

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
October 13, 2017 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes August 11, 2017
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Budget – 2017 - Projected Expenses and Revenue
 - ii. Budget - 2018 - Proposed Expenses and Revenue
 - iii. Contract Updates
 - a. Adult Tdap
 - i. Grant Outcomes
 - b. DHS DPH 2017-2018 Grants and Contracts
 - b. Correspondence/Communications
 - i. Lead
 - a. Lead Poisoning Prevention Outreach to Families
 - i. Families of New Born Babies - Kathleen Sheridan, RN, DNP Candidate
 - ii. "Lead Safe Menasha" DHS DPH Grant Application status
 - iii. Menasha Utilities Lead Testing found levels above the Environmental Protection Agency Action Limit - Menasha Health Department Response
 - c. Personnel
 - i. School Health Aide
 - ii. Hearing Screener
 - iii. Translator/Interpreter
 - d. Academic Affiliation Update
 - i. University of Wisconsin Oshkosh
 - ii. Fox Valley Technical College
 - iii. Rasmussen College
- 2. Employee Safety
- 3. Sealer of Weights and Measures
- 4. Environmental Health
- 5. Public Health Department
 - a. Communicable Disease Report
 - i. August and September
 - b. School Health
 - i. Absences
- 6. Health Screening 60+
- 7. Prevention
 - a. Corny Community Walk – August 2, 2017-Outcomes

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

8. School Health Aides (See Administrative – *Personnel*)
9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
10. Lead Prevention
11. Immunization
 - a. Adult Tdap Outcomes
12. Maternal and Child Health
13. Dental Sealants
14. Emergency Preparedness
 - a. Influenza Vaccine Clinic – October 5, 2017
15. Twenty Four/Seven
16. Senior Center

E. ACTION ITEMS

1. Policy Review, Discussion, Approval
 - a. Policy Review and Action
 - b. Procedure Review
 - i. Narcan
 - ii. Car Seat

F. HELD OVER BUSINESS

- G. ADJOURNMENT - Next Meeting: Friday November 10, 2017
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

August 11, 2017

A. Meeting called to order at 8:06 AM by Candyce Rusin, Chairman.

B. Roll Call: Present: Nancy McKenney, Dr. Theresa Rudolph, Candyce Rusin, Lori Asmus

Staff: Todd Drew, Linda Palmbach

Excused: Kristene Stacker

C. MINUTES TO APPROVE

Nancy McKenney moved to approve the June 30, 2017 minutes, seconded by Lori Asmus, motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney reported details of the Menasha Health Department vaccine freezer malfunction on the evening of August 10, 2017. Varicella must be stored at -15 degrees C or lower. In accordance with the *Vaccine Monitoring, Storage, and Emergency Relocation Procedure*, the vaccine was successfully transported (Vericor Cooler) to the Appleton Health Department. Menasha and Appleton had just completed an exercise (June 19th, 2017) where this scenario was tested during the move to 100 Main Street. Repair or replacement of the freezer will be required. The City of Menasha Health Department has been awarded \$7,000 (a 6% increase in funding) by the Wisconsin Seal-A-Smile program for 2017-2018. The project period is July 1, 2017 – June 30, 2018. Nancy McKenney commended Claire Opsteen on the successful grant application. This grant was extremely competitive. The Adult Tdap supplemental grant period ended on June 30, 2017. Vaccination rates are being compiled to compare with benchmarks. **Correspondence/Communications:** The City of Menasha Health Department requested approval from Common Council to apply for the *Taking Action with Data: Use of the County Environmental Health Profiles to Improve Environmental Health in a Community* grant.

Academic Affiliation Update: University of Wisconsin Oshkosh students orientation will be September 7, 2017.

Rasmussen College School of Nursing student Saaro Asari is completing a Nursing Leadership Internship. Rasmussen has requested additional student placements however; the Health Department does not have staffing to accommodate this request during the fall semester. **Personnel:** Nancy McKenney noted the City would be posting for School Health Aide, Health Screener and Translator/Interpreter positions.

Employee Safety: Todd Drew reported a police officer was exposed to Fentanyl while on duty. Todd Drew was contacted for decontamination of the vehicle, policies and procedures, personal protective equipment and training. He consulted with the State toxicologist and described the personal protective equipment and decontamination process used for the vehicle. A CVMIC grant will be used to defray the costs of personal protective equipment (50% matching grant).

Sealer of Weights and Measures: No report

Environmental Health Programs: As a result of a positive interaction with a physician on a case, Todd Drew has been invited to present at the Medical Society meeting in Oshkosh on September 8, 2017. He will be facilitating a table top exercise with an FDA Investigator on October 19, 2017 at the Wisconsin Environmental Health Association meeting in Sheboygan. An individual was ordered to cease and desist tattooing (unlicensed and out of a home). Taco Bell managers met with Todd Drew and Nancy McKenney to discuss food code violations. Todd Drew was interviewed on the topic of Blue Green Algae Channel 11 Fox News <http://fox11online.com/news/local/fox-cities/blue-green-algae-growing-in-area-lakes>.

Communicable Disease Reports: The Board reviewed June and July Communicable Disease reports.

School Health: No Report

Health Screening 60+ Program: A resident sent a correspondence to Nancy McKenney commending Meghan Pauly for her work at the Senior Center. She has initiated Lunch and Learns and a successful Walking Club. Participation in wellness room activities is good.

Prevention: The Corny Community Walk had 184 participants this year. Local businesses donated \$400.

Dental Program: Consents will go out earlier this year for both dental programs (grades 4k-6) to promote participation. Consents for Maplewood will go home with the summer packets.

Dental Sealant Program: (See Administrative report and Dental Program)

Lead Prevention Program: To prevent childhood lead poisoning, 120 letters and educational information were sent out to families with newborns. The letters provide the age of their home and water service type along with recommendations and offer of technical assistance. Ten families responded to letters; two children were found to have elevated lead levels.

Maternal and Child Health: Jamie Finke, Public Health Educator will be leading the Maternal and Child Health program. Daycare will be scheduled for training in the fall (Breast feeding Friendly Workplace Training).

Immunization: The final report for the Adult Tdap grant is due in August.

Emergency Preparedness: Mass Influenza Vaccine Clinic date is in the process of being set. This event will be held on October 5th. Meghan Pauly and Claire Opsteen are taking ICS 300 training 8/10-11 and ICS 400 Training on 9/5-6.

Twenty Four/Seven: No Report

Senior Center: The August Lunch and Learn featured Lori Fernandez, Dietician. She purchased food at the Farmers Market and prepared healthy recipes. Claire will be presenting at the Lunch and Learn in October and offering an oral screening in November.

Policy and Procedure Review: None

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Teresa Rudolph moved to adjourn the meeting, seconded by Lori Asmus. Motion passed.

The next meeting will be on August 11, 2017 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month at 8:00 AM.

Cumulative Report

Date Type: Create

Date Range: 08/01/2017 to 08/31/2017

Incident Jurisdiction: Menasha

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	6
E-COLI, ENTEROPATHOGENIC (EPEC)	1
EHRlichiosis/ANAPLASMOSIS, A. phagocytophilum	2
HEPATITIS C, CHRONIC	2
LYME DISEASE (B.BURGDORFERI)	4
TRANSMISSIBLE SPONGIFORM ENCEPHALOPATHY (TSE)	2

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

Cumulative Report

Date Type: Create

Date Range: 09/01/2017 to 09/30/2017

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:


Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	6
E-COLI, SHIGA TOXIN-PRODUCING (STEC)	1
GONORRHEA	2
HEPATITIS C, CHRONIC	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

	TITLE: NALOXONE (NARCAN) ADMINISTRATION	
	TYPE: <input type="checkbox"/> POLICY (A) <input type="checkbox"/> PROCEDURE /PROTOCOL (B) <input type="checkbox"/> OTHER (Z)	
REVISION #:00		SUPERSEDES None (New)
DATE ISSUED:	October 13, 2017	DOC OWNER: Linda Palmbach, PHN
DATE REVIEWED:	October 10, 2017	REVIEWED BY: Nancy McKenney, MS, RDH
DATE APPROVED:	October 13, 2017	APPROVED BY: Board of Health
EFFECTIVE DATE:	October 13, 2017	NEXT REVIEW DATE: October 2018

Objective

To recognize, respond to and reverse an opioid overdose using Narcan nasal spray. Narcan can be administered to anyone exhibiting signs of an opioid overdose.

Applies To

Public Health Personnel trained to administer Narcan.

Equipment/Supplies

Narcan Kit
PPE (gloves, barrier device)

Procedure

1) Observe individual for signs and symptoms of opioid overdose

Suspected or confirmed opioid overdose consists of:

- Respiratory depression evidenced by slow respirations or no breathing (apnea)
- Unresponsiveness to stimuli (such as calling name, shaking, sternal rub)

Suspicion of opioid overdose can be based on:

- Presenting symptoms
- History
- Report from bystanders
- Prior knowledge of person
- Nearby medications, illicit drugs or drug paraphernalia


Opioid High vs. Opioid Overdose

Opioid High	Opioid Overdose
Relaxed muscles	Pale, clammy skin
Speech slowed, slurred, breathing	Not breathing, very shallow breathing
Appears sleepy, nodding off	Deep snorting or gurgling
Responds to stimuli	Unresponsive to stimuli (calling name, shaking, sternal rub)
Normal heart beat/pulse	Slowed heart beat/pulse
Normal skin color	Cyanotic skin coloration (blue lips, fingertips)
	Pinpoint pupils

(Adapted from Massachusetts Department of Public Health Opioid Overdose Education and Naloxone Distribution)

2) Immediately call for help. Dial 911.

3) Assess breathing: Perform rescue breathing if needed.

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4) Administer naloxone



- 1) Perform rescue breathing and insert airway adjuncts as appropriate (O.P.A. and N.P.A)
- 2) Affix the nasal atomizer (applicator) to the needleless syringe and then assemble the glass cartridge of naloxone (see diagram).
- 3) Tilt the head back and spray 0.5mL of the naloxone up one side of the nose (0.5 mg).
- 4) If there is no breathing or breathing continues to be shallow, continue to perform rescue breathing for them while waiting for the naloxone to take effect.
- 5) If there is no change in 3-5 minutes, administer another dose of naloxone and continue to breathe for them. If the second dose of naloxone does not revive them, consider alternative causes—either it has been too long and the heart has already stopped, there are no opioids in their system, or the opioids are unusually strong and require more naloxone.

- Place person in recovery position (lying on their side).
- Stay with the person until help arrives.

References

ADAPT Pharma. (2016). Helpful Resources. Available at: <http://www.narcannasalspray.com/helpful-resources/>

Centers for Disease Control and Prevention. (2012). Community-Based Opioid Overdose Prevention Programs

Providing Naloxone — United States, 2010 MMWR February 17, 2012/ 61(06), 101-105. Available at: <http://www.cdc.gov/mmwr/preview/mmwrhtml/mm6106a1.htm>

