Respiratory Fit Testing has been done for 43 city employees. Todd Drew was asked to participate in a Webinar with CIVMIC.

Sealer of Weights and Measures: Scale tests were conducted. Todd Drew report one gas complaint, no skimmer found on follow-up.

Environmental Health Programs: Todd Drew reported De Pere consortium documentation is almost complete. He submitted FDA grant reimbursement documentation in the amount of \$2500.00. Family Dollar on Midway Road was temporarily closed due to a sewage back-up, closure was for 24 hours. One new limited food license for Wilzkes Pub on

Milwaukee Street (Formally Fish Fry Tavern) was issued. Potentially two new establishments will be going into a newly constructed strip mall on Midway Road. Todd Drew attended the Wisconsin Food safety Advisory Committee Meeting. A home on 629 Appleton Street was sold at Sheriffs auction. Community Development will forward all standing orders. Menasha Joint School District will begin hydroponic growing of produce for use in the school district meal program.

Communicable Disease Reports: Nancy McKenney reviewed November 2017 – February 2018 Communicable Disease reports with the Board of Health. Kortney Dahm reported on a Salmonella case.

School Health: Absences remain low.

Health Screening 60+ Program: No Report

Prevention: No Report

Dental Program: Claire Opsteen reported oral health education/presentations were completed by November 14, 2017. Oral health screenings are scheduled for March 6, 2018. Only two parents opted out the oral health screening. Claire referred one student for dental treatment which was completed by Partnership Community Health Center. Oral health talks were completed for all schools, daycare, Lakeside Commons and the Senior Center. Fluoride varnishes are underway at all schools. To date Claire has completed 209 fluoride applications.

Dental Sealant Program: Claire Opsteen reported her sealant program is underway. Sealants were completed at Banta, Jefferson, Nicolet and Maplewood schools. To date, 55 students were seen, 224 teeth were sealed.

Lead Prevention Program: Menasha Utilities applied for a grant to assist families in funding the replacement of lead laterals.

Maternal and Child Health: No Report

Immunization: No report

Emergency Preparedness: Claire Opsteen attended Operation Dark Sky sheltering training.

Twenty Four/Seven: Phones were ordered for Menasha Health Department staff.

Senior Center: Nancy McKenney reported the Committee on Aging members had lunch program at Menasha High School. Members wanted to try Chartwells Catering Service as a possible option for food service events at the Senior Center

E. ACTION ITEMS

Policy and Procedure Review: The Board reviewed the *Personal Protective Equipment, Birth Records Utilization, Correction of Errors in Client Records, Emergency Administration of Epinephrine, Missed Appointments and Walk-Ins and Uncontrollable Behavior.*

F. HELD OVER BUSINESS: None

G. ADJOURNMENT:

Lori Asmus moved to adjourn the meeting, seconded by Kristine Stacker. Motion passed.

The next meeting will be on March 9th, 2018 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month at 8:00 AM.