

CITY OF MENASHA BOARD OF HEALTH

Minutes

November 9th, 2018

A. Meeting called to order at 8:16 AM by Nancy McKenney.

B. Roll Call: Present: Nancy McKenney, Teresa Rudolph, Kristene Stacker

Excused: Candyce Rusin, Lori Asmus

Staff: Kortney Dahm, Mary Fritz, Linda Palmbach, Meghan Pauly, Claire Opsteen

Guest: Linda Stoll

C. MINUTES TO APPROVE

Teresa Rudolph moved to approve the October 12, 2018 minutes, seconded by Kristene Stacker, motion passed

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

**Administrative: Budgets and Contracts:** Nancy McKenney updated the Board of Health on the Budget Session and DHS DPH 2018-2019 contracts. **Correspondence/Communitization:** The Health Department received approval from the Administration Committee and Common Council (11-05-18) to apply for a DHS DPH grant titled: **Enhancing Public Health Preparedness: The Opioid Epidemic.** The maximum award is \$20,000. She also reported that approval was received to to apply for, receive and accept \$15,000.00 in FDA Retail Program Standards Grant Funds. These funds will assist the Bridges of Fox River Consortia (Environmental Health Program). **Academic Affiliation Update:** University of Wisconsin Oshkosh nursing students are working to increase participation in the immunization clinics. A University of Wisconsin Oshkosh Doctorate of Nurse Practitioner student is completing her capstone project at the Menasha Health Department. She will be working on the Lead Free by Delivery grant reduce the number of lead-poisoned children under age six years. Kristine Jacobsen, MPH, CHES, CLEC, Public Health Educator is her preceptor.

**Employee Safety:** – No Report

**Sealer of Weights and Measures:** Nancy McKenney reported Kristine Jacobson has been trained to assist in scanning.

**Environmental Health Programs:** Nancy McKenney reported the Brin building will be demolished.

**Communicable Disease Reports:** Kortney Dahm RN, Public Health Nurse & Linda Palmbach RN, Public Health Nurse reviewed the October 2018 and January–October 2018 Communicable Disease reports.

**School Health:** School Absences remain low.

**Health Screening 60+ Program:** Meghan Pauly gave an update on Senior Center programs. Meghan is working on the 2019 Senior Center Calendar. Vascular screening will be held on February 6<sup>th</sup>.

**Dental Program:** Claire Opsteen reported she is process of doing fluoride varnishes.

**Dental Sealant Program:** Sealants will start in January 2019

**Lead Prevention Program:** No Report

**Prevention:** Kristine Jacobson is in the process of planning the 5<sup>th</sup> annual Corny Community Walk and strategic planning for the Health Department. The goal for 2019 is to have three sites designated for Breast Feeding.

**Maternal and Child Health:** Kristine Jacobsen is working with City of Menasha Administration staff to discuss the process of becoming a Breastfeeding Friendly work place.

**Immunization:** Additional influenza vaccine was purchased due to increased vaccination rates. Regular monthly immunization clinics are being offered.

**Emergency Preparedness:** Kristine Jacobsen is working on After Action Report for the 2018 Mass influenza Clinic.

**Twenty Four/Seven:** No Report

**Senior Center:** No Report

E. ACTION ITEMS

**Policy and Procedure Review:** Linda Palmbach, PHN, updated the Board of Health on changes made to Child Passenger Safety and TB Policy/Procedures. The following procedures were reviewed: Child Passenger Safety; TB: Accessing

Services; Packaging of Laboratory Specimens TB Directly Observed Therapy; TB Sputum Testing; TB Isolation; TB Confinement; TB Risk Assessment Form; TB Voluntary Isolation Contract; TB Release from Isolation/Confinement.

F. HELD OVER BUSINESS: None

G. ADJOURNMENT: Nancy McKenney moved to adjourn the meeting, seconded by Teresa Rudolph. Motion passed. The next meeting will be on Friday December 7, 2018 at 10:30 a.m.

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