

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
100 Main Street, Menasha
August 11, 2017 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. BOH Meeting Minutes June 30 , 2017
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Budget – 2017
 - ii. Budget - 2018
 - iii. Contract Updates
 - a. Seal a Smile Grant Application
 - b. Adult Tdap
 - b. Correspondence/Communications
 - i. Lead
 - c. Personnel
 - i. School Health Aide
 - ii. Hearing Screener
 - iii. Translator/Interpreter
 - d. Academic Affiliation Update
 - i. University of Wisconsin Oshkosh
 - ii. Fox Valley Technical College
 - iii. Rasmussen College
 - a. Saarim Asari, Nursing Leadership Intern
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. Communicable Disease Report
 - i. June and July 2017
 - b. Zika Virus Update – WI DHS and CDC
 - c. Powassan Virus – Tick-borne
 - d. School Health
 - i. Absences
 - 6. Health Screening 60+
 - 7. Prevention
 - a. Corny Community Walk – August 2, 2017-Outcomes
 - 8. School Health Aides
 - 9. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Kristene Stacker, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

- 10. Lead Prevention
- 11. Immunization
 - a. Adult Tdap
- 12. Maternal and Child Health
- 13. Dental Sealants
- 14. Emergency Preparedness
 - a. Mass Influenza Vaccine Clinic – October 5, 2017
- 15. Twenty Four/Seven
- 16. Senior Center

E. ACTION ITEMS

- 1. Policy Review, Discussion, Approval
 - a. Policy Review and Action
 - b. Procedure Review

F. HELD OVER BUSINESS

- G. ADJOURNMENT - Next Meeting: Friday September 15, 2017 Note location change:
Menasha Health Department 100 Main Street, Suite 100 Menasha, WI

CITY OF MENASHA BOARD OF HEALTH

Minutes

June 30, 2017

A. Meeting called to order at 8:06 AM by Candyce Rusin, Chairman.

B. Roll Call: Present: Nancy McKenney, Dr. Theresa Rudolph, Candyce Rusin,
Staff: Mary Fritz, Linda Palmbach, Meghan Pauly, Kortney Dahm, Todd Drew, Jamie Finke
Guest: Saarim Asari
Excused: Kristene Stacker and Lori Asmus

C. MINUTES TO APPROVE

Theresa Rudolph moved to approve May 12, 2017 minutes, seconded by Nancy McKenney.
Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: Budgets and Contracts: Nancy McKenney updated on the Board of Health on Menasha Health Department budget. The Tuberculosis Dispensary Contract has been completed. The Wisconsin Seal a Smile grant application was submitted. Nancy McKenney commended Claire Opsteen for her organizational skills, completing the application ahead of schedule enabling adequate time technical review by the Wisconsin Seal a Smile program. Nancy McKenney updated the Board of Health on the relocation of the Health Department to 100 Main Street with the Menasha Joint School District. *Correspondence/Communications:* Upon request of a Menasha resident, Nancy McKenney and Todd Drew provided technical review and consultation of information he provided to the public and legislators about sources and reduction of lead hazards in homes to prevent lead poisoning in children:

(<http://www.postcrescent.com/story/opinion/readers/2017/04/29/letter-we-need-address-lead-water-lines-paint/100595276/>) Nancy McKenney introduced Jamie Finke, Public Health Educator to the Board of Health.

Academic Affiliation Update: Saarim Asari, Rasmussen College of Nursing student gave an update on his tick borne illness project. *Personnel:* Nancy McKenney introduced new staff member Jamie Finke, Public Health Educator. Jamie's start date at the Menasha Health Department was June 14th. She will be leading Public Health Emergency Preparedness (Bioterrorism); Maternal and Child Health; and the Prevention grant.

Employee Safety Program: Normal safety meetings, CVMIC grant requests for safety equipment. Todd Drew conducted excavation training, confined space training, conducted & updated sound measurements for hearing protection program. We are beginning to develop policy for inspections of drug houses including respiratory protection and body armor.

Sealer of Weights and Measures: Gas pump testing, ordered premium grade out of service at Stop n Go due to predominance reading below -2 cubic inches. (average test was <-2)

Environmental Health Programs: Todd Drew conducted year end inspections, seasonal inspections (pools, TRHs). Todd Drew placarded 4 drug houses. There was a major dust complaint from River Place condos related to Sonoco. Todd Drew completed DNR contract, 2 active enforcement actions including friable material in a school. Todd Drew is currently working on FDA Program Standards grant. Todd Drew is conducting a food defense HSEEP exercise in October which involves an intentional food contamination at a large venue.

Communicable Disease Reports: The Board reviewed monthly and year-to-date Communicable Disease reports.

School Health: No Report

Health Screening 60+ Program: Meghan Pauly discussed Senior Center programs she is currently working on. Claire Opsteen offered a dental and oral cancer screening for seniors at the senior center. Claire will be able to provide dental hygiene instruction, oral health screenings and referrals. Claire will be offering another oral screening in November.

Prevention Program: The Annual Corny Community Walk will be held on August 2nd and Jefferson Park (rain date August 9th).

Radon: No Report

School Health: No Report

Dental Program: No Report

Dental Sealant Program: No Report

Lead Prevention Program: We have received an elevated lead case.

Maternal and Child Health: Jamie Finke, Public Health Educator will be leading the Maternal and Child Health program.

Immunization: The final report for the Adult Tdap grant is due in August.

Emergency Preparedness: Mass Influenza Vaccine Clinic date is in the process of being set. This event will be held on October 5th or October 28th.

Twenty Four/Seven: No Report

Senior Center: Meghan Pauly reported she started a Walking Club at the Senior Center. Claire Opsteen offered a dental and oral cancer screening for seniors at the senior center twice a year. Claire will be able to provide dental hygiene instruction, oral health screenings and referrals. Claire will be offering another oral screening in November.

Policy and Procedure Review: None

E. HELD OVER BUSINESS: None

F. ADJOURNMENT: Teresa Rudolph moved to adjourn the meeting, seconded by Nancy McKenney. Motion passed.

Candyce Rusin adjourned the meeting at 8:57 am. The next meeting will be on August 11, 2017 at 8:00 a.m. Board of Health meetings will now be held every second Friday of the month.

Cumulative Report

Date Type: Create

Date Range: 07/01/2017 to 07/31/2017

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CAMPYLOBACTERIOSIS	2
CHLAMYDIA TRACHOMATIS INFECTION	7
E-COLI, ENTEROPATHOGENIC (EPEC)	1
GONORRHEA	1
SYPHILIS REACTOR	2

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).

Cumulative Report

Date Type: Create

Date Range: 06/01/2017 to 06/30/2017

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
BLASTOMYCOSIS	1
CHLAMYDIA TRACHOMATIS INFECTION	9
EHRlichiosis, E. chaffeensis	1
GONORRHEA	4
HEPATITIS B, Unspecified	1
LYME DISEASE (B.BURGDORFERI)	2
PERTUSSIS (WHOOPING COUGH)	1
STREPTOCOCCAL DISEASE, INVASIVE, GROUP A	1
SYPHILIS, LATE LATENT	1
TUBERCULOSIS, LATENT INFECTION (LTBI)	1

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